

**AMENDED DRAFT – Unofficial Until Approved**  
**Meeting Minutes 7/28/2016**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Special Board meeting on July 28, 2016 in the Board Room, at Tanque Verde Unified School District Administrative Office - 2300 N Tanque Verde Loop Rd, Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

**1. ROLL CALL**

Board Members present:

Dr. Peter Livingston, President

Ms. Susan Fry, Board Member (absent)

Mr. Carlos Ruiz, Board Clerk

Mr. Jeffrey Neff, Board Member (absent)

Mr. Steven Auslander, Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the agenda. Mr. Ruiz seconded; the motion carried unanimously.

**3. CONSENT AGENDA**

There was a brief discussion regarding enforcing collection of liquidated damages and the amount charged if someone breaks their employment contract.

**MOTION:** Mr. Auslander made a motion to approve the Consent Agenda. Mr. Ruiz seconded; the motion carried unanimously.

**4. INFORMATION AND DISCUSSION ITEMS**

A. Preschool: Next Steps – Ms. Kimberly Sharp and Mr. Adam Hamm

There continues to be energy around this, and people want to continue to be involved and part of the discussion and feasibility study.

More data needs to be gathered for all to consider- the Governing Board, the District and the Community. It's important to know the challenges, the obligations, and the steps the District is considering. The additional information will help to determine whether the project is feasible and sustainable. Input from the community will be vital.

Some of the additional information to be gathered:

- o Birth numbers
- o Statistics on the number of kids attending preschools – especially those in close proximity ( 5 to 10 mile radius)
- o First Things First – as a resource for information gathering

Mr. Auslander and Dr. Livingston suggested we try and obtain census data. Other questions brought up during this discussion:

- o At what age are children starting preschool?
- o Geographic analysis – how far are parents willing to drive?

- Length of retention in district?
- Enrollment capacities?
- Charges and fees?
- Demographics?
- Would having a district preschool (with a discounted tuition) be an incentive for our employees and future employees?

The Preschool Committee will be reconvened and a meeting will be scheduled soon after school begins. Some committee members have other obligations, and are unable to continue to serve. We will have new members joining the committee, and Governing Board Member Ms. Fry has agreed to serve on the committee. There is a sense of urgency with this project due to the current preschool licensing requirements.

Mr. Hamm reported on the Preschool Finance Committee. He continues to research SFB funding possibilities. He also learned of some Head Start Grant opportunities he will be following up on. He is waiting for a call back from JTED regarding their Certificated Early Childhood program.

Ms. Sharp asked if it was possible to ask for donor contributions toward this project.

B. Governing Board Structure – Ms. Kimberly Sharp and Dr. Peter Livingston  
Earlier this year Dr. Livingston announced he would finish serving his term (December 31, 2016) on the Governing Board and would not return for another term. Dr. Livingston announced he has accepted a position in California. He is scheduled to begin his new position the end of August and will be submit his resignation to the Pima County School Superintendent's Office. At this point with it being so close to the November election, he will not be replaced. We will finish the year (2016) with four Board Members. Governing Board Clerk Mr. Carlos Ruiz will lead the meetings and help set the agendas.

Board Members and Superintendent Sharp expressed their thanks and appreciation for his years of service. Dr. Livingston has helped shape and direct the District since 2005. He will be greatly missed.

Dr. Livingston said he would like to help the District with the Superintendent search.

## 5. ACTION ITEMS

A. Approval of Extra Duty Assignments – Ms. Kimberly Sharp  
Professional Development Site Coordinator

Board Members expressed their appreciation at seeing the job description.

**MOTION:** Mr. Ruiz made a motion to approve the Extra Duty Assignments as submitted. Mr. Auslander seconded; the motion carried unanimously.

B. Approval of TVHS Extra Duty Assignments – Mr. A.J. Malis  
Percussion Coach (Marching Band)  
Assistant Volleyball Coach

There was talk about a slight change to the Assistant Volleyball Coach title.

**MOTION:** Mr. Ruiz made a motion to approve the TVHS Extra Duty Assignments as submitted. Mr. Auslander seconded; the motion carried unanimously.

C. Annual Board Consideration (as noted in policy JJJ – Extracurricular Activity Eligibility) for AIA By-Laws (Article 15.Section 15.3.1.2) Enrollment Rule for Online Charter School Students – Mr. A.J. Malis

This ruling also applies to students involved in the Band program.

**MOTION:** Mr. Auslander made a motion to approve the AIA By-Laws (Article 15.Section 15.3.1.2) Enrollment rule to allow for Online Charter School students.

D. JJAB – Limited Open / Closed Forum – Ms. Kimberly Sharp

**MOTION:** Mr. Ruiz made a motion to adopt policy JJAB Limited Open / Closed Forum as submitted. Dr. Livingston seconded; the motion carried unanimously.

E. JJJ-EA Extracurricular Activity eligibility – Ms. Kimberly Sharp

Currently the high school only has one lunch period; therefore, clubs are allowed to meet during lunch. This is “non-curricular” time for every high school student. If we ever implement two lunch periods, clubs will no longer be eligible to meet during lunch.

**MOTION:** Mr. Auslander made a motion to adopt policy exhibit JJJ-EA as submitted. Mr. Ruiz seconded; the motion carried unanimously.

## 6. ANNOUNCEMENTS

### Meet the Teacher:

TVES: August 15 - 6:00 p.m. to 7:00 p.m. Kinder and 6<sup>th</sup> grade

August 16 – 6:00 p.m. to 7:00 p.m. 1<sup>st</sup> through 5<sup>th</sup> grade

ACES: August 16 – 6:15 p.m. to 8:00 p.m. Kinder through 6<sup>th</sup> grade

### Open House:

EGJH: August 17 – 6:00 p.m. – 8:00 p.m.

TVHS: August 18 – 6:00 p.m. – 8:00 p.m.

Career Day – September 23, 2016

2016-17 SY Positions still open:

- Classified Position
- Crossing Guard
- Playground Monitor
- Paraprofessionals

## 7. FUTURE BOARD AGENDA ITEMS

Superintendent Search

Facility Use Policy

Policy Advisory

**8. ADJOURNMENT**

Mr. Auslander made a motion to adjourn. Mr. Ruiz seconded; the motion carried unanimously. The meeting adjourned at 8:08 p.m.

Respectfully submitted by,  
Judy Bower, Governing Board Secretary

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Peter Livingston, Board President

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ABSENT  
Susan Fry, Board Member

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Carlos Ruiz, Board Clerk

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ABSENT  
Jeffrey Neff, Board Member

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Steven Auslander, Board Member

## Personnel Items - Board Meeting - July 28, 2016

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
<b>Certified Resignations</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Jayme Adams	Librarian	Other employment	TVHS	1.0	\$36,500.00	7/5/2016
Ashley Brock	6th Grade Teacher	Other employment	TVES	1.0	\$41,697.00	7/19/2016
<b>Classified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Classified Agreements</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Other Continuations</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Rachel Hawes	Librarian - Technology Integration Specialist	Internal Transfer	EGJH	1.0	\$39,520.00	8/1/2016
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Sandra Cannon	Bus Driver	Personal	Trans	1.0	\$12.02	7/19/2016
Colleen Rojas	Paraprofessional I	Other Employment	ACES	0.375	\$10.05	7/20/2016
Pamela Koralewski	Food Services Assistant	Other Employment	TVES	0.6875	\$9.71	7/20/2016
Diane Caffrey	Food Services Assistant	Family	TVES	0.75	\$9.97	7/19/2016
Micheline Pridans	Character Ed Coordinator	Personal	TVES	0.31	\$11.01	7/21/2016
<b>TOSA Contracts</b>	Position	Reason	Site	FTE	Wage	Date
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Wage	Date
Sarah Barker	Girls Volleyball 'C' Team Coach - EGJH	Time commitment	EGJH	Varies	\$717.00	7/18/2016
<b>Other New Hires</b>	Position	Reason	Site	FTE	Wage	Date
Christopher Bryant	Assistant Football Coach	Replace Chris Polit	TVHS	Varies	\$1,434.00	7/25/2016