

## FILE: EFB

## COPYRIGHT POLICY

It is the policy of the Jefferson Davis Parish School Board to abide by the provisions of the Copyright Law of the United States and the Congressional Guidelines that delineate it. The Board does not authorize the use or duplication of copyrighted materials in any form which violates the "fair use" concept as defined by the federal government. Employees who knowingly violate the copyright position of the Board do so at their own risk. Appropriate corrective measures will be taken with employees who do not follow this policy.

The School Board directs that:

1. Unlawful copies of copyrighted materials may not be made or used on, or with, board-owned equipment or within Board-owned facilities.
2. Information about copyright law and guidelines shall be made available to all employees annually.

The Board delegates to the Superintendent or his/her designee the responsibility for informing employees of the Copyright Policy of the Board and provisions of the Copyright Law.

Since copyright law and its interpretation is under constant revision by the courts and the Congress, these guidelines will require periodic study and updating. All staff must comply with any court decision or change in the law that pertains to use of copyrighted materials in the educational setting.

Recoded: February, 2008

Approved: February 21, 2008

Ref: [17 USC 101](#) et seq. (*Copyright Act of 1976*)

[37 CFR 201](#) et seq. (*Patents, Trademarks, and Copyrights*)

Board minutes, 10-16-97, [2-21-08](#)

Jefferson Davis Parish School Board