#### **AGENDA**

# SPECIAL SCHOOL BOARD MEETING

# GADSDEN COUNTY SCHOOL BOARD MAX D. WALKER ADMINISTRATION BUILDING 35 MARTIN LUTHER KING, JR. BLVD. QUINCY, FLORIDA

May 14, 2018

6:00 P.M.

# THIS MEETING IS OPEN TO THE PUBLIC

- 1. CALL TO ORDER
- 2. AGREEMENT/CONTRACT
  - a. Gadsden County High School External Operator Agreement SEE PAGE #2
     ACTION REQUESTED: The Superintendent recommends approval.
- 3. EDUCATIONAL ISSUE
  - a. School Field Trip Request (Out-of-State) Havana Magnet School SEE PAGE #3

Fund Source: N/A Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

# ITEMS FOR DISCUSSION

- 4. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
- 5. SCHOOL BOARD REQUESTS AND CONCERNS
- 6. ADJOURNMENT

# RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM N	O
DATE OF SCHOO	L BOARD MEETING: May 14, 2018
TITLE OF AGEND	OA ITEM: Gadsden County High School External Operator Agreement with The Renesselaerville Institute
DIVISION: Admi	inistration
This is a CC	ONTINUATION of a current project, grant, etc.
PURPOSE AND SU (Type and Double S	JMMARY OF ITEM: Space)
to increase student	requested to contract with The Renesselaerville Institute (External Operator) achievement at Gadsden County High School in the event a letter grade of as determined by FLDOE.
FUND SOURCE:	N/A
AMOUNT:	N/A
PREPARED BY:	Roger P. Milton
POSITION:	Superintendent of Schools
Number of SUPERINTENDEN	ERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER of ORIGINAL SIGNATURES NEEDED by preparer.  T'S SIGNATURE: page(s) numbered NATURE: page(s) numbered

# SUMMARY SHEET

# RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 3a
Date of School Board Meeting: May 14, 2018
TITLE OF AGENDA ITEM: Havana Magnet School
DIVISION: Secondary Education
This is a CONTINUATION of a current project, grant, etc.
PURPOSE AND SUMMARY OF ITEM: (Type and Double Space)
According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field
trips must be approved by the School Board. Havana Magnet School is requesting approval for an out-of-
state field trip to Atlanta, Georgia. Please see attached documentation.
FUND SOURCE: N/A
AMOUNT: N/A
PREPARED BY: Sylvia R. Jackson, Ed.D.
POSITION: Area Director of Secondary Education/ Adult, Career and Technical Education
INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered CHAIRMAN'S SIGNATURE: page(s) numbered

05/10/2018 10:16

HAVANAMAGNET

**REVISED 08/15/17** 

# FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

# FIELD TRIP REQUEST

SCHOOL:	CONTACT FOR FIELD TRIP:
Havana Magnet	Adnenne Robinson
DATE OF TRIP: WHO IS ATTEN	DING: (grade/organization)
May 25,2018 First gra	de
LOCATION: The Varsity, Zoo A. Georgia Aquanum, World of	
ercongios reproductive of	Cola
PURPOSE: TO explore new	cultures and animals
SCHOOL BUS – Required items for approval:  1. Principal's signature  2. Complete list of participants and chaperones  3. Complete final itinerary  4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request	CHARTER BUS – Required items for approval:  Principal's signature  Complete list of participants and chaperones  Complete final itinerary  Copy of charter bus contract with signatures  Proof of Insurance showing either district or school as insured
Advisor Requesting Trip	Approval of Principal (signature required)
APPROVEDI	DENIED
Superintendent/Designee	Date
Please forward completed form via district m	ail or fax to:

Mrs. Cheryl Ellison

Program Assistant for Curriculum & Instruction

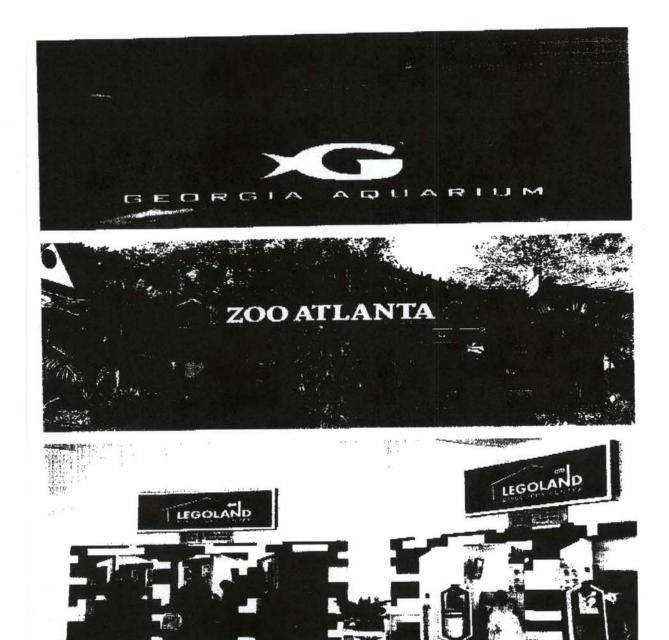
Fax: (850) 627-3530

Email: ellisonc@gcpsmail.com

# **HAVANA MAGNET SCHOOL ACTIVITY REQUEST**

1 Requested by: 15t grade team
I. Reducated by
2. Date of this request: April 9 12018
3. Date of requested activity: May 25, 2018
4. Describe activity requested:
Hands - On
5. Purpose of activity (How does this relate to your classroom assignment:
To see how animals communicate and
to explore new cultures.
6. Number of Students involved: 35 Students
7. Time of Departure: 4am Return 2am
8. Bus requested: YesNoXNumber Needed
9. Eating arrangements: <u>Cafeteria</u>
(If sack lunches are needed, it will be the responsibility of the person requesting this activity
to contact the lunchroom manager(at least 5 days prior to activity)
And make ALL arrangements)
10. Will substitute(s) be needed: Yes NoHow many? (If yes, you need to fill out
Leave in Line of Duty ) at least two weeks prior of activity)
11. Name of chaperones: Stephanie Coxwell, Advience Robinson, Cherkicza
Iven Kameelah Weeks, Nova tinch, D. Hawk.
12. Chaperones approved by Assistant Principal: YesNo
13. If this is an after school hour activity, name administrative person to supervise: (To be
assigned and notified by Principal) Kameelah Weeks
14. Is a security officer needed: Yes No X (If yes, notify Principal  15. Approximately cost of activity: 4935 00 9141 per student)
16. Budget balance at end of previous month:
17. How will this activity be financed: Students
Submitted by: Advance Robinson.
( Person/in charge & responsible for activity)
Approved: Yes No
(Principal)
**YOU WILL ASSUME PERSONAL RESPONSIBILITY FOR ALL UNAUTHORIZED EXPENDITURES,

AUATHORIZATION MUST BE IN WRITING PRIOR TO PURCHASE.





Dear Parents and Guardians,

Our annual First Grade End of the Year Field Trip is scheduled for May 25, 2018. We are planning to visit four main attractions in Atlanta, Georgia: The World of Coca-Cola, Atlanta Zoo, Georgia Aquarium, and Lego Land Discovery Center. The total cost of this trip is \$141.00, and a payment plan has been prepared for your convenience; however, you may pay in full if you desire. Cash or money orders no checks will be accepted only. Any money paid is non-refundable. If your child has exhibited behavior issues, a notice will be sent home indicating that you must accompany him or her on this trip, or he or she will not be able to attend. This trip is first come first serve, as there are only 25 seats available. Parents will NOT be allowed to ride the bus; however, you are welcome to follow behind the bus. If the students do not fill up all of the seats, parents will then be allowed to ride the bus for an additional fee of \$80.00. If you have any questions regarding the field trip, please feel free to contact any first grade teacher at (850) 662-2750.

# Payment Plan

April 9, 2018	\$47.00
April 23, 2018	\$47.00
May 7, 2018	\$47.00

Thanks,

1st Grade Team

Stephanie Cowell Cherkieza Ivery

Adrienne Robinson

# First Grade Field Trip Itinerary

4:00 a.m. Depart Havana Magnet School

4:00- 9:00 a.m. Travel Time & Bagged Breakfast on bus

9:00-11:00 a.m. Arrive at Zoo Atlanta

11:00-11:30 a.m. Lunch

11:30-11:45 a.m. Depart Zoo Atlanta

11:45 a.m. Arrive at Georgia Aquarium

11:45-2:45 p.m. Georgia Aquarium

2:45-2:55 p.m. Walk to World of Coca-Cola

2:55-4:45 p.m. World of Coca-Cola

4:45 p.m. Depart World of Coca-Cola

5:15 p.m. Arrive at Lego Land Discovery Center

5:15-7:00 p.m. At Lego Land Discovery Center (Dinner will be served also)

7:00 p.m. Depart Lego Land Discovery Center

12:30 a.m. Arrive at Havana Magnet School

# **Field Trip Roaster**

Students Names:	
1. Ay	
2. Se	
3. Ky	
4. NI	
5. No	
6. Ja	
7. De	
8. Str	
9. La	
10. Z	
11. S	
12. F	
13. H	
14. P	
15. J	
17. D	
18. J	
19. Ja	
20. K	
21.1	
22. 0	
23. R	
24. /	
25. J	
26.1	
Chaperone Names:	
29. Cherkieza Ivery	
30. Stephanie Coxwell	
31. Adrienne Robinson	
32. Omeka Williams	
33. Latasha Glenn	
34. Wanda Gay Green	
35. Gregory Maynor	
36. Kyshada Walker	
37. Kameelah Weeks	
38. Kimberly Sailor	
39. Ms. Chambers	
40. Leidy Madison	
41. Shay Moses	
42. Cheryl Peterson	



4876 Woodlane Circle Tallahassee, FL 32303-6808 850-514-1793

(Fax: 850-514-0044) info@astrotravel.com

www.astrotravel.com

# Confirmation

Havana Magnet School Adrienne Robinson 1210 Kemp Road Havana, FL 32333 **Charter # 24978** 

Date Printed: Tuesday, May 8, 2018

PO#: Q8057 Group Name: Atlanta

Phone: (850) 662-2750 Fax: Salesperson: Janet Callahan

Fmal: jcallahan@astrotravel.com

Pickup	Havana Magnet School 1210 Kemp Road Havana	, FL	Departur 04:30		Da 05/25	Region a	# Coaches	Description Temsa TS-35E	Total Capacity 38
Dropoff Atlanta Atlanta, GA		65 Atlanta 05/25/18			38				
Pickup	Atlanta Atlanta, GA				05/26	<b>5/18</b>			38
Dropoff	Havana Magnet School 1210 Kemp Road Havana	, FL	01:0	0 am	05/20	5/18			38
Your	Charter Includes:	# Units	Cost/Unit		Total	Note			711
	Rate ng/ATL Marshall yard rity Fee	1.00 1.00 1.00	1950.00 30.00 20.00	3	0.00 0.00 0.00				
, , , ,	Balance of \$_ Total Cost: \$	2,000.00 2,000.00	is due:	May 1	1, 20	18			

Itinerary: Group Contact:

Adrienne Robinson 954-668-8951 robinsonad@gcpsmail.com

Group will visit Atlanta Zoo, GA Aquarium, World of Coca Cola, LegoLand Discovery Center.

Please sign this agreement, enclose payment as noted above. Faiture to return signed contract and payments by due date will subject the reservation to be cancelled without notice. Your cost is based on the services detailed above and is subject to change in accordance with your actual itinerary. The cost quoted does not include DRIVERS PRIVATE ROOM, GRATUITY, PARKING FEES OR TOLLS. Cancellation within 14 days of departure will result in loss of deposit. Cancellation within 3 days will result in actual costs incurred up to the full charter price. This company reserves the right to lease equipment from other companies in order to fulfill this agreement. This company shall not be liable for items left on the coach or loss of time due to mechanical failure or inclement weather. We cannot guarantee the assignment of requested drivers or coaches. A signed contract and deposit will confirm your reservation and acknowledge your acceptance of this agreement.

# \*\*\*\* SMOKING IS PROHIBITED AT ALL TIMES ON THE VEHICLES \*\*\*\* \*\*\*GRATUITIES FOR YOUR DRIVER ARE ALWAYS APPRECIATED\*\*\*

FEID: 59-1300342	USDOT: 659912	ICC-MC303493
Signature		Date



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(Fax: 850-514-0044) info@astrotravel.com

# Confirmation

Havana Magnet School Adrienne Robinson 1210 Kemp Road Havana, FL 32333 Charter # 24978

Date Printed: Tuesday, May 8, 2018

PO#: Q8057

Group Name: Atlanta Phone: (850) 662-2750 Fax:

Salesperson: Janet Callahan Ermil: jcallahan@astrotravel.com

LIGHT SNACKS AND DRINKS WITH SCREW ON LIDS ARE ALLOWED ON BUS/NO FAST FOOD



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MW/DD/YYYY) 11/30/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lieu of such endorsement	s).	managaran samu ang		mo continuate does	not comer ng	its to the
PRODUCER TIB Transportation Insurance Brokers 425 West Broadway, Suite 400	CONTACT   Ana Cetin   PHONE   (A/C, No, Ext): 818-246-2800   FAX   (A/C, No): 818-246				5-4690	
Glendale CA 91204	E-MAIL ADDRESS: acetin@	-4690				
			RDING COVERAGE		NAIC#	
INSURED	INSURER A : Lance			28	5077	
ASTRO- Astro Travel & Tours Inc.	-2	INSURER B : Scotts	dale Insuran	ce Company	141	1297
4876 Woodlane Cir		INSURER C :				
Tallahassee FL 32303-6808		INSURER D				
		INSURER E :				100 Sec
COVERAGES CERTIFICAT	TE NUMBER: 20328872	INSURER F :		DEMICION NUMBER		
THIS IS TO CERTIFY THAT THE POLICIES OF INSU INDICATED. NOTWITHSTANDING ANY REQUIREM CERTIFICATE MAY BE ISSUED OR MAY PERTAIN EXCLUSIONS AND CONDITIONS OF SUCH POLICIES	JRANCE LISTED BELOW HENT, TERM OR CONDITIO THE INSURANCE AFFOR LIMITS SHOWN MAY HAV	N OF ANY CONTRAC	T OR OTHER	DOCUMENT WITH R	FOR THE POLICY	
INSR TYPE OF INSURANCE ADDITIONS WAS	D POLICY NUMBER	POLICY EFF (MM/DD/YYYY	POLICY EXP		LIMITS	****
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X EXCESS LIAB CLAIMS-MADE				AGGREGATE	5	-
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DESCRIPTION OF COST						
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACOR	D 101, Additional Remarks School	fule, may be attached if mo	ore space is requir	red)		
Certificate Holder is included as Additional Insu	ured with respects to the	eir interest in the o	perations of	the named insured	d.	
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CERTIFICATE HOLDER		CANCELLATION				
		SHOULD ANY OF	THE ABOVE DE	ESCRIBED POLICIES REOF, NOTICE WI Y PROVISIONS.	BE CANCELLED	BEFORE RED IN
		AUTHORIZED REPRESE	ENTATIVE			

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#### Dear Charter client:

Due to the new law(49 CFR 395.15) mandated by the Federal Motor Carrier Safety Adminstration to begin on Dec 18, 2017 we have implemented new strategies within our operations to maintain 100% compliance with this new regulation. This may impact your groups itinerary and\or limit our flexibility in regard to added driving time. Additionally this compliance "may" require us to deny requests for driving or even cause us to have to add a drivers change to your trip. If we have to complete a drivers change\replacement this MAY RESULT IN ADDITIONAL FEES to your charter. Even if bad weather or unforeseen traffic delays occur we may still be forced to deny driving requests on certain itineraries. We do realize this may concern you and your group. We do not anticipate this affecting the majority of our trips, however it is our duty to notify you of this possibility. If your trip is in excess of 500 miles driving in one day or the equivalent of 9 hours of drive time you should get in contact with our dispatch team to do everything possible to avoid these additional costs to your group. We cannot guarantee that trips shorter than these times\distances will not be affected but we are fairly comfortable with this as a rule of thumb.

The safety of you and your charted group is our number one priority at Astro.

Please don't hesitate to contact anyone at our office with questions regarding this notification.





# Florida Standands & Benchmarks

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# **ESSENTIAL QUESTION**

Why is it important to try your best?

#### Cluster 2: Tell and write time.

STANDARD CODE	STANDARD
MAFS.1.MD.2.3	Tell and write time in hours and half-hours using analog and digital clocks.  Cognitive Complexity: Level 1: Recall
MAFS.1.MD.2.a	identify and combine values of money in cents up to one dollar working with a charge unit of currency.  a. identify the value of coins (pennies, nickels, dimes, querters).  b. Compute the value of combinations of coins (pennies and/or dimes).  c. Relate the value of pennies, dimes, and quarters to the doilar (e.g., Then are 100 pennies or ten dimes or four quarters in one dollar.) (Students are not expected to understand the decimal notation for combinations of dollars and cents.)

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# Cluster 3: Represent and interpret data.

# Supporting Cluster

Don't ... Sort clusters from Major to Supporting, and then teach them in that order. To do so would strip the coherence of the mathematical ideas and miss the opportunity to enhance the najor work of the grade with the supporting clusters.

STANDARD CODE	STANDARD
MAFS.1,MD.3.4	Organize, represent, and interpret data with up to three categories; ask and answer questions about the total number of data points, how many in each category, and how many more or less are in one category than in another.
	Cognitive Complexity: Level 3: Strategic Thinking & Complex Reasoning

# Domain: GEOMETRY

Juster 1: Reason with shapes and their attributes.

# Supporting Cluster

Don't ... Sort clusters from Major to Supporting, and then teach them in that order. To do so rould strip the coherence of the mathematical ideas and miss the opportunity to enhance the rajor work of the grade with the supporting clusters.

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STANDARD CODE	STANDARD
MAFS.1.G.1.1	Distinguish between defining attributes (e.g., triangles are closed and three-sided) versus non-defining attributes (e.g., color, orientation, overall size); build and draw shapes to possess defining attributes.  Cognitive Complexity: Level 2: Basic Application of Skills & Concepts
	Cognitive Complexity, Level 2. Education and the control of the co
MAFS.1.G.1.2	Compose two-dimensional shapes (rectangles, squares, trapezoids, triangles, half- circles, and quarter-circles) or three-dimensional shapes (cubes, right rectangular orisms, right circular cones, and right circular cylinders) to create a composite shape,

Mathematics Common Core (MACC) is now Mathematics Florida Standards (MAFS)
ext Generation Sunshine State Standards (NGSSS) for Mathematics (MA) is now Mathematics Florida Standards (MAFS

Amended Standard New Standard Deleted Standard	Amended Standard		New Standard	Deleted Standard	
--	------------------	--	--------------	------------------	--

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by Rozanne Lanczak Williams

# **ESSENTIAL QUESTION**

What kinds of plants and animals would you find in the ocean?

Cluster 4: Range of Re	eading and Level of Text Complexity
STANDARD CODE	STANDARD
LAFS.1.RI.4.10	With prompting and support, read informational texts appropriately complex for grade 1.
	Cognitive Complexity: Level 2: Basic Application of Skills & Concepts

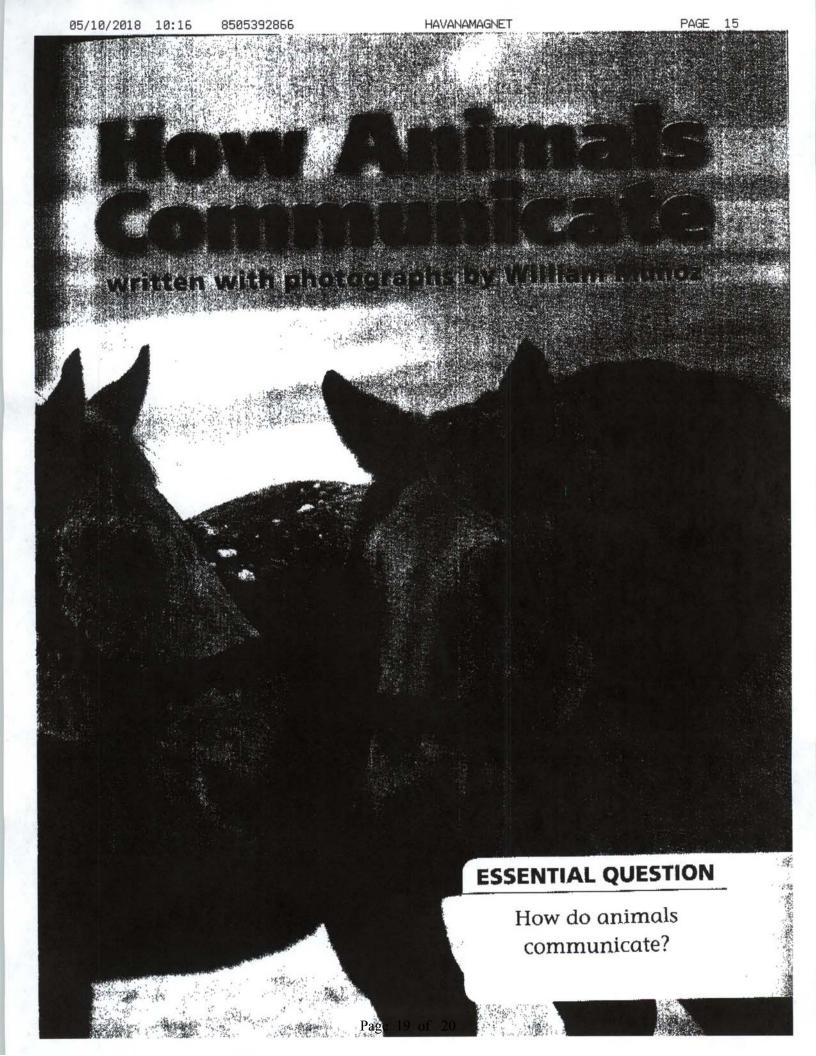
rand: WRITING ST		
Ruster 1: Text Types and Purposes		
STANDARD CODE	STANDARD	
LAFS.1.W.1,1	Write opinion pieces in which they introduce the topic or name the book they are writing about, state an opinion, supply a reason for the opinion, and provide some sense of closure.	
	Cognitive Complexity: Level 3: Strategic Thinking & Complex Reasoning	
LAFS.1.W.1.2	Write informative/explanatory texts in which they name a topic, supply some facts about the topic, and provide some sense of closure.	
	Cognitive Complexity: Level 3: Strategic Thinking & Complex Reasoning	
LAFS.1.W.1.3	Write narratives in which they recount two or more appropriately sequenced events, include some details regarding what happened, use temporal words to signal event order, and provide some sense of closure.	
	Cognitive Complexity: Level 3: Strategic Thinking & Complex Reasoning	

STANDARD CODE	STANDARD
LAFS.1.W.2.5	With guidance and support from adults, focus on a topic, respond to questions and suggestions from peers, and add details to strengthen writing as needed.  Cognitive Complexity: Level 3: Strategic Thinking & Complex Reasoning
LAFS.1.W.2.6	With guidance and support from adults, use a variety of digital tools to produce and publish writing, including in collaboration with peers.  Cognitive Complexity: Level 2: Basic Application of Skills & Concepts

STANDARD CODE	STANDARD
LAFS.1.W.3.7	Participate in shared research and writing projects (e.g., explore a number of "how-to books on a given topic and use them to write a sequence of instructions).
	Cognitive Complexity: Level 4: Extended Thinking &Complex Reasoning
LAFS.1.W.3.8	With guidance and support from adults, recall information from experiences or gather information from provided sources to answer a question.

# Strand: STANDARDS FOR SPEAKING AND LISTENING

Cluster 1: Comprehension and Collaboration



STANDARD CODE	STANDARD
LAFS,1.SL.1.1	Participate in collaborative conversations with diverse partners about grade 1 topics and texts with peers and adults in small and larger groups.  a. Follow agreed-upon rules for discussions (e.g., listening to others with care, speaking one at a time about the topics and texts under discussion).  b. Build on others' talk in conversations by responding to the comments of others through multiple exchanges.  c. Ask questions to clear up any confusion about the topics and texts under discussion.
	Cognitive Complexity: Level 2: Basic Application of Skills & Concepts
LAFS.1.SL.1.2	Ask and answer questions about key details in a text read aloud or information presented orally or through other media.
	Cognitive Complexity: Level 2: Basic Application of Skills & Concepts
LAFS.1.SL,1.3	Ask and answer questions about what a speaker says in order to gather additional information or clarify something that is not understood.
	Cognitive Complexity: Level 2: Basic Application of Skills & Concepts

<b>计多数的文字形 它们还是</b>	STANDARD
LAFS.1,SL.2.4	Describe people, places, things, and events with relevant details, expressing idea feelings clearly.
	Cognitive Complexity: Level 2: Basic Application of Skills & Concepts
LAFS.1.SL.2.5	Add drawings or other visual displays to descriptions when appropriate to clarify i thoughts, and feelings.
	Cognitive Complexity: Level 2: Basic Application of Skills & Concepts
LAFS.1.SL.2.6	Produce complete sentences when appropriate to task and situation. (See grade Language standards 1 and 3 on page 26 for specific expectations.)
	Cognitive Complexity: Level 2: Basic Application of Skills & Concepts

Strand: LANGUAGE	STANDARDS
Cluster 1: Conventions	of Standard English
STANDARD CODE	STANDARD
LAFS.1.L.1.1	Demonstrate command of the conventions of standard English grammar and usage when writing or speaking.  a. Print all upper- and lowercase letters. b. Use common, proper, and possessive nouns. c. Use singular and plural nouns with matching verbs in basic sentences (e.g., He hops; We hop). d. Use personal, possessive, and indefinite pronouns (e.g., I, me, my; they, them, their, anyone, everything). e. Use verbs to convey a sense of past, present, and future (e.g., Yesterday I walked home; Today I walk home; Tomorrow I will walk home).
	f. Use frequently occurring adjectives. g. Use frequently occurring conjunctions (e.g., and, but, or, so, because),

	The alphanumeric coding scheme has changed -
Language Arts	Common Core (LACC) is now Language Arts Florida Standards (LAFS
• •	Amended Standard