

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Tuesday, November 12, 2024** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Erin Herzberg at 6:30 p.m.

7
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Erin Herzberg, School Board President	Chairperson: Policy Gloucester County/State Board Association Representative Negotiations Strategic Planning
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski, School Board Vice-President	Chairperson: Budget & Finance Chairperson: Curriculum & Technology Policy
<input checked="" type="checkbox"/> Mr. John Goetaski	Chairperson: Strategic Planning Budget & Finance Buildings & Grounds
<input checked="" type="checkbox"/> Mr. Michael Hasenpat.	Buildings & Grounds Policy Public Relations and Health & Safety Strategic Planning
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Paulsboro Board of Education Representative Curriculum & Technology Policy
<input checked="" type="checkbox"/> Ms. Meghann Myers	Chairperson: Buildings & Grounds Chairperson: Public Relations and Health & Safety Curriculum & Technology
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	Chairperson: Negotiations Budget & Finance Gloucester County/State Board Association Representative – Alternate Public Relations and Health & Safety

9
10 Quorum **YES**

11
12 Also present was Mr. Ryan Hudson, Chief School Administrator.

13
14 As required under the guidelines of the Open Public Meeting Law, notice of this
15 meeting was sent to the **Courier Post** and the **Township Clerk**. It was also
16 posted in the Greenwich Township School Buildings. (Audiotaping Regulations -
17 "The proceedings of this meeting are not being audiotaped.")

18
19 **FLAG SALUTE**

20
21 **1. MINUTES**

22
23 Motion: (Chapkowski/Herzberg) to approve the following minutes:
24
25

- October 8, 2024 – Regular Meeting
- October 8, 2024 – Executive Session
- October 3, 2024 – Special Meeting
- October 17, 2024 – Special Meeting
- October 30, 2024 – Special Meeting

Motion carried by unanimous voice vote.

2. ADMINISTRATIVE/PRINCIPAL REPORTS

Motion: (Chapkowski/Myers) to approve the following as one, A-C2:

A. School Health Services Monthly Report

- 1. The approval of the School Health Services Monthly Report as of **October 2024** for Broad Street School. (Attachment)
- 2. The approval of the School Health Services Monthly Report as of **October 2024** for Nehaunsey Middle School. (Attachment)

B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

- 1. The monthly attendance enrollment drills and monthly overview for the month of **October 2024**.

MONTHLY ATTENDANCE – OCTOBER 2024	
Broad Street School	95.11%
Nehaunsey Middle School	95.63%

BROAD STREET SCHOOL ENROLLMENT – OCTOBER 2024	
Grade Pre-K	Total: 50
Grade K	Total: 49
Grade 1	Total: 38
Grade 2	Total: 41
Grade 3	Total: 42
Grade 4	Total: 31
Grade 5	Total: 39
TOTAL ENROLLMENT: 290	

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – OCTOBER 2024	
Grade 6	Total: 48
Grade 7	Total: 41
Grade 8	Total: 48
TOTAL ENROLLMENT: 137	

GCIT	Total: 93
Paulsboro High School	Total: 70

DRILLS – OCTOBER 2024				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
10/7/24	1:40 p.m./BSS	5 minutes	Routine Fire Drill	Mostly Sunny
10/9/24	1:36 p.m./NMS	6 minutes	Routine Fire Drill	Warm, Sunny
10/25/24	11:00 a.m./BSS	5 minutes	Lockdown/MERT	Sunny
10/31/24	10:10 a.m./NMS	9 minutes	Lockdown/MERT	Warm, Sunny
*NMS/Nehaunsey Middle School		*BSS/Broad Street School		

MONTHLY EVENT OVERVIEW – OCTOBER 2024		
Date	Event	Building
10/1/24-10/31/24	Italian-American Heritage Month	Both
10/2/24 & 10/4/24	Fire Prevention Assembly	Both
10/7/24-10/11/24	Week of Respect	Both
10/17/24	Internet Safety Assembly	NMS
10/29/24	Picture Day/Harvest Festival	NMS
10/30/24	GCIT Visit	NMS
10/31/24	Harvest Festival	BSS
Ongoing	Clubs	NMS

C. Student Discipline, Violence/Vandalism, HIB

1. Student Discipline, Violence/Vandalism and HIB for the month of **October 2024**:

INFRACTION	NUMBER OF INCIDENT REPORTS THIS MONTH		2024-2025 TOTAL-TO-DATE	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	10	1	17
Harassment, Intimidation or Bullying	0	0	0	0
Lunch Detention	6	0	10	0

Out-of-School Suspension (OSS)	0	1	0	4
Restricted Study	1	2	2	2
Violence, Vandalism, Substance Abuse	0	0	0	0

1
2
3

4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

2. Completed Investigation Reports as of **October 2024**:

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation	Consequences
-	-	-	-	-

Motion carried by unanimous voice vote.

3. SUPERINTENDENT RECOMMENDATIONS

Motion : (Chapkowski/Goetaski) to approve the following:

- A. The acceptance, with appreciation, the resignation from Rebecca Moran, Broad Street School Nurse, received 10/9/24, with a 60-day notice.

Motion carried by unanimous roll call vote.

Motion: (Chapkowski/Myers) to approve the following:

- B. The approval to hire Olivia Catando, Part-time Classroom Aide at Broad Street School, at a prorated salary of \$18,018.00, with a start date of November 18, 2024, pending receipt of all new hire documents including Criminal History Review clearance and in accordance with G.T.E.A. and Greenwich Township School District policies and regulations, for the 2024-2025 school year.

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Hasenpat) to approve the following:

- C. The approval to hire Heather Hemphill, Part-time Special Education Aide at Broad Street School, at a prorated salary of \$18,018.00, with a start date of November 13, 2024, pending receipt of all new hire documents including Criminal History Review clearance and in accordance with G.T.E.A. and Greenwich Township School District policies and regulations, for the 2024-2025 school year.

Motion carried by unanimous roll call vote.

1 Motion: (Lombardo/Herzberg) to approve the following:
2

- 3 D. The approval to hire Christy Graziano, School Nurse at Broad Street
4 School at a prorated salary of \$55,389.00, Step A, BA, pending receipt of
5 all new hire documents, including Criminal History Review Clearance, and
6 in accordance with G.T.E.A. and Greenwich Township School District
7 policies and regulations, for the 2024-2025 school year.
8

9 Motion carried by unanimous roll call vote.

10
11 Motion: (Herzberg/Chapkowski) to approve the following:
12

- 13 E. The approval to appoint Kaleigh Mizner to Advisor of Drama Club, with an
14 annual stipend of \$750.00, for the 2024-2025 school year.
15

16 Motion carried by unanimous roll call vote.
17

18 Motion: (Chapkowski/Vernacchio) to approve the following:
19

- 20 F. The approval of Kim Chila as 8th Grade Graduation Advisor, with a stipend
21 of \$1,250.00 and 8th Grade Chairperson, with a stipend of \$300.00 for the
22 2024-2025 school year.
23

24 Motion carried by unanimous roll call vote with Roseanne Lombardo abstaining.
25

26 Motion: (Hasenpat/Vernacchio) to approve the following:
27

- 28 G. The approval of Nicole Leach as 6th Grade Chairperson, to replace Kim
29 Chila, for the 2024-2025 school year, at a stipend of \$300.00.
30

31 Motion carried by unanimous roll call vote.
32

33 Motion: (Chapkowski/Vernacchio) to approve the following:
34

- 35 H. The approval of Donald Haney as Audio-Visual Coordinator, for the 2024-
36 2025 school year, at a stipend of \$750.00.
37

38 Motion carried by unanimous roll call vote.
39

40 **4. CURRICULUM & INSTRUCTION**
41

42 Motion: (Myers/Hasenpat) to approve the following as one, A & B:
43

- 44 A. Field Trips
45

1
2

1. The approval of the following Field Trips:

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
PreSchool	“The Three Little Pigs” Ritz Theater Haddon Township, NJ	3/28/25	\$1,215.00
Kindergarten	“The Jungle Book” Ritz Theater Haddon Township, NJ	5/16/25	\$760.00
1 st Grade	“The Jungle Book” Ritz Theater Haddon Township, NJ	5/16/25	\$652.00
3 rd Grade	“Peter Pan” Arden Theater Philadelphia, PA	1/29/25	\$1,508.00
4 th & 5 th Grade	“The Hobbit” Arden Theater Philadelphia, PA	4/11/25	\$2,585.00
8 th Grade	Cape May Zoo Silver Bullet Dolphin/Whale Watching	5/23/25	\$4,392.50

3
4
5
6
7
8

B. Workshops

1. The *retroactive* approval for the following individuals to attend out-of-district workshops:

Name/Position	Workshop/Location/Time	Date	Cost
Scott Campbell, SBA	NJSBA Convention Atlantic City, NJ	10/23/24	Mileage Tolls Meals
Ryan Hudson, CSA	NJSBA Convention Atlantic City, NJ	10/23/24	Mileage Tolls Meals
Erin Herzberg, BOE President	NJSBA Convention Atlantic City, NJ	10/22/24-10/23/24	Room (\$111.00) Mileage Tolls Meals
Roseanne Lombardo, BOE Member	NJSBA Convention Atlantic City, NJ	10/21/24-10/24/24	Room (\$333.00) Mileage Tolls Meals

9

1 Motion carried by unanimous voice vote.

2
3 **5. BUDGET & FINANCE**

4
5 Motion: (Vernacchio/Lombardo) to approve the following:

6
7 A. The *retroactive* approval of the contract with Greenwich Township Board
8 of Education and LARC School, for student# 2876244820, educational
9 services, effective October 28, 2024 for the 2024-2025 school year, at the
10 cost of \$46,147.68.

11
12 Motion carried by unanimous roll call vote.

13
14 **6. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

15
16 Motion: (Vernacchio/Herzberg) to approve the following as one, A - H:

17
18 A. Bills Lists

19
20 1. The bills as presented by the Business Administrator in the
21 following amounts are ordered paid. (Attachment)

Number	Amount
27-2025	\$161,211.13
28-2025	\$19,827.15
29-2025	\$719,996.42
30-2025	\$19,585.75
31-2025	\$145,881.31
32-2025	\$266,929.47
Payroll 171-2025	\$268,625.38
Payroll 172-2025	\$265,439.62
TOTAL: \$1,867,496.23	

22
23
24 B. Voided Checks

25
26 1. The approval to void the following check:

Check#	Vendor	Amount	Reason	Account
29397	Mr. Ryan Hudson	\$1,576.00	Should have been payable to NJASA	current

1 Motion carried by unanimous voice vote.

2
3 C. Student Activities Account

- 4
5 1. The approval of the Student Activities Account Monthly Bank
6 Reconciliation for the month of **September 2024**. (Attachment)

7
8 D. Board Secretary's Report

- 9
10 1. The acceptance of the Board Secretary's Report for the month of
11 **September 2024**. The Board Secretary certifies that no line item
12 account has been over expended in violation of N.J.A.C. 6A:23A-
13 16.10(c)3 and that sufficient funds are available to meet the
14 district's financial obligations for the remainder of the fiscal year.
15 (Attachment).

16
17 E. Treasurer's Report

- 18
19 1. The approval of the Treasurer's Report in accordance with 18A:17-
20 36 and 18A:17-9 for the month of **September 2024**. The
21 Treasurer's Report and the Secretary's Report are in agreement for
22 the month of **September 2024**. (Attachment)

23
24 F. Revenue Certification

- 25
26 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
27 certifies that there are no changes in anticipated revenue amounts
28 or revenue sources.

29
30 G. Board of Education Certification

- 31
32 1. The approval of the Board of Education certification for the month
33 of **October 2024**, that after review of the Secretary's monthly
34 financial reports and upon consultation with the appropriate district
35 officials, that to the best of its knowledge, no major accounts or
36 funds have been over expended in violation of *N.J.A.C. 6A:23A-*
37 *16.10(c)4* and that sufficient funds are available to meet the
38 district's financial obligations for the remainder of the year.

39
40 H. Transfer List

- 41
42 1. The ratification of transfers, authorized by the Superintendent, for
43 the month of **September 2024**, to give balances to new accounts
44 and to balance existing accounts. (Attachment)

1 Motion carried by unanimous voice vote.
2

3 **7. BUILDINGS & GROUNDS**
4

5 Motion: (Chapkowski/Goetaski) to approve the following a one, A-D:
6

7 A. The approval for the request for Use of Facilities from Gibbstown Softball
8 to use the Broad Street School gymnasium for softball practice drills and
9 conditioning on Thursday evenings from 5:00 p.m. – 9:00 p.m. starting
10 January 30, 2025 until April 11, 2025.
11

12 B. The *retroactive* approval for the request for Use of Facilities from
13 Gibbstown Basketball to use the Broad Street School and Nehaunsey
14 School gymnasiums for practice and games as follows:
15

16 **Broad Street School** – Mondays through Fridays from 5:00 p.m. –
17 9:00 p.m. starting 11/11/24 until 4/5/25. Starting 1/30/25, they will
18 have NO access to the gym on **Thursdays** only.
19

20 **Nehaunsey School** – Mondays through Fridays from 4:00 p.m. –
21 8:30 p.m. starting 11/11/24 until 4/5/25.
22

23 C. The approval for the District to host a Community Resource Fair on
24 11/25/24 in the Broad Street School gymnasium from 5:00 p.m. to 7:30
25 p.m.
26

27 D. The approval for the request for Use of Facilities from Guardian Angels
28 Regional School to use the Broad Street School auditorium for their
29 musical rehearsals and play performances as follows:
30

31 Rehearsals – 3/10/25 – 3/14/25 from 4:00 p.m. - 8:30 p.m.

32 Rehearsals – 3/17/25 – 3/20/25 from 4:00 p.m. – 8:30 p.m.

33 Play Performance 3/21/25 from 4:00 p.m. – 9:00 p.m.

34 Play Performance 3/22/25 from 12:00 p.m. – 9:00 p.m. (this date
35 requires payment for custodial services)
36

37 Motion carried by unanimous voice vote.
38

39 **8. OLD BUSINESS**
40

41 None at this time
42

43 **9. NEW BUSINESS**
44
45

Broad Street School TOP Dogs for the month of October 2024:

Student Name	Grade	Teacher
Everett Homan	Pre-School	Mrs. Reale
Hudson Hollingsworth	Pre-School	Mrs. Beckett
Ledger Cosgrove	Pre-School	Mrs. Geary
Nuri Williams	Kindergarten	Ms. Fowler
Olivia Rishel	Kindergarten	Ms. Barker
Emma Harris	Kindergarten	Mrs. Ballinger
Reid Ballinger	Grade 1	Mrs. Maxie
Jason Layton	Grade 1	Mrs. Exley
Gianna Smith	Grade 2	Mrs. New
Quinn Owen	Grade 2	Mrs. Nastase
Leandro Lora Tejada	Grade 3	Mrs. Pezzino
Taya Bramell	Grade 3	Ms. Wedgwood
Aubrey McCune	Grade 4	Mr. Camacho
Brayden Bermudez	Grade 4	Ms. Fried
Paige Tomlin	Grade 5	Mr. Guzzardi
Yohan DeLaCruz	Grade 5	Ms. Vicino

CONGRATULATIONS to the following Team Members for their October nominations!!

Spotlight on Team Members: October 2024:

Broad Street School:

Kate Caruso, Christine Franklin, Crystal Fried, Rebecca Layton, Sandi Nastase, Tara Reale, Tina Sayers, Debbie Silvestro, Sarah Wedgwood

Nehaunsey Middle School:

Gerardo (Johnny) Batista, Pat Chila, Christine Eiserman, Jennifer Ellick, Nicole Leach

Team Members are nominated their peers and staff in recognition of something they did that made our district just a little better!

10. CORRESPONDENCE

None at this time.

11. PUBLIC - AGENDA/NON-AGENDA ITEMS

1 This is the time when anyone from the public who wishes to speak to the Board
 2 may do so. Please state your name, address and phone number. The Board
 3 recognizes the value of public comment on educational issues and the
 4 importance of allowing members of the public to express themselves on school
 5 matters of community interest. The Board will follow Policy #0167 – Public
 6 Participation in Board Meetings, which allows members of the public three (3)
 7 minutes to address the Board.
 8

9 **Vanessa Keegan**, 27 North Repauno Avenue, Gibbstown, NJ would like to
 10 coordinate a Christmas function for the town; “A Sensory Santabration”.

11
 12 **Jacqueline Chambers**, 41 Market Street, Gibbstown, NJ, talked about the
 13 cheerleading schedule. She also recommended an IT Coordinator for the
 14 district.
 15

16 **12. EXECUTIVE SESSION**

17
 18 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
 19 *6, et seq.*, which provides that an Executive Session, not open to the public, may
 20 be held for certain specified purposes when authorized by Resolution. The
 21 Board of Education for Greenwich Township, assembled in public session on
 22 **November 12, 2024**, hereby resolves that an Executive Session closed to the
 23 public shall be held on **November 12, 2024** at **6:58 p.m.** in the Nehaunsey
 24 Middle School library, located at 415 Swedesboro Road, Gibbstown, New Jersey,
 25 for discussion of certain matters which relate to items authorized by *Open Public*
 26 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.
 27

28 Motion: (Chapkowski/Vernacchio) to enter into Executive Session at 6:58
 29 p.m. to discuss the following:
 30

<input checked="" type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: #0005
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that the applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion carried by unanimous voice vote.

Motion: (Herzberg/Vernacchio) to adjourn the Executive Session and return to the Regular meeting at 7:40 p.m.

Motion carried by unanimous voice vote.

13. PERSONNEL

Motion: (Hasenpat/Vernacchio to approve the following:

A. The approval for the termination of employee #0005.

Motion carried by unanimous roll call vote.

14. ADJOURNMENT

Motion: (Goetaski/Lombardo) to adjourn the meeting at 7:46 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

Ryan Hudson, Chief School Administrator

Next Board of Education Regular Meeting is scheduled for Tuesday, December 10, 2024 at 6:30 p.m.

