

**BITTERROOT VALLEY EDUCATION COOPERATIVE
MANAGEMENT BOARD**

Tuesday, April 26, 2022
9:00 a.m. – Cooperative Office/Zoom

MINUTES



1. **Call to Order** – Dr. Moore called the meeting to order at 9:01. Board members in attendance: Dr. Moore, Dr. DoBell, Mr. Toynbee, Ms. Woodard, and Mr. Rayburn. BVEC admin in attendance: Ms. Rammell and Mr. Hughes. Staff Representative – Tammy Olds. Board Clerk – Jill Reynolds.
2. **Introduce Staff Representative-Tammy Olds, CSCT Mental Health Therapist, Victor**
3. **Consent Agenda** – one correction to minutes to include the name of the person that seconded a motion. Consent agenda approved by unanimous consent.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations
 1. None
 - E. New Hires
 1. None
 - F. Next Meeting – May 24, 2022
4. **Public Comment** – Tammy discussed the CSCT training on 4/25/22 with Julian Nolen and how much she appreciated the time as they prepare for summer programs. Tammy also said it had been an amazing year even though she lost her behavior consultant mid-year. She also praised the teachers and staff at the Victor schools for the support they are given in providing CSCT services to students. Tammy said they are incredible!
5. **Correspondence** – OPI sent parent involvement surveys to the cooperative for districts to distribute to special education students. The surveys are in self addressed stamped envelopes and will be returned to a 3rd party OPI has contracted with to track survey results. This survey is part of the Special Education monitoring process. Surveys should be distributed by May 13, 2022. Ms. Rammell gave the superintendents in attendance at the meeting their surveys, she took the Florence surveys to Mr. Rayburn in Florence, and the Victor surveys will be delivered to Victor on Wednesday, 4/27/22.
6. **Old Business**
 - A. Terese Athman retirement incentive request – Dr. DoBell made a motion to leave this item on the agenda until bargaining is complete. Mr. Toynbee seconded the motion. Motion carries 5-0.
 - B. Employee Retention Premium – Mr. Toynbee made a motion to leave this item on the agenda until bargaining is complete. Mr. Rayburn seconded the motion. Motion carries 4-1 with Dr. DoBell opposing the motion.
7. **Board Action** - None

8. Information and Discussion – Dr. DoBell discussed the Board changes coming for 2022-23 since Dr. Moore, Mr. Rayburn, and Mr. Toynbee will be leaving their Superintendents role in their current schools and what plans are to share their knowledge and experience with the cooperative. Ms. Rammell explained that the June Board meeting is when we usually elect the new Board chair and that she would like to send the new members a welcome letter and to have a meet and greet at the cooperative. Ms. Rammell would like to have a July Board meeting to review cooperative policies and the budget. Dr. DoBell will not be available for a July Board meeting on the 4th Tuesday of July, but he is available the 2nd or 3rd week of July. Dr. Moore and Mr. Toynbee both said their new superintendents should also be available those weeks.

- A. BVEC Draft Budget- Ms. Rammell reviewed the Board copy of the current 2022-23 cooperative budget. She explained it currently reflects the management proposal in bargaining and that it could change because of bargaining. Ms. Rammell discussed the current district increase of 4.9% and that she would be available to answer any questions by phone, email, or in person at the districts.
- B. Final Audit Report – Dr. Moore confirmed the cooperative received an unqualified opinion on the 2020-21 audit which is the highest opinion you can receive. He thanked the staff involved in the audit, which was seconded by other superintendents.
- C. CSCT Review – Mr. Hughes explained CSCT staff continues to adjust to the new process, and they are also planning their summer programs. There is currently one opening in CSCT staff. Mr. Hughes stressed the importance of distributing the Notices of Reelection as soon as possible so that he will know if any staff is not planning to return as this could impact summer programs. Dr. Moore discussed the need to coordinate CSCT services with the Stevensville staff as some of the students will be in summer school. Dr. Moore explained they have budgeted two secondary school bus routes for summer, one going north and one going south. He also recommended coordinating CSCT services with coding for kids. Mr. Hughes will follow up on these recommendations. Dr. Moore also asked about the forecast for end of year for CSCT as he is concerned with the sustainability of the program. Mr. Hughes acknowledged his concern. Mr. Hughes and Ms. Reynolds both agreed the current gain we see in the program will be absorbed by the June payroll when we pay 3 months salaries to most of the CSCT staff. The program will come close to covering costs, due to the incremental reimbursement rate received in November and December. Ms. Woodard let Chris know that Victor schools does have an extra vehicle available this summer.
- D. Ms. Rammell discussed the need to approve contract renewals prior to the May Board meeting and proposed a Special Board meeting next week via Zoom to approve contract renewals. The meeting will be via Zoom on Tuesday, May 3rd, 2022, at 9:30 AM. Mr. Rayburn will not be able to attend, but all other Superintendents will be available. Ms. Rammell will send the meeting invitation.

Ms. Rammell also asked about the All Valley PIR Day in October and questions she had received from some school staff indicating they thought the cooperative was planning this meeting. It was agreed the cooperative is not planning the meeting. Superintendents are planning the meeting and their next meeting in May will include this topic.

9. Adjourn – Dr. Moore adjourned the meeting at 9:35.

 Board Chair Signature	<u>6/1/22</u> Date
 Board Clerk Signature	<u>6/2/22</u> Date