

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
July 30, 2018

The Liberty Center Local Board of Education met in regular session beginning at 7:00 p.m. in the Elementary Media Center with board members Jeff Benson, Neal Carter, Todd Spangler, John Weaver, and Andrea Zacharias present.

#49-18 Approve Minutes

The motion was made by Mr. Benson and seconded by Mr. Carter to accept the minutes of the Regular Meeting of the Liberty Center Board of Education held on June 25, 2018.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Weaver

Nays: None – Motion Carried

Treasurer's Report-Mrs. Jenell Buenger

Mrs. Buenger reported that we were projected to end the fiscal year with a negative balance, but we actually ended with a positive balance.

She said the athletic and lunchroom change funds are issued each year; we increased the amount for the athletic change fund last year due to the number of games in the fall. This worked out so well that we will continue the higher amount this year, also. The high school change fund was added for this school year, because the athletic office will be moving to the 1995-98 building.

Mrs. Buenger said we are participating in the same grants that we participated in last year, but the amounts have increased a total of \$17,440.06.

She said the "Then and Now Purchase Order" was for water used for the building project. We did not know we were responsible for this, but Dr. Hug clarified with Garmann-Miller and we are responsible for the utilities. "Then and Now" means the invoice was received before the purchase order was issued. We did not issue a purchase order because we were not aware that we needed to. She added that "Then and Now" purchase orders have to go to the board if the amount is over \$3000.

Mrs. Buenger said that "Payment in Lieu of Transportation" is for parents who transport their own children to a parochial or private school. Parents must submit this form each year to receive a reimbursement stipend. The Ohio Department of Education sets the amount of this reimbursement; last year this amount was \$250.

She said we are advancing \$40,000 to the lunchroom fund with the intention to return it at the end of the school year. We do not have any revenues coming in over the summer months, but we still have money going out for payroll and we'll have the food and supply costs beginning in August.

Mrs. Buenger explained the Board Resolution for the OASBO 457 plan is a compliance issue. In 2017, the plan was restated and we have to complete the adoption agreement in order to be compliant. The original plan was from 2002, so it was time to update. The new plan allows Roth Deferrals and the choice to add a provider, but we chose to stay with one provider (VOYA).

#50-18 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation

FIN SUM

Check Register

Investment Report

Budget to Actual

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Approve the following change funds for the 2018-19 school year:

<u>Fund</u>	<u>Amount</u>	<u>Person Responsible</u>
Athletic Fund	\$5000.00	Jake Johnson and Dee-Ann Shafer
Lunchroom	\$ 100.00	Barbara Maunz
High School	\$ 200.00	Heather Garretson

Approve the participation in the following state and federal grant programs for the 2018-19 school year:

Title I-A Improving Basic Programs
Title I-D Neglected
Title II-A Supporting Effective Instruction
IDEA-B Special Education
National School Lunch Program
Title IV-A-Student Support and Academic Enrichment

Approve the following "Then and Now" purchase order in accordance with ORC Section 5705.41 (D) (1) which states that "there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificates; provided that, if the amount is less than three thousand dollars, the fiscal officer may authorize it to be paid without affirmation of the taxing authority of the subdivision".
Purchase Order #1900312 to the Village of Liberty Center for \$9,171.87

It is recommended by the administration that the board declares transportation to be impractical for two parochial students who will be attending Lial Academy in Whitehouse, Ohio, and offer these students payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education.

Approve the advance of \$40,000 from the General Fund to the Lunchroom fund.

Adopt the resolution approving revisions to the OASBO Section 457 Plan.

Approve the following Student Activity Budget:
Elementary Principal's Fund

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Weaver
Nays: None – Motion Carried

Facilities Report

Dr. Hug reported on the building project.

Sitework:

The site lighting, demolition of the existing flue/roof and the demolition of existing parking lots/grade are complete. Also, the new roofing and trim is completed.

Area A:

The foundations, set the mechanical equipment, masonry wall, steel erection, brick veneer, concrete, grid and plumbing fixtures are complete. The branch wiring, mechanical equipment hook-up, and new mechanical duct/piping are ongoing. The paint, technology cabling, mechanical devices, temperature control rough-in, light fixtures and devices, and entrance doors are installed.

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Area B:

The finish drywall, foundation, masonry wall, and brick veneer are complete. The new mechanical duct/piping and branch wiring are ongoing. The paint, technology cabling, plumbing fixtures, light fixtures and devices, and mechanical devices have started and are ongoing.

Dr. Hug also reported that the casework is being installed and the brick for the masonry piers for the stadium fencing has been delivered and completion of the fence will begin this week. The ticket booth is 75% complete, with shingling and soffit work ongoing. Additionally, concrete has been poured for the plaza at the stadium entrance.

Superintendent's Report- Dr. Tod Hug

Dr. Hug said the certified staffing is complete for the year. Classified staffing is in process with the recent resignation this evening, and a part-time position in the cafeteria being worked out with current staff members.

He said the Policy committee developed Administrative Guidelines and a Form for Policy #7250-Commemoration of Buildings and Facilities.

Dr. Hug said the district is interested in hiring a SRO. The cost would be split 75/25 with the Sheriff's office. He said that HB318 might provide some grant funds, but the final cost has yet to be determined.

#51-18 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Carter that the board approves the Superintendent's Consent Agenda items as follows:

Appoint Todd Spangler as the board's delegate and Jeff Benson as the alternate to the OSBA's Annual Business Meeting on Nov. 12, 2018, and that the fall OSBA Conference from Nov. 11- 13, 2018, be declared an approved training session for any/all board members to attend.

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Weaver
Nays: None - Motion Carried

#52-18 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Carter that the board approves the Superintendent's Personnel Consent Agenda items as follows:

Offer the following non-certified individuals each a one year supplemental contract for the 2018-19 school year for the position indicated. His/her salary will be per the LCCTA Negotiated Agreement:
Kevin Wietrzykowski -Musical Director

Offer Emily Hill a one-year probationary contract as a classroom teacher (K-6 Art), effective at the beginning of the 2018-19 school year. She will be placed at Bachelor's, Step 0, on the Certified Salary Schedule per LCCTA Negotiated Agreement. All benefits will be per the LCCTA Negotiated Agreement.

Offer Bailey Tejkl a one-year probationary contract for the 2018-19 school year as a bus driver, effective August 1, 2018. She will be placed at Step 0 on the Bus Driver Column on the 2018-19 OAPSE Wage Schedule. All benefits will be per the OAPSE Negotiated Agreement.

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Offer Tim Reed, a non-certified individual, a one-year contract as the Concession Manager for the 2018-19 school year at the hourly rate of \$9.00 (maximum of 450 hours per school year) plus mileage, as submitted by timecard and signed by the Athletic Director.

Approve Kelly Hartbarger, Elementary Principal, as the Grants Coordinator for the 2018-19 school year with a stipend of \$1,000.

Accept the resignation of Sue Pinson, Cafeteria Aide, effective July 25, 2018.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None - Motion Carried

#53-18 New Business

Board President, John Weaver, told the board the Superintendent's posting will go out on Tuesday, July 31st.

Dr. Hug announced that the new building dedication will be on Sunday, August 26th at 2:00 p.m. in the Auditoria. Everyone is invited to attend and there will be tours of the buildings after the ceremony.

Dr. Hug said the Teacher Professional Day will start with a breakfast at 8:00 a.m. on Thursday, Aug. 30th.

Board Members' Committee Reports

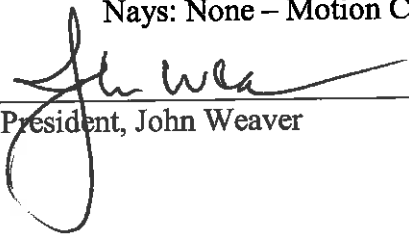
Policy Review Committee

Dr. Hug reported that the Policy Committee had met and developed Administrative Guidelines and a form for Policy #7250 - Commemoration of Buildings and Facilities.

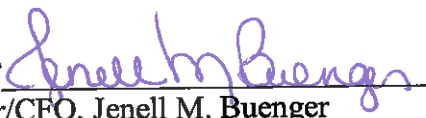
#54-18 Adjournment

It was moved by Mr. Benson and seconded by Mrs. Zacharias to adjourn the July 30, 2018 regular meeting of the Liberty Center Local Board of Education at 7:25 p.m.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Weaver
Nays: None - Motion Carried



President, John Weaver

ATTEST 
Treasurer/CFO, Jenell M. Buenger