

School Name: \_\_\_\_\_

## Annual Title I Mtg. w/Parents

Date: \_\_\_\_\_



# Annual Title I Meeting Minutes

Please type narrative minutes directly under each agenda item starting with item D, next to each RED a.

There is a REQUIRED box at the bottom to be completed for each agenda!

Please download and edit to meet your event needs. \*Items are required for compliance

- A. Welcome
- B. Purpose\*: Our school is a Title I school that receives additional per pupil funding based on our Community Eligibility Provisions rating which is a combination of multiple factors including poverty. This planning team oversees the action steps to plan, implement, and/or evaluate activities related to these funds.
- C. Requirements/Purpose\*: As a Title I school, we are required to:
  - a. annually perform a Comprehensive Needs Assessment,
  - b. use that data to effectively supplement the regular programs offered at the school to increase the academic achievement of students,
  - c. provide opportunities for parents to be actively engaged in their students' education, and
  - d. annually evaluate the effectiveness of the programs offered through Title I funding.
- D. Discussion of ESSA\* (provide rating\* if new rating will be available)
  - a.
- E. Review FINAL copy of the district and school Parent and Family Engagement Policy\* and where it is located.
  - a.
- F. Review FINAL copy of School-Parent Compact\*
  - a.
- G. Parent's Right to Know\*: All parents have the right to be involved in their child's education. Schools are required to provide multiple opportunities for parents to be a part of the educational process. Please see DD4 Board Policy KB for additional information.
  - a.
- H. Information on how families can participate in regular meetings to formulate suggestions and to participate in decisions about the education of their children
  - a.
- I. Review the current Title I Schoolwide Plan and Budget\*
  - a.
- J. Information Schoolwide Instructional Programs on where and how to access Academic Standards and Curriculum\*
  - a. Feel free to visit our state department website at [ed.sc.gov](http://ed.sc.gov) to select Instruction to find information about state standards for all subjects and grade levels.
  - b. Our DD4 webpage offers information under the learning services page and you can always contact our school for additional information.
- K. Information on Parent and Family Engagement Activities and how families can be involved in the school's programs\*
  - a.
- L. Discuss Extended Learning Opportunities\* available - Extended School Year, Before or After School Programs, Summer Programs

a.

Parent Feedback and Suggestions:



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**\*REQUIRED discussion items for COMPLIANCE!**

Revised – 9/11/21