

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
September 12, 2016

A reception was held at 6:45 p.m. to introduce the new employees to the board members

The Liberty Center Local Board of Education met in regular session beginning at 7:03 p.m. in the High School Media Center with board members Jeff Benson, Tim Bowers, Neal Carter, Todd Spangler, and John Weaver present.

#66-16 Approve Minutes

The motion was made by Mr. Spangler and seconded by Mr. Weaver that the minutes of the regular meeting of the Liberty Center Board of Education held on August 15, 2016 be approved.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Bowers

Nays: None – Motion Carried

Treasurer's Report – Mrs. Jenell Buenger

Mrs. Buenger explained that the intrafund transfer of \$2507.39 on the consent agenda, was due to the money being transferred to the Elementary when we went down from three buildings (high school, middle school and elementary) to just two (high school and elementary). Now that we have three buildings again we are transferring it back to the middle school. Additionally, Mrs. Buenger said that our permanent appropriations are approximately 3 ½% higher than last year, but she will explain that in detail when the 5-Year Forecast is presented at the October board meeting.

#67-16 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Carter and seconded by Mr. Benson that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation

FIN SUM

Check Register

Investment Report

Approve the following 2016-17 Student Activity Budgets:

FFA

Football Camp

Junior Class

Spanish Club

Girls Soccer

High School Principal's Fund

Volleyball

Band

Elementary Principal's Fund

Jr. High Cheerleaders

Accept with Thanks the following donations:

Fertilizer and application for the football field from Davis Farms Services, Inc., valued at \$335.50

\$100.00 to the Athletic Dept. from Custom Molded Plastics in Memory of Bob Young

\$25.00 to the Athletic Dept. from Cecile Chambers in Memory of Bob Young

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
September 12, 2016

\$1,084.53 from the LCHS Prom Committee to the Class of 2017
\$2,500.00 from Glenn Hunter to the Sports Complex

Approve the disposal of the following:

Various outdated textbooks in the High School

#201 Metal Divider
#776 Wood Table 4ft
#918 2 Drawer Letter File
#1518 File Cabinet
#1633 Overhead Projector
#1840 4 Drawer File
#2493 Computer Cart
#2494 Computer Cart
#2510 Computer Cart
#3041 Computer Cart
#3043 Computer Cart
#3045 Computer Cart
#3060 Computer Cart
#3061 Computer Cart
#3066 Computer Cart
#3068 Computer Cart
#3082 Computer Cart
#3676 Shredder
#3809 Microwave
#4187 Overhead Projector
#4505 Rectangle Table
(22) cheer Skirts
(25) cheer Vests
(30) poms
(5) sweatpants
(8) bags

Declare transportation to be impractical for two (2) parochial students who will be attending Lial Academy and offer these students payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2016-17.

Declare transportation to be impractical for one (1) parochial student who will be attending Monclova Christian Academy and offer this student payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education for school year 2016-17.

Approve the following Appropriation Modifications:

Approve New Fund and Special Cost Center
300 953G Cross Country Camp Fund

Approve Intra-Fund Transfer

018 7200 911 981A 001	Transfer Out-Elem. Support Fund	\$2507.39
018 5100 983A 003	Transfer In-MS Support Fund	\$2507.39

Approve the permanent appropriations for FY17 as presented.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
September 12, 2016

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Bowers
Nays: None – Motion Carried

Principals' Reports

Mr. Black, High School Principal

Mr. Black reported that the school year is off to a smooth start. He said that both the staff and students in the high school have embraced the one-to-one technology this year. He added that "Cahoots" seems to be a very popular software program that the teachers are utilizing for instruction. Additionally, he told the board that Homecoming festivities are Friday, Sept. 23 with the queen and her court at the football game, and then Saturday, Sept. 24th with the Homecoming Dance in the Jr. High Gym.

Dr. Rozevink, Middle School Principal

Dr. Rozevink thanked Board President, Tim Bowers, for speaking at the Middle School's Tiger Challenge kick-off assembly on the first day of school. She said the students were enthusiastic and the staff is really supporting the program. Additionally, Dr. Rozevink said four teachers from the Middle School will be participating in three Highly Qualified Gifted workshops this year, with the first workshop scheduled for Friday, Sept. 16th. She said that teachers who attend all three workshops will be considered Highly Qualified in gifted, which is one of the areas required on our report card. She said the main focus of the workshops will be strategies and ways to challenge our gifted students in the classroom. Dr. Rozevink also reported that the Ohio Department of Education, along with the American Institutes for Research (AIR) will be conducting a voluntary English Language Arts (ELA) Writing Pilot on October 10-21. The pilot's purpose is to determine the feasibility of test questions for future use on Ohio's State Tests through actual field-testing. The pilot will include English Language Arts classes in grades 4-9, and ELA I and II at the high school level. Students will take the test of the previous year's enrolled grade. For example; new fourth graders this fall will take the third grade ELA writing pilot. Students in grades 10-12 will take the high school ELA pilot. This will be an online test experience only, using Ohio's existing systems. No paper forms will be available. Each student test will consist of one passage set with associated reading items and one writing prompt. The time for administering the tests will be limited up to one hour. ELA teachers in grades 5-8 will be participating.

Elementary Principal-Mrs. Hartbarger

Mrs. Hartbarger reported that kindergarten through third grade students are undergoing early assessment testing. She explained that the Reading Improvement and Monitoring testing will aid the district in implementing intervention to students. She said by quickly addressing the students with learning issues they won't fall farther behind, she said it could take a full three years to see the impact on students, but by assessing them continually, which is every six weeks, and tracking their progress through those years, the students who need the extra instruction time will have a better chance at falling in line with their grade level as they move forward. Mrs. Hartbarger also said the LEAP program will begin Sept. 19, and the first family night, attending STEM, will be held on Sept. 24 at Bowling Green State University.

Facilities Report-Mr. Neal Carter and Mr. Todd Spangler

Mr. Spangler said he and fellow board member Neal Carter, recently toured the grounds of the new school building project with a representative from the district's Construction Manager At Risk, Shook-Touchstone. Mr. Spangler said it had been a couple of months since they'd been at the site. He told the board there have been a lot of changes and now there were classrooms coming together. He also commented on how good the communication between contractors has been, which he cited has kept progress moving forward and ahead of schedule.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
September 12, 2016

Superintendent's Report-Dr. Tod Hug

Dr. Hug added that the building project is still ahead of schedule and the crews have only lost two days due to weather. He said if favorable weather conditions continue, he thinks the whole building will be under roof before the first snowfall. Additionally, Dr. Hug asked the board to approve two change orders in connection with the building project. The first one is for courtyard lighting and cameras totaling \$25,758.13, and the other one for an additional tech rack totaling \$27,035.96. Dr. Hug also gave a first reading to policy changes to rescind the Ohio School Board Association's policy agreement, and move forward with switching over to NEOLA for school policy management. He said the board will need to vote on the issue at the October board meeting. Dr. Hug also talked about new legislation, Standards-Based School Counselor Evaluation Board Policy, Professional Staff 3223 that needs to be board approved.

#68-16 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler that the Board approves the Superintendent's Consent Agenda items as follows:

Approve FFA students and Advisors to attend the National FFA Convention in Indianapolis, Indiana from Oct. 20-22, 2016.

Approve a one-year contract with Napoleon Physical Therapy and Sports Medicine, retroactive to Aug. 2, 2016 at the cost of \$11,500 per year.

Approve a one-year subscription to Ohio School Boards Association, *Communication Plus*, electronic subscription at a cost of \$300.00 per year.

Approve a change order for the building project, PR#013 for Courtyard lighting and Cameras, totaling \$25,758.13.

Approve a change order for the building project, PR#014 for an additional tech. rack, totaling \$27,035.96.

Had a first reading to rescind all OSBA policies.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Carter, Mr. Bowers

Nays: None - Motion Carried

#69-16 Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Carter and seconded by Mr. Benson that the Board approves the Superintendent's Consent Agenda items as follows:

Offer LeAnn Moser an 18-day contract as the district's Gifted Coordinator, retroactive from August 24, 2016 through July 31, 2017, at the rate of \$335.00 per day. Additional work days will be at the discretion of the Superintendent.

Approve the following individuals as volunteers to the sport indicated for the 2016-17 school year:

Andy Storer-Boys Soccer

Bob Jones-Jr. High Girls Basketball

Lindsay Patterson-Jr. High Girls Basketball

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
September 12, 2016

Approve the following certified individuals to serve on the Student Growth Measures Committee (SGM) for the 2016-17 school year at the rate of \$25.00 per hour:

Ryan Miller Jen Schroeder
Kaitlyn Goble Patty Hill
Kati Weeks

Accept the resignation of Brett Green as the 2016-17 JV baseball coach.

Offer the following non-certified individuals one year supplemental contracts for the position indicated for the 2016-17 school year, pending completion of all necessary paperwork:

Scott Barrett-Softball Head Coach
Ryan Zeiter- Baseball Head Coach

Approve the following individuals as substitutes in the cafeteria for the 2016-17 school year, pending approval of all necessary paperwork:

Alisha Pieracini (effective Sept, 12, 2016)
Paula Brumfiel (retroactive to Aug. 30, 2016)

Approve Diana Smith, retroactive to Sept. 7, 2016, as a volunteer van driver for the 2016-17 school year, pending completion of all necessary paperwork.

Move Melissa Zenz, Classroom Teacher to the Bachelors +150 column of the LCCTA Certified Salary Schedule effective at the beginning of the 2016-17 school year.

Offer Brett Green a one-year supplemental contract as the Concessions Coordinator for the 2016-17 school year.

Approve the Standards-Based School Counselor Evaluation Board Policy, Professional Staff 3223, as presented.

Accept the resignation of Hope Wood, Intervention Specialist Teacher, effective Sept. 16, 2016.

Approve Renee Ellis as a long-term substitute teacher effective Sept. 14, 2016, pending completion of all necessary paperwork.

Approve the 2016-17 Elementary Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:

Patty Hill
Brooke Keefer
Kaylene Atkinson
Jodi Biederstedt
Jen Schroeder
Tracy Krueger
Traci Chapman

Approve the 2016-17 Middle School Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
September 12, 2016

Cassie Hartzell
Stephen Doseck
Danett Setmire
Andrea Panning
Kaitlyn Goble
Betsy Rees
Jill Evans

Approve the 2016-17 High School Building Level Team (BLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:

Alicia Soto
Becky Tejkl
Heather Underwood
Megan Kolasinski
Kati Weaks
Shelley Ahleman

Approve the 2015-16 District Building Level Team (DLT) comprised of the following certified individuals, each of whom will be compensated with an annual stipend of \$300.00:

Brett Green
Cassie Hartzell
Kim Jones
Kaitlyn Goble
Jerry Oberhaus
Kim Rettig

Approve the following volunteers in the Elementary school for the 2016-17 school year, contingent upon completion of necessary background checks:

Monica Atkinson	Michelle Bailey	Melissa Bartels	Kristin Bauman
Christine Brink	Jodi Buckenmeyer	Jessica Capretta	Trisha Carter
Laura Case	Tammy Chadwick	Steve Chapa	Sandra Conrad
Nicole Cordes	Autumn Cornell	Jill Critchet-Burdue	Kelsey Crow
Tammy Crow	Stephanie Damman	Breanna Davis	Tammy Davis
Judy DiSuma	Brian Dotson	Kara Estelle	Jill Fitzenreiter
Lani Flory	Paula Grabarczyk	Holly Hardesty	Teresa Hansen-Smith
Mary Ellen Hefflinger	Mary Hernandez	Laura Hill	Jody Hollenbaugh
Joseph Hopkins	Catrina Hopkins	Raegan Keller	Ashton Kessler
Crystal Kline	Kristen Krueger	Heather Krugh	Sara Lawniczak
Chrissy McCullough	Bonnie McGilvery	Anna McMaster	Bernadette Meyer
Brandy Minnich	Tiffany Mohler	Randi Murdock	Alisha Pieracini
Tara Reyes	Janet Ruple	Kelsey Schwanz	Julie Shultz
Ruth Small	Angie Sonnenberg	Kristen Strugalski	Darci Tammarine
Tracy Weirich	Keith Witte	Brianne Wymer	Brandi Zeiter
Carrie Zeiter	Carly Zeiter		

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
September 12, 2016

Offer Charles Kruger a one-year probationary contract as a Custodial/Maintenance Employee, starting on Sept. 19, 2016 through Sept. 18, 2017, beginning at Step 3 on the 2016-17 OAPSE Wage Schedule. All benefits will be per the OAPSE Negotiated Agreement.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Bowers
Nays: None - Motion Carried

#70-16 Executive Session

The motion was made by Mr. Benson and seconded by Mr. Spangler that the Board enter Executive Session at 7:41 p.m. for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual", unless the person investigated of charges or complaints requests a public hearing. Mr. Black, High School Principal, was invited by the board into Executive Session.

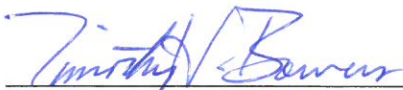
VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Bowers
Nays: None – Motion Carried

The Board returned from Executive Session at 8:20 p.m.

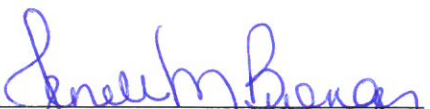
#71-16 Adjournment

It was moved by Mr. Weaver and seconded by Mr. Spangler to adjourn the September 12, 2016 regular meeting of the Liberty Center Local Board of Education at 8:21 p.m.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Bowers
Nays: None – Motion Carried



President, Timothy H. Bowers

ATTEST 

Treasurer/CFO, Jenell M. Buenger

