

CHILTON COUNTY SCHOOLS

Job Description

Job Title: School Nurse - Registered Nurse (RN)

Reports to: School Principal and Lead Nurse

Status: Exempt

Contract Days: 182

Salary: Based on district salary schedule for School Nurses

Qualifications:

- Must be a graduate from an accredited school of nursing with a minimum of an Associate Degree in Nursing
- Must have an active Alabama Board of Nursing License without restrictions, as a Registered Nurse
- Current BLS CPR certification from American Heart Association or American Red Cross
- Minimum of one year experience in hospital or community health setting—previous school nurse experience preferred
- Must be able to work flexible hours throughout the school year as needed to meet students' health needs

Job Goal:

- The goal of the school nurse is to promote optimal wellness in order to enhance the students' ability to learn.

Performance Responsibilities:

1. Provides direct health interventions per valid prescriber's orders and as appropriate
2. Collaborates with other school professionals, parents, and caregivers to meet the health, developmental, and educational needs of students, and develops individualized health care plans for students with chronic conditions or special health care needs
3. Plans, implements, assists in, and supervises health program activities and screenings such as vision, hearing, spinal and others as deemed necessary by the Lead Nurse
4. Manages referral or follow up of students who fail screenings as needed
5. Assists in the delegation and supervision of LPNs as directed by the Lead Nurse and notifies the Lead Nurse immediately of pertinent issues
6. Coordinates the immunization program with schools and local or state agencies
7. Provides immunization reports to Alabama Department of Public Health through ImmPrint or other required means

8. Coordinates and assists health care providers with physical examinations for Special Education students participating in Special Olympics
9. Implements Alabama Department of Public Health and Chilton County Board of Education policies and protocols related to exclusion and readmission of students with infectious or contagious diseases/conditions
10. Documents nurse office visits, medication administration, and other health related information in a format acceptable to the Alabama Board of Nursing and the Alabama State Department of Education
11. Maintains confidentiality of all health and school system related information
12. Provides annual training of Standard Precautions, Tier I Diabetes, Anaphylaxis/Epinephrine protocol, naloxone protocol, automated external defibrillator use by Medical Emergency Response Team (MERT team), and other topics deemed necessary by the Lead Nurse or Alabama State Department of Education
13. Maintains inventory of medical supplies and equipment
14. Assists school personnel in maintaining sanitary standards in schools
15. Is familiar with and follows Board of Education policies and performs duties in a professional manner
16. Is regular and punctual in attendance
17. Performs other related duties as assigned by the Lead Nurse and/or School Principal

Evaluation:

- Performance of this job will be evaluated in accordance with provisions of the Alabama Board of Nursing, Alabama State Department of Education, and Chilton County Board of Education policies.

CHILTON COUNTY SCHOOLS

Job Description

Job Title: School Nurse - Licensed Practical Nurse (LPN)

Reports To: School Principal and Lead Nurse

Status: Non-Exempt

Contract Days: 182

Salary: Based on district salary schedule for School Nurses

Qualifications:

- Must be a graduate from an accredited school of nursing
- Must have active Alabama Board of Nursing License without restrictions
- Current BLS CPR certification from American Heart Association or American Red Cross
- Minimum of one-year experience in hospital or community health setting—previous school nurse experience preferred
- Must be able to work flexible hours throughout the school year as needed to meet students' health needs

Job Goal:

- The goal of the school nurse is to promote optimal wellness in order to enhance the students' ability to learn.

Performance Responsibilities:

1. Provides direct health interventions per valid prescriber's orders and as appropriate within the LPN scope of practice.
2. Collaborates with other school professionals, parents, and caregivers to meet the health, developmental, and educational needs of students.
3. Collects data on students with chronic conditions or special health care needs and collaborates with the RN who is writing the student's individualized health care plan
4. Plans, implements, assists in, and supervises health program activities and screenings such as vision, hearing, spinal, and others as deemed necessary by the Lead Nurse
5. Manages referral or follow up of students who fail screenings as needed
6. Performs duties within the LPN scope of practice and notifies the Lead Nurse immediately of any orders that are outside the LPN scope of practice
7. Coordinates the immunization program with schools and local or state agencies
8. Provides immunization reports to Alabama Department of Public Health through ImmPrint or other required means

9. Coordinates and assists health care providers with physical examinations for Special Education students participating in Special Olympics
10. Implements the Alabama Department of Public Health and Chilton County Board of Education policies and protocols related to exclusion and readmission of students with infectious or contagious diseases/conditions
11. Documents nurse office visits, medication administration, and other health related information in a format acceptable to the Alabama Board of Nursing and the Alabama State Department of Education
12. Maintains confidentiality of all health and school system related information
13. Provides annual training of Standard Precautions, Tier I Diabetes, Anaphylaxis/Epinephrine protocol, naloxone protocol, automated external defibrillator use by Medical Emergency Response Team (MERT team), and other topics deemed necessary by the Lead Nurse or Alabama State Department of Education
14. Maintains inventory of medical supplies and equipment
15. Assists school personnel in maintaining sanitary standards in schools
16. Is familiar with and follows Board of Education policies and performs duties in a professional manner
17. Is regular and punctual in attendance
18. Performs other related duties as assigned by the Lead Nurse and/or School Principal

Evaluation:

- Performance of this job will be evaluated in accordance with provisions of the Alabama Board of Nursing, Alabama State Department of Education, and Chilton County Board of Education policies.