

**LOUISVILLE MUNICIPAL SCHOOL DISTRICT
VACANCY ANNOUNCEMENT
FOR THE 2023-2024 SCHOOL YEAR**

**BOOKKEEPER/SECRETARY – LOUISVILLE HIGH SCHOOL
DUTIES TO INCLUDE BUT NOT LIMITED TO:**

- Computer skills/spreadsheets
- Keeping accounting books balanced
 - Bank deposits/receipts
- Paying invoices/purchase orders

PLEASE SUBMIT COVER LETTER AND RESUME TO:

LOUISVILLE HIGH SCHOOL
ATTENTION: MR. DANYA TURNER, PRINCIPAL
email: dturner@louisville.k12.ms.us
(662) 773-3431

DEADLINE TO APPLY: TBD

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