



# SHONTO PREPARATORY SCHOOLS

Transforming Student Learning • Óhoo'aah Łahgo Ánáálnííí

PO Box 7900 • East Hwy 160 & Rt. 98 • Shonto AZ 86054-7900 • (928) 672-3500 • [www.shontoprep.org](http://www.shontoprep.org)

## NOTICE Regular Board Meeting August 7, 2012 – 6:00 PM Shonto Governing Board Room

Pursuant to A.R.S. 38-431.01 and N.N.C. Title 10, Section, NOTICE IS HEREBY GIVEN to the members of Shonto Governing Board of Education, Inc. and to the general public that the Board will hold its Regular Board Meeting open to the public on **August 7, 2012, at 6:00 PM** in the Board Room located across from the Elementary School. As indicated in the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to §38-431 03A1 regarding Personnel matters; pursuant to A.R.S. §38431 A.3.A2 regarding confidential records, and pursuant to A.R.S. §38-431/A/3 and/or in settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If any disabled person needs any type of accommodation, please notify SPS Administration at **(928) 672-3526** at least 24 hours prior to the scheduled time.

### AGENDA

- I. Call to Order Regular Board Meeting – Mr. Larry Goodman, President**
- II. Invocation**
- III. Roll Call – Vice-President Kenneth Begishe**
- IV. Adoption of Agenda**
- V. Public Comments**  
*(Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. A three-minute limit for each member of the public will be observed.) 5 minutes.*
- VI. Presentation**
  - A. Using Data Process / Data Team Role & Responsibilities By Calvin Harvey, Educational Specialist, DODE Office Dine' Math Science and Technology**
- VII. Minutes – TAB 1**  
*Discussion/Direction/Action Item(s)*
  - A. Approval of Minutes of Regular Board Meeting of July 18, 2012**
  - B. Approval of Minutes of Special Board Meeting of July 12, 2012**
  - C. Approval of Minutes of Special Board Meeting of July 17, 2012**
- VIII. Administrative Policies/Regulations/Instructional Services – TAB 2**  
*Discussion/Direction/Action Item(s)*
  - A. Approval of Organizational Chart for FY 2012/2013**
  - B. Approval of ADE General Statement of Assurances**
  - C. Approval of ADE Change Form (Add/Remove Grant Users)**
  - D. Approval of Adoptions of Programs at K8 & High School to the District Curriculum**
  - E. Approval of Stipend for K8 & High School Certified Teachers to attend the Common Core and Curriculum Trainings**
- IX. Business Services/Maintenance & Operations – TAB 3**  
*Discussion/Direction/Action Item(s)*
  - A. Ratification of Summary of Monthly Financial Report**
  - B. Ratification of July FY 12/13 Payroll Voucher Nos. 1000-1003, 1005-1007, and 1009-1010 in the amount of \$152,364.59**

## Shonto Preparatory Schools

August 07, 2012 Regular Board Meeting

- C. Ratification of June 2012 FY 11/12 Accounts Payable Voucher Nos. 2097 in the amount of \$59,249.83
- D. Ratification of July FY 12/13 Accounts Payable Voucher Nos. 1004, 1011, 1012, and 1012 in the amount of \$202,068.92
- E. Consideration of Authorized Wells Fargo Bank Accounts Signatories for FY 12/13
- F. Consideration of Renovation Housing Units Recalculation to hold 10% of East Valley Disaster Services Contract and Change Orders
- G. Consideration of Shonto Preparatory Technology High School Performance Pay-Out SY 2011/12
- H. Consideration of Sole Sources (NTUA and Frontier) – Utilities for FY 2012-2013
- X. **Personnel Services – TAB 4**
  - Discussion/Direction/Action Item(s)
  - A. **Administrative Staff**
    - 1. Appointments for School Year 2012-2013 Melanie Dewakuku, Director of ESS, FTE 1.0 Exempt 11 mos. Effective 9/5/12
    - 2. Reclassification of Director of Residential Services /Safe Schools to Director of Support Services FTE 1.0 Exempt 12 mos.
    - 3. Amendment of position titles from Assistant Principals (2) to Pre-K-8 Principal and High School Principal
    - 4. Amendment of SY 2012-13 Contract of Gwen Todacheene from High School Assistant Principal to High School Principal
    - 5. Retroactive Short-Term Contracts
      - a) Leonard Chee, Jr., Director of Residential Services/Safe Schools/Acting Maintenance & Operations Manager, effective 7/23/2012
      - b) Melanie Dewakuku, Director of Exceptional Student Services, Effective 7/19/2012
      - c) Rory Hathale, Acting Assistant High School Principal, Effective 7/17/2012
      - d) Marlita Haviland, Acting Assistant K-8 School Principal, Effective 7/17/12
  - B. **Personnel Report – Certified Staff**
    - 1. Resignations
      - a) Gerald Vandever, SPTHS Secondary Teacher, Effective 7/20/12
      - b) Dr. Connie Williams, SPTHS Academic Counselor, Effective 7/17/12
    - 2. Non-Acceptance of 2012-13 Contracts
      - a) Alvino Sam, Instructional Technology Specialist/Coordinator, Effective 7/9/12
      - b) Erin Wilson, SPTHS Library Media Specialist, Effective 7/9/12
    - 3. Reclassification of Positions
      - a) MS & HS Athletic Directors (2) – K-12 Athletic Director FTE 1.0 Teacher Certified Exempt 10 mos
      - b) Dean of Students (Classified) – K-12 Dean of Students FTE 1.0 Certified Exempt 10 mos
      - c) School Nurse Assistant (Classified) – Certified Nurse FTE 1.0 Specialized Exempt 10 mos
    - 4. Waiver of Navajo Preference
      - a) Warren Scales, K-8 Teacher
    - 5. Appointments for School Year 2012-2013
      - a) Merle Beard, SPTHS ESS Teacher, Effective 8/8/2012-5/24/2013
      - b) Lola Begay, K8 Teacher, Effective 8/8/2012-5/24/2013

## Shonto Preparatory Schools

August 07, 2012 Regular Board Meeting

- c) *Wanda Benale, K8 Teacher, Effective 8/8/2012-5/24/2013*
- d) *Kimberlin Black, K8 Teacher, Effective 8/8/2012-5/24/2013*
- e) *Simone Boutang, Substitute Teacher, Effective 8/8/2012-5/24/2013*
- f) *Kimberly Brown, K8 Teacher, Effective 8/8/2012-5/24/2013*
- g) *Carmelita El-Hajj, K8 Teacher, Effective 8/8/2012-5/24/2013*
- h) *Warren Scales, K8 Teacher, Effective 8/8/2012-5/24/2013*
- i) *Leola Secody, K8 Teacher, Effective 8/8/2012-5/24/2013*
- j) *Ethel Slick, K8 Teacher, Effective 8/8/2012-5/24/2013*
- k) *Emma Valdo, K8 Teacher, Effective 8/8/2012-5/24/2013*
- l) *Angela Yazzie, Substitute Teacher, Effective 8/8/2012-5/24/2013*
- m) *Diana Williams, Navajo Studies Teacher, Effective 8/8/2012-5/24/2013*

### 6. Short-Term Contracts

- a) *Merle Beard, Curriculum Planning, Effective 7/18/12-7/24/12*
- b) *Merle Beard, SPTHSS ESS Teacher, Effective 7/30/12-8/7/12*
- c) *Lola Begay, K8 Teacher, Effective 7/30/12-8/7/12*
- d) *Wanda Benale, K8 Teacher, Effective 7/30/12-8/7/12*
- e) *Kimberlin Black, New Employee Orientation, Effective 7/26-27/12*
- f) *Kimberlin Black, K8 Teacher, Effective 7/26-27/12*
- g) *Simone Boutang, New Employee Orientation, 7/26-27/12*
- h) *Simone Boutang, Substitute Teacher, Effective 7/30/12-8/7/12*
- i) *Kimberly Brown, K8 Teacher, Effective 7/30/12-8/7/12*
- j) *Carmelita El-Hajj, K8 Teacher, Effective 7/30/12-8/7/12*
- k) *Warren Scales, K8 Teacher, New Employee Orientation, Effective 7/30-8/7/12*
- l) *Leola Secody, Curriculum Planning, Effective 7/17-24/12*
- m) *Leola Secody, K8 Teacher, Effective 7/30-8/7/12*
- n) *Ethel Slick, K8 Teacher, Effective 7/30/12-8/7/12*
- o) *Emma Valdo, K8 Teacher, Effective 7/30/12-8/7/12*
- p) *Angela Yazzie, Substitute Teacher, Effective 7/30/12-8/7/12*

### 7. Eliminate Positions

- a) *District – ESS Speech Language Pathologist*
- b) *K-8 Teachers*
  - (1) *FTE 1.0 PreK*
  - (2) *FTE 1.0 First Grade*
  - (3) *FTE 1.0 Third Grade*
  - (4) *FTE 1.0 Fourth Grade*
  - (5) *FTE 1.0 Sixth Grade*
  - (6) *FTE 1.0 Math Interventionist*
  - (7) *FTE 1.0 Health*
  - (8) *FTE 1.0 Computers K-5*
  - (9) *FTE 1.0 Navajo Studies*
  - (10) *Reading Specialist*

- c) *Secondary Teachers*

# Shonto Preparatory Schools

August 07, 2012 Regular Board Meeting

- c) *Secondary Teachers*
  - (1) FTE 1.0 Welding
  - (2) FTE 1.0 Physical Education
  - (3) FTE 1.0 Business Technology

## C. Personnel Report – Classified Staff

1. Re-Classify position from Maintenance & Operation Manager to Facility Manager
2. Short-Term Contract
  - a) *Mary Greyhat, Switchboard, Operator*
3. Appointments for School Year 2012-2013
  - a) *Mary Greyhat, Switchboard, Operator*
  - b) *Delight Greymountain, Accounting Technician II Procurement*
  - c) *Esther Bedoni, Accounting Technician II Accounts Payable*
4. Correction of 2012-2013 Contract
  - a) *Elroy Watson, Residential Work Force Leader*
5. Eliminate Positions
  - a) *Administrative Assistant II, FTE 1.0 Finance, Central Office*
  - b) *House-Keeping Technician, FTE 1.0 Operation*
  - c) *Part-time Cafeteria Worker, FTE .08 Cafeteria*
  - d) *Public Relations/Community Outreach Coordinator, FTE 1.0 Central Office*
  - e) *Residential Assistant, FTE 1.0 Dorms*
  - f) *ESS Teacher Assistant: FTE 1.0 preK-8 School*
  - g) *USDA Clerk/Food Service Worker: FTE 1.0*

## XI. Board Member comments and concerns

## XII. Next Regular Meeting

- A. Next Regular Meeting of the Governing Board will be on Tuesday, September 04, 2012

## XIII. Adjournment

Approved:



Mr. Larry Goodman, President  
Shonto Governing Board of Education, Inc.

August 6, 2012

Date