

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

The Liberty Center Local Board of Education met in regular session on Monday, June 29, 2020 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

#54-20 Resolution Rescinding Resolution #39-20

The motion was made by Mrs. Zacharias and seconded by Mr. Benson to rescind Resolution #39-20 Declaring an Emergency, Suspending Board Policy Related to Public Participation at Board Meetings, and Authorizing Remote Meetings.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#55-20 Approve Minutes

The motion was made by Mr. Spangler and seconded by Mr. Weaver to approve the minutes of the regular meeting held on May 18, 2020 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger reported on the regular monthly reports. She noted the projection to end the fiscal year positive. Mrs. Buenger explained the donations. The Athletic Boosters reimbursed the District for one third of the cost of the softball field resurfacing. KK Collision paid for pants for the softball team. Kern Delta Holdings donated mileage and labor costs to repair the ice machine. Zeb Orr donated thermometers for the Athletic Department. Foertmeyer Northwest held a fundraiser to help offset the costs of the meal programs during the COVID-19 school closure.

Mrs. Buenger updated the Board on the District's insurance policies through SORSA. There is a three percent increase as compared to last year, with the coverage level remaining the same. However, there are no price increases throughout the year when the district purchases new equipment or buses.

Mrs. Buenger provided detailed information on the lunchroom prices for the 2020-21 school year. The prices will remain the same as the previous school year as there is a general concern that the number of students qualifying for the Free and Reduced Meal Program will increase due to COVID-19.

Mrs. Buenger noted preschool transportation rates will remain the same at \$80.00 per month for the 2020-21 school year. There a few Middle School and High School fee changes, including an increase in Music 7, reduction in fees for 7th Grade Language Arts, removal of fees for Spanish IV and Latino Culture, and changing Forensic Science to Forensic Science 1 and 2, with the same fee. The fees for Elementary students remain unchanged.

Mrs. Buenger explained the student activity budgets are approved each year as the coaches and advisors submit a budget every year. She also provided information on the FY21 temporary appropriations. She utilized 100% of the FY20 amounts, compared to 75% used last year, resulting in an increase of \$4.5 million.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

Mrs. Buenger provided information on the contract with NBEC for Fiscal Support Services. This is to provide training for our new Payroll Specialist. She explained the new grant, ESSER, which is in response to COVID-19 preparedness and response efforts. She also informed the Board about the changes with the SADD account and the Stand for the Silent Fund.

#56-20 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mrs. Zacharias and seconded by Mr. Benson that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report
- Budget vs. Actual

Approve the following donations:

LC Athletic Boosters	Softball Field Resurfacing	\$4,142.00
KK Collision Inc.	Softball Pants	\$1,139.71
Kern Delta Holdings	Mileage and Labor to Repair Ice Machine	\$212.00
Zeb Orr	Temporal Scanner Thermometers for Athletic Department	\$175.00
Foertmeyer Northwest LLC	Student Meals	\$110.25

Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$76,868.00. The policy will be in effect from July 1, 2020 through June 30, 2021.

Approve the following Cafeteria prices for the 2020-21 school year:

Lunch: Grades K-8	\$3.00 (no change)
Lunch: Grades 9-12	\$3.10 (no change)
Lunch: PK-12 Reduced	\$0.40 (no change)
Milk: All Grades	\$0.50 (no change)
Lunch: Adult	\$3.55 (no change)
Breakfast: PK-12	\$1.25 (no charge)
Breakfast: PK-12 Reduced	\$0.00 (no change)
Breakfast: Adult	\$1.25 (no change)

Approve the 2020-21 ticket prices for athletic events as presented.

Approve the 2020-21 preschool transportation rate for typical preschool students at \$80.00 per month, which is unchanged from last year.

Approve the Middle School and High School Fee List for the 2020-21 school year as presented.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

Approve the 2020-21 Elementary Fees for grades Kindergarten, 1, 2 and 3 at \$50.00 per student, which is unchanged from last year. Approve grade 4 student fees at \$55.00, which will allow students to keep their recorder used in music class, which is unchanged from last year.

Approve the following student activity budgets for the 2020-21 school year:

- Elementary Principal's Fund
- High School Principal's Fund
- Middle School Principal's Fund
- Art Club
- High School Quiz Team
- Liberty Center Middle School Writer's Club
- Future Business Leaders of America
- Spanish Club
- Liberty Center FFA
- High School Student Council
- Elementary Student Council
- Middle School Student Council
- Class of 2021
- Class of 2022
- Class of 2023
- Class of 2024
- Class of 2027
- National Honor Society
- Vocal Music
- Athletic Team Supporters
- JV and Varsity Baseball Camp Fund
- Boys Basketball Camp Fund
- Boys Soccer Camp Fund
- Wrestling Club Fund
- Football Camp Fund
- Football Mom's Group
- Cross Country Camp Fund
- Girls Soccer Camp Fund
- Track and Field Fund
- Girls Basketball Fund
- Softball Camp Fund
- Volleyball Camp Fund
- Bowling Team Fund
- High School Cheerleaders
- SADD/Stand for the Silent
- Tigeron Yearbook

Approve the FY21 temporary appropriations in the amount of \$18,946,827.14. This includes the general fund at 100% of the FY20 appropriations.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

Approve the contract with Northern Buckeye Education Council (NBEC) for Fiscal Support Services, on an as-needed basis, during Fiscal Year 2021, at the rate of \$45 per hour, up to 40 hours per week. Any time over 40 hours will be charged at \$67.50 per hour. Additionally, the district will be invoiced for expenses such as mileage, as applicable.

Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Increases:

New Fund and Special Cost Center

507 9921 Elementary and Secondary School Emergency Relief Fund (ESSER)

Increase Appropriations

002 9015	Tax Collection Fees-Classroom Facility	\$2,884.15
200 963A	S.A.D.D.	\$549.11
467 9020	Student Wellness and Success Fund	\$54.78
001 0000	General Fund	\$70,000.00

Increase Amended Certificate

200 963C	Stand for the Silent/S.A.D.D.	\$549.11
467 9020	Student Wellness and Success Fund	\$54.78

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Athletic Director’s Report

Mr. Pohlman updated the Board on the OHSAA Phases for athletics. Phase 1 focused on skill work and conditioning. Phase 2 became effective on June 22nd, allowing for inter-squad scrimmages. Phase 2 does not allow for playing camps, scrimmages, or games with other schools as the CDC has noted the highest risk for spread of COVID-19 is through contact with others from different geographic areas. Included in Phase 2 are 5 on 5 basketball scrimmaging, 7 on 7 football drills, open mats for wrestling, and competition cheerleading. However, Mr. Pohlman noted it is imperative for student athletes not participating to maintain the 6-foot social distance recommendation. There is currently no limit on the number of people allowed for indoor practices, but if the 6-foot distance cannot be maintained, a limit will be put in place. The weight room is limited to 16 athletes and two coaches. All student athletes are required to bring their own water bottles. Temperature checks are now mandatory as four scanning thermometers were donated to the Athletic Department. If a student’s temperature is 100 degrees or over, they are to be sent home and coaches are to contact Mr. Pohlman immediately. The state will be providing guidance on Phase 3 in the near future, with the anticipation being normal athletic schedules with precautions.

Mr. Pohlman explained the changes in athletic pass costs. He highlighted there have been no changes in five years. He surveyed other schools in the league and noted that without the increases, Liberty Center was considerably lower for an All-Season Pass. At the new prices, students would need to attend 10 home varsity games to profit from the season pass, adults would need to attend 15, and senior citizens would need to attend five games. Passes will be sold during open house and in the Athletic Office when school begins. Mr. Pohlman also explained there will be an increase in official compensation for the 2020-21 school year.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

Superintendent's Report

Mr. Peters introduced Mr. Gregory Radwan, the new Middle School Principal. Mr. Peters provided an update on the re-opening process of Liberty Center Schools. The district is still awaiting guidance from Governor Mike DeWine to be able to proceed with the planning process. Mr. Peters explained he will continue to meet with area superintendents, Henry County Health Commissioner, Mark Adams, district administrators, and union leadership to create a plan specific to Liberty Center Schools. Mr. Peters noted the goal is to have students in the building for instruction in a way that is safe for both students and staff. He noted the District's plan will be shared with the Liberty Center community once it is finalized.

Mr. Peters updated the Board on various projects in the district. For the solar project, when Toledo Edison conducted a test, there was a minor issue in the relay system if the school were to lose power. The solar company is working to resolve the issue, and another round of testing will be coordinated with Toledo Edison. The restroom/concession project is well underway and is still projected to be completed prior to the start of the football season.

#57-20 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Weaver, that the Board approve the Superintendent's Consent Agenda items as follows:

Ratify the agreement with the Northwest Ohio Educational Service Center to provide Extended Year Services during June and July for approximately 12 hours of speech therapy at \$60 per hour and 8 hours of occupational therapy at \$66 per hour.

Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training & Rehabilitation Center (NWOJDT&RC) beginning July 1, 2020 through June 30, 2021 at a cost of \$44.00 per student per week day for students assigned to the NWOJDT&RC.

Approve the resolution to waive middle school Career Technical courses as presented, per the stipulation of the Ohio Department of Education.

Approve Personal Finance as a course to meet the requirements of Ohio Revised Code 3313.603. This course is in addition to Consumer Economics and the online Digital Academy course Consumer Economics.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#58-20 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Spangler to approve the Superintendent's Personnel Agenda items as follows:

Approve Ashley Chapa, Intervention Specialist, to provide virtual Extended School Year services for a student for a maximum of five hours per week for six to eight weeks payable at the LCCTA tutor rate.

Offer Gregory Radwan a two-year, 220 day contract as Middle School Principal beginning August 1, 2020 through July 31, 2022 beginning at the Base on the Administrative Salary Schedule.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

Approve compensation to Gregory Radwan, Middle School Principal, for up to five additional days on an as needed basis payable at his per diem rate.

Offer Andrea Dennie a one-year limited contract as an Intervention Specialist for the 2020-21 school year. She will be placed at Master's Step 0 on the Certified Salary Schedule per the LCCTA Negotiated Agreement. All benefits will be per the LCCTA Negotiated Agreement.

Approve advancing Pam Righi, Elementary Guidance Counselor, to the Masters +30 column on the LCCTA Negotiated Agreement's salary schedule, effective at the start of the 2020-21 school year.

Approve the addendum to the Administrator Contract for Allison Postl, extending the term through July 31, 2024.

Approve the addendum to the Administrator Contract for Kaleb Pohlman, extending the term through July 31, 2024.

Approve the athletic ticket takers pay per the schedule presented, as well as approve the Athletic Director to hire event help as needed.

Approve a stipend of \$150.00 to Karen Rettig, who served as a mentor teacher to two NwoESC preschool teachers for FY20. The funds will be received from NwoESC.

Approve stipends to the following Liberty Center classroom teachers who served as mentor teachers to students during the 2019-20 school year. These funds will be received from Bowling Green State University

Traci Chapman
Karen Rettig
Kaite Yungmann
Jodi Biederstedt
Nicole Carter
Nick Riley
Patrick O'Dwyer
Amy Spieth

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#59-20 NwoESC Mentor Program

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Benson to approve the NwoESC Mentor Program Agreement for the 2020-21 school year.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

#60-20 Approve Fund Transfer

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias to approve a resolution to close the SADD Fund (200 963A) in order to merge the account with the Stand for the Silent Fund. The cash balance of \$549.11 in the SADD account will be transferred into the Stand for the Silent account.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#61-20 Memorandum of Understanding

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Weaver to approve the Memorandum of Understanding with Liberty Center Classroom Teacher's Association to move the January 1, 2021 payroll date to January 4, 2021.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#62-20 Memorandum of Understanding

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler to approve the Memorandum of Understanding with Local 414 of the Ohio Association of Public School Employees to move the January 1, 2021 payroll date to January 4, 2021.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#63-20 Memorandum of Understanding

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to approve the Memorandum of Understanding with Liberty Center Classroom Teacher's Association to modify the evaluation procedures for bargaining members for the 2019-20 school year as presented.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#64-20 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Weaver to approve the NwOESC substitute teacher and paraprofessional list for the 2020-21 school year for the district to utilize to obtain substitutes.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#65-20 Administrative Salary Schedule

The motion was made by Mrs. Zacharias and seconded by Mr. Spangler to approve a one-year Administrative Salary Schedule for the 2020-21 school year.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2020

New Business

The next Board Meeting is July 27, 2020.

#66-20 Executive Session

The motion was made by Mr. Weaver and seconded by Mrs. Zacharias that the Board adjourn to Executive Session at 7:29 p.m. for the purpose of employment of a public employee.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

Mr. Peters left Executive Session at 8:05 p.m.

The Board returned from Executive Session at 8:22 p.m.

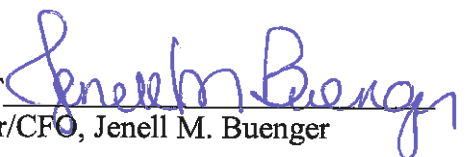
#67-20 Adjournment

It was moved by Mr. Weaver and seconded by Mrs. Zacharias to adjourn the June 29, 2020 regular meeting of the Liberty Center Local Board of Education at 8:23 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger