

**AGENDA
REGULAR MEETING
LIBERTY CENTER BOARD OF EDUCATION
Monday, December 19, 2016
7:00 P.M.
High School Media Center**

I. CALL TO ORDER/ROLL CALL

Mr. Benson___ Mr. Carter___ Mr. Spangler___ Mr. Weaver___
Mr. Bowers___

II. APPROVE MINUTES

1. Move to accept the minutes of the regular meeting of the Liberty Center Board of Education held on November 21, 2016. **(Exhibit A)**

Moved by: _____ Seconded by: _____

Roll call: Mr. Benson___ Mr. Carter___ Mr. Spangler___ Mr. Weaver___
Mr. Bowers___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- a. name and address of the participant;
- b. group affiliation, if and when appropriate;
- c. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.

- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 6. waive these rules.
 - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

IV. CFO/TREASURER'S REPORT/RECOMMENDATIONS

Treasurer's Report-Mrs. Jenell Buenger

Consent Items

1. Approve the financial reports, including the following: **(Exhibit B)**
 - Monthly Bank Reconciliation
 - FIN SUM
 - Check Register
 - Investment Report
 - Budget to Actual
2. Accept with Thanks the following donations:
 - \$150.00 from an anonymous donor to pay for all students on a reduced price lunch for one week in December
 - \$2,500.00 from Glenn and Suzanne Hunter for the Sports Complex
 - \$870.10 from the L.C. Athletic Boosters to pay for hotel rooms for the Cross Country team when they went to State
 - \$450.00 from the L.C. Athletic Boosters for the Girls' Basketball team to be on Hudl

\$1825.00 from the L.C. Athletic Boosters for team jackets for the Baseball players
\$159.50 from the L.C. Athletic Boosters to pay for the State Track Patches
\$450.00 from the L.C. Athletic Boosters for the Boys' Basketball team to be on Hudl
\$2,000 from the L.C. Athletic Boosters to purchase athletic chairs for the sports teams

3. Approve the Appropriation Modifications, New Fund, and Special Cost Center as presented. **(Exhibit C)**
4. Approve the following Student Activity Budget:
Baseball Moms **(Exhibit D)**
5. Approved continued membership in the Ohio School Boards Association at a cost of \$4260.00 for calendar year 2017. **(Exhibit E)**
6. Approve the purchase of OSBA Legal Assistance Fund Consultant Service at the cost of \$250.00 for calendar year 2017. **(Exhibit F)**

7. **Approve Then and Now Purchase Order**

The administration recommends that the board approve the following "Then and Now" purchase order in accordance with ORC Section 5705.41 (D) (1) which states that "there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount is less than three thousand dollars, the fiscal officer may authorize it to be paid without affirmation of the taxing authority of the subdivision."

Purchase Order #1700640 to Fayette Local School for \$4,800.00 **(Exhibit G)**

8. Approve Sammy L. Stamm & Company to prepare the district's GAAP and GASB financial statements for the fiscal years ending June 30, 2017, 2018, and 2019 at the cost of \$3800.00 per year. **(Exhibit H)**
9. Per Board Policy #7530.01-Cell Phone Allowance, approve reimbursing all administrators who are required to have a personally-owned cell phone as a condition of their employment, a monthly cell phone allowance of \$40.00 per month.

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___
Mr. Bowers ___

V. PRINCIPALS' REPORTS

VI. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Superintendent's Report-Mr. Tod Hug

Facilities Report-Mr. Neal Carter and Mr. Todd Spangler

Consent Items

1. Approve Tenny Krugh for a seven year -term on the Liberty Center Public Library's Board of Trustees for the term of January 2017-December 2023, he will be replacing Chris Bonner.
2. Approve the High School Wrestling Team and Coaches to attend the following overnight trips: Marion Harding Classic Wrestling Tournament, located at Harding High School, Marion, Ohio, from December 29-30, 2016 and the Sally George Wrestling Tournament, located at Pleasant High School in Marion, Ohio, from January 27-28, 2017. **(Exhibit I)**

Moved by: _____ Seconded by: _____

Roll call: Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___ Mr. Carter ___
Mr. Bowers ___

VII. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

Consent Items

1. Approve the resignations of the following individuals from the supplemental position they were previously hired at for the 2016-17 school year:
Brett Rohda-Jr. High Wrestling Coach (50%)
Tom Oelkrug-Jr. High Wrestling Coach (50%)
2. Approve the following individuals as volunteers to the sport indicated for the 2016-17 school year, pending completion of all necessary paperwork:
Erika Wolfe-Gymnastics
Tom Oelkrug-Wrestling
3. Offer the following non-certified individuals each a one-year limited contract for the supplemental position indicated for the 2016-17 school year. His/her salary will be per the LCCTA Negotiated Agreement's Salary Schedule.
Shawna Rauch - Jr. High Track (50%)
Brett Rohda-Jr. High Wrestling Coach (100%)
Ryan Strayer-Assistant Baseball Coach (100%)
4. Approve the following individuals as volunteer chaperones to the 6th Grade Camp Willson trip in 2017, pending completion of all necessary paperwork:
Tammy Oelkrug
Joshua Benson
Clark Myles
5. Offer Byronna Bare a two-year contract as a custodian, effective Dec. 22, 2016 through Dec. 21, 2018. Her salary will be per the Liberty Center Local Schools OAPSE Negotiated Agreement's Custodian Salary Schedule. Benefits will also be per the OAPSE Negotiated Agreement.

6. Approve Ms. Ashley Westbury and Mrs. Sarah Feehan as home tutors retroactive to Dec. 5, 2016 at the LCCTA Negotiated Agreement's tutor rate of \$20.00 per hour, with hours as approved by the elementary principal for the 2016-17 school year.
7. Approve paying Brett Green a \$1,000 stipend from NOVA as a coordinator/trainer for new NOVA districts.
8. Approve Randi Sue Murdock as a substitute monitoring aide in the elementary for the remainder of the 2016-17 school year, pending completion of all necessary paperwork.

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Weaver ___ Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___
Mr. Bowers ___

VIII. OLD BUSINESS

IX. NEW BUSINESS

January 9, 2017 is the Organizational beginning at 6:30 p.m. followed by the Regular Meeting.

Appoint a President Pro-Tem for the January Organizational Meeting.

X. BOARD MEMBERS' COMMITTEE REPORTS

XI. EXECUTIVE SESSION

The Board entered Executive Session at _____ p.m. for the purpose of _____

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___
Mr. Bowers ___

Returned from Executive Session at _____ p.m.

XII. ADJOURNMENT

Move to adjourn the December 19, 2016 regular meeting of the Liberty Center Local Board of Education at _____ p.m.

Moved by: _____ Seconded by: _____

Roll call: Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___ Mr. Carter ___
Mr. Bowers ___

