

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' BUDGET MEETING

May 10, 2021, 5:30 pm via Zoom and in person at the Old Middle School Gym, 660 SW Bryant St
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BUDGET MINUTES

Board Members Present: Megan Evenson-Superintendent, Kara Harris-Vice Chair, Ian Wiggins, Kathy Engel, Katherine Willis
Budget Members Present: Margaret Magruder, Cyndi Warren, Courtney Davis (by phone at 5:45 pm)
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Jim Helmen-Director of Student Support and Innovation, Tami Burgher-Board Secretary, Sheila Roley-Interim CMHS Principal, Kara Burghardt-CES Principal

- I. CALL TO ORDER (M. Evenson): 5:32 pm
 - A. Flag Salute
 - B. Agenda Review
 - C. Approve Agenda

A motion was made to approve the agenda

K. Engel/I. Wiggins - UNANIMOUS

- II. APPOINT NEW BUDGET COMMITTEE MEMBERS (M. Evenson)
 - A. Cyndi Warren, Term expires 6/30/22
 - B. Margaret Magruder, Term expires 6/30/22

A motion was made to approve the budget committee terms of Cyndi Warren and Margaret Magruder.

K. Harris/K. Engel - UNANIMOUS

- III. ELECTION OF BUDGET COMMITTEE CHAIR/VICE CHAIR (M. Evenson)
 - A. Chair

A motion was made to elect Kara Harris as chair of this committee.

K. Engel/M. Magruder - UNANIMOUS

- B. Vice Chair

A motion was made to nominate Kathy Engel as Vice Chair.

K. Harris/K. Willis - UNANIMOUS

- IV. RECEIVE THE BUDGET MESSAGE (C. Hurowitz): C. Hurowitz realized that last year's Superintendent's Budget Message had inadvertently been added to this year's budget. She went to her office to retrieve the correct Budget Message. C. Hurowitz returned and read her 2021-2022 Budget Message. See attached.
- V. RECEIVE COPIES OF THE PROPOSED 2021-2022 BUDGET DOCUMENT (M. Bergthold): The Budget Committee received the 2021-2022 budget. M. Bergthold discussed the new budget. At this time, the state has not fully funded us. The budget is based on \$9.3 million, but this may change come May 19th, when the state announces funding for the 21-22 school year. The budget includes the step increases for employees. Our insurance has increased by 15% and is projected to the same yearly for the next five years, per our insurance agent. This is largely due to the ransomed data cyber issues in the state. He discussed our coverage of ransomed cyber information policy. The monastery that purchased the Quincy Mayger school has only one year left on it's payment schedule. They have begun the process to pay that off early, so we will be receiving payment for that in the near future. At this point we don't know what our ESSER III amount is, so that is not included in the budget. There will be some adjustments on the next copy of the budget. C. Hurowitz had requested some salaries be moved around, but there was an error and the salaries moved back to where they originally were. That will be corrected. The salaries are in there, but are not

necessarily in the right place. Hopes to get that budget to the committee before the weekend so they can look it over before Monday's meeting. On page 5, the revenue is exactly the same as 20-21, it was so close, he couldn't resist making it the same. M. Bergthold discussed enrollment and its impact on the budget. He then discussed the upcoming bond and how that will work with McKinstry and Piper Sandler regarding construction and the selling of the bonds. He will reflect that in the budget so we don't have to do a supplementary budget right off the bat.

VI. BEGIN DELIBERATIONS ON THE PROPOSED 2021-22 BUDGET (Budget Committee Chair)

A. Committee/Public Comment: No public comment. K. Engel had a question regarding the comment about the salaries movement in the budget. M. Bergthold responded that the salaries are not all in the right spot, but they are in there. K. Engel asked if the salaries are correct in the budget. They aren't in the correct spot, but they are in there. K. Engel asked about if they are the correct salaries, since negotiations are coming up. These are salaries as of today. He budgeted on \$9.3 million but we really need \$9.6 million, but may only get \$9.1 million. He will fix the salaries issue in the next updated budget by Friday. K. Engel then asked about the revenue being the same as last year. When he calculated the revenue, it was really close (within \$20,000), so he adjusted the budget to have the same number. She asked for clarification. He had cut back a lot on interest, but thinks that we will get more than he budgeted for, assuming the rates won't change. Nothing is overstated. Does the revenue include COVID funds? No. Does the budget include the four new teachers? Yes. K. Harris asked what ADM was based on for the next year's budget, it has been very volatile over the last year. The state says that we are going to be held harmless for our ADM, that is what everyone is counting on. Most districts are budgeting on \$9.3 million. K. Harris asked if the funding ends up at \$9.1, what does that look like for us? M. Bergthold responded that the only estimate they have from the state is based on \$9.1. C. Hurowitz discussed what she has heard regarding the legislature and school funding. We are hoping for \$9.3, which is still a reduction. It is possible they will make us backfill using our ESSER funds, it is all up in the air.

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

VII. NEXT STEPS (M. Bergthold)

NEXT BUDGET MEETING: May 17, 2021, M. Bergthold stated the budget committee should have the new budget by Friday.

ADJOURNMENT: 6:13 pm