

Teacher on Special Assignment for International Languages

PRIMARY FUNCTION:

Under the direction of the Site Principal, the International Languages (I.L.) Teacher on Special Assignment (TOSA) assists in the implementation of International Languages standards, which will include planning, developing, and implementing programs to support International Languages teachers at their site.

ROLES AND RESPONSIBILITIES:

- Coordinate with feeder schools the facilitation of the Spanish Placement Test (SPT) for new/incoming students.
- Make recommendations for student placement.
- Articulate/collaborate with feeder schools.
- Assist with the review, selection, and implementation of new curriculum.
- Assist teachers with curricular planning and effective teaching of International Language courses.
- Assist the department in deciding how each course will monitor student progress.
- Coordinate benchmark assessments.
- Create and distribute CFA reports to support professional learning communities (PLCs).
- Instruct peers on research-based training modalities, activities, and strategies that increase student engagement and achievement.
- Assist in implementation of International Language curriculum as needed.
- Provide support and/or training utilizing district-wide approved software.
- Coordinate cultural activities for the International Languages department.
- Assist in the implementation of the World Language Standards.
- Participate in professional development to keep current with International Languages educational trends and practices.

PRIMARY EVALUATOR/WORK LOCATION:

- Site Principal
- Position to be located at designated school site

REQUIRED QUALIFICATIONS:

- Have a minimum of five (5) years of successful classroom teaching experience
- Possess a valid California Single-Subject credential

DESIRED QUALIFICATIONS:

- Interpersonal skills in relating to and understanding the needs of teachers.

**This position will be posted at the District's discretion or every four (4) years.*