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Dr. Mark Scott

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Lori Johnson

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Dear Parents:

You will use the Infinite Campus Parent Portal to submit an application for your child(ren) for Houston Virtual Learning for the 2024-2025 school year. Please follow the directions below to submit an application for each child that you wish to be considered for Houston Virtual Learning for the 2024-2025 school year. In addition, follow the instructions to verify and, if needed, update your contact information. It is very important that your information be verified to ensure that you receive information pertaining to Houston Virtual Learning. Before submitting an application, please carefully consider your family's situation and the appropriateness of virtual instruction for your student. Processed and approved applications are a commitment for the entire 2024-2025 and will not be changed for any reason.

Thank you!

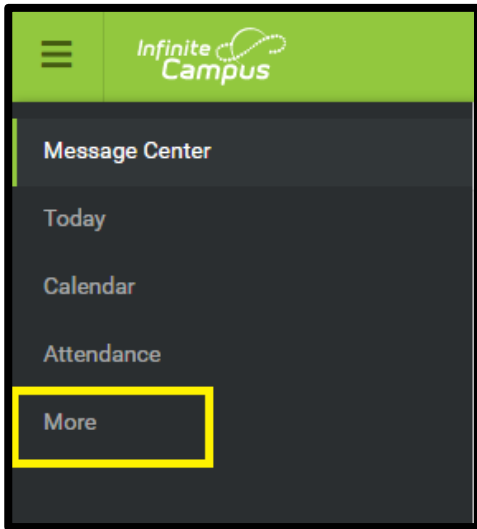
## Application for Houston Virtual Learning

1. Log into your Parent Portal Account on a computer.

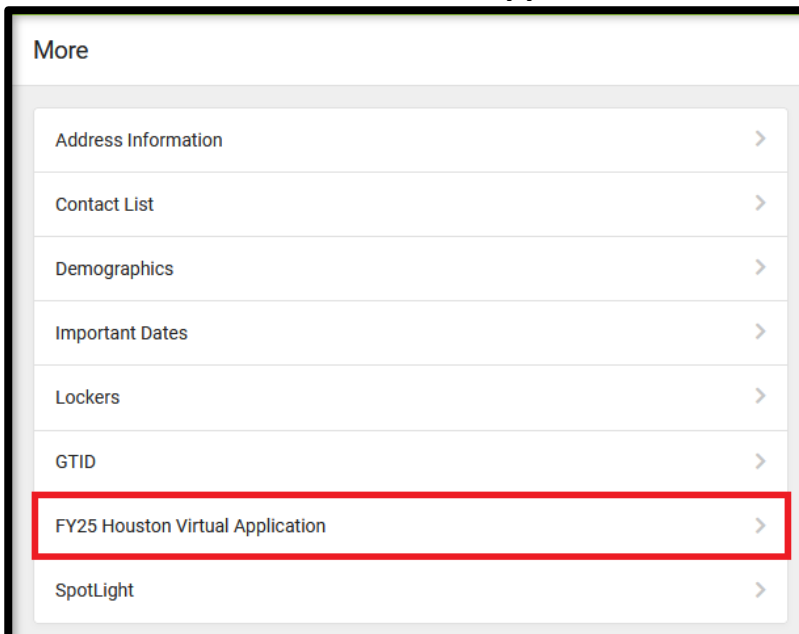
*\*The application does not work on a phone or iPad.*

*\* The Guardian(s) in the primary household are the only ones who can access the application.*

2. On the left-hand side of the screen, click on **“More”**



3. Click on **“FY25 Houston Virtual Application”**



4. Next it will show you the application you will be completing, click **Start**

NAME	STATUS	ACTION
24-25 Houston Virtual Learning 2024-2025 Houston Virtual Application	NOT STARTED	Start

5. After that you will see all the children in your household. When you are ready to start the application process, select **“Click to Begin”** at the bottom of the page.

← Online Registration | 2024-2025 Houston Virtual Application

If you are wanting to apply for Houston Virtual Learning for your student(s) for the 2024-2025 school year please use the link below

STUDENT NAME	GRADE	INCLUDED IN NEW APP?	REASON IF NOT INCLUDED	INFORMATION SUBMITTED?
Student Name	08	yes	Included	no

Click to Begin

6. Next, after reading the brief overview of the application process, click on **“Begin”**

English | Español

Houston County has created the option for Houston County Virtual Learning for the 2024-2025 school year. To submit an application for your child(ren) to be considered for Houston Virtual Learning you will need to go through the online application. To begin, you will click **Begin** at the bottom of this page.

This application will go through each tab and allow you to verify the contact information and make changes if necessary. Once you have verified that the information is correct, click **“Next”** and then **“Save”**.

All the highlighted information will have to be verified; however, you will be able to update phone numbers and email addresses during this process.

After you have verified your personal information, you will be directed to the Student tab. Here, you will click on your child(ren)'s name and continue to the Houston Virtual Application page.

This tab will contain questions for you to answer about your child and provide information about the Houston Virtual Program. Answer the provided questions and sign digitally to verify the information you have provided is correct and you agree to the conditions of the application.

Once you are finished, take a moment to review the information that you are providing is correct. When you are ready, click **“Submit”**.

Begin

7. There will be five tabs across the top of the screen. Each tab must be completed in order. The system will not allow you to move to the next tab until you have successfully completed the current tab. Carefully verify and update your contact information as necessary, click “**Next**” to continue. When you have completed and verified all information, click “**Save**”

Infinite Campus Online Registration

\* Indicates a required field

▼ Household    ⌂ Parent/Guardian    ⌂ Emergency Contact

▼ Primary Household Phone

Primary Phone  
(478 ) 999 - 9999 \*

Next >

> Home Address

Save

8. The **Student** tab will show each child(ren) in your household. *If there are students not displayed that should be, please contact the ATS clerk at the school.* The student will be highlighted in yellow until all information has been verified. Click on “**Edit**” to access each student’s information.

Infinite Campus Online Registration

\* Indicates a required field

✓ Household    ✓ Parent/Guardian    ✓ Emergency Contact    ▼ Student    ⌂ Completed

Student

First Name	Last Name	Gender	School	Completed	Record Type	
First Name	Last Name	F	Perry High School		Existing	Edit
First Name	Last Name	F	Kings Chapel Elementary		Existing	Edit

Description of Add Student

**Yellow** - Indicates that person is missing required information. Select the highlighted row to continue.

✓ - Indicates that person is completed.

Add New Student

Back    Save/Continue

9. To indicate that you would like for your child to be considered for Houston Virtual, select **“Yes”** on the **“Houston Virtual Application”** tab.  
*If you have multiple students in your household and some are not participating in Houston Virtual, then you can select **No** and click **Next**.*

**Student Name**

Demographics

Houston Virtual Application

Houston County Schools will be offering a virtual learning option for the 2024-2025 school year for students enrolled in grades 6 through 12. Students who were previously enrolled in Houston County School District's Houston Virtual Program and were not successful will not be allowed to enroll in Houston Virtual for the 2024-2025 school year. All applications for Houston Virtual will be reviewed to determine acceptance. Parents will be notified by email of acceptance or denial into the Houston Virtual program. Parents of accepted students will be required to attend a virtual orientation with their student prior to the start of the school year. This orientation will outline all student/parent expectations and demonstrate how to log-in to all platforms used with Houston Virtual.

Are you applying to the Houston Virtual for the 2024-2025 school year for the student listed above?

Previous Next

Yes No

Relationships - Parent/Guardians

Relationships - Emergency Contacts

Acknowledgement

Cancel Save

10. Once you select **“Yes”**, additional information will generate. Please answer the technology questions and read the requirements carefully. When you are finished, click **“Next”**.

**Student Name**

Demographics

Houston Virtual Application

Houston County Schools will be offering a virtual learning option for the 2024-2025 school year for students enrolled in grades 6 through 12. Students who were previously enrolled in Houston County School District's Houston Virtual Program and were not successful will not be allowed to enroll in Houston Virtual for the 2024-2025 school year. All applications for Houston Virtual will be reviewed to determine acceptance. Parents will be notified by email of acceptance or denial into the Houston Virtual program. Parents of accepted students will be required to attend a virtual orientation with their student prior to the start of the school year. This orientation will outline all student/parent expectations and demonstrate how to log-in to all platforms used with Houston Virtual.

Are you applying to the Houston Virtual for the 2024-2025 school year for the student listed above? Yes

**Technology**

Virtual Learning will require each child to have a device and access to the internet for online learning.

Please tell us who your internet provider is:

I certify that my child is enrolled in the Houston County School District, and I request that he/she be considered for enrollment in the Houston Virtual Program. I understand that this commitment to virtual learning is for the full 2024-2025 academic school year, which ends on May 21, 2025.

Additionally, students must:

- Have a stable internet connection at home;
- Be available for instruction during regular school hours;
- Log-in and participate in the class to be counted as present for the day;
- Meet all academic and attendance requirements;
- Report to their zoned school to take district and state-mandated standardized tests;
- Be a currently enrolled student in the Houston County School District;
- will have limited options for specials, connections, and electives; and
- will not participate in school activities or extracurricular activities.

I acknowledge that my child will be taught by a professionally qualified Houston County School District Teacher(s), some of whom may be at a different location than my child's zoned school. Teacher assignments will be made at the sole discretion of the Houston County School District. You will be asked to sign acknowledging you have read the above requirements at the end of the registration process.

Previous Next

11. You will continue through the remaining tabs, verifying the information. To confirm you are applying to the Houston Virtual Learning program for your child(ren) and agree to the terms listed in the application, select “Yes” from the drop-down. You can then use your mouse to sign your name to indicate that you agree to the Houston Virtual Agreement and then also type your name in the box provided. When finished, click “Save”.

**Student Name**

Demographics

Houston Virtual Application

Relationships - Parent/Guardians

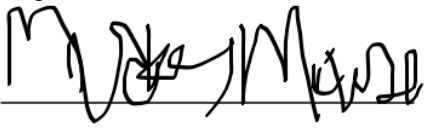
Relationships - Emergency Contacts

**Acknowledgement**

Please carefully consider your family's situation and the appropriateness of virtual instruction for your student. Processed and approved applications are a commitment for the entire 2024-2025 school year and will not be changed for any reason regardless of changes in family situations or dynamics. I understand and agree that if this application is processed and approved my student will be obligated and enrolled in Houston Virtual for the entire 2024-2025 school year.

Yes \*

Please sign on the line below\*



Clear

Please type your name in the box:

Parent/Guardian Name \*

Previous

Cancel Save

12. Once you have completed this process on each child, you will notice they have a green check mark under the “Completed” column, and they are no longer highlighted in yellow. Please verify information on each child in the household whether you choose to submit an application them or not. Once all students have the completed check mark and are no longer highlighted in yellow, click “Save/Continue” to complete the process.

Household Parent/Guardian Emergency Contact Student Completed

**Student**

First Name	Last Name	Gender	School	Completed	Record Type	
First Name	Last Name	F	Perry High	✓	Existing	Edit
First Name	Last Name	F	Kings Chapel Elementary	✓	Existing	Edit

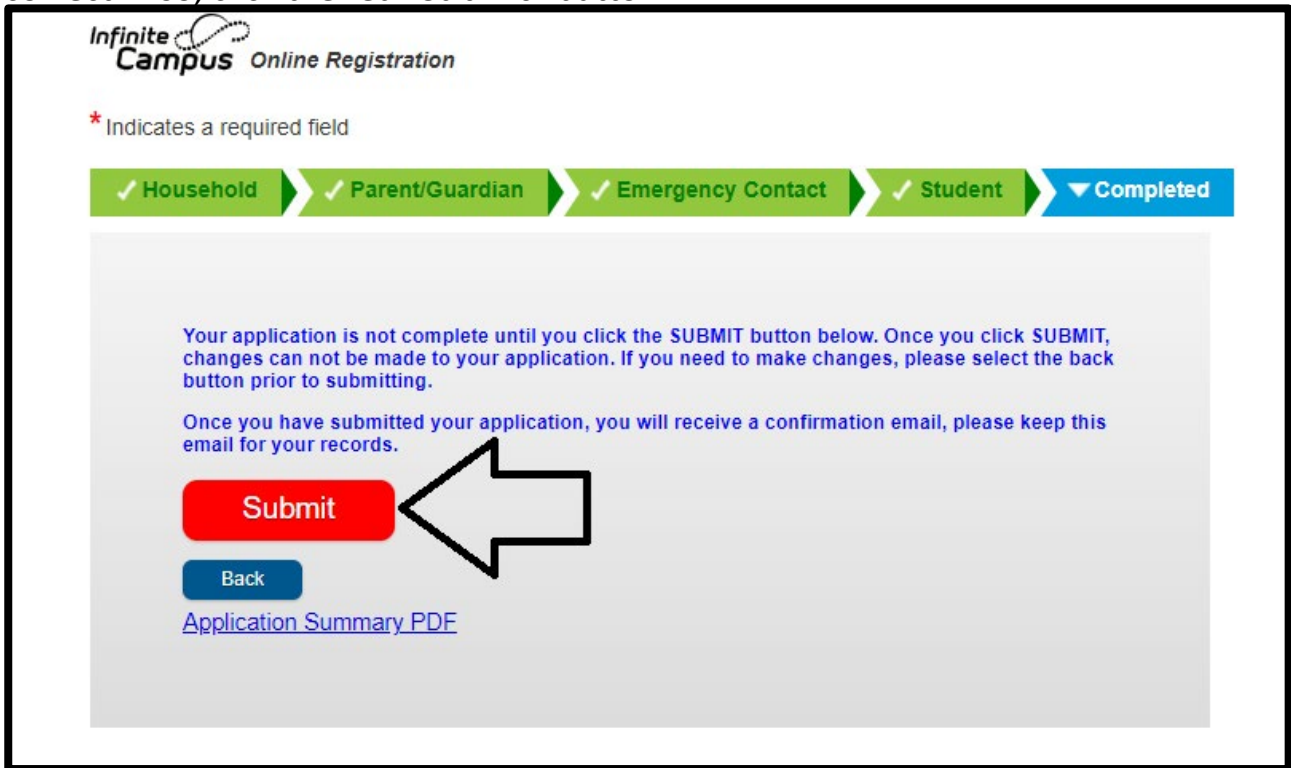
Description of Add Student

**Yellow** - Indicates that person is missing required information. Select the highlighted row to continue.

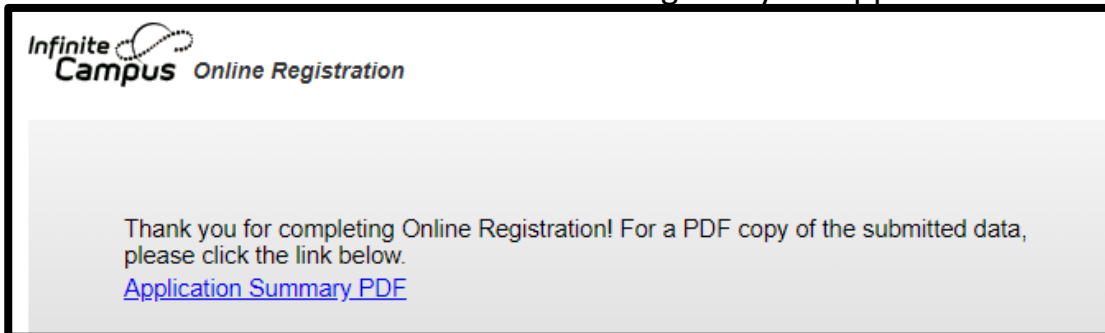
✓ - Indicates that person is completed.

Back Save/Continue

13. The next screen will ask you to affirm that all the information you have provided is correct. If so, click the red **“Submit”** button



14. Once you click **“Submit”**, you have the option to download and save your application. You will also receive a confirmation email stating that your application has been submitted.



If you have any issues logging in or completing the application, please contact your child's school. Thank you!