

*Learning for all – no
limits, no excuses,
and unlimited
possibilities!*

Oak Run Elementary School District
Board of Trustees
Regular Board Meeting

Governance Team
Kansas Simonis, President
Tom Diskin, Clerk
Philomene Swenson, Member
Stan Statham, Member
LeeAnn Mollath, Member
Lynn Wilen, Superintendent

Minutes

Wednesday, March 11, 2020
4:00 PM

Oak Run Elementary School
27635 Oak Run to Fern Rd.
Oak Run, CA 96069
ORESD Office

Our Mission

To Ensure Learning For All, No Limits, No Excuses & Unlimited Possibilities.

*We do this by building partnerships, maintaining high expectations, creating rigor, relevance, & responsiveness,
providing more time & support, meeting the needs of the whole child, & being persistent & passionate about children.*

Open Session

4:00 PM

1. OPENING BUSINESS @ 4:03 pm

1.1. Call to Order

1.2. Roll Call / Establish Quorum

Kansas Simonis, President

Philomene Swenson, Member

Lynn Wilen, Superintendent

LeeAnn Mollath, Member

Stan Statham, Member

Tom Diskin, Clerk

Staff & Public in Attendance: Tiffany Fulkerson,

Michele Zollars, Anne Adams, Lisa Cunningham, Misty Lee, Bianca Hauberg & Jessica Tegerstrand.

1.3. Pledge of Allegiance

1.4. Approval of Agenda

A motion was made by Stan Statham to approve the Agenda and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

2. CONSENT ITEMS

Items listed under the Consent Calendar are considered to be routine and it is understood that the Administration recommends approval on all consent items. The Board of Trustees in one-motion takes action on consent items. There is no discussion of these items before the Board votes unless a Trustee, staff member, or public citizen requests specific items be discussed and/or removed from the Consent Calendar. Each item on the Consent Calendar that is approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

2.1 Approval of Consent Items

- a. Minutes from Special Board Meeting, February 24, 2020
- b. Approve Warrants

A motion was made by Stan Statham to approve the 2.1 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

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3. **CELEBRATION**

3.1 **Recognition:** All Oak Run Staff for their hard work and dedication!

4. **PUBLIC COMMENT**

Agenda Items: The public may address agenda items in the Action, Non-Action, and Reports/Comments portions of the meeting, before board discussion on the topic, when recognized by the chairperson. Speakers are asked to identify themselves before they begin their comments and are allowed to speak one time per agenda item for up to two minutes.

Non-Agenda Items: The Board will listen to public comment on any item of interest not on the agenda that is within their jurisdiction. The Board may limit public comments to no more than 2 minutes pursuant to Board policy. *The Board may not respond to public comments on an item not on the agenda.* Questions, concerns and requests directed to the board will usually be deferred pending administrative and board consideration at a later meeting.

Process: Comments or suggestions may be made orally at the meeting or in writing (letter or e-mail). Suggestions or Comments can be made in the Suggestion Box in the school office or by e-mailing suggestions@oakrunschool.org. Staff will report on the progress of parent/community suggestions and, if needed, they will be added to the board agenda in the future.

5. **ACTION ITEMS:**

LeeAnn Mollath was appointed as Board Clerk for the March 11th Board Meeting due to Tom Diskin's absence.

5.1 **Action Item:** **Facility Inspection Tool (FIT) Report**

Recommendation: Approve

A motion was made by Stan Statham to approve the 5.1 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

5.2 **Action Item:** **School District Warrant Signature Card**

Recommendation: Approve

A motion was made by LeeAnn Mollath to approve the 5.2 and seconded by Stan Statham. A vote was taken with 3-0 in favor

5.3 **Action Item:** **Oak Run Elementary School – Shasta Co Office of Ed
2020-2021 MOU Special Education Services**

Recommendation: Discussion

Lynn Wilen was appointed to make this decision. A motion was made by LeeAnn Mollath to approve the 5.3 and seconded by Stan Statham. A vote was taken with 3-0 in favor

5.4 **Action Item:** **Fixing Date, Time and Location of Regular Meetings**

Background: April 2020 Board Meeting falls on Spring Break and December 2020 Board Meeting doesn't fall within deadlines. Move to April 15, 2020 and December 16, 2020.

Recommendation: Discuss/Approve

A motion was made by LeeAnn Mollath to approve the 5.4 and seconded by Stan Statham. A vote was taken with 3-0 in favor

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5.5 Action Item: Oak Run Community Newsletter Printing

Background: 27,000 copies per quarter, \$.08 per copy thereafter. ORES D history reflects quarterly usage around 15,063 copies.

Recommendation: Discuss/Approve

A motion was made by Stan Statham to approve the 5.5 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

5.6 Action Item: Oak Run Elementary Library Policy and Permissions

Recommendation: Discuss/Approve

A motion was made by LeeAnn Mollath to approve the 5.6 and seconded by Stan Statham. A vote was taken with 3-0 in favor

5.7 Action Item: Interim Superintendent/Principal Personal Service Agreement

Recommendation: Approve

A motion was made by LeeAnn Mollath to approve the 5.7 and seconded by Stan Statham. A vote was taken with 3-0 in favor

5.8 Action Item: Teacher In Charge MOU

Recommendation: Approve

A motion was made by LeeAnn Mollath to approve the 5.8 and seconded by Stan Statham. A vote was taken with 3-0 in favor

5.9 Action Item: Layoff Notices

Recommendation: Approve

Resolution 3-11-2020-1 was approved and Resolution 3-11/2020-2 was not. A motion was made by LeeAnn Mollath to approve the 5.9 and seconded by Stan Statham. A vote was taken with 3-0 in favor

5.10 Action Item: Statement of Economic Interest (Form 700)

Background: Conflict of Interest Code wherein each Board Member and School Authority must complete and sign a Form 700. These are kept in our District Office for seven years.

Recommendation: Approve

A motion was made by LeeAnn Mollath to approve the 5.10 and seconded by Stan Statham. A vote was taken with 3-0 in favor

5.11 Action Item: Second Interim Budget Certification

Recommendation: Approve

Qualified Budget Certification was made. A motion was made by Stan Statham to approve the 5.11 and seconded by LeeAnn Mollath. A vote was taken with 3-0 in favor

5.12 Action Item: Oak Run Elementary School – Shasta Co Office of Ed 2020-2021 MOU Psychologist Services

Background: Not recommended to approve. 10 days does not begin cover the minimum staffing requirements for a small school.

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A motion was made by LeeAnn Mollath to not approve the 5.12 and seconded by Stan Statham. A vote was taken with 3-0 in favor

Recommendation: Not Approve

5.13 *Action Item:* Spring Fling Dance

Recommendation: Approve

A motion was made by LeeAnn Mollath to approve the 5.13 and seconded by Stan Statham. A vote was taken with 3-0 in favor

6. NON-ACTION ITEMS:

6.1 *Report:* Enrollment Update

Preschool	-	6	} Total - 50
TK-2	-	16	
3-5	-	18	
6-8	-	16	

7. OTHER REPORTS / COMMENTS

7.1 *Information:* District Leadership/District Advisory Committee / SSC

**7.2 *Comments:* Parent Club
- Pi Night 3/12/20
- Dance 3/27/20**

**7.3 *Comments:* Classified / Confidential / Certificate
- Staffing updates and upcoming interviews.**

7.4 *Comments:* Director / Superintendent

**7.5 *Comments:* Board Members
-Cafeteria**

9. NEXT MEETING

9.1 Regular Board Meeting – Wednesday April 15, 2020

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10. ADJOURN TO CLOSED SESSION

- 10.1** **54957 (b)(1)** Personnel – To discuss the appointment, employment, performance, evaluation, discipline, complaints about of dismissal of specific employee or potential employee.

11. REPORT OUT OF CLOSED SESSION

12. ADJOURN @ 6:15 pm