

AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

Public Meeting

Thursday, July 11, 2024 – 6:00 p.m.

Vernonia Schools, 1000 Missouri Avenue, Vernonia, OR 97064

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to bcarr@vernoniak12.org 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

REGULAR SESSION

1.0 CALL TO ORDERChair

1.1 Flag Salute

2.0 AGENDA REVIEWChair

2.1 Action to Approve the Agenda

3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS

This is a time for public comment on items not on the agenda. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

4.0 BUSINESS REPORTS

5.1 SuperintendentJim Helmen

5.1.1 Staffing Update (resignation)

5.2 MaintenanceMark Brown

6.0 BOARD REPORTS / BOARD DEVELOPMENTChair

6.1 Committee Reports

6.1.1 Policy Committee

6.1.2 Safety Committee

6.1.3 Scholarship Committee

6.2 Board Resignation and Vacant Position Replacement Discussion

7.0 OTHER INFORMATION and DISCUSSION

7.1 Memorandum of Agreement / Administrative Employee Group

7.2 Superintendent Advisory Assignments:Jim Helmen

7.2.1 Safety Committee

7.2.2 Policy Review Committee

7.3 Board AssignmentsJim Helmen

7.3.1 Negotiations Team – Classified & Licensed Union Groups

7.3.2 Scholarship Committee

7.4 2024-25 Substitute Teacher PayJim Helmen

- 7.5 2024-25 Board Meeting ScheduleJim Helmen
- 7.6 2024-25 Fee Schedule

8.0 ACTION ITEMS

8.1 Board Member Resignation

I move approve the resignation of Scott Rickard, Vernonia School District Board of Directors position #7, effective July 12, 2024.

8.2 Vacant Board Position Replacement Timeline

I move to approve the vacant board position replacement timeline as discussed.

8.3 Memorandum of Agreement / Administrative Employee Group

I move to approve the 2024-2027 Memorandum of Agreement for the Administrative Employee Group as presented and discussed.

8.4 Board Committee Assignments

I move to appoint (list names) to the Board Negotiations Team and (list names) to the Board Scholarship Committee for 2024-25.

8.5 2024-25 Substitute Teacher Pay

I move to set the 2024-25 Licensed Substitute Teacher Pay at \$_____ / day.

8.6 2024-25 Board Meeting Schedule

I move to approve the 2024-25 Board Meeting Schedule as presented.

8.7 Staff Resignation

I move to approve the resignation of Jenessa MacDonald, VES Behavior Specialist, effective, June 30, 2024.

8.8 2024-25 Fee Schedule

I move to approve the 2024-25 Fee Schedule as presented.

9.0 MONITORING BOARD PERFORMANCEChair

10.0 ELECT BOARD CHAIR & VICE CHAIRChair

10.1 Elect 2024-25 Board Chair

10.2 Elect 2024-25 Board Vice Chair

11.0 CONSENT AGENDAChair

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

11.1 Minutes of the 06/13/2024 Regular Meeting

11.2 Designate:

11.2.1 Chief Administrative & Budget Officer/Clerk: James Helmen

11.2.2 Custodian of Funds: Authorize Signatures, Use of Facsimile Signatures for District Checks, as appropriate: James Helmen

11.2.3 Representative of Federal/State Fund & Grant Applications: James Helmen

11.2.4 Depository of Funds: US Bank & Government Pool

11.2.5 District Auditors: Pauly, Rogers & Co. P.C.

11.2.6 Insurance Agent of Record: Brown & Brown Northwest

11.2.7 Attorney of Record: Garrett, Hemann, Robertson, Jennings, Comstock & Trethewy, P.C.

11.2.8 Newspaper of Record: Vernonia's Voice

11.3 Set:

11.3.1 Borrowing Limit - \$150,000

I move to approve the consent agenda as presented.

11.0 **OTHER ISSUES** Chair

12.0 **ADJOURN**Chair

UPCOMING DATES

August 8, 2024 School Board Meeting – 6:00 p.m.

(Dates and times are subject to change. Please check the district web site at www.vernoniak12.org for the most up-to-date information)

VERNONIA SCHOOL DISTRICT 47J The VSD Policy



Jim Helmen-Superintendent
Board Report
July 11, 2024
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School Board Member Recognition Letter (Please see below)

Summer Meals Programming

- Our 2024 Vernonia School District Summer Lunch Program is underway. Grab-and-go breakfast and lunch are served daily, FREE for children Aged 1-18.
- LOCATION: Vernonia Schools, 100 Missouri Ave.- Families can drive up and request lunches for their children. Lunch pick-up will be located at the entrance of the Vernonia Schools building.
- DATES: June 24th - August 23th, Monday -Friday
- TIME: 11 a.m. - 12:30 p.m.
- On average, our summer meals program serves 130 breakfasts and lunches daily.

Staffing

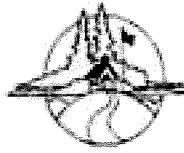
As of 7/2/2024, VSD has the following certified positions open

- Teacher - Math - Vernonia High School
- Teacher - Science - Vernonia Middle School
- Teacher - Secondary Behavior Tier 3 Classroom
- Behavior Specialist - K-5 Vernonia Elementary
- In June, we received a verbal commitment for our middle school science position; however, the candidate has recently decided to move in a different direction. Furthermore, our elementary behavior specialist has accepted an online teaching position.
- We have extended our position advertisement to the Coalition of Oregon School Administrators (COSA) job portal, which provides the district with greater exposure to the qualified teacher pool in Oregon.

School Board Organizational Meeting

- The board will set the School Board meeting schedule for the 24-25 school year, including time and place in accordance with our board policy on BD/BDA-board meetings.

VERNONIA SCHOOL DISTRICT 47J The VSD Policy



Jim Helmen-Superintendent
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- Coordinating with poor policy CBC—Board Officers, we will elect a new board chair and vice chair. The election process will remain consistent with previous years.
- Designation of:
 - Chief administrative and budget office clerk
 - Custodian of funds
 - Representative of federal/state fund and grant applications
 - Depository of Funds
 - District auditors
 - Insurance agent of record
 - Attorney of record
 - Newspaper of record
 - designee recommendations are indicated on the consent agenda.

Superintendent Advisory Committees - These committees do not require meetings to be “noticed or minutes taken.” A limit of three board members may participate. These are school-based committees on which the superintendent requests advisory participation from one or more school board members. Advisory participation means that the board member attends the meetings, and may ask an occasional question but usually limits their participation to attending and observing.

Advisory committee at the school level

- Safety Committee- The safety committee reviews safety concerns, accident reports, and procedures throughout the district facilities.

Advisory Committee at the district level

- Policy Review—The policy review committee will examine the superintendent’s recommendations to approve, deny, or revise new and updated policy provided by the Oregon School Boards Association (OSBA). The committee will then present any updates to the board for a vote of approval.

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School Board Committees—This requires all meetings to be “Noticed” and minutes taken. These committees are set up and have the primary purpose of conducting board business. As these meetings are required to be noticed, there is **no limit on the number of board members** who can participate.

Available school board committee member positions

- Board scholarship committee- Initially, this committee will meet to establish scholarship parameters and recipient qualifications. In subsequent years, committee members will meet to review applications and select scholarship recipients.
- Board negotiations team- members will serve as the district negotiation team along with the superintendent and business manager, and bargaining tasks with our licensed and classified unions. Union groups can request to meet in executive session or hold negotiations in public. Historically, only three board members have served on this committee. We are currently in the middle of our three-year collective bargaining agreements and do not anticipate collective bargaining to occur within the licensed or classified unions. However, in good faith toward our unions, I request we establish a negotiation team for the 2024-2025 school year.

24-25 minimum daily substitute teacher rates

- The district will set the pay rate for licensed substitute teachers for the 24-25 school year. The current minimum pay rate in Oregon is \$211.92. I am proposing to establish the licensed teacher pay rate at \$212.00. Our anecdotal data suggests that the quality of substitute care and the district's culture have a greater impact on retaining and attracting quality substitutes than the daily pay rate. Our 23-24 substitute daily pay rate was \$206.35.
 - For licensed substitute teachers teaching in our district for more than ten consecutive days (a long-term sub assignment), ORS 342.610 requires the district to compensate these licensed substitute teachers at a rate of 1/187th of the

VERNONIA SCHOOL DISTRICT 47J The VSD Policy



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district's annual salary scale for beginning teachers with a bachelor's degree, or \$211.92, whichever is higher. Based on the salary schedule for new teachers for the 2024-2025 school year, the daily rate for long-term licensed substitutes would be \$234 per day.

24-25 District Student Fee Schedule

- Our school administration and athletic directors have reviewed the 2024-2025 fee schedule, which will be presented to the school board along with the appropriate documentation.

Memorandum of agreement/administrative employee group contract

We have completed our final review of the memorandum of agreement for the administrative employee group contract spanning 2024 to 2027. I would like to express my gratitude to our administrative team for their substantial investment and contributions to the development of this contract.

- Our district's attorney firm, Garrett Hemann Robertson, reviewed and provided updates/recommendations for the 2024-2027 administrative contract.

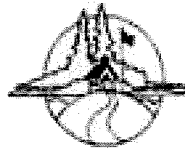
Board member resignation/replacement timeline

Notification and Resignation: Scott Rickard, the current Vernonia School Board member and Chair, has informed the school board in writing of his intention to resign, effective July 12, 2024.

Announcement and Declaration of Vacancy: The board announces the resignation and declares the vacancy during a board meeting. This formal announcement triggers the start of the replacement process.

Replacement Process: The vacancy will be filled by board appointment. The appointee must be a registered voter and a resident of the district for at least one year prior to the appointment.

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Appointment Timeline: The school board will set a timeline for appointing a new board member and determine the application process. The vacant position is for the remainder of Scott's term, which expires June 30, 2027.

Application process (option):

- Set a deadline for filling the position.
- Set deadline for application submission (Process for submission).
- Determine avenues to notice school board position openings such as Vernonia School District Facebook feed, Vernonia School District website, and Vernonia Voice Newspaper advertisement.
- Determine the application review process and decide whether to hold a special meeting or a scheduled board meeting to conduct in-person interviews followed by the appointment of a new board member.
 - If it is decided to interview prospective board member applicants during a school board meeting, establish a consistent set of additional questions and a process for asking them.
- After the interviews and discussions are completed, a current school board member will nominate the prospective school board member to fill the remainder of Scott's term, and this motion will require a second.

The superintendent will administer the Oath of Office to the newly appointed school board member. After the oath, the new member will take their seat at the table with the other school board members as an active member of the Vernonia School District Board of Directors.

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Jim Helmen-Superintendent
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Scott Rickard
Vernonia School District Board Member
Vernonia School District

Dear Scott Rickard,

I am writing to express my deepest gratitude and appreciation for your outstanding contributions and unwavering dedication to our school community.

As a valued member of the school board, your tireless efforts, insightful guidance, and steadfast commitment have profoundly impacted our students, staff, and the broader community. Your leadership has been instrumental in advancing our mission to provide high-quality education and foster a nurturing and inclusive environment for all students.

Throughout your tenure, you have demonstrated exceptional vision and strategic thinking. Your ability to navigate complex challenges with grace and integrity has been truly inspiring. Your advocacy for educational equity, innovative programs, and sound fiscal management has enhanced our school's reputation and effectiveness.

Your collaborative spirit and willingness to listen to diverse perspectives have created a culture of transparency and trust. Your support for our teachers and staff has empowered them to excel in their roles, ultimately benefiting the students they serve. Moreover, your engagement with parents and community members has strengthened our partnerships and built a sense of unity and shared purpose.

On behalf of the Vernonia School District, I want to extend my heartfelt thanks for your service. Your contributions have left an indelible mark on our school, and we are profoundly grateful for your dedication and hard work. We look forward to continuing to work together to achieve even greater success in the future.

Once again, thank you for your exceptional service and commitment.

With sincere appreciation,

Jim Helmen
Superintendent
Vernonia School District

memo

Vernonia School District 47J

To: Vernonia School District Board of Directors, Superintendent Jim Helmen
From: Marie Knight
Date: 7/11/2024
Re: July 2024 financial information

Comments: Happy New Fiscal Year!

There is no financial report for the July school board meeting due to recently starting the new year. We are in the process of finishing up work for 2023-2024 and starting to work in 2024-2025.

For the 2023-2024 fiscal year much of the work is in preparation for the audit. For the new fiscal year, summer is a busy time with setting up payroll for the new year as well as getting orders processed for summer programs and the fall.

At the September board meeting I am planning to have information and a report on Student Body accounts to share with you. Teresa Williams and I are working together to get information ready for the audit as well as accounts clean up, and finishing up the Student Body Handbook.

Thanks!

-Marie Knight

Business Manager, Vernonia School District 47J

June 2024 Maintenance Report

Alarm Related Calls:

13

Facility Use:

Board meeting, school assemblies, stadium meeting, performing arts .Booster use. Theater group.After school activities with Cedar Ridge. graduation prep, end of year special events, ballet, performing arts. Senior awards, deserts and field day. Graduation. Hosted the North valley basketball team. Hosted Seattle Cascade Drum & Buckle Corp.

Projects/Work for the Month

*Board report.

*Snack Shack: I have been in touch with Five Star on a couple of items that need to be addressed. The roll up doors do not seat properly and will allow rodents and pests to get in. I met with that contractor and he said he will order new seats and that should fix that. The main issue is the pumps. I also contacted Eric Larke , who was not the main person overseeing this project but it is my understanding he is one of the main guys down there, and has been helpful in the past.

He was supposed to get the players together to sort this out. I followed up and should be hearing back from him soon. They did add an extension onto the base of the holding area, We have raised the electrical, so that should no longer trip the system. My guess is either the pumps are not large enough or there may be a clog in the drain line. I should know soon.

*Interviews for new custodial staff.

*Completed repairs on leak under AHU 5.

*Work on summer cleaning schedules

*getting systems monitoring switched to a new company. to save money and an updated communication system that is overdue.

*Replaced the water heater at the house.

*Repaired bad relay on basket controls

*Emptied all classrooms of furniture, cleaned high school and middle school classrooms.

*Replace temperature gauge in large freezer, charge condensers in roof unit.

*Installed coolant in that same roof unit to control temps.

*Program new employee cards and keys

*Build new sprinkler manifold for softball

*Grounds work

*Trimmed tree at mist and burned

*mist water testing

*Custodial support

Weekly/Monthly

- *Equipment repair: regular maintenance weekly
- *AED inspections and testing
- *Generator quarterly maintenance and testing.
- *The lighting and security schedule changed about once a month as times change
- *Shop work
- *Custodial meetings
- *Deliver lunches to mist daily & custodial work. (2 employees, two hours a day)
- *IPM inspections
- *Inspect roof units (weekly)
- *Fire extinguisher inspection (Monthly)
- *Generator testing (monthly)
- *Playground inspections (Monthly)
- *Paperwork (weekly)
- *weekly biomass maintenance during winter months

Miscellaneous:

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections. Cover custodial while we deliver lunch to Mist and do our daily custodial duties.

Vandalism:

Damage to bathroom fixtures, stuffing feminine applicators and food in toilets, removing bathroom dividers and doors.

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403

June 30, 2024

Vernonia School District Board of Directors
c/o Greg Kintz, Vice Chair
1000 Missouri Avenue
Vernonia, OR 97064

VIA EMAIL

Re: Resignation

Dear Greg:

I hereby resign from my position as a member of the Vernonia School District Board of Directors (the "Board"), including as Chair of the Board and as a member of any committee of the Board upon which I serve, effective as of July 12, 2024.

It has been both an honor and a blessing to serve as a member of the Board since the 2021-2022 school year. I am grateful for your camaraderie over these past three years, and I wish all of you and the district continued success in fostering a culture of high student achievement, collaborating with staff and the Vernonia community to set and achieve the district's goals, and focusing on the data to drive continuous improvement.

Sincerely,



Scott M. Rickard

Cc: Vernonia School District Board of Directors
Jim Helmen, Superintendent
Barb Carr, Board Secretary



TO: School District & ESD Fiscal Staff

FROM: Dan Farley, PhD

DATE: May 21, 2024

SUBJECT: 2024-25 Minimum Daily Substitute Teacher Pay Rates

This memo fulfills ODE’s annual obligation, pursuant to [ORS 342.610](#), to publish substitute teacher pay rates for the 2024-25 school year, which is not feasible to complete until the most current salary figures are available annually in mid-May. The memo provides updated statutory information and final minimum pay rates.

Recent Legislative Changes Affecting Rates

- **SB 283** from the 2023 legislative session revised ORS 342.610 such that substitute teachers earned no less than one-half of the daily minimum salary if the teacher was employed as a substitute teacher for less than one-half day, or no less than the daily minimum salary if the teacher was employed for one-half day or more. This change applied to the 2023-24 school year, until it was superseded by changes from SB 1552, which had an effective date of April 4, 2024.
- **SB 1552** reverted the previous change from SB 283, such that substitute teachers earned no less than one-half of the daily minimum salary if the teacher is employed as a substitute teacher for one-half day or less than one-half day, or no less than the daily minimum salary the teacher is employed as a substitute teacher for more than one-half day.

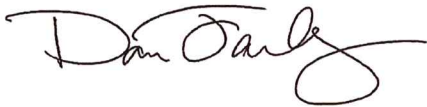
Final Minimum Pay Rates for Substitute Teachers for the 2024-25 School Year

Note that charter schools are not subject to the provisions of the law that sets the minimum amount that substitute teachers must be paid. Based on data for 2023-24, the average salary of beginning teachers with a bachelor’s degree is **\$47,371**.

Districts with a 5-Day School Week		
Substitute Teacher Assignment of 10 days or less	Substitute Teacher Assignment > 10 days in a District	
	Without a salary schedule	With a salary schedule
\$ 211.92	\$ 249.32	1/190th of the district’s annual salary scale for beginning teachers’ with a Bachelor’s degree, or \$211.92, whichever is higher

Districts with 4-Day School Week		
Substitute Teacher Assignment of 10 days or less	Substitute Teacher Assignment > 10 days in a District	
	Without a salary schedule	With a salary schedule
\$ 238.41	\$ 280.49	1/190th of the district's annual salary scale for beginning teachers' with a Bachelor's degree, or \$238.41, whichever is higher

If you have questions, please contact Evan Fuller, Senior Research Analyst, at evan.fuller@ode.oregon.gov.



Dan Farley, PhD
Assistant Superintendent
Office of Research, Assessment, Data, Accountability, & Reporting
Oregon Department of Education

Vernonia School District Board of Directors Meeting Schedule 2024-25

BUSINESS MEETING		WORK SESSION (if needed)	
Date	Time	Date	Time
August 8, 2024	6:00 p.m.	August 29, 2024 **	6:00 p.m.
September 12, 2024	6:00 p.m.		
October 10, 2024 *	6:00 p.m.	October 31, 2024 **	6:00 p.m.
November 14, 2024	6:00 p.m.		
December 12, 2024	6:00 p.m.		
January 9, 2025	6:00 p.m.	January 30, 2025 **	6:00 p.m.
February 13, 2025	6:00 p.m.		
March 13, 2025	6:00 p.m.		
April 10, 2025 *	6:00 p.m.		
May 8, 2025	6:00 p.m.	May 29, 2025 **	6:00 p.m.
June 12, 2025	6:00 p.m.		
July 10, 2025	6:00 p.m.	July 31, 2025 **	6:00 p.m.

* Meetings held at Mist Elementary School

**Work Session if needed – 5th Thursday

Adopted: **DRAFT**

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – June 13, 2024 Vernonia Schools, 1000 Missouri Ave., Vernonia, OR 97064

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order 6:01 pm by Scott Rickard. MEETING CALLED TO ORDER
- Board Present:** Scott Rickard, Joanie Jones, Javoss McGuire, Susan Wagner, Amy Cieloha, Greg Kintz, and Stacey Pelster (attending virtually). BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Michelle Eagleson, Elementary School Principal; Nate Underwood, Middle/High School Principal; Susanne Myers, Special Education Director; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; Brett Costley and Kendra Schlegel, Licensed Staff; and Teresa Williams and Camrin Eyrrick, Classified Staff. STAFF PRESENT
- Visitors Present:** Scott Laird VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Other Information and Discussion item 9.4 Administrative Memorandum of Agreement and corresponding action item #10.7 were removed from the agenda. Amy Cieloha moved to approve the agenda as amended. Joanie Jones seconded the motion. Motion passed unanimously. AGENDA REVIEW
- 3.0 RECESS to BUDGET HEARING** at 6:04 p.m. BUDGET HEARING
- 3.1** Public Hearing opened at 6:04 p.m.
- 3.2** Budget Review: Jim Helmen highlighted the budget document and stated that the budget document does not reflect any staff being cut.
- 3.3** Public Comment. The floor was opened for any public comment. There was none.
- 3.4** Close Hearing. The public hearing closed at 6:06 p.m.
- 4.0 RETURN TO BOARD MEETING** at 6:06 p.m.
- 5.0 PUBLIC COMMENT:** None PUBLIC COMMENT
- 6.0 SHOWING CASING of SCHOOLS**
- 6.1 Administrative Reports:** Administrator reports were provided to the Board prior to the meeting. ADMINISTRATOR REPORTS
- There were no questions for the Administrators.
- Amy Cieloha asked Mr. Helmen if there are regulations about when students can bounce between regular school and VFA enrollment. Mr. Helmen shared they are allowed to transfer at the semester break.
- 6.2 Honors Diploma Proposal:** Jim Helmen shared that there were some questions from the board at the last meeting when this was first presented. It is back on the agenda at this meeting for approval. HONORS DIPLOMA PROPOSAL
- This is not a certified Oregon honors diploma, it is only recognized at Vernonia High School
- 6.3 Spring Sports Report** SPRING SPORTS REPORT
- Teresa Williams, Co Athletic Director, reported on the spring sports season. Track had a very successful season with 21 boys and 13 girls participating. The Girls' side won their first District title and set 3 school records. The Boys' side was nominated for the 2A Les Schwab Team of the Month for May. Coach John Rody was nominated for Coach of the Year of the Girls' team. Multiple athletes competed at the State Meet and ended up on the podium.

The Softball team struggled but they are a young team with lots of potential with the athletes returning for next season.

OHSET had a great year with 4 girls competing and making it to State. One qualified at the State Meet to go to regionals but didn't go.

Boys Volleyball was fun and as a new program competed with 6A schools.

Clay Target Team had 10 athletes on the team. Varsity Letters can be earned based on the number of shots. One letter was awarded. Their State Meet is June 23rd.

Baseball – 25 athletes were on the roster at the start of the season. The weather was in issue, forcing practice indoors which proved to be challenging. Five athletes were named to the 2nd Team All League and 2 received Honorable Mention recognition.

7.0 BUSINESS REPORTS:

7.1 Superintendent Report: The Superintendent Report was provided to the Board prior to the meeting.

SUPERINTENDENT
REPORT

Jim Helmen shared highlights from the District Priorities in Academics, Attendance, Behavior and the Smarter Balance testing.

Attendance saw an increase this year due to student incentives, celebrations, competitions, etc. These efforts are working to increase overall attendance.

Behavior: Investments with PBIS and a Behavior Specialist is working. We are seeing lower behavior incidents. Next year the plan is to build a Tier 3 program at the secondary level.

Smarter Balance Testing: 3rd, 4th, 5th, 6th, 7th, 8th, and 11th grade students are tested.

English Language Arts: Growth was seen at each grade level with the exception of 4th, 6th and 11th grade. :

Writing: According to Michelle Eagleson, students were frustrated and struggled with writing at the beginning of the year. After a year focusing on writing, the students are excited and proud to write. At the secondary level writing was added across the curriculum. Writing is considered critical thinking and within the Smarter Balance testing, this is heavily weighted.

Math: Growth was seen at each grade level with the exception of 6th and 11th grade.

Science: 5th, 8th, and 11th grade students are tested and growth was seen at the 5th and 8th grade level.

Overall, according to Jim Helmen, the District has a lot to be proud of and he thanked the staff for their hard work. Positive results are being seen.

7.1.1 Staffing Update:

New Hires include Doug Bilodeau, MS Math Teacher and new Head Football Coach; Dakota Jackson, K-12 Structured Learning Center Teacher, and Nina Lengefeld, VMS Science Teacher.

An Enrichment Program is being added at VES. A current teacher will move into this position to cover STEM technology, art and music.

Brittanie Roberts and Brett Costley shared information about a workshop they recently attended at NWRESA learning about drones.

7.2 **Financial Report:** The Financial Report was provided to the Board prior to the meeting. Marie Knight shared the ending fund balance is increasing and is in line with where we want to be. A resolution adopting a supplemental budget for the current year needs board approval. This is a requirement due to the District receiving additional revenue above what was initially budgeted from the State School Fund and property tax. The supplemental budget resolution authorizes this additional money to the budget and then allows the District to spend it. There were no questions from the Board.

FINANCIAL REPORT

- 7.3 **Maintenance Report:** The Maintenance Report was provided to the Board prior to the meeting. Amy Cieloha asked for an update on the issues with the Snack Shack. Jim Helmen indicated that Mark Brown is getting everyone back in to do a final check of everything. Gordon Jarman will be asked to attend this meeting when it is scheduled. Amy noted that the door doesn't shut properly and that the rain spouts were not installed correctly. MAINTENANCE REPORT
SNACK SHACK
CONCERNS
- 8.0 **BOARD REPORTS/ BOARD DEVELOPMENT:**
8.1 **COMMITTEE REPORTS** COMMITTEE REPORTS
8.1.1 **Safety Committee** – Susan Wagner shared that the committee met recently wrapping up the current year tasks and getting ready for the upcoming school year. Justin Ward will chair this committee again next year.
8.1.2 **Policy Committee** – 2nd reading of policies and approval are on the agenda.
8.1.3 **Scholarship Committee** – Work for this year is done.
- 9.0 **OTHER INFORMATION and DISCUSSION** OTHER INFORMATION
9.1 **Policy Updates:** The following policies were presented for a second reading. POLICY UPDATES
9.1.1 BBBA – Board Member Qualifications
9.1.2 BCF – Advisory Committees to the Board
9.1.3 CB - Superintendent
9.1.4 CBC – Superintendent's Contract
9.1.5 CPA – Layoff and Recall for Administrators
9.1.6 CPA-AR – Layoff and Recall for Administrators
9.1.7 DBEA – Budget Committee
9.1.8 EFA – Local Wellness
9.1.9 EFA-AR – Local Wellness Program
9.1.10 EH – Records and Data Management
9.1.11 EH-AR – Records and Data Management
9.1.12 GBEA – Workplace Harassment
9.1.13 GCAA – Standards for Competent and Ethical Performance of Oregon Educators
9.1.14 GCBDB/GDBDB – Early return to Work
9.1.15 GCDA/GDDA-AR – Criminal records Checks and Fingerprinting
9.1.16 GCPA – reduction or Recall of Licensed Staff
9.1.17 GCPA-AR – Reduction or Recall of Licensed Staff
9.2 **2024-25 Fees:** A draft fee schedule for 2024-25 was presented. Increases are inflation driven and costs haven't been increased in a long time. Stacey Pelster felt their needed to be a reduced rate for families with multiple students in multiple sports.
9.3 **OSEA Personal Leave Transfer Request:** Camrin Eyrrick, OSEA President, shared that per the OSEA contract in order for employees to give personal time to another employee in need, board approval is required. This request has been made.
9.4 **Administrative Memorandum of Agreement/Contract 2024-2027.** This item was removed during the Agenda Review.
- 10.0 **ACTION ITEMS:**
10.1 **Honors Diploma:** Susan Wagner moved to approve the VHS Honors Diploma effective 24-25 school year as presented and discussed. Javoss McGuire seconded the motion. Scott shared that he still does not feel 3.5 G.P.A. is high enough. Yes votes: Greg Kintz, Amy Cieloha, Joanie Jones, Javoss McGuire, Susan Wagner and Stacey Pelster. No votes: Scott Rickard. Motion passed. HONORS DIPLOMA
APPROVED
10.2 **Resolution #2024-04 – Adopting the Budget, Making Appropriations, Imposing and Categorizing the Tax.** Greg Kintz moved to approve the Vernonia School District budget for the 2024-25 school year as follows: 2024-25 BUDGET
ADOPTED
General Fund: \$10,329,052
Special Revenue Fund: \$3,717,782
Debt Service Fund: \$1,200,000
Capital Projects Fund: \$0
Total, All Funds: \$15,346,834
as presented with a tax rate of \$5.0121 per \$1,000 of assessed value to be assessed in support of the General Fund and in the amount of \$1,200,000 for debt service for general obligation

bonds. Susan Wagner seconded the motion. No discussion. Motion passed unanimously.

- 10.3 Resolution 2024-05 – Adopting a Supplemental Budget to Transfer Appropriations within funds of the 2023-24 budget.** Javoss McGuire moved to approve resolution #2024-05 adopting and appropriating the supplemental budget and to transfer appropriations within funds of the 2023-24 budget. Greg Kintz seconded the motion. No discussion. Motion passed unanimously. SUPPLEMENTAL BUDGET APPROVED
- 10.4 Staff Hire:** Susan Wagner moved to approve the Superintendent’s recommendation to hire Dakota Jackson, K-12 Structured Learning Center Teacher and Nina Lengefeld as VMS Science Teacher. Amy Cieloha seconded the motion. No discussion. Motion passed unanimously. JACKSON and LENGFELD HIRED
- 10.5 2024-25 Fee Schedule:** No motion stated. Item will be tabled for a later date. FEE SCHEDULE TABLED
- 10.6 OSEA Personal Leave Transfer:** Amy Cieloha moved to approve the OSEA personal Leave Transfer as requested. Joanie Jones seconded the motion. Scott Rickard stated he is happy to see people giving of their valuable leave time. Motion passed unanimously. OSEA PERSONAL LEAVE TRANSFER REQUEST APPROVED
- 10.7 Administrative Memorandum of Agreement/Contract:** This item was removed during the Agenda review.
- 11.0 MONITORING BOARD PERFORMANCE:** The Board per Policy BK has an annual obligation to do a check in as to how the board is functioning. The OSBA Board self-evaluation document was shared for reference. According to Jim Helmen, the Board can do a formal evaluation as provided by OSBA or do our own process, or remove the language in the policy requiring the evaluation. BOARD PERFORMANCE
- Scott Rickard felt the evaluation isn’t necessary.
Greg Kintz felt it a good idea to read the OSBA document and reflect on it and make a statement as to the performance of the Board.
Susan Wagner felt it is a disservice to constituents to not evaluate ourselves.
- This will be discussed again in the future.
- 12.0 CONSENT AGENDA:** CONSENT AGENDA
- 12.1 Minutes of 05/09/2024 Regular Meeting.**
- Susan Wagner moved to approve the consent agenda as presented Javoss McGuire seconded the motion. Motion passed unanimously. CONSENT AGENDA APPROVED
- 13.0 OTHER ISSUES:** OTHER ISSUES
- 13.1** Next Agenda Setting Meeting will be Scott Rickard and Joanie Jones - 4:00 p.m. on Tuesday July 2nd. Stacy Pelster stated she will be absent at the next meeting on July 11th.
- OSBA summer board conference is coming up in August. Please let Barb Carr know if you plan to attend.
- Greg Kintz – Currently there are only 48 members in OSBA’s rural caucus. He asked board members to consider signing up.
- Amy Cieloha requested to get monthly updates on the student body fund review.
- 14.0 MEETING ADJOURNED** at 8:25 p.m. ADJOURNED
- Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk