

**Lake Wales Charter Schools  
Payroll Schedule  
2024-2025**

<b>Payroll Period Begins</b>	<b>Payroll Period Ends</b>	<b>Payroll Totals Due by 9:00 AM</b>	<b>Check Date</b>
	NO TIME TO	REPORT FOR	July 15
July 1	July 20	July 24	July 31
July 21	August 3	August 6	August 15
August 4	August 17	August 23	August 30
August 18	August 31	September 6	September 13
September 1	September 14	September 23	September 30
September 15	September 28	October 7	October 15
September 29	October 19	October 24	October 31
October 20	November 2	November 7	November 15
November 3	November 16	November 18	November 29
Please hold special activity we will process on 12/13/2024			
November 17	November 30	December 6	December 13
December 1	December 14	December 16	December 31
December 15	January 4	January 8	January 15
January 5	January 18	January 24	January 31
January 19	February 1	February 7	February 14
February 2	February 15	February 21	February 28
February 16	March 1	March 7	March 14
March 2	March 15	March 24	March 31
March 16	April 5	April 8	April 15
April 6	April 19	April 23	April 30
April 20	May 3	May 8	May 15
May 4	May 17	May 22	May 30
May 18	May 31	June 6	June 13
June 1	June 14 (estimate thru 30 <sup>th</sup> )	June 20	June 30

**NO special activity November 29. June 30 special activity is due June 20<sup>th</sup> but needs to be estimated thru June 30.**

Highlighted pay dates are special cut-off times due to holidays OR bank deadlines.

Highlighted pay dates are special time card cut-off dates due to the closing of the fiscal year.