

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 20, 2022
7:00 p.m. Library**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:00 p.m. with the following opening statement read by Ms. Lemley:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All in attendance pledged the flag.

III. ROLL CALL

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Absent
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

IV. PUBLIC COMMENT

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

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V. APPROVAL OF MINUTES

Motion by Mr. Keiser and Seconded by Ms. Lemley to approve the following minutes:

- November 16, 2022 Regular Session

Motion approved on a roll call vote as follows: Ayes: 2, Nays: 0, Abstain: 1, Absent: 2

VI. WRITTEN COMMUNICATIONS

- Thank you card from Califon Education Association in appreciation of the staff lunch provided on November 18, 2022.
- Email from a neighbor regarding recent work completed on school property.
- Email from parent regarding confidential matter.

VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Cone shared the following:

- Enrollment 85
 - Governor Educator of the Year is Ms. Heyduke
 - PTA Make it/Take it and PTA Holiday Lunch were a huge success.
 - PK-Grade 5 concert at 6pm on December 21, 2022
 - Enrichment - Daughters of American Revolution essay contest - students advancing to State.
 - HIB report update
1. Motion to affirm the first reading of the Chief School Administrator, Dr. Michele Cone's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

Number of alleged Incidents	Number of Verified Incidents	HIB Tracking Number
6	0	22-23 #1

Motion by Mr. Keiser and seconded by Ms. Lemley. Motion approved on unanimous all call vote.

VIII. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: Discussed Basket Workshop, Prof. Development, NJSLA field testing, VHS Early Childhood Class visit, Mentorship and Behavioral Threat Assessment Team.

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Policy & Legislation Committee: Safe Return Plan update

Finance, Facilities, & Transportation Committee: Met and discussed agenda items and budgeting.

Personnel Committee: Discussed stipends, mentoring, volunteer and substitute.

Negotiations Committee: Did not meet.

Long Range Planning, Shared Services: Did not meet.

IX. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser and seconded by Ms. Lemley to discuss the Consent Agenda.

Motion approved on unanimous all call vote.

Motion made by Mr. Keiser and seconded by Ms. Kipp-Newbold to approve the Consent Agenda.

Motion approved on unanimous all call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bill list dated November 17, through December 20, 2022 in the amount of \$263,120.87.
2. Motion to approve and file the Treasurer's and Board Secretary report for November 2022 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for November 2022.
4. Motion to approve the submission of certification for funding by the NJSDA and NJDOE for Emergent and Capital Maintenance Needs.

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- Motion to accept the NJSDA and NJDOE Emergent and Capital Maintenance needs funds in the amount of \$1,714.00.

Facilities:

- Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
November 14, 2022	Fire
November 28, 2022	Security

- Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates	Event
Califon PTA	January 19, 2023	Meeting

*adhering to COVID related restrictions. **Based on Custodial availability

Transportation:

Personnel:

- Motion to approve the following staff to stipend positions.

Staff Member	Position	Compensation
Ashley Heath	Dance Chaperone	\$50 per dance
Amanda Swimmer	Dance Chaperone	\$50 per dance
MaryJane Medea	Concert Chaperone	\$40
Kelly Baker	Concert Chaperone	\$40
Lori Montesion	Concert Chaperone	\$40

- Motion to approve mandated 30 weeks of mentoring as per NJDOE regulation for the following:

Name	Mentor	Period	Fee
Ashley Heath	Marie Heyduke	12/1/22-1/19/24	\$1000.00

* Payout to mentor upon completion of program. Prorated payout in the event of withdrawal from the program.

- Motion to approve, Nina Tramutola, volunteer for the girl's basketball team for the 2022-2023 school year at no compensation.

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4. Motion to approve Karen Cubberly as a Substitute Teacher pending criminal history background check for the 2022-2023 School Year.

Curriculum and Instruction:

1. Motion to accept the Health Report for November 2022.
2. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
Maryjane Medea	2/23/23	Rutgers Center for Literacy Literacy Development	\$525 + mileage
	4/20/23		
	5/25/23		

3. Motion to approve visitation by Voorhees High School Early Child Education class to visit the Califon PK program.
4. Motion to approve the following staff to the 23-24 School-Based Behavioral Threat Assessment Team at no compensation.

Linda Patterson	Alison DeMarco
Dr. Michele Cone	Christine Sullivan

Policy:

1. Motion to approve Califon Public School District revision of the *Safe Return Plan*.

X. OLD BUSINESS

None.

XI. NEW BUSINESS

None.

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XII. PUBLIC COMMENT (all school-related topics; time limits: 3 min. /person)

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

XIII. BOARD COMMENT

None.

XIV. EXECUTIVE SESSION

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment - Superintendent Evaluation
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourns to executive session at 7:13 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Keiser and seconded by Ms. Lemley to enter Executive Session.

Motion approved with full board consent via all call vote.

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XV. RECONVENE

Motion made by Mr. Keiser and seconded by Mrs. Lemley to end the executive session at 8:09 pm and reconvene the public session with full board consent via all call vote.

Ms. Zarra read the following motion for approval by the Board:

Finance:

6. BE IT RESOLVED that the Califon Board of Education hereby approves the settlement agreement for OAL Dkt. No. EDS 01934-22 for LID # 670902 and authorizes the Board President and Board Secretary to execute said settlement agreement.
7. BE IT RESOLVED that the Califon Board of Education hereby approves the settlement agreement for OAL Dkt. No. EDS 01934-22 for LID # 670903 and authorizes the Board President and Board Secretary to execute said settlement agreement.

Motion by Ms. Kipp-Newbold and seconded by Ms. Lemley to approve the inclusion and adoption of the above finance motions.

Motion approved on a roll call vote as follows: Ayes: 3, Nays: 0, Abstain: 0, Absent: 2

XVI. ADJOURNMENT

Motion made by Mr. Keiser and seconded by Mrs. Lemley to adjourn the meeting at 8:14 pm.

Motion approved on a unanimous roll call vote.

Respectfully submitted



Cheryl Zarra
Board Secretary

