

1 **OFFICIAL MINUTES**

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3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Tuesday, December 12, 2023** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Susan Vernacchio at 6:31 p.m.

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8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	<b>CHAIRPERSON: Negotiations</b> Budget & Finance Public Relations & Health and Safety Gloucester County/State Board Association-Alternate
<input checked="" type="checkbox"/> Mrs. Erin Herzberg	<b>CHAIRPERSON: Policy</b> Curriculum & Technology Negotiations Strategic Planning
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	<b>CHAIRPERSON: Budget &amp; Finance</b> Buildings & Grounds Policy
<input checked="" type="checkbox"/> Mr. John Goetaski	<b>CHAIRPERSON: Strategic Planning</b> Budget & Finance Buildings & Grounds
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	<b>Gloucester County/State Board Association Representative</b> Paulsboro Board of Education Representative Curriculum & Technology Policy
<input checked="" type="checkbox"/> Mrs. Meghann Myers Arrived at 6:34 p.m.	<b>CHAIRPERSON: Buildings &amp; Grounds</b> <b>CHAIRPERSON:</b> Public Relations & Health and Safety

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10 Quorum **YES**

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12 Also present was Mr. Scott A. Campbell, School Business Administrator/Board  
13 Secretary.

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15 As required under the guidelines of the Open Public Meeting Law, notice of this  
16 meeting was sent to the **Courier Post** and the **Township Clerk**. It was also  
17 posted in the Greenwich Township School Buildings. (Audiotaping Regulations -  
18 "The proceedings of this meeting were being audiotaped.")

19  
20 **FLAG SALUTE**

21  
22 **1. MINUTES**

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24 Motion: (Chapkowski/Herzberg) to approve the following minutes:

- 25 November 14, 2023 - Regular Meeting
- 26 November 14, 2023 - Executive Session

4 Motion carried by unanimous voice vote.  
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6 **2. PERSONNEL**  
7

8 Motion: (Chapkowski/Lombardo) to accept the following resolution:  
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10 A. Acceptance of Retirement  
11

- 12 1. The Greenwich Township Board of Education hereby accepts  
13 Employee #0675’s retirement, as set forth in the employee’s  
14 November 14, 2023 correspondence to the Board and same  
15 retirement is effective June 30, 2024.  
16

17 Motion carried by unanimous roll call vote.  
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19 **3. ADMINISTRATIVE/PRINCIPAL REPORTS**  
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21 Motion: (Lombardo/Goetaski) to approve the following as one, A-G:  
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23 A. School Health Services Monthly Reports  
24

- 25 1. The approval of the School Health Services Monthly Report as of  
26 **November 2023** for Broad Street School. (Attachment)  
27  
28 2. The approval of the School Health Services Monthly Report as of  
29 **November 2023** for Nehaunsey Middle School.  
30

31 B. Monthly Attendance, Enrollment, Drills and Monthly Overview:  
32

- 33 1. The monthly attendance, enrollment, drills and monthly overview for  
34 the month of **November 2023**:  
35

<b>MONTHLY ATTENDANCE – NOVEMBER 2023</b>	
Broad Street School	93.4%
Nehaunsey Middle School	93.1%

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<b>BROAD STREET SCHOOL ENROLLMENT – NOVEMBER 2023</b>	
Grade Pre-K	Total: 51
Grade K	Total: 41
Grade 1	Total: 40
Grade 2	Total: 41
Grade 3	Total: 33
Grade 4	Total: 39
Grade 5	Total: 48
<b>TOTAL ENROLLMENT: 293</b>	

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<b>NEHAUNSEY SCHOOL ENROLLMENT – NOVEMBER 2023</b>	
Grade 6	Total: 43
Grade 7	Total: 46
Grade 8	Total: 46
<b>TOTAL ENROLLMENT: 135</b>	

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<b>HIGH SCHOOL MONTHLY ENROLLMENT – NOVEMBER 2023</b>	
GCIT	98
PAULSBORO HIGH SCHOOL	84

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<b>DRILLS – NOVEMBER 2023</b>				
<b>Date</b>	<b>Time/Location</b>	<b>Duration</b>	<b>Action/Drill</b>	<b>Weather Conditions</b>
11/13/23	10:45 a.m./BSS	2 minutes	Routine Fire Drill	Sunny
11/16/23	12:45 p.m./NMS	2 minutes	Routine Fire Drill	Warm, Sunny
11/16/23	10:15 a.m./BSS	2 minutes	Bomb Threat Evacuation Drill	Sunny
11/17/23	1:35 p.m./NMS	2 minutes	Bomb Threat Evacuation Drill	Warm, Sunny
<b>NMS/Nehaunsey Middle School</b>		<b>BSS/Broad Street School</b>		

4

<b>MONTHLY EVENT OVERVIEW – NOVEMBER 2023</b>		
<b>Date</b>	<b>Event</b>	<b>Building</b>
11/7/23	Picture Retakes	BSS
11/8/23	District In-Service	Both
11/16/23	Report Cards	Both
11/20/23-11/21/23	Parent-Teacher Conferences	Both
On-going	Clubs	NMS

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C. Student Discipline, Violence/Vandalism, HIB

1. Student Discipline, Violence/Vandalism and HIB for the month of **November 2023**:

INFRACTION	NUMBER OF INCIDENT REPORTS		2023-2024 TOTAL-TO-DATE	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	0	0
Harassment, Intimidation or Bullying	1	0	1	4
Lunch Detention	2	0	21	17
Out-of-School Suspension (OSS)	2	0	4	2
Restricted Study	3	3	8	9
Violence, Vandalism, Substance Abuse	0	0	0	2

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2. Completed Investigation Reports as of **November 2023:**

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
BSS23-24/1	11/17/23	11/17/23	Confirmed

Motion carried by unanimous voice vote.

**4. SUPERINTENDENT RECOMMENDATIONS**

Motion: (Chapkowski/Herzberg) to approve the following:

- A. The approval for the salary adjustment for new hire Joseph Santone, NMS School Nurse approved at the November 14, 2023 meeting. This salary adjustment was due to review of transcripts going from BA, Step A, \$53,306.00 to BA +30, Step A, \$54,806.00, prorated.

Motion carried by unanimous roll call vote.

Motion: (Chapkowski/Lombardo) to approve the following:

- B. The approval to hire Robin Vicino, Elementary school teacher, for the 2023-2024 school year, MA, Step F, \$59,961.00, prorated, pending completion of all new hire documents, including Criminal History Review, in accordance with G.T.E.A. and Greenwich Township School District policies and regulations.

Motion carried by unanimous roll call vote.

1 Motion: (Herzberg/Vernacchio) to approve the following:  
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3 C. The approval to hire Salvatore Guzzardi, Elementary school teacher, for  
4 the 2023-2024 school year, BA, Step D, \$55,306.00, prorated, pending  
5 completion of all new hire documents, including Criminal History Review,  
6 in accordance with G.T.E.A. and Greenwich Township School District  
7 policies and regulations.  
8

9 Motion carried by unanimous roll call vote.  
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11 Motion: (Chapkowski/Goetaski) to approve the following:  
12

13 D. The approval to hire Rynesha Harris, Elementary school teacher, for the  
14 2023-2024 school year, BA, Step A, \$53,306.00, prorated, pending  
15 completion of all new hire documents, including Criminal History Review,  
16 in accordance with G.T.E.A. and Greenwich Township School District  
17 policies and regulations.  
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19 Motion carried by unanimous roll call vote.  
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21 Motion: (Vernacchio/Myers) to approve the following as one, E & F:  
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23 E. The approval of the tentative 2024 Board Meeting dates. (Attachment)  
24

25 F. The approval of Request for Course Approval from Lauren Ernst,  
26 continuing MA program at Rutgers. Course title, #15:294:534 – Gifted  
27 Program Development” to be taken in the Spring of 2024 in accordance  
28 with the G.T.E.A. and Greenwich Township School District policies and  
29 regulations.  
30

31 Motion carried by unanimous voice vote.  
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33 **5. POLICIES/REGULATIONS**  
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35 Motion: (Vernacchio/Lombardo) to approve the following:  
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37 A. The approval of the following Policies and/or Regulations on first reading:  
38

Number	Type	Section	Title	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
P2270	R	Program	Religion in the Schools	X	
P3161	R	Teaching Staff Members	Examination for Cause	X	
P & R	M/R	Teaching	Attendance	X	

3212		Staff Members			
P3324	R	Teaching Staff Members	Right of Privacy	X	
P4161	R	Support Staff	Examination for Cause	X	
P & R 4212	M/R	Support Staff	Attendance	X	
P4324	R	Support Staff	Right of Privacy	X	
P & R 5111	M/R	Students	Eligibility of Resident/Non-resident Students	X	
P & R 5116	R	Students	Education of Homeless Children & Youth	X	
P8500	M/R	Operations	Food Services	X	

Motion carried by unanimous voice vote.

**6. CURRICULUM & INSTRUCTION**

Motion: (Myers/Chapkowski) to approve the following as one, A & B:

A. Field Trips

1. The approval of the following Field Trips:

<b>Grade and/or Group</b>	<b>Destination</b>	<b>Date</b>	<b>Estimated Related Cost Including Transportation</b>
Grade 2	<b>US Post Office, Municipal Building and Greenwich Township Police Station</b> Gibbstown, NJ	4/17/24 (rain date: 4/24/24)	\$0.00
Grades 3, 4, 5	<b>The Franklin Institute</b> Philadelphia, PA	3/26/24	\$2,761.25

B. Workshops

1. The approval for the following individuals to attend out-of-district workshops:

<b>Name/Position</b>	<b>Workshop, Location, Time</b>	<b>Date</b>	<b>Cost</b>
Colleen Moran, School Psychologist	<b>Decrease Disruptions &amp; Improve Learning for Students with Complex Behavioral Challenges for K-12</b>	1/29/24- 1/30/24	\$645.00

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Motion carried by unanimous voice vote.

**7. BUDGET & FINANCE**

Motion: (Herzberg/Vernacchio) to approve the following as one, A & B:

- A. The approval of the Greenwich Township Board of Education School Safety Policy. (Attachment)

Motion carried by unanimous voice vote.

Motion: (Lombardo/Vernacchio) to approve the following resolution:

- B. The resolution to Renew Risk Management Consultant:

The approval that the Board of Education approve the Resolution and Indemnity & Trust Agreement, attached as Exhibit A & B, to renew membership in the Gloucester, Cumberland, Salem School District Joint Insurance Fund (GCSSD JIF) for the three-year membership term commencing on July 1, 2024.

*Scott Campbell said that he and Gerardo Batista, Facilities Manager, attended their year-end dinner where they gave out their Fiscal & Safety Incentive Award. In recognition of our performance and claims processing, we received a check for \$3,500.00 to put towards safety related items; for example a defibrillator or safety belts, etc.*

Motion carried by unanimous roll call vote.

**8. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion: (Vernacchio/Goetaski) to approve the following as one, A-G:

- A. Bills Lists

- 1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment)

Number	Amount
#35-2024	\$216,022.84
#36-2024	\$152.70

#37-2024	\$143,703.18
#38-2024	\$19,450.09
#39-2024	\$425,398.08
Payroll #150-2024	\$265,418.01
<b>TOTAL: \$1,070,144.90</b>	

Motion carried by unanimous voice vote.

**9. BUILDINGS & GROUNDS**

Motion: (Goetaski/Chapkowski) to approve the following as one, A1-A2:

**A. Use of Facilities**

1. The approval for the request of Use of Facilities from the American Red Cross to use the Nehaunsey Middle School gymnasium on Friday, February 16, 2024 from 10:30 a.m. until 6:00 p.m. to host a Blood Drive.
2. The approval for the request of Use of Facilities from the Gibbstown PTO to use the Broad Street School auditorium on Friday, January 26, 2024 from 4:30 p.m. until 8:00 p.m. for Candy Bar Bingo.

Motion carried by unanimous voice vote.

**10. OLD BUSINESS**

Informational:

- A. The transportation costs for students #6225436560 and #7105480548 attending Archbishop Damiano is \$19,154.07 per student, for the 2023-2024 school year. The tuition costs were previously approved.
- B. The transportation costs for the following McKinney/Vento homeless students #7042118466, #5643591175 and #4495873551 to Maple Shade School District from September 2023 – January 2024 are as follows:

#7042118466 - \$813.89  
#5643591175 - \$813.89  
#4495873551 - \$475.86

The tuition costs were previously approved.



1 **11. NEW BUSINESS**

2  
3 **Committee Reports** – Erin Herzberg said there is a Policy up for review but it  
4 hasn't gone through the policy steps. We will be meeting in January to review it  
5 legally before presenting it to the Board.  
6

7 **Congratulations to our Teachers of the Year!**

8  
9 1. **Carlyn Exley – Broad Street School**

10  
11 Mrs. Exley is in her 20<sup>th</sup> year with our District and we could not be more  
12 fortunate to have her! She has always brought excellence to her students  
13 and is a kind and giving teacher and peer.  
14

15 2. **Kimberly Chila – Nehaunsey Middle School**

16  
17 Mrs. Chila is also in her 20<sup>th</sup> year with our District! Mrs. Chila has moved  
18 from our elementary school to the middle school providing the best in  
19 Math education. From elementary to middle school, Mrs. Chila has been  
20 a beacon to our students with her devotion and kindness and is admired  
21 by our staff and community.  
22

23 We will celebrate them at an upcoming Board meeting, to be announced.  
24

25 **Spotlight Employees for November:**

26  
27 **Megan Ballinger and Eileen O'Donnell** - Broad Street School  
28 **Jennifer Walker** - Nehaunsey Middle School  
29

30 Thank you all for going above and beyond and making your classrooms an  
31 environment of top-notch learning and fun. The students, staff and  
32 administrators are grateful for you.  
33

34 Broad Street Top Dog Awards for November, 2023.  
35

36 **Congratulations to the following:**

37  
38 Rhett Tropea – PreK (Mrs. Geary)  
39 Olivia Rishell – PreK (Mrs. Reale)  
40 Brianna Drake – PreK (Mrs. Walsh)  
41 Norah Fagely – PreK (Mrs. Beckett)  
42 Savannah Clement – Grade K (Ms. Barker)  
43 Kamari Tucker – Grade K (Mrs. Ballinger)  
44 Nicholas Kearney – Grade 1 (Mrs. Exley)  
45 Carson Smith – Grade 1 (Mrs. Maxie)

1 Eile Kearney – Grade 2 (Mrs. New)  
2 Billy Parkinson – Grade 2 (Mrs. Nastase)  
3 Quinn Jeffers – Grade 3 (Mrs. Wedgwood)  
4 Carlo Giorgianni – Grade 3 (Mrs. Pezzino)  
5 Joshua Kearney – Grade 4 (Ms. Fowler)  
6 Kassidy Dombrosky – Grade 4 (Mrs. Sayers)  
7 Daniella Duran Colon – Grade 4 (Ms. Fried)  
8 Melanie Munoz – Grade 5 (Ms. DeLorenzo)  
9 Santino Nastase – Grade 5 (Mrs. Seiner)

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11 **12. CORRESPONDENCE**

- 12  
13 A. A letter of approval was received of the Greenwich Township School  
14 District DIP by the New Jersey Department of Education. (Attachment)  
15  
16 B. A letter was received from the New Jersey Department of Education  
17 regarding Representation from Sending District to Board of Education  
18 sending district. (Attachment)

19  
20 **13. PUBLIC - AGENDA/NON-AGENDA ITEMS**

21  
22 This is the time when anyone from the public who wishes to speak to the Board  
23 may do so. Please state your name, address and phone number. The Board  
24 will hear your concerns. The Board may or may not take action this evening.  
25 The Board of Education recognizes the value of public comment on educational  
26 issues and the importance of allowing members of the public to express  
27 themselves on school matters of community interest. The Board will strictly  
28 follow Policy #0167 - Public Participation in Board Meetings.

29  
30 ***Erin Herzberg**, Vice-President of Board of Education wanted to send her sincere  
31 appreciation to the PTO for the incredible “Penny Wars” race. It was community  
32 involved and the teachers absolutely loved it.*

33  
34 ***Susan Pipczynski**, 106 Casperson Street, Gibbstown, NJ wanted to reiterate  
35 what **Erin Herzberg** was saying about the PTO fundraiser. It was phenomenal.  
36 There was such a “buzz” at Broad Street with the kids, the staff and the  
37 community involvement.*

38  
39 ***Alyson Martorana**, 34 South Home Avenue, Gibbstown, NJ stated that where  
40 she works they have Narcan, epi-pens and a defibrillator on the wall. She asked  
41 if we have epi-pens and defibrillators to which **Scott Campbell** replied yes and  
42 they are in the gym for the public end of it. Our staff is well-trained but he is  
43 wondering with all the outside parties coming in, if their coaches are trained?  
44 **Ms. Martorana** said most of the coaches are teachers so they have training.  
45 Then **Ms. Martorana** said she knows there is a “school choice” for high school*

1 and she would like to know where she can find this information? **Meghann**  
2 **Myers** said when her kids were here at Nehaunsey School, **Mr. Giorgianni** does  
3 a presentation for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade and sends literature home. He goes  
4 through the whole process with the parents and students. **Mr. Campbell** said if  
5 you go to the Department of Education website, there is a list of schools that  
6 provide school choice. She asked if you have to pay tuition for the school choice?  
7 **Mr. Campbell** said no but you do not get transportation; you receive aid in lieu.  
8 **Ms. Martorano** then suggested about the doing the meetings by Zoom because  
9 some people don't have the availability to come to a meeting. Just something to  
10 think about.

11  
12 **Vanessa Keegan**, 27 North Repauno Avenue, Gibbstown, NJ wanted to thank  
13 **Mr. Scott Campbell** for responding to her email and is super happy that there is  
14 a field trip to the post office and municipal building. Now that we have some  
15 grades getting a trip how do we make it more consistent? The 8<sup>th</sup> grade trip to  
16 Cape May came in at approximately \$1,235.00 for the bus which amounts to  
17 \$22.00 per student. She knows that the PTO did an awesome job with the last  
18 fundraiser but is there a way to come together and not ask the parents for the  
19 money? What is the best way to do that? **Susan Vernacchio** suggested going  
20 to the grade chairperson. From there it goes to administration but there is always  
21 money in the budget for a field trip.

22  
23 Field Service Representative, **Mrs. Theresa Lewis**, from the New Jersey School  
24 Boards Association gave a presentation on the Superintendent search.

25  
26 **Jill Garren**, 219 North Ulmer Avenue, Gibbstown, NJ asked if the goal is to hire  
27 another Chief School Administrator, or will it be a split position? **Susan**  
28 **Vernacchio** and **Erin Herzberg** both said that we haven't talked about that yet.

29  
30 **Alyson Martorano** asked about the staff who have taken courses for  
31 administration that the district has paid? **Mr. Campbell** said they can apply.  
32 **Ms. Martorano** ask if they will get priority? **Mrs. Herzberg** said they would  
33 interview just like everyone else to give equal opportunity for the position. **Mrs.**  
34 **Vernacchio** said we want the best person. **Mrs. Vernacchio** said there is a  
35 board position available and we advertised and received only one resume. That  
36 person will be coming on board January 2, 2024 as long as they accept. **Mrs.**  
37 **Vernacchio** said the resume of the candidate looks really good.

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39 **14. EXECUTIVE SESSION**

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41 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.A.C. 10:4-*  
42 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
43 be held for certain specified purposes when authorized by Resolution. The  
44 Board of Education for Greenwich Township, assembled in public session on  
45 **December 12, 2023**, hereby resolves that an Executive Session closed to the

1 public shall be held on **December 12, 2023** at **7:29 p.m.** in the Nehaunsey  
2 Middle School library, located at 415 Swedesboro Road, Gibbstown, New Jersey,  
3 for discussion of certain matters which relate to items authorized by *Open Public*  
4 *Meetings Act, (N.J.A.C. 10:4-12b)* to be discussed in closed session.  
5

6 Motion: (Herzberg/Goetaski) to enter into Executive Session at 7:29 p.m. to  
7 discuss the following:  
8

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:
<input checked="" type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: <b>Pending litigation discussion with attorneys from Weiner Law Group</b>
<input type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

9  
10 It is anticipated that such matters may be disclosed to the public upon the  
11 determination of the Board that the applicable exception no longer applies and  
12 the public interest will no longer be served by such confidentiality.  
13

14 Motion carried by unanimous voice vote.

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16 Motion: (Chapkowski/Lombardo) to adjourn the Executive Session and  
17 return to the Regular meeting at 9:22 p.m.  
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19 Motion carried by unanimous voice vote.  
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**15. ADJOURNMENT**

Motion: (Chapkowski/Goetaski) to adjourn the meeting at 9:23 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

\_\_\_\_\_  
Scott A. Campbell, Board Secretary

The next Board of Education Regular Meeting is scheduled for Tuesday, January 2, 2024 at 6:30 p.m.