

**REGULAR BOARD MEETING March 14, 2023 (Tuesday, March 14, 2023)**

Generated by Natasha Kotowicz on Wednesday, March 29, 2023

**Opening**

Procedural: Call to Order at 7:00pm.

In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Jordan Johnson-Director; Marshall Westberg-Director, Darby Boe-Treasurer, Ashley Reinier- Director.

Absent: Mark Jones-Clerk

Procedural: Pledge of Allegiance was spoken.

Discussion: Open Forum no one spoke.

**Approval of Minutes**

Action, Minutes: Approval of Minutes February 13, 2023 Regular Meeting

Recommended Action: Motion by: Westberg Second by: Johnson to approve the minutes of the Regular Meeting on February 13, 2023 to include the following:

1. Update attendance-Sally Roller was absent from Feb 13th meeting. Motion Carried.

**Approval of Agenda**

Action, Procedural: Approval of Agenda

Recommended Action: Motion by: Roller Second by: Boe to approve the agenda as presented or amended to include the following:

1. Move 9.1 Steering Committee Updates to 3.2
2. 8.4 Resignation of Jeremy Tallum added to agenda
3. 9.4 Approval of FY22 Audit added to agenda

Motion Carried.

**Approval of Finances**

Action, Reports: Approval of Finances

Recommended Action: Motion by: Boe Second by: Westberg to approve payment of the Bremer Credit Card in the amount of \$6,186.03; bills in the amount of \$127,863.47, checks #74777-74871; wires in the amount of \$444,025.62; payroll in the amount of \$338,035.62; and student activity report.

CORRECTION ON JANUARY 2023 FINANCE STATEMENT. MSDLA Funds was listed as \$1,025,876.42 s/b \$1,002,365.50. The final balance on the financial statement is \$4,024,220.66. Financial Statement Jan 23 Amend is attached for review and approval. Motion Carried.

**Enrollment**

Information, Reports: 2022/23 Student Enrollment March 2023 K-6 307; 7-12 222; Total 529

**Reports**Reports: High School Principal Report by Ben Miska, High School Principal.  
Monday, 3.14.2023**Staffing**

1. Shelby Plutko starts as a paraprofessional on February 27 until April 20
  - a. We are anticipating that Melissa Martinez will be back to finish the year in this position
2. Recommending Jerrica Pribula at 4/7s for the 2nd semester
3. Accepting the resignation of Tim Finseth as WAO HS full time sub
4. Advertising for all 23/24 positions currently held by Tier 1, Tier 2 or teachers in an OFP
5. High School Staffing Needs for the 22/23 school year & beyond
  - a. HS Full Time Substitute
  - b. Substitutes-Especially Paraprofessional subs & Suburban sub drivers

**Events/Meetings**

1. County Meeting March 1
2. Crystal Sugar Meeting March 10
3. Fusion Coop Meeting March 13
4. Drivers Education has started
5. Building Project meetings

**Great Things at WAO High School the Past Month**

1. 6th graders sold \$16,182 of Butter Braids-Pick up will be Thursday, March 23 at 2:45 PM
2. Thank you to the Education Foundation for funding the Spring Needs
3. 5th & 6th Grade Science Fair
4. Band & Choir solos & ensembles
5. Elementary Basketball tournament

**Upcoming**

1. End of Quarter 3 March 17
2. Quarter 4 starts March 20
3. FCCLA State March 26-March 28
4. Band Trip March 27-April 1
5. World's Best Workforce/Curriculum Meeting April 4 at 3:20 PM
6. No School April 6-April 10

Reports: Elementary Principal Report by Kelsey Johnson Elementary Principal.

March 14th, 2023 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

**What's Happening at WAO Elementary**

- Thank you to Ed. Foundation for all of the wonderful items they supported through this year's Spring needs requests.

**• Preschool 23/24**

- Due to increased numbers in the incoming preschool population, we will not be able to host the Little Ponies program this year.
- There will be 4 sections of 4 and 5-year-old preschoolers which includes one section that has a combination of young 4-year-olds and 3-year-old special education students.
- VPK requires us to keep each class at 20 students or less and service them for a minimum of 350 hours.

**• Accepting Resignation of Jessica Withrow - 2nd Grade Teacher**

- Moving out of state - Jessica is an absolutely wonderful teacher and we wish her nothing but the best!

**• Accepting Resignation of Keylee Fincher - Paraprofessional**

- Keylee has accepted a position that places her in her desired career path. She was an outstanding addition to our team this year and we wish her the best

- Reworking para schedules to accommodate for the short term but looking for a replacement if possible

- We have a verbal acceptance from a Special Education teacher candidate that was interviewed last week. We are waiting for a returned signed contract prior to releasing further information. Thank you to committee members and board member Roller for being a part of the process

- Elementary Classroom Teacher interview was held on Monday - We had one applicant - an offer was made and we are awaiting the candidate's response - Thank you committee members and board member Westberg for attending

- Math interventionist candidates will be interviewed this coming Thursday - There are 3 candidates interviewing - board member Johnson attending

**Staffing 22/23 School Year**

- Seeking Full-time Math Interventionist - Holding Interviews Thursday 3/16/23
- Seeking Full-time Elementary Classroom Teacher
- Seeking Full-time Paraprofessional
- Teacher & Paraprofessional Substitutes

**Upcoming Dates of Importance**

- Friday, March 17th - End of Q3
- Tuesday, March 21st - Rock Your Socks/Down Syndrome Awareness Day
- Friday, March 24th @ 7:30 AM - District QET
- Friday, March 24th @ 2:00 PM - Q3 Recognition Assembly
- Tuesday, April 4th @ 3:20 PM - World's Best Workforce Meeting
- April 6th - April 10th - NO SCHOOL

Reports: Superintendent Report by Kirk Thorstenson

March 14, 2023

## Finance &amp; Facilities

- a. Modular classroom update
- b. RFP for Construction Manager Adviser
  - Proposals due 12:00 pm, Friday, March 17 \* CM review with Steering Committee - Friday, March 17 at 3:00 pm (NEW)
  - Short List notified Monday, March 20
  - Interviews Held - Wednesday, March 22 at 1:00-4:00 pm (NEW)
  - Board to Award CM contract - Wednesday March 27 at 7:00 am (NEW)
- c. Facilities Director / Jason Morken update
  - d. Mock OSHA inspection - today March 14, w/Barb Schmitz from NWSC
  - info at April Facilities Committee mtg.
- Student Growth, Achievement & Support
  - e. Spring sports co-op meeting with SAC - held Monday, March 13
- Staff Growth, Achievement & Support
  - f. Tenured Seniority List - now with teachers for review approval at April Board meeting
  - g. District QET - rescheduled for Friday, Mar. 24 @ 7:30 am
  - h. April Work Session meeting
    - scheduled for Monday, Apr. 3 @ 7 pm
    - i. reschedule April Regular Board meeting?
      - scheduled for Monday, Apr. 10 @ 7 pm (this is a no school day for teachers & students)

## Reports: Board Committees

Board committees will report on their most recent and upcoming activities. NA.

## Reports: Activities Report

From the Activity Director's Desk 3/3/2023, Tony Gullikson

We had two great honors awarded to Coach Benson and Coach Mortimer. Coach Josh Benson was awarded the 2022 MN Track & Field Volunteer of the Year at the state track coaching clinic! I have received confirmation that Coach Todd Mortimer will be awarded the Butch Nash award at the state football clinic held at the end of March. WAO is extremely fortunate to have these coaches working with our athletes.

A repair company that specializes in basketball systems came and worked on our auditorium hoops. He leveled all hoops and adjusted the raise/lower bars. One of our winch motors needs to be replaced in the very near future. We need to get one new rim to replace one that is broken. Probably this will be a late spring/summer project.

WAO Choir participated in the annual Solo and Ensemble Contest held at EGF. We had several score Excellent, and even more claim the highest honor of Superior. Audrey Bienek had a perfect score on her solo and Natalie Peterson and Audrey scored perfect on their duet. WAO's talented singers represent our school very well. Thanks to Miss Becks for her hard work and dedication.

The Spring Musical has been selected and casted. Miss Becks will be the director with Paul Tandberg assisting. Nick Engfer and his art classes along with the custodial staff have agreed to create the sets. We are looking at having a matinee on Wednesday during the school day, an evening performance on Friday and a Matinee on Saturday.

Basketball tournaments have started. Our girls were seeded #5 and played KCC at Northland for the first round. Our boys are seeded #2 and play SAC on March 9 for the in the first round.

Spring sports start in a few days. Coaches are in place. We are starting to clear snow off the softball fields so hopefully they can be in playing shape at the beginning of the season. We have been working with the city to figure out a solid plan for a permanent fast pitch field. I would like this to be our top priority for the athletic department late spring and summer

We welcome Jason Morken to the WAO team. Having a transportation director will be a huge relief on the staff and coaches that have stepped up and taken on duties in the absent of a director.

WAO hosted 48 teams for this years elementary Jaycee tournament. This was great experience for our young athletes, raised money for our youth programs, and was a great way to highlight and bring people to our community which is great for our local businesses.

March 22nd as the date of our Art Festival and Nick Engfer reported that WAO will have 18 pieces entered into the competition.

On March 1 the music department shined again! Miss Fridstrom's band students participated in individual and small group. The Saxophone Quartet received 38/40 points and earned best in site. The quartet members were Natalie Peterson, Cami Magnuson, Isabella Johnson, and Savannah Bishop. Spearit Washington's tuba solo earned best in site honorable mention with 38/40. Lexi Narlock's clarinet solo earned best in site honorable mention with a score of 37/40. After that we had Savannah Bishop, Jenetta Pageler, and the Low Brass Trio of Jenetta Pagler, Austin Wittman, and Spearit Washington earned superior ratings. We also had several students earn Excellent ratings. Thank you Miss Fridstrom for your excellent work with your students.

Respectfully submitted, Tony Gullikson

**Policy Reading**

Information:NA First Reading of WAO District Policies

Information:Second Reading of WAO District Policies

[501.23.01 - School Weapons Policy](#)

[502.22.01 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person](#)

Action (Consent): Adoption of WAO District Policies

Recommended Action: Motion by: Boe Second by: Roller to adopt the following policies:

[708.23.01 - Transportation Non-Public Students](#)

[510.23.01 - School Activities](#)

[511.23.01 - Fundraising](#)

[512.23.01 - School Publications and Activities](#)

[513.23.01 - Student Promotion and Retention](#)

Roll call Vote-

Johnson-Aye

Westberg- Aye

Peterson- Aye

Roller-Aye

Reinier-Aye

Boe-Aye

Motion Carried.

**Personnel**

Action:Resignation - Jessica Withrow - 2nd Grade

Recommended Action: Motion by:Westberg Second by:Boe to approve the resignation of Jessica Withrow at the end of the 22/23 school year. Motion Carried.

Action:Resignation - Tim Finseth - Full Time Substitute

Recommended Action: Motion:Roller Second: Reinier to accept the resignation of Tim Finseth as of March 23, 2023. Motion Carried.

Action:Resignation - Keylee Fincher - Elementary Paraprofessional

Recommended Action: Motion by:Boe Second by: Roller to approve the resignation of Keylee Fincher as of March 17, 2023. Motion Carried.

Action:Resignation - Jeremy Tallum - HS Math, Asst. Football & GBB

Recommended Action: Motion by: Westberg Second by: Reinier to approve the resignation of Jeremy Tallum at the end of the 22/23 school year. Motion Carried.

Action:Hire - Jerrica Pribula part-time FACS teacher

Recommended Action: Motion by: Boe Second by: Johnson to hire Jerrica Pribula for at .57 FTE for the remainder of the 22/23 school year, to commence at the start of the 2nd semester. (January 16, 2023) Motion Carried.

Action: Hire - Shelby Plutko - HS Paraprofessional

Recommended Action: Motion by: Johnson Second by: Boe to approve the hire of Shelby Plutko as Step 6 Regular HS Paraprofessional from Feb. 27 to April 20, 2023. Motion Carried.

**District Business**

Discussion:Steering Committee updates - Allie Steven from ICON joined us via Zoom to give an update on the building project.

Discussion:Discussion - Insurance Agent/Broker Kirk Thorstenson presented information and held discussion about the school district Insurance Agent/Broker for FY 23/24.

Action:Approval of FY22 Audit

Recommended Action: Motion by: Westberg Second by: Johnson to approve the FY22 Audit from Brady, Martz and Associates. Motion Carried.

**Important Dates**

Information:March Communication & Events

**Public Content**

March Events:

- 13 - Regular School Board Meeting @ 7PM
- 14 - Booster Club meeting at 7AM
- 15 - WAO Ed. Foundation meeting
- 17 - End of 3rd quarter
- 22 - Knowledge Bowl
- 26-29 - FCCLA State Conference
- 27-Apr. 1 - Band Trip
- 29 - Special Board Meeting @ 7AM (award Construction Manager contract)

April Events:

- 3 - School Board Work Session meeting @ 7PM
- 7 - No School
- 10 - No School & Regular School Board meeting @ 7PM

**Adjourn**

Action: Adjourn. Next Special Meeting will be March 29, 2023 at 7:00 AM in the H.S. Multipurpose Room. Next Regular Meeting will be April 10, 2023 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: adjourn at: 9:08pm motion by Boe, second by Roller. Motion Carried.