



Quentin H. Rueckert Executive Director

> Daniela Belanger Assistant Director

MEMORANDUM

TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk, Norfolk Town Clerk

FROM: Quentin H. Rueckert

DATE: March 17, 2025

RE: CHANGE to March Committee for Shared Services Meeting Date

Please be advised that the next meeting of the Committee for Shared Services scheduled for Monday, March 17, 2025, has been canceled due to illness. The new meeting has been rescheduled to Monday, March 24, 2025. A Special Agenda for the meeting will be sent by Wednesday.

Please post and change your records accordingly. Thank you.