

Family Name: _____

Sign & Return

SACRED HEART SCHOOL & PRESCHOOL

43-775 DEEP CANYON ROAD, PALM DESERT, CA 92260
760-346-3513 FAX 760-773-0673
www.sacredheartpalmdesert.com

**TUITION SCHEDULE
2023-2024**

Sacred Heart School offers three options for tuition. Payments can be made Annually, Semi-Annually or monthly through FACTS Tuition Management. Please *clearly indicate* the option you choose for the 2023-2024 school year: ***Eighth Grade* families please note an additional \$350.00 will be added for Graduation expenses.**

CHOOSE AND INITIAL ONE OPTION:

Opt. A _____ Basic Family Rate (Multiple child discount applies)

This option includes a family annual tuition rate (see schedule below) plus completion of the FFA, Scrip and Parent Involvement Hours (see page 3). You will be billed for any fundraising obligations not met by the final day of school. Detailed descriptions of the Scrip and Fundraising Programs are included with your registration packet. 10 monthly payments commence July-April or 11 monthly payments commence June-April.

Annual Tuition Kindergarten through *Eighth Grade* Students:

<u>ONE Child</u>	<u>TWO Children</u>	<u>THREE Children</u>	<u>FOUR Children</u>	<u>FIVE Children</u>
\$7,430.00	\$14,111.00	\$20,055.00	\$25,250.00	\$30,130.00

Annual Tuition for Preschool Students:

<u>ONE Child</u>	<u>TWO Children</u>
\$7,950.00	\$15,105.00

Opt. B _____ Scrip Free Family Rate (Multiple child discount applies)

This option includes a family annual tuition rate (see schedule below) plus completion of FFA and Parent Involvement Hours. There is no Scrip profit requirement. You will be billed for the fundraising obligation not met by the final day of school. Detailed descriptions of the Scrip and Fundraising Programs are included with your registration packet. 10 monthly payments commence July-April, 11 monthly payments commence June-April.

Annual Tuition Kindergarten through *Eighth Grade* Students:

<u>ONE Child</u>	<u>TWO Children</u>	<u>THREE Children</u>	<u>FOUR Children</u>	<u>FIVE Children</u>
\$7,830.00	\$14,511.00	\$20,455.00	\$25,650.00	\$30,530.00

Preschool only:

<u>ONE Child</u>	<u>TWO Children</u>
\$8,350.00	\$15,505.00

Opt. C _____ Premium Family Rate

This option includes a per student annual tuition rate (see schedule below). There are no additional Parent Involvement Hours, Scrip or Fundraising obligations for the year.

Annual Tuition for Preschool and Kindergarten through *Eighth Grade* Students:

<u>ONE Child</u>	<u>TWO Children</u>	<u>THREE Children</u>
\$12,195.00	\$24,135.00	\$36,060.00

REGISTRATION FEES (Non-Refundable)	\$250.00 per student
MATERIALS' FEES (Non-Refundable)	<u>\$250.00</u> per student
TOTAL ANNUAL FEES due at time of registration	\$500.00 per student, preschool – eighth grade

Sacred Heart School strives to make Catholic education available to all families, even those who cannot meet the full cost of tuition. Tuition increases, necessary due to the rising cost of education, are not meant to alienate anyone. To facilitate this goal, the school administration will meet with families who have a concern with any, and/or all financial obligations.

All matters relating to individual tuition assistance are held in the strictest confidence between the receiving family and the school administration.

STANDARD PAYMENT POLICY

Please read the following carefully and initial each item, indicating your understanding and agreement:

- _____ Tuition is to be paid in monthly installments beginning in June or July, semi-annually in August and January, or annually in August;
- _____ Payments must be scheduled through FACTS. (See enclosed FACTS Information Sheet);
- _____ If tuition is not paid by the due date, an automatic LATE CHARGE will be added to the account;
- _____ A \$20.00 school handling fee, in addition to applicable FACTS returned payment fees and/or any bank service fees incurred by the school, may be charged for any payment that is declined by the bank for any reason;
- _____ If a payment is declined by the bank, the school reserves the right to accept **ONLY CASH PAYMENTS** from that family for the remainder of the school term;
- _____ If tuition is past due and a satisfactory arrangement for payment has not been made, parents will be contacted by school administration. Continued failure to comply with a request for payment may result in parents being asked to withdraw their children from the school;
- _____ Postdated checks cannot be accepted by the school at any time.
- _____ No deductions will be made from the monthly tuition fees for days missed from school by a student.
- _____ Each school year, tuition must be paid in full by April 30th. Report cards and/or awards will be withheld until tuition and any outstanding fees are paid in full.
- _____ Any child who transfers to another school at any time must have his/her tuition and any other outstanding fees paid in full BEFORE THE LAST DAY OF ATTENDANCE at Sacred Heart School. The tuition is considered earned for that month that the transfer takes place; all other prepaid tuition will be refunded.
- _____ **Parent Involvement Hours** - Each family is required to complete 20 Parent Involvement Hours per school year. I acknowledge that if I DO NOT complete my Parent Volunteer Hours I will be billed the sum of \$75.00 for each hour not completed by the end of the school year. Billings will be made to families during the summer. **It is the parent's responsibility to log in your hours either in our computer or in the volunteer book. This includes if you are volunteering off property, field trips or sign up through Sign up Genius.**
- _____ **SCRIP**- Each family is required to generate a Scrip **profit** of \$300 per school year and such requirement must be met by May 31st. I acknowledge that if I DO NOT complete the \$300 Scrip requirement I will be billed double the shortage amount. Billings will be made to families during the summer.
- _____ **FFA** – Each family is required to contribute \$700 in the form of fundraising contributions and this must be completed by the last day of the school year. I acknowledge that if I DO NOT complete the \$700 fundraising requirement I will be billed for the shortage amount. Billings will be made to families during the summer.
- _____ **Supplies List** – I/We understand that students are required to provide basic school supplies; a list will be provided with the summer information packet.
- _____ **Uniforms** – I/We understand that students are required to wear school uniforms; policy information is available at the school office and in the Parent/Student Handbook.

I/We, the undersigned**, do hereby agree to comply with the educational policies and regulations of the Diocese of San Bernardino and Sacred Heart School. It is understood and agreed that over and above the paying of tuition and compliance with the fundraising requirements, I/We agree to adhere to the Parent Involvement Program. I/We agree, therefore, that my/our signature(s) below indicate(s) my/our willingness to fulfill my/our obligation(s) under the provisions of this Agreement and to support actively the philosophy, goals, and values of the school as well as the programs.

****Both Parents'/Guardians' signatures are required.**

Father/Guardian Name (Printed)

Mother/Guardian Name (Printed)

Father/Guardian Signature

Mother/Guardian Signature

Date: _____

Date: _____

FUNDRAISING POLICIES

After carefully reading the following information, please sign and date at the bottom of the page, indicating your understanding and agreements:

All Sacred Heart School families* are required to participate in fundraising and to contribute service hours each school year.

All families will receive Fundraising (FFA), Scrip and Parent Involvement Hours updates periodically during the school year. **It is the parent's responsibility to review these updates and notify the school immediately of any discrepancies.**

SCRIP

- ___ Cash and Carry Scrip (gift cards that we carry on hand) will be sold Mondays and Fridays in front of the school office between the hours of 7:45am and 8:15am;

- ___ Scrip special orders received by 9:00am on Monday morning will be ready for pick up on Friday afternoon that same week;

- ___ Each family is responsible for tracking their own E-scrip activity and reporting credit totals to the office;

- ___ Grocery store / loyalty cards lag behind in their reporting time and, while they can add to your Scrip profit, they should not be relied upon to achieve your Scrip requirement;

- ___ Once the \$1,000 fundraising requirement has been met, including the \$300 in Scrip profit, 50% of any additional scrip profit will be credited to your tuition account for the following school year;

- ___ Scrip profit may be credited to another school family if the request is made *at the time of your Cash & Carry sale or at the time an order is placed.*

Additional Contributions

- ___ Contributions to fundraisers during the year will be credited to your FFA.

- ___ Underwriting of budgeted expenses will be credited to your FFA. This includes, but is not limited to, Fall Carnival, Christmas Luncheon, Spring Gala, miscellaneous Preschool programs.

- ___ If a family has not met the *additional contributions* portion of their FFA by the last day of the school year, they will be billed the shortage.

Parent Involvement Hours

Families are required to fulfill service hours during each school year. Any shortage of hours on the last day of the school year will be billed at \$75.00/hour.

****Allowances may be made for some families; See next page for "Single Parent Family" definition. If applicable, both Parents'/Guardians' signatures are required.**

I have read and agree to the above:

Father/Guardian Name (Printed)

Mother/Guardian Name (Printed)

Father/Guardian Signature

Mother/Guardian Signature

Date: _____

Date: _____

SINGLE PARENT FAMILY FUNDRAISING POLICY

Sacred Heart School understands and respects that there may be circumstances that can affect a family’s ability to fulfill the fundraising requirements. Therefore, within Sacred Heart School’s Parent Involvement and Fundraising Programs there is an allowance made for a “Single Parent Family.” For those families, the fundraising and parent involvement requirements are half (\$350 FFA; \$150 Scrip; 10 Parent Involvement Hours). All other Fundraising Program Policies apply.

For this purpose, a “Single Parent Family” is defined as the following:

“One parent, not living with a spouse or partner, having all of the day-to-day responsibilities in raising the child/children; the parent who is the sole caregiver; the parent the child/children have residency with all of the time and who is 100% financially responsible for the child/children, with no involvement by the second parent.”

If you meet the above criteria for a single parent, please provide a brief explanation in the space provided below, sign and return to the school office along with your signed Tuition Agreement. This information will be kept confidential by Sacred Heart School administration.

I understand that the Fundraising requirements for a Single Parent Family are as follows: FFA: \$350.00, Scrip profit: \$150.00 and completion of 10 Parent Involvement Hours.

Print Name	Signature	Date
------------	-----------	------

Reviewed and Approved:

Alan Bruzzio, Principal

Date