

Rochdale Early Advantage Charter School (REACS)

Main- 122-05 Smith Street Jamaica, New York 11434
Dr. Lillian Hamer, Chairperson of the School Board

Phone (718) 978-0075/Fax (718)978-0110
Dr. Calvin Rice, Chief Executive Officer

Ms. Sylvia Fairclough-Leslie, School Leader
Ms. Kimylene Hover, Assistant Principal Mrs. Tawanna Muniz, Director of Operations

Visit us online at www.reacschool.com



FORMAL COMPLAINT FORM *(TO BE COMPLETED WITHIN 48 HOURS)*

Parent's Name: _____ Date: _____

Child's Name: _____

Daytime Phone: _____ Date of Incident: _____

Email Address: _____

Please write a brief description of the incident:

Submit to C.Rice@reacschool.com and C.Williams@reacschool.com

-----Office Use Only-----

Meeting Scheduled For: _____ at _____

With the following Board Member(s): _____

Completed by: _____