



Education Coordinator

Current opening for Education Coordinator at Central Office in Blossburg. Position oversees and assists with the curriculum, education, coaching and transition components of the Head Start Program. Position is responsible for child outcomes, supervision, partnering with family literacy and oversight of Practice Based Coaching. This is a full-time, year-round position; starting salary is \$54,803.68 with consideration given for related experience.

Requires a Bachelor's Degree or advanced degree in Early Childhood Education; or a Bachelor's or advanced degree and coursework equivalent to a major relating to Early Childhood Education, with experience teaching preschool-age children. Minimum of three years' teaching experience in an Early Childhood classroom. Supervisory experience/training preferred. Extensive knowledge of early childhood development, classroom operation and curriculum. Excellent verbal and written communication skills, computer skills required.

Excellent benefit package includes the following:

Elective Benefits:

- **401K Retirement Plan**
- **Life and Accidental Death Insurance**
- **Short Term Disability Insurance**
- **Medical, Dental & Vision**

Core Benefits (NO COST!):

- **Vacation, sick and holiday pay**
- **Life Insurance**
- **Employee Assistance Program (EAP)**
- **Long Term Disability**

All candidates must possess a valid driver's license and have the use of an insured vehicle. Upon hire, current child abuse, criminal history, FBI clearances, National Sex Offender Registry Search & Driver Record Check required.

Submit resume and letter of intent to: Human Resources, Bradford-Tioga Head Start, Inc., 5 Riverside Plaza, Blossburg, PA 16912, e-mail HR at: aweightman@bradfordtiogahs.org, or apply online at bradfordtiogahs.org. E.O.E.