

Augusta Independent Board of Education
September 11, 2025 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM

Present Board Members:

Mrs. Laura Bach
Mr. Matthew McCane
Ms. Chasity Saunders
Mr. Bob Snapp
Mr. Mike Taylor

1. Call to Order

Rationale:

Happy September Birthdays!

Assistant Superintendent/Finance Director, Mr. Tim Litteral - September 17

Board Member, Mr. Bob Snapp - September 22

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approve Amended Agenda

Order #25-1249 - Motion Passed: Approval of the Agenda as presented. Passed with a motion by Mr. Mike Taylor and a second by Mr. Bob Snapp.

Mrs. Laura Bach	Yes
Mr. Matthew McCane	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mr. Mike Taylor	Yes

2. Community Members/Staff Recognition

Rationale:

Community Members Recognition

Augusta Independent School District recognized Danny and Dorothy Danehe for completion of the side walk project!

Welcome New Staff

Kim Habermehl, Middle School English Teacher

Tanner Kelsch, Middle School Math Teacher

Paige McCord, Health/PE Teacher

Tyler Sparks, Instructional Assistant

2.1 *BREAK

3. Communications

3.1. Principal's Report

Rational:

Principal Robin Kelsch reported a smooth first three weeks of school and the state-wide High Attendance Week was underway with multiple incentives for students.

3.2. Superintendent's Report

Rational:

Superintendent Lisa McCane reported Augusta Independent was selected and participated in an Educator Mental Health Listening Session hosted by Lt. Governor Coleman for high Impact Survey scores for workplace satisfaction. Board members were updated on plans to advocate with cohort districts during the next legislative session for GAP funding needed for the new gymnasium and invited board members to attend the Annual Alumni Dinner hosted by the Augusta Independent Educational Foundation, Inc. on September 27th at the Augusta Distillery.

3.3. Personnel

Rationale:

Substitute Teacher Hires:

Luanne Applegate

Shannon Kirk

Resignation:

Annette Reule - Preschool Aide (Effective October 3rd)

3.4. Enrollment

Rational:

Enrolment:

P-12: 301

K-12: 286

9-12: 93

New Horizon Students: 6

Attendance:

Month: 98.27%

YTD: 98.27%

3.5. Citizens

3.6. Board Members

Rational:

Board Member, Mr. Mike Taylor asked about a fence around the dumpsters and concrete.

4. Business Action/Discussion Items

4.1. Approve 2025-2026 Working Budget

Rational:

2025-2026 Working Budget

The Working Budget is the final projection for the current fiscal year with significant and known conditions. SEEK funding has been established, a solid estimate of ADA is available, and staffing is in place. Other planned activities are finalized as the clarity of the budget situation has improved. Grant awards have been received and are budgeted.

General Fund

Revenues

The beginning fund balance for 2025-26 stands at \$1,178,421, an increase of \$114,000 compared to the previous year. SEEK revenues are projected to increase by \$46,000 this year, despite a decrease to student enrollment/ADA because of a large graduating senior class, because the per student base funding is set to increase to \$4,586 per pupil. SEEK funding is budgeted at \$1,771,000. All tax revenue is budgeted at \$698,500. Receipts for 25-26 are budgeted to decrease by about \$43,000 over 24-25 actuals. Fund transfers from Capital Outlay and the Building Funds to the GF equal \$125,000. Total current receipts are projected at \$3,722,454, which includes \$1,037,000 recorded for on-behalf from that state.

Expenditures

Salary increases in this budget are based on the experience step for both classified and certified personnel, as well as the increases that were approved to salary schedules. Salaries and benefits are budgeted at \$2,110,000, over last year's \$2,018,000. Non-personnel costs are budgeted at \$605,000, a decrease of about \$60,000 from last year's budget. The school's instructional budget is \$28,000. Other operational costs such as utilities, maintenance, fuel, insurance, etc. are budgeted based on historical trends and actuals. Not including salaries and benefits, maintenance costs are budgeted at \$261,000, while transportation costs are projected at \$48,000. The total insurance package (property, vehicle, liability, and flood), which is included in the maintenance and transportation budgets, is \$72,000. The budget includes \$30,000 towards the new literacy curriculum, and \$8,000 for MCTC tuition for dual-credit students. Total budgeted expenditures are \$3,730,000 compared to \$3,792,000 in 24-25.

The projected ending fund balance is \$1,170,310, equivalent to a 24% contingency.

Special Revenue Fund

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. There is \$581,037 budgeted in local, state and federal grants.

District Activity Fund

The district activity fund is the Athletic Department's district account and is budgeted using the fundraising and donation revenue equivalent to 2024-25.

Capital Outlay Fund

Revenue of \$28,500 is budgeted in Capital Outlay, (\$100 per child in ADA). This amount will be transferred to General Fund for operating expenses.

Building Fund

This year's revenue is \$328,722 (\$246,000 state/\$82,722 local). This is a decrease of about \$22,000 to due reduced enrollment/ADA.

\$93,457 is budgeted for local debt service, \$138,000 is budgeted for building projects and facility improvements, and the balance is budgeted to be transferred to General Fund for approved operating expenses, such as insurance.

Debt Service Fund

This is a transfer fund to record debt payments. The local debt service requirement is \$93,457.

Food Service Fund

The Food Service Fund begins the year with a fund balance of \$3,581. Revenue is expected to decrease by \$42,000, while overall costs are budgeted to decrease by \$41,000. Salary costs decreased by \$35,000 as the part-time position was not filled and a lower portion of the director's salary is being paid for by food service funds. Benefits are being budgeted at \$3,000 less of 24-25 actuals. The contingency for food Service is \$2,200. The total Food Service budget is \$265,255.

Order #25-1250 - Motion Passed: Approve 2025-2026 Working Budget passed with a motion by Mr. Bob Snapp and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Mr. Matthew McCane	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mr. Mike Taylor	Yes

4.2. Approve Monthly Budget Report

Rationale:

August 2025 Budget Report

General Fund

Revenue receipts through August totaled approximately \$320,000.

Local Revenue: \$7,000 in donations was received, while \$3,000 was disbursed in motor vehicle taxes.

State Revenue: \$308,000 was received in SEEK funding. \$1,100 was received for revenue in lieu of taxes from the state.

Federal Revenue: No federal revenue received.

Expenditures through August totaled approximately \$327,000.

School Budget: The school budget is \$28,000. \$3,500 was expended through August. Expenses included \$1,000 on technology supplies and subscription, \$900 on copier rental, \$900 on general supplies, and \$500 on registration fees.

Maintenance Budget: Expenses totaled nearly \$95,000 through August. Expenses included \$67,000 on property insurance, \$15,000 on salaries and benefits, \$9,000 on utility services, \$2,100 on general supplies, and \$1,300 on professional services. 24% of the maintenance budget has been utilized.

Transportation Budget: Through August, costs totaled nearly \$17,000. Salaries and benefits accounted for 11,000. Annual fleet insurance was \$5,000, while vehicle repair and maintenance costs were at \$900. Professional services/drug testing expenses totaled \$400. 13% of the transportation budget has been utilized.

For the general fund, year-to-date expenditures exceeded receipts by approximately \$6,500.

Special Revenue Fund

Nothing to report.

Food Service Fund

Revenue: Food service began the year with a balance of \$3,581. \$1,000 was received in state revenue, while \$350 was received in local revenue. Revenue year-to-date totaled approximately \$5,000.

Expenditures: Expenses totaled over \$5,000 through August. Salary expenses totaled \$4,100 and \$800 has been disbursed for travel.

The food service balance as of August 31 was -\$186.

Order #25-1251 - Motion Passed: Approve Monthly Budget report passed with a motion by Ms. Chasity Saunders and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Mr. Matthew McCane	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mr. Mike Taylor	Yes

4.3. Approve to Accept Construction Documents for BG22-521 and Authorization of Advertisement for Bidding and Submittal to KDE and HBC

Rational:

Architect, Craig Aossey will be at the meeting to give a board update on project progress. The "No Impact Study" for the floodplain is nearly complete. The floor level of the gym must be above the floodplain and the "No Impact Study" is submitted to show the Kentucky Division of Water the project is not impacting the overall flood elevations by adding a building footprint on site. GRW engineer, Seth Mittle has been working on the study and coordinating with the civil engineer, John Hunt. This work should be completed this week and the submittal of the plan for review.

Board Action: Move to accept Construction Documents for the Augusta Gymnasium Addition BG22-521 and authorize advertisement for bidding and submittal to KDE and HBC.

Below is the anticipated bid timeline:

29 Sep - Advertisement sent to paper by 4:00pm

30 Sep - Final Plans and specifications to printer, KDE, and HBC

2 Oct - Advertisement runs in paper

9 Oct - Pre-Bid meeting at the Board Office followed by walk through at the site (Time to be Determined)

13-17 Oct - Fall Break

30 Oct - Final Addendum Issued

06 Nov - Bid Opening at Board Office (Time to be Determined)

7-12 Nov - Bid reviews, gather data, coordination with Ross Sinclair re: bonds, etc.

13 Nov - Present Bids to Board for Action, (includes Revised BG-1 with post bid info and authorize RSA to sell bonds)

Order #25-1252 - Motion Passed: Approve to Accept Construction Documents for BG22-521 and Authorization of Advertisement for Bidding and Submittal to KDE and HBC passed with a motion by Mr. Mike Taylor and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Matthew McCane	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mr. Mike Taylor	Yes

4.4. Approve Monthly Facilities Report

Rational:

August Facilities Report

- Completed preventive maintenance on all HVAC units
- Installed a new logo decal above the stairway leading to the cafeteria
- Installed a new water fountain in the main hallway
- Installed digital wall clocks in both the main and upstairs hallways
- Installed LED lighting in the high school social studies classroom
- Installed a safety gate on the stairway leading to the attic
- Replaced black baseboard trim in the main hallway
- Replaced the eye wash station in the science lab
- Replaced the water fountain in the band building
- Replaced two overhead gymnasium lights

Order #25-1253 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mr. Bob Snapp and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Matthew McCane	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mr. Mike Taylor	Yes

5. Business Consent Items

Order #25-1254 - Motion Passed: Approval of the Business and Consent items passed with a motion by Mr. Mike Taylor and a second by Mr. Matthew McCane.

Mrs. Laura Bach	Yes
Mr. Matthew McCane	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mr. Mike Taylor	Yes

5.1. Approve Previous Meeting Minutes

5.2. Approve Certified Evaluation Plan Updates

Rational:

Due to changes required in House Bill 48 (2025), districts had to modify Certified Evaluation Plans (CEP) to ensure all teachers, other professionals, principals, assistant principals, and other certified administrators, that have attained continuing service status under KRS 161,740 or continuing status under KRS 156.800(7) are evaluated on a five-year summative cycle.

5.3. Approve Technology Activity Report 2025

Rational:

This reports the total amount of technology related spending for the 2024-2025 school year to the Kentucky Department of Education.

5.4. Approve Trip Request

5.5. Approve Fundraisers

5.6. Approve Acceptance of Donations

5.7. Approve Bills

5.8. Approve Treasurer's Report

6. Approve Adjournment

Rationale:

September 27th: Alumni Dinner 6:00 P.M.

October 9th: Board Meeting 6:00 P.M.

October 13th-17th: Fall Break-No School

November 13th: Board Meeting 6:00 P.M.

November 26th-28th: Thanksgiving Break-No School

December 11th: Board Meeting 5:00 P.M.

KSBA's 2025 Winter Symposium is December 5-6 at the Marriott in Louisville

KSBA's Annual Conference is February 20-22, 2026 at the Galt House in Louisville

Order #25-1255 - Motion Passed: Approve Adjournment passed with a motion by Mr. Mike Taylor and a second by Mr. Matthew McCane.

Mrs. Laura Bach	Yes
Mr. Matthew McCane	Yea
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes



Laura Bach, Chairperson



Lisa McCane, Superintendent