

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

## BOARD OF EDUCATION

### CSBA Professional Governance Standards

*Adopted by the Santa Maria Joint Union High School District April 11, 2001*

#### THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

#### **To operate effectively, the board must have a unity of purpose and:**

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

#### THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

#### **To be effective, an individual trustee:**

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



**Board of Trustees Action Plans**  
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

## **RESPONSIBILITIES OF THE BOARD**

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### **Effective boards:**

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting  
August 4, 2015**

**Santa Maria Joint Union High School District  
2560 Skyway Drive, Santa Maria, California 93455**

**5:30 p.m. Closed Session/6:30 p.m. General Session**

*The Santa Maria Joint Union High School District mission is,  
“We prepare all learners to become productive citizens and college and/or career ready by  
providing challenging learning experiences and establishing high expectations for achievement.”*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.*

*Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.*

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**I. OPEN SESSION**

A. Call to Order

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**II. ADJOURN TO CLOSED SESSION**

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Student Matters** – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or and requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.
- C. Real Property Negotiations** (Pursuant to Government Code Section 43956.8)
- D. Conference with Legal Counsel – Potential Litigation** (Subdivision (a) of Section 54956.9)

**III. RECONVENE IN OPEN SESSION**

Call to Order/Flag Salute

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**IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson**

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**V. REPORTS**

**A. Superintendent's Report**

**B. Board Member Reports**

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**VI. ITEMS SCHEDULED FOR ACTION**

**A. INSTRUCTION**

**1. Textbook Review**

The following textbook is presented to the Board of Education for preview.  
This textbook is aligned with the common core.

***SMHS International Language Department / Marianne Angel***

Title: Avancemos, Level 3  
Author: Gahala, Carlin, Heining-Boynton, Otheguy, Mondloch  
Publisher: Houghton Griffin Hartcourt  
Copyright: 2013

***ERHS Visual & Performing Arts Department / Ricardo Gabaldon***

Title: Mariachi Music in America  
Author: Daniel Sheehy  
Publisher: Oxford University Press  
Copyright: 2006

Title: Music in Mexico  
Author: Alejandro Madrid  
Publisher: Oxford University Press  
Copyright: 2013

Resource Person: John Davis, Asst. Superintendent of Instruction

\*\*\* **IT IS RECOMMENDED THAT the Board of Education preview the presented textbooks and approve them upon the second reading at the next board meeting.**

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

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**2. Quarterly Report on Williams Uniform Complaints**

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in July 2015 on the Williams Uniform Complaints for the months of April- June 2015. Righetti High school reported 5 complaints on Instructional Material but these 5 complaints were resolved. No other site has reported complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

**A PUBLIC HEARING IS REQUIRED.**

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

Resource Person: John Davis, Asst. Superintendent of Instruction

\*\*\* **IT IS RECOMMENDED THAT the Board of Education approve the Williams Quarterly Report as presented.**

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

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**B. BUSINESS**

**1. Retention of Commercial Warrant Documentation**

In accordance with Education Code 42634, and the California Code of Regulations, Title 5, Sections 16025 and 16026, the district is required to provide complete support documentation for each commercial warrant presented to the County Office of Education for payment.

The County Office of Education has agreed to allow the district's eligible for a discretionary audit of certain commercial warrants rather than an audit of one hundred percent (100%) of commercial warrants produced

weekly. This option saves staff time producing copies as well as the cost of copies.

The terms of the agreement between the district and the County Office of Education are contained in a Memorandum of Understanding (MOU) on file at the District Support Services Center Business Office. This MOU is a renewal of an agreement originally entered into in March 2006.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve renewal of the Memorandum of Understanding regarding Retention of Commercial Warrant Documentation with the Santa Barbara County Education Office.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

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**2. Public Hearing to Receive and Expend Educational Protection Account (“EPA”) Funds – Resolution # 3-2015-2016**

Educational Protection Account “EPA” funds result from the passage of Proposition 30 “Temporary Taxes to Fund Education. Guaranteed Local Public Safety Funding” in November of 2012. As part of the requirements of the law, the money raised from the taxes was to be set aside in an “EPA” account. For the 2015-16 year, the CDE has indicated that EPA funds will be disbursed to school districts on a quarterly basis: September, December, March, and June. As per the District’s 2015-16 Adopted Budget, EPA funds are estimated to be \$10,695,661.

Prior to spending the funds, districts are required to hold a public meeting to discuss and approve the use of the EPA funds. Funds may be spent on virtually any allowable expense other than administrative expenses. For Santa Maria Joint Union High School District, it is proposed that the EPA funds be used for employee salaries, wages, and benefits in the functions deemed allowable under the law. In the months that funding is received, the EPA account will be charged for such allowable expenses. At the conclusion of the fiscal year, and as part of the District’s year end closing process, a report showing the expenditure of the EPA funds will be posted, as required, on the District’s website. It should be noted that these EPA funds are not “new” money; rather they represent a cut that was avoided with the passage of Proposition 30.

**A PUBLIC HEARING IS REQUIRED**

- 1. Open Public Hearing
- 2. Take Public Comments
- 3. Close Public Hearing

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education receive public comment, discuss and approve Resolution # 3-2015-2016 regarding the use of EPA funding.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

- Mr. Tognazzini \_\_\_\_\_
- Dr. Garvin \_\_\_\_\_
- Dr. Karamitsos \_\_\_\_\_
- Ms. Perez \_\_\_\_\_
- Mr. Palera \_\_\_\_\_

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
RESOLUTION NUMBER 3-2015-2016

RECEIVE AND EXPEND EDUCATIONAL PROTECTION ACCOUNT (“EPA”) FUNDS

**WHEREAS**, the voters approved Proposition 30 on November 6, 2012;

**WHEREAS**, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

**WHEREAS**, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

**WHEREAS**, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

**WHEREAS**, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

**WHEREAS**, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

**WHEREAS**, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

**WHEREAS**, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

**WHEREAS**, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

**WHEREAS**, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;



**WHEREAS**, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

**WHEREAS**, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

**WHEREAS**, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.3

**NOW, THEREFORE, IT IS HEREBY RESOLVED:**

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santa Maria Joint Union High School District.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Maria Joint Union High School District has determined to spend the monies received from the Education Protection Act for the 2012-13 school year, on employee salaries, wages, and benefits in those non-administrative functions as allowed under the law, for the months of April, May, and June, 2013, up to the amount of funding available.

PASSED AND ADOPTED this 4<sup>th</sup> day of August, 2015 by the following vote:

ROLL CALL

AYES:

NOES:

ABSENT:

ABSTAIN:

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Clerk/President/Secretary of the Board of Education  
Santa Maria Joint Union High School District

**3. Approval of the replacement of Frank Schipper Construction with Vernon Edwards Constructors to perform Construction Services for the Performing Arts Center project at Pioneer Valley High School**

The Santa Maria Joint Union High School District (“District”) has received DSA approval and the Board’s direction to proceed with construction of a 298-seat auditorium project that will establish a Performing Arts Center at Pioneer Valley High School. In April 2015 the Board authorized a preconstruction agreement with Frank Schipper Construction following a competitive selection process involving the District’s prequalified preconstruction/construction firms. To date, Schipper has produced preliminary cost estimates, value engineering options, and a preliminary construction schedule.

In June 2015, Frank Schipper Construction elected not to pursue entering into a Lease Lease-Back (LLB) agreement with the District to deliver the project. Subsequently, the District requested fee proposals, in the form of a Guaranteed Maximum Price (GMP) for LLB method of project delivery, from the two firms ranked after Schipper during the April 2015 selection process: Bernards Brothers Construction and Vernon Edwards Constructors.

Following receipt and verification of the GMPs, the District has determined that Vernon Edwards Constructors offers the most advantageous proposal and is recommending the selection of Vernon Edwards Constructors to perform construction services for the project.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve Vernon Edwards Constructors to perform Construction Services for the Performing Arts Center project at Pioneer Valley High School.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_

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**4. Exclusive Sales of Beverage Products**

The district requested proposals for the exclusive sales of beverage products on district properties from Coca-Cola, Pepsi, and 7-Up.

District Administration reviewed the proposals. A recap of the comparison of proposals will be presented at the meeting.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education award a three-year contract for Exclusive Sales of Beverage Products, as presented and recommended by administration.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

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**5. 2015-2016 Budget Revisions – Appendix C**

Education Code Section 42127 (i) (4) specifies that within 45 days of the State Adopted Budget, the district shall make available for public review any revision in revenues and expenditures, and the Governing Board take action for approval.

On June 24, 2015, Governor Brown signed into law the State’s 2015-2016 budget. Items in the final budget included a decrease in one-time Discretionary Funding an increase in Lottery Funding, and new one-time restricted funding for our “Educator Effectiveness Program”.

Additional details of the proposed revisions for the District are presented as Appendix C.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the revision to the 2015-2016 Budget as shown in Appendix C.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

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**6. Approve the Guaranteed Maximum Price proposal in the amount of \$8,797,444 by Vernon Edwards Constructors to construct the Performing Arts Center project at Pioneer Valley High School under the Lease Lease-back method of project delivery**

The Santa Maria Joint Union High School District (“District”) has received DSA approval and the Board’s direction to proceed with construction of a 298-seat auditorium project that will establish a Performing Arts Center at Pioneer Valley High School.

In June 2015, Frank Schipper Construction elected not to pursue entering into a Lease Lease-back (LLB) agreement with the District to deliver the project. Subsequently, at the District's invitation, Vernon Edwards Constructors provided a fee proposal to the District, in the form of a Guaranteed Maximum Price (GMP) for LLB method of project delivery, on July 27. The GMP provides a total, all-in cost for delivering the Performing Arts Center project of \$8,797,444.

Vernon Edwards' GMP proposal was reviewed by the District and its program manager Caldwell Flores Winters, Inc. and deemed acceptable to the approved project budget. The District thus recommends the approval of Vernon Edwards' GMP for a total, all-in price of \$8,797,444.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve Vernon Edwards Constructors' Guaranteed Maximum Price of \$8,797,444 to deliver the Performing Arts Center project at Pioneer Valley High School under the Lease Lease-back method of project delivery.

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

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## VII. CONSENT ITEMS

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

*All items listed are considered to be routine and may be enacted by approval of a roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

Moved \_\_\_\_\_

Second \_\_\_\_\_

### ROLL CALL VOTE:

Mr. Tognazzini \_\_\_\_\_  
Dr. Garvin \_\_\_\_\_  
Dr. Karamitsos \_\_\_\_\_  
Ms. Perez \_\_\_\_\_  
Mr. Palera \_\_\_\_\_

A. Approval of Minutes

Regular Board Meeting – June 9, 2015  
Special Board Meeting – June 17, 2015  
Regular Board Meeting – July 14, 2015

B. Approval of Warrants for the Month of July 2015

Payroll	\$1,993,118.54
Warrants	<u>\$1,713,407.99</u>
<b>Total</b>	<u><b>\$3,706,526.53</b></u>

C. Facility Report – **Appendix B**

D. Pupil Matters - Education Code Sections 35146 & 48918

Administrative Recommendation to order expulsion: Student #'s 344629, 340574, 343678

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: Student # 341489

E. Fighting Back Santa Maria Valley Contracts

- Agreement for July 1, 2015 to June 30, 2016 of \$175,000 for Student/Family Behavioral/Social Emotional Support Services. Scope of service includes Foster Liaison Services, Conflict Mediation, School Climate and Parent Education.
- Agreement for July 1, 2015 to June 30, 2016 of \$50,000 for Homeless Services. Scope of service includes visits to homeless shelters and motels to ensure high school students are attending school, referrals for student/family to appropriate programs and serving as emergency contact on enrollment forms if necessary.

F. Denial of Claim

The District is in receipt of a claim from Bertha Richards with regards to alleged personal injury that occurred on June 11, 2015. It is recommended that the Board of Education deny the claim and refer the matter to the District's Insurance carrier.

G. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO16-00204	Seon Design	\$80,482.99	Phase 2 Video-Bus Project/ Transportation
BPO16-00231	Producers Dairy	\$195,000.00	Food/Food Services Fund
BPO16-00230	Ocean Cities Pizza	\$135,000.00	Food/Food Services Fund
BPO16-00232	Jordano's Food	\$250,000.00	Food/Food Services Fund
BPO16-00229	Gold Star Foods	\$400,000.00	Food/Food Services Fund
BPO16-00233	Sysco Goods of Ventura	\$300,000.00	Food/Food Services Fund
PO16-00298	Cio Solutions, Inc.	\$90,921.94	Extreme Networks Mainte- nance Renewal/Technology

H. Textbook Approval

The following textbooks were presented to the Board of Education for preview at the July 15, 2015 Board meeting. They are presented for second reading and approval.

*SMHS Science Department / Patty Wagner*

Title: A Hands-On Introduction to Forensic Science  
 Author: Mark M Okuda, Frank Stephenson  
 Publisher: CRC Press, Taylor & Francis Group  
 Copyright: 2015

Title: Oceanography and Marine Biology  
 Author: David W. Townsend  
 Publisher: Sinauer Associates  
 Copyright: 2011

- I. Approval of Tom Little Inspections to perform Project Inspection Services required by the Public Education Code for the Performing Arts Center project at Pioneer Valley High School

In August 2014, the Board adopted a Reconfiguration and Facilities Program.

The District's program manager, Caldwell Flores Winters Inc., solicited proposals for project inspection services relating to the construction of Pioneer Valley High's new performing arts center. Tom Little Inspections, of Bakersfield, CA, submitted a proposal that highlighted the firm's strong experience in project inspection at the District, including inspection services rendered for the new classroom building at Santa Maria High. The District recommends the selection of

Tom Little Inspections based on the quality of work performed by the firm for previous District projects.

- J. Approval of Earth Systems Pacific to perform Materials Testing Services required by the Public Education Code for the Performing Arts Center project at Pioneer Valley High School

In August 2014, the Board adopted a Reconfiguration and Facilities Program.

The District's program manager, Caldwell Flores Winters Inc., solicited proposals for materials testing and inspection services relating to the construction of Pioneer Valley High's new performing arts center. Earth Systems Pacific, of Santa Maria, CA, submitted a proposal that provides materials testing and inspection in full accordance with DSA requirements. The District recommends the selection of Earth Systems Pacific to provide these services for the performing arts center project.

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**VIII. REPORTS FROM EMPLOYEE ORGANIZATIONS**

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**IX. OPEN SESSION PUBLIC COMMENTS**

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

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**X. ITEMS NOT ON THE AGENDA**

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

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**XI. NEXT MEETING DATE**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on September 8, 2015. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

**XII. FUTURE REGULAR BOARD MEETINGS FOR 2015**

Tuesday, October 13, 2015

Tuesday, November 10, 2015

Tuesday, December 8, 2015

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**XIII. ADJOURN**



**Santa Maria Joint Union High School District  
August 04, 2015**

<b>CLASSIFIED PERSONNEL ACTIONS</b>							
<b>Name</b>	<b>Action</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>	<b>Pay Rate</b>	<b>Hours</b>	
	Resign	Instructional Asst-Special Ed II	SMHS	7/20/2015	15/D	6	
	Layoff	Translator	DO	9/28/2015	24/A	as needed	
	Layoff	Translator	DO	9/28/2015	24/A	as needed	
<b>CERTIFICATED PERSONNEL ACTIONS</b>							
<b>Name</b>	<b>Action</b>	<b>Status</b>	<b>Subject</b>	<b>Site</b>	<b>Effective</b>	<b>Salary</b>	<b>FTE</b>
	Employ	Temp	Agriculture	SMHS	8/7/2015	V, 5	1.0
	Transfer	Perm	English	RHS	8/7/2015	V, 10	1.0
	Add Stipend	Prob 1	Drama Stipend	PVHS	8/7/2015	\$500	~~
	Employ	Temp	English	PVHS	8/7/2015	II, 1	1.0
	Employ	Temp	English	RHS	8/7/2015	IV, 1	1.0
	Employ	Prob 1	Spanish	SMHS	8/7/2015	V, 2	1.0
	Employ	Temp	On Campus Suspension	SMHS	8/7/2015	V, 1	1.0
	Employ	Temp	Agriculture	RHS	8/7/2015	V, 1	1.0
	Employ	Temp	Mathematics	SMHS	8/7/2015	I, 1	1.0
	Employ	Temp	Social Science	SMHS	8/7/2015	I, 1	1.0
	Employ	Temp	Counselor	PVHS	8/7/2015	V, 6	1.0
	Employ	Temp	Spanish	SMHS	8/7/2015	I, 1	1.0
	Employ	Temp	English	SMHS	8/7/2015	I, 1	1.0
	Employ	Prob 1	Sped: Mild/Moderate-ED	LC	8/7/2015	I, 1	1.0
	Employ	Temp	ITT/PE/Health	PVHS	8/7/2015	III, 1	1.0
	Prep Period	Perm	Visual Performing Arts	SMHS	8/7/2015	V, 5	0.2
	Employ	Prob 1	English	RHS	8/7/2015	V, 6	1.0
	Employ	Prob 1	English	SMHS	8/7/2015	III, 1	1.0
	Transfer	Perm	Instructional Tech Coordinator	PVHS	8/7/2015	V, 15	1.0
	Employ	Temp	English	RHS	8/7/2015	IV, 1	1.0

**Santa Maria Joint Union High School District**  
**August 04, 2015**

**CERTIFICATED PERSONNEL ACTIONS-continued**

<b>Name</b>	<b>Action</b>	<b>Status</b>	<b>Subject</b>	<b>Site</b>	<b>Effective</b>	<b>Salary</b>	<b>FTE</b>
	Employ	Temp	Industrial Arts	RHS	8/7/2015	V, 6	0.4
	Column Advance	Perm	Sped: Mild/Moderate	SMHS	8/7/2015	V, 7	1.0
	Employ	Prob 1	Band	SMHS	8/7/2015	I, 1	1.0
	Decrease Stipend	Perm	Drama Stipend	PVHS	8/7/2015	\$500	~~

## Appendix B

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT June and July 2015

## 1. Santa Maria High School Construction Projects

### **C2004 SMHS New Classroom Building at Broadway – Rachlin Partners (Photos)**

- Work completed this period includes continued installation of finish electrical, finish plumbing, heating and ventilation, exterior and interior painting and finishes, carpet, suspended ceiling, utilities activation, white board supports, fencing, landscaping, and band shelter steel roof framing.
- Construction substantial completion is scheduled to occur July 31, 2015.

### **SMHS Camino Colegio Parking Area – Rachlin Partners**

- The architect met with DSA for over the counter review on June 16, 2015. DSA approved documents were received in mid-July. A bid package is being created and expected to be issued in early August.
- Construction duration estimates are under review. Construction is currently estimated to begin in late September 2015.

### **SMHS Breeze Way Canopy Removal – Support Services (Photos)**

- MEC, Inc. was awarded the contract for removal and began demolition activities on July 13, 2015.
- Demolition activities are scheduled to be complete August 3, 2015.

## 2. Ernest Righetti High School Construction Projects

### **ERHS Track Resurfacing – Support Services (Photos)**

- The Beynon Sports updated CMAS contract was completed and approved.
- Construction commenced June 26, 2015 and was completed July 24, 2015.

### **ERHS New 38-Classroom Building – Rachlin Partners**

- Roebbelen Construction was replaced by Bernards Builders as Lease Lease-Back contractor. Rachlin Partners and Bernards Builders are continuing with preconstruction design reviews and initial cost estimates.
- Construction is estimated to begin May of 2016.

### **ERHS Gym Reroof – Support Services (Photos)**

- Construction commenced June 15, 2015. As the existing roof material was removed, significant water and termite damaged wood and lightweight concrete deterioration became apparent. The situation necessitated the removal and

replacement of wood products such as edging, ventilation system bases, and plywood surface materials. In addition, the light weight concrete fill materials had become brittle in many areas requiring total removal in order to facilitate the attachment of new roofing materials. The additional work required extension of the completion date to mid-August.

- During the severe rain events occurring July 18<sup>th</sup> to 20<sup>th</sup>, plastic sheeting was put in place by the contractor to control water infiltration. Unfortunately, the measures failed at roof penetrations along the west side of the gym. District M&O personnel identified the situation early on and the contractor took immediate action to reseal problem areas. Specialized water clean-up crews were called in by the district to manage further infiltration and perform emergency clean-up activities.
- Construction completion is now anticipated to occur August 14, 2015.

#### **ERHS Walk-In Freezer Project – Rachlin Paartners**

- A review meeting with Support Services and Food Services staff occurred in June. Adjustments are being coordinated by the architect. The plans are anticipated to be revised and ready for submittal to the Santa Barbara County Health Department for review and approval in August.
- The construction period is pending plan completion as well as County reviews and approvals.

### **3. Pioneer Valley High School Construction Projects**

#### **C2004 District Performing Arts Center – BCA Architects**

- Frank Schipper Construction Co. elected to remove themselves as contractor for the project due to concerns over recent court rulings related to Lease-Lease Back projects. Two other prequalified contractors, Bernards Builders and Vernon Edwards Constructors have agreed to review documents and provide a Guaranteed Maximum Price (GMP). It is anticipated the results of the review will be presented at the August 4, 2015 School Board meeting.
- DSA approval of the original school site has been received (see Section 5, District Wide Project Closeout). This is a Type #1 Closeout certification, the highest level of certification.
- Construction is now targeted to commence late August 2015.

### **4. New Facility**

#### **C2004 New Facility School CTE Component – Architect to Be Determined**

- Phase 1 Environmental Site Assessment (ESA): Complete. No further action is required.
- California Environmental Quality Act (CEQA): CEQA activities are complete.
- California Department of Education (CDE): CDE has requested a final map of the site identifying the proposed school site and easements. School Site Solutions, Inc. and Placeworks is working with Support Services to develop this final

document. If no further requests are received, final CDE approval should occur in August 2015.

- Educational Program and Funding Development: CFW continues to provide program reviews and funding analysis.
- Escrow: The escrow was again extended by 30 days (to August 16) to allow continued pursuit of a Quit Claim Deed which will adjust the oil and mineral rights encumbrances currently on the property. District counsel, KMTG, has taken over the lead from the seller to coordinate final agreement completions by Greka.

## **5. District Wide and Support Services Center**

### **District Wide Energy Upgrade – Johnson Controls Inc.**

- JCI continues preparation of project documentation and warranty information packages for submittal to the District.
- Package development activities will continue over the next several months due to the extensive scope of work.

### **District Wide Project Closeout – Support Services**

- Review of project closeout issues continues. Projects under current review and their status are as follows:
  - PVHS (High School 3): DSA approval has been received. This project is finally closed with Type #1 Certification!
  - PVHS Pool: Evaluation will continue on revisions to the eight concrete block pilasters at the pool building during the fall.
  - PVHS 12 Modular Classrooms: The surety handling the Modtech bankruptcy and the fire sprinkler installation company were contacted to schedule completion of the fire sprinkler system. The surety will allow the District to contract directly with the fire sprinkler contractor to complete the fire sprinkler system.
  - SMHS CHCCC: District Facilities department will reopen the DSA file to evaluate the current status and determine if documents believed to have already been filed are included. Activities will continue as priorities permit.
  - ERHS / SMHS: Westberg + White Architects is continuing activities to close three projects; Industrial Arts Modernization, Administration Building Renovation, and the Lincoln Street 6 Portables (SMHS). To close the Industrial Arts project additional work to secure ceiling soffits will be necessary to gain DSA approval. The work will be completed by the M&O Department. Administration Building Renovation outstanding change orders have received DSA approval. W+W is compiling all documents into a final submittal package. At the Lincoln Street project all systems have been completed and signed off by the Project Inspector. W+W is preparing a package for submittal to DSA for final approval.
  - Support Services personnel continue to research options for closeout services.

### **SSC New West Parking Area – Flowers and Associates**

REGULAR MEETING  
August 4, 2015

- Flowers and Associates are continuing reviews with the City of Santa Maria toward gaining conceptual approval. Following this, the plans will be formally submitted for final review and permit approval.
- Construction scheduling will occur after the project scope and feasibility are finalized.

**District Wide Paving – Flowers and Associates**

- Souza Engineering Contracting Inc. commenced work at PVHS and SMHS on June 26, 2015. Work completed includes concrete repairs and additions at SMHS; cleaning, point repairs, and surface removal & replacement at both locations. Slurry activates will occur in late July depending on weather.
- Completion expected by July 27, 2015.

**SSC 2 Offices Installation – Westberg + White Architects**

- Diani Building Corporation began construction activities on June 30, 2015. Work completed this period includes demolition of ceilings, framing of walls, and fire sprinkler revisions.
- Construction is scheduled to complete August 7, 2015.

**SSC Commodities Walk-In Freezer Project – Rachlin Architects**

- Plans continue under development for the installation of a new walk-in freezer to replace the two existing freezers. Upon design completion, the plans will be reviewed by the City of Santa Maria and SB County Health Department.
- The construction period is dependent on City and County reviews and approvals.

**6. Summer Activities**

**District Wide Summer Projects Planning**

- Summer 2015 projects continue under construction.

Gary Wuitschick  
Director – Support Services

## Maintenance & Operations

### PVHS

- Prepared the campus for graduation.
- Revised the pool emergency telephone wiring and service.
- Cleaned chemical traps in two science classrooms.
- Prepared the sports fields for soccer, football, and marching band.
- Assembled soccer goals for practice fields.
- Removed the obsoleted baseball batting cage.
- Setup and managed graduation, including parking and crowd control.
- Repaired and replaced sprinkler heads in the front lawn and planters.
- Aerated lawns in sports fields, stadium, quad area, and the front of school.
- Installed wood chips in planters in front of school and in the quad area.
- Moved choir equipment to Ethel Pope Auditorium for choir performance.
- Assembled furniture for classroom changes.
- Serviced cleaning equipment in preparation for summer cleaning.
- Inspected and serviced all electric gates on campus.
- Removed public telephone booths in the Administration and Gymnasium lobbies.
- Modified the service window in the attendance office for improved ergonomics.
- Replaced a broken mirror in the dance room.
- Replaced missing window blind slats and repaired mechanisms in seventeen classrooms.
- Installed new carpet in classrooms 622 and 626.
- Setup several events – athletic meeting, church services, Senior Awards in Gym, FFA Awards, Powder Puff Football, Athletics Spring Ball, Admin Great Race, Art show, PSAT Testing, Avid Banquet, ELCAP Parent meeting, Band Banquet, Band Spring Concert, Senior Banquet, City of Santa Maria Triathlon, Freshman Orientation.
- Hard Floors recoated – 32,000 square feet **(Photo)**
- Carpets cleaned – 46,000 square feet **(Photo)**
- Preventive work order hours – 118
- Routine work order hours – 196
- Total work orders completed – 184
- Event setup hours – 115

### ERHS

- Prepared ERHS and DHS campuses for graduation. **(Photos)**
- Setup and managed graduation, including parking and crowd control.
- Revised the pool emergency telephone wiring and service.
- Repaired the gymnasium bleacher control wiring.
- Replaced sports league banners in the gymnasium.
- Cleaned supply and return air vents in the gymnasium.
- Routine maintenance completed on gators, chainsaw, push mower, string trimmers, edgers, and leaf blowers.
- Striped the practice field for football.
- Revised the planter outside room 407 west door. Removed sand, trimmed plants, and installed wood chips. **(Photo)**
- Cleaned rain gutters, campus wide.
- Performed weed abatement along Larch Street.
- Began remodeling of room 101. Converting from Home Economics foods lab to art classroom.
- Relocated gas ranges from room 101 to room 102 Home Economics.
- Painted several classrooms in preparation for moving programs: 121, 407, 613, DHS 401 and 402.
- Installed new computer projectors in rooms 212, 323, and 606.

## REGULAR MEETING

August 4, 2015

- Remodeled the Career Center: removed the teaching wall, counters, and book shelves. Installed new wiring for television monitors. Painted the interior.
- Removed the block wall and gates at the east and west entrances to the science building. This will significantly open the traffic flow on campus. **(Photo)**
- Inspected, lubricated, and adjusted the doors in Administration, 200's, 300's, gymnasium, and the portable classrooms.
- Installed new wireless clocks in fifty classrooms.
- Cleaned the cafeteria kitchen grease trap.
- Serviced the welding shop exhaust fan.
- Cleaned the wood shop exhaust fan collection bin.
- Installed carpet in the east and west gymnasium foyers. **(Photo)**
- DHS – Revised irrigation and grass line following the installation of a new sidewalk along Bethany Lane.
- Setup several events – DHS senior night, ERHS Academic Awards Night, Senior Awards, Latinos Unidos Club, choir banquet, athletic awards, track team banquet, swim team banquet, volleyball team banquet.
- Hard Floors recoated – 59,400 square feet
- Carpets cleaned – 21,500 square feet
- Preventive work order hours – 192
- Routine work order hours – 702
- Total work orders completed – 251
- Event setup hours – 182

## SMHS

- Prepared the campus for graduation.
- Setup and managed graduation, including parking and crowd control.
- Revised the pool emergency telephone wiring and service.
- Routine maintenance completed on gators, chainsaw, push mower, string trimmers, edgers, and leaf blowers.
- Performed gopher maneuvers. The District Strikes Back!
- Assembled new teacher desks and chairs.
- Repaired the fence along Morrison Street. **(Photo)**
- Repaired soccer goals.
- Performed irrigation repairs throughout campus.
- Fertilized the turf throughout campus.
- Prepared the stadium for the 2015 football season.
- Recoated the stage floor in Ethel Pope Auditorium.
- Repaired the garbage disposal in the cafeteria kitchen and setup a spare unit for future repairs.
- Painted the counselor area in the Administration Building.
- Replaced fluorescent light ballasts throughout campus.
- Repainted the east bleacher. **(Photo)**
- Repainted the front of Ethel Pope Auditorium. **(Photo)**
- Installed fiber optic cable and Category 5E cable for computer connectivity in Ethel Pope Auditorium in preparation for the Cultural Proficiency event.
- Fulfilled key requests for summer school.
- Repaired the reducing valve for make-up water in the greenhouse.
- Prepared classrooms and moved equipment for summer school assignments.
- Setup a new portable equipment lift to be used for servicing various pieces of equipment. This is a pilot project that if successful will be expanded to ERHS and PVHS for improved equipment maintenance.
- Cleaned and inspected roof gutters at the Administration Building.
- Repaired restroom paper, and other product, dispensers.
- Repaired the pool backwash pump.
- Prepared the carpet extraction van for summer cleaning.



## REGULAR MEETING

August 4, 2015

- Setup several events Graduation, USA Water Polo, CVSC Soccer, Special Olympics, softball, Boys and Girls Club soccer championships, Academy of Dance Arts, Cultural Proficiency International Conference.–
- Hard Floors recoated – 41,000 square feet
- Carpets cleaned – 38,400 square feet
- Preventive work order hours – 21
- Routine work order hours – 314
- Total work orders completed – 193
- Event setup hours – 451

### Transportation

- All 31 school buses, as well as several District white fleet vehicles, were washed and waxed. This maintains the sharpest looking fleet in the region and helps extend the life cycle of paint on District vehicles. Thank you to drivers who put their sweat and energies into this project. **(Photos)**
- The entire fleet of buses is now equipped with live vehicle tracking
- The department is preparing to issue student ID cards with radio frequency identification (RFID) tracking chips to all bus riders at the start of the year. This will allow the ability to track each student on the bus.
- All of the bus routes are being scheduled through new routing software.
- New routes include “The Strip” and “The U” as discussed in April School Board meeting.
- Online Field trip scheduling is moving forward with passwords being sent to trip requestors, approvers, and the business office at each school. This will allow teachers and athletic directors to send trip requests online and track where their trip is the process of approval and scheduling. They will receive e-mails throughout the process.

### Graffiti & Vandalism

• ERHS	\$	0
• DHS	\$	0
• SMHS	\$	0
• PVHS	\$	0

Reese Thompson  
Director – Facilities and Operations

Photo Gallery – Major Projects



SMHS – Broadway Classroom Restrooms will also Service Ethel Pope Auditorium



SMHS – Broadway Classroom Second Story Hallway Receives Final Finishes



SMHS – Broadway Classroom Building Band Acoustic Panels Installed



SMHS – Broadway Classroom Building Landscaping Begins



SMHS - Breezeway Canopy Removal Underway



SMHS - Breezeway Canopy Removal – Opens the Campus





ERHS – Track Before Resurfacing



ERHS – Track Resurfacing: Gallons and Gallons of Slurry to Mix and Apply

REGULAR MEETING  
August 4, 2015



ERHS - Track Resurfacing: the new Rubber is Applied Over the Slurry Coat



ERHS - Gymnasium Roof Tear-off in Progress





ERHS – Gymnasium Roof: Stacks of Insulation Many Barrels of Burmastic® Adhesive



ERHS – Adhesive is Applied Between Each Layer of Roofing Ply

### Photo Gallery – Maintenance & Operations



PVHS – Jose Rivera-Pompa Applies a Coat of Floor Finish to the Scrubbed Floor



PVHS – Paul Alvarez and Joe Mejia Prepare the New Carpet Cleaning Truck



REGULAR MEETING  
August 4, 2015



ERHS - District Maintenance Crew Sets up Delta High Graduation



ERHS - Graduation Preparation Continues through the Rain



ERHS – Denton Tilley Puts the Finishing Touches on a Revised Planter at Room 407



ERHS – Jose Placencia Prepares to Demolish a Block Wall to pen the Campus Traffic Flow





ERHS – Gymnasium Foyers Get New Flooring



SMHS – Morrison Street Fencing is Improved and Privacy Slats Installed



SMHS – Football Stadium Bleachers Repainted in Preparation for a New Season



SMHS – Ethel Pope Auditorium Receives Paint Refreshing



REGULAR MEETING  
August 4, 2015



Transportation – Bus Drivers Polished and Waxed all 31 Busses



Transportation – The Crew Shows the Coveted Safety Harness for the Top Waxter

**REGULAR MEETING**  
**August 4, 2015**

**APPENDIX C**  
**2015-16 General Fund Budget**  
**45-Day Revision**

## Santa Maria Jt Union High School District

2015-16 General Fund Budget  
45-Day Revision

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## Changes since May Revise

- LCFF "Gap" closure rate cut by 1.56 percentage points to 51.52% <**\$239,785**>
- One-time discretionary funds rate cut by \$71 to \$530 per ADA <**\$531,969**> expenditures reduced to match
- Lottery funding: eliminate ADA attributable to Adult Ed, increase in funding rate \$155,471 unrestricted; \$67,960 restricted

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## NEW since May Revise "Educator Effectiveness"

- Funding is estimated at \$1450 per certificated staff member \$505,600, to be spent within three years
- Must adopt a spending plan as a condition of receiving funding and prior to any expenditures
- Plan must be approved by Board, including a public hearing at one meeting and adoption at a subsequent meeting
- A final report will be required to submit to CDE

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NEW since May Revise "Educator Effectiveness" - Restrictions

- Beginning teacher support
- Professional development & coaching for teachers identified as needing improvement
- Professional development aligned to state-adopted standards

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
2015/16 GENERAL FUND BUDGET 45-DAY REVISION

	2015/16 Adoption		45 Day Revise
Projected Actual ADA	7492		7492
Projected <i>Funded</i> ADA	7492		7492
<b>Beginning Fund Balance</b>	<b>5,223,250</b>		<b>5,223,250</b>
<b>Revenues</b>			
LCFF	74,859,531	LCFF (239,785)	74,619,746
Federal Revenues	4,172,097		4,172,097
State Revenues	9,269,957	One-time (531,969) Lottery 223,431 Tchr Effectiveness 505,600	9,467,019
Local Revenues	512,412		512,412
<b>Total Revenues</b>	<b>88,813,997</b>	<b>(42,723)</b>	<b>88,771,274</b>
<b>Expenditures</b>			
1xxx Certificated Salaries	36,293,917		36,293,917
2xxx Classified Salaries	13,664,873		13,664,873
3xxx Employee Benefits	16,046,676		16,046,676
4xxx Books & Supplies	8,275,450		8,275,450
5xxx Services & Other Operating	12,282,883	One-time (531,969) Tchr Effectiveness 505,600	12,256,514
6xxx Capital Outlay	1,968,233		1,968,233
Other Outgo - debt svc	343,518		343,518
Indirect Costs	(162,769)		(162,769)
<b>Total Expenditures</b>	<b>88,712,781</b>	<b>(26,369)</b>	<b>88,686,412</b>
<b>Operating Surplus/(Deficit)</b>	<b>101,216</b>		<b>84,862</b>
Transfers In	-		
Transfers Out	(785,000)		(785,000)
Other Financing Sources / (Uses)	-		
Encroachment Contributions	-		
<b>Increase / (Decrease) in Fund Balance</b>	<b>(683,784)</b>		<b>(700,138)</b>
<b>Ending Fund Balance</b>	<b>4,539,466</b>	<b>(16,354)</b>	<b>4,523,112</b>
<b>Components of Ending Fund Balance</b>			
Revolving cash, stores, prepaid expense, CSEA Health Benefi	100,200		100,200
Economic uncertainties (3%)	2,684,933		2,684,143
Restricted programs ending balance	434,536	Restricted Lottery 67,960	502,496
Unappropriated amount, General Fund	1,319,797	(84,314)	1,236,273