



**Grand Canyon Unified School District #4**

**Wednesday, February 17, 2021**

**6:00 p.m.**

**Regular Meeting**

**Meeting Minutes**

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

**Due to the pandemic, this meeting will be conducted online and telephonically**

**Pursuant to A.R.S. 38-431.02**, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Regular Meeting. The Meeting will be held Wednesday, February 17, 2021, at 6:00 p.m.

Please click the link below to join the meeting

<https://zoom.us/j/93798387773>

Or iPhone one-tap :

US: +13462487799,,93798387773# or +16699009128,,93798387773#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or

+1 669 900 9128 or

+1 253 215 8782 or

+1 312 626 6799 or

+1 646 558 8656 or

+1 301 715 8592

Webinar ID: 937 9838 7773

**AGENDA**

**1. OPENING ITEMS**

**A. CALL TO ORDER**

Motion by: Ms. Kathryn Morris  
At: 6:00 PM  
Motion: Call to Order  
Second: Ms Lauren Jeanne Griffioen  
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Jeanne Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren				X

Note: Ms. Warren had joined the meeting but because of technical issues was not able to communicate her vote for the opening motion. She resolved the technical issues and rejoined for the remainder of the meeting.

**B. ROLL CALL**

In compliance with social distancing and stay-at-home recommendations issued by the Center for Disease Control and directions from Federal and State governments in response to the COVID-19 pandemic, this Board meeting was held virtually by phone/web conference.

Designation of “present” in the roll call indicates these members were identified as active members in the conference call.

The Board Meeting phone/web conference information was provided for the public in the meeting posting. As a result not all individuals who called into the meeting were identified. Only Board Members and district staff who actually reported to the Board are identified in the roll call.

Board members present:

- Ms. Kathryn Morris
- Mr. Kevin Hartigan
- Ms. Lauren Griffioen
- Ms. SuZan Pearce
- Ms. Jessica Warren

District staff members present:

- Tosca Henry, JD, Legal Counsel
- Shonny Bria, Ph. D., Superintendent
- Mr. Matt Yost, Principal
- Mr. Thomas O’Connor, Program Director, Acting Board Secretary
- Mr. Ivan Landry, Director of Transportation and Maintenance
- Mr. Derrick Tutt, IT Director
- Ms. Barbara Shields, Food Services Director

**C. APPROVAL OF THE AGENDA**

Motion by: Ms. Kathryn Morris  
 At: 6:04 PM  
 Motion: Approval of the agenda as presented  
 Second: Ms. SuZan Pearce

Vote Tally

Kevin Hartigan	X			
Lauren Jeanne Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

**2. COMMUNICATIONS**

**A. CALL TO THE COMMUNITY**

We value input from our community. Members of the public may speak to the Board regarding items that are not on this Agenda. To do so, a Public Participation at Board Meetings form must be completed and emailed to Board Secretary, Susan Kerley, at [skerley@grandcanyonschool.org](mailto:skerley@grandcanyonschool.org). before 4:00 p.m., Wednesday, February 17, 2021, The form may be found on the School’s website at [www.grandcanyonschool.org](http://www.grandcanyonschool.org),> Governing Board>Public Participation Form. When you join the meeting by phone or computer, notify the host that you have submitted a form and wish to speak during the Call to the Community. When the President of the Board calls upon you, please limit your comments to three minutes.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Please remember, this is not an appropriate place to evaluate, discuss, or criticize District personnel.

No community members submitted requests to address the Board.

### 3 PRESENTATIONS/CORRESPONDENCE/DISCUSSION

#### A. Update on COVID-19 metrics– Mr. Thomas O'Connor

Directions to staff: Plan for a special Board meeting to address possible opening in March. Schedule for Tuesday, February 23, 6:00 PM.

#### B. Plans for Re-Opening Grand Canyon Schools– Mr. Matt Yost

### 4 ADMINISTRATOR REPORTS

- IT Report - Mr. Derrick Tutt
- Maintenance & Operations Report (Including Update on 400 Building)- Mr. Ivan Landry
- Food Services Report - Ms. Barb Shields

### 5. CONSENT AGENDA

#### A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)

January 20, 2021 – Regular Meeting

January 27, 2021 – Special Meeting

#### B. Approval of Payroll Vouchers:

FY 20-21	# 16	\$143,957.18
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FY 20-21	# 17	\$144,921.88
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#### C. Approval of Expense Vouchers:

FY 20-21	# 4022	\$ 27,687.83
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FY 20-21	# 4023	\$ 48,609.66
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FY 20-21	# 4024	\$ 24,552.41
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FY 20-21	# 4025	\$ 21,863.16
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#### D. Approval of Fiduciary Disbursements:

Student Activities – January 2021

Revolving – January 2021

Auxiliary – January 2021

Food Service – January 2021

#### E. Approval of Donations:

2020 Tax Credit Donations:	Shonny Bria and Gary Talkington \$400 – General Use
	Katherine and Steve Hawkins \$400 – Area of Need
	Jaru A. Velazquez \$200 – High School Athletics
	Scott and Lori Rommel \$400 – CPR Training
	Janet Rosener \$200 – Area of Need
	Sue and Eric Gueissaz \$400 – Middle School Athletics

Non-Directed

Gifts and Donations                      Ivy Investments \$391.31 – Gifts and Donations

#### F. Authorization for County Treasurer to enter into an agreement for calendar year 2021 with JPMorgan Chase Bank to provide a revolving Line of Credit to the District

- G. Approval of 2021 School Research Nexus membership for Dr. Shonny Bria
- H. Approval of virtual attendance of Board Members and Staff to NSBA 2021, April 8-10
- I. Approval of track coaches: HS Head Coach – Catheryn Redmon and Assistant Coach - Jeffrey Smith
- J. Acceptance of resignation from Board Member, Lauren Griffioen, effective February 21, 2021

Motion by: Ms. Kathryn Morris  
 At: 7:08 PM  
 Motion: Approval of the consent agenda as presented  
 Second: Ms. Jessica Warren  
Vote Tally

Kevin Hartigan	X			
Lauren Jeanne Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

**6. OLD BUSINESS - NONE**

No old business.

**7. NEW BUSINESS**

- A. Approval to invoke Policy BGF (Suspension/Repeal of Policy) to adopt the updated policies (Item B.) in one reading

Motion by: Ms. Kathryn Morris  
 At: 7:21 PM  
 Motion: Call to Order  
 Second: Ms. SuZan Pearce  
Vote Tally

Kevin Hartigan	X			
Lauren Jeanne Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			

Jessica Warren	X			
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- B. Adoption of**
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|--------------|--|--------------|--|
| Policy DIE   | Audits/Financial Monitoring                  | Policy JFAA  | Admission of Resident Students             |
| Policy DJE   | Bidding/Purchasing Procedure                 | Policy JFABB | Admission of Exchange and Foreign Students |
| Policy DKA   | Payroll Procedures/Schedules                 | Policy JFABD | Admission of Homeless Students             |
| Policy FEA   | Educational Specifications for Construction  |              |  |
| Policy GBEAA | Staff Conflict of Interest                   | Policy JKD   | Student Suspension                         |
| Policy GCCH  | Professional/Support Staff Bereavement Leave |              |  |
| Policy IKAB  | Report Cards/Progress Reports                | Policy JL    | Student Wellness                           |

Motion by: Ms. Kathryn Morris  
 At: 7:26 PM  
 Motion: Adoption of policies as presented: DIE, DJE, DKA, FEA, GBEAA, GCCH, IKAB  
 Second: Ms. SuZan Pearce  
Vote Tally

Kevin Hartigan	X			
Lauren Jeanne Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

- C. New policies will be given two readings with this being the first reading and the second reading in March:**
- |               |                                      |
|---------------|--------------------------------------|
| Policy DICA   | Budget Format                        |
| Policy DJ     | Purchasing                           |
| Policy JFABDA | Admission of Students in Foster Care |

Dr. Bria noted that in addition to the second reading, the District will review policies and give recommendations for any policies which need additional attention.

Motion by: Ms. Kathryn Morris  
 At: 7:26 PM  
 Motion: Approve the first reading of policies: DICA, DJ, JFABDA.  
 Second: Ms. Jessica Warren