

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
December 13, 2023  
7:00 p.m. Library**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting was called to order at \_\_\_\_\_ p.m. with the following opening statement read by \_\_\_\_\_:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mr. Christopher Keiser - President  
Mr. Michael Reaves - Vice President  
Dr. Rebecca Kipp-Newbold  
Ms. Rita Lemley  
Mr. Netz Sacro

**IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

**V. APPROVAL OF MINUTES**

Motion to approve the following minutes:

- November 15, 2023 Regular Session

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**VI. WRITTEN COMMUNICATIONS**

**VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

- Enrollment 83
- HIB-0
- Suspension-0
- Governor Educator of the Year
- Updates

**VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee:

Policy & Legislation Committee:

Finance, Facilities, & Transportation Committee:

Personnel Committee:

Negotiations Committee:

**IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

**Finance:**

1. Motion to approve the bill list dated 11/16/2023, through 12/13/2023 the amount of \$183,536.32.

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2. Motion to approve and file the Treasurer’s and Board Secretary report for November 2023 and note that sufficient funds are available to meet the district’s financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for November 2023.
4. Motion for the Califon Board of Education to accept the Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2023. The audit synopsis is to be made part of the official minutes. The complete Comprehensive Annual Financial Report and Management Report is on file in the office of the Secretary.
5. Motion for the Califon Board of Education to accept the following Audit Recommendations and Corrective Action Plan for the fiscal year ending June 30, 2023. The Auditor’s Report on Administrative Findings: Financial, Compliance and Performance with one recommendation is on file in the office of the Secretary.

1. Administrative Practices & Procedures	None
2. Financial Planning, Accounting & Reporting	None
3. School Purchasing Programs	One
4. School Food Service	None
5. Student Body Activities	None
6. Application for State School Aid	None
7. Pupil Transportation	None
8. Facilities and capital assets	None
9. Miscellaneous	None
10. Follow-up on prior year findings	None

A review was performed on the prior year recommendations.  
There were no prior year recommendations.

**Facilities:**

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
November 14, 2023	Fire
November 30, 2023	Security

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2. Motion to approve the use of Califon School Facilities:

<b>Sponsor of Event</b>	<b>Dates</b>	<b>Event</b>
8th Grade Families (Jen Flood)	3/22/2024, 5:00 to 7:30pm	Dance

\*adhering to COVID related restrictions. \*\*Based on Custodial availability

**Transportation:**

**Personnel:**

1. Motion to approve Grace Medea as a Substitute Teacher pending certification and criminal history background check for the 2023-2024 School Year.

**Curriculum and Instruction:**

1. Motion to accept the Health Report for November 2023.

2. Motion to approve the following field trips:

Destination	Cost	Class / Activity
New York City	TBD	7th Grade Broadway Trip

**Policy:**

1. Motion to approve Califon Public School District first reading for the following policies:

P 8500                      Food Services (M)

2. Motion to approve Califon Public School District second reading for the following policies:

P 3324                      Right of Privacy  
P 4324                      Right of Privacy  
P & R 5116                Education of Homeless Children and Youths-Rev

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3. Motion to approve Califon Public School District abolishment of the following policies:

P 8540

School Nutrition Programs

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**XII. PUBLIC COMMENT** (all school-related topics; time limits: 3 min. /person)

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

**XIII. BOARD COMMENT**

**XIV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety

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- \_\_\_\_ 7. Pending/Anticipated litigation/Contract negotiation
- \_\_\_\_ 8. Terms and conditions of employment
- \_\_\_\_ 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourns to executive session at \_\_\_\_\_ p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**XV. RECONVENE**

**XVI. ADJOURNMENT**