

Excessive Absences/Habitual Truancy Thresholds Definitions

Excessive Absences Thresholds

- 30 consecutive hours missed from school with or without legitimate excuses
- 38 total hours missed in an academic month with or without legitimate excuse
- 65 total hours missed in an academic year with or without legitimate excuse

Habitual Truancy Threshold

- 30 consecutive hours missed from school without legitimate excuse
- 42 total hours missed in an academic month without legitimate excuse
- 72 total hours missed in an academic year without legitimate excuse

Excessive Absences Procedures

If a student has met the threshold for excessive absences, a letter will be sent home to the parent/legal guardian informing them that they have met said threshold. A phone call could be made as well at the discretion of the attendance coordinator. The letter will serve as a warning letter that will include steps that could be taken should the student show no adequate progress with improving attendance.

If a student has met the threshold for habitual truancy, a phone call will be made to the parent/legal guardian if the student has met the threshold at the 30 consecutive hour threshold ONLY. At all other thresholds (i.e. monthly or yearly) the parent will receive a letter inviting them to participate in the establishment of an Absence Intervention Plan. Three faithful attempts at an invitation will be made for the establishment of the plan. Faithful attempts include, but are not limited to phone calls, text messages, emails, home visits, etc. If the three faithful attempts made at establishing an Absence Intervention Plan are unsuccessful, the Absence Intervention Team reserves the right to establish a plan without the parent/ legal guardian present at the meeting. The Absence Intervention Plan will be established for 60 days with a review day on the 61st day. On day 61, the plan shall be reviewed by the Absence Intervention Team to determine the success of the plan. If the plan was successful, no further action will need to take place. If it is unsuccessful, truancy will be filed along with a complaint to Children's Services for educational neglect.