

# AGENDA

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

April 24, 2018

6:00 P.M.

### THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

### ITEMS FOR CONSENT

#### 5. REVIEW OF MINUTES – **SEE ATTACHMENT**

- a. March 27, 2018, 4:30 p.m. – School Board Workshop
- b. March 27, 2018, 6:00 p.m. – Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommends approval.

#### 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) **SEE PAGE #5**

- a. Personnel 2017 - 2018

ACTION REQUESTED: The Superintendent recommends approval.

- b. Personnel 2018 - 2019

ACTION REQUESTED: The Superintendent recommends approval.

#### 7. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Insurance Agency Services – **SEE PAGE #8**

Fund Source: No additional cost to the district, services paid by the insurance companies

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- b. Renewal of Dental Insurance for the 2018 – 2019 fiscal year with The Standard – **SEE PAGE #10**

Fund Source: All funds in which salaries and benefits are paid

Amount: Board's premium will increase from \$17.34/month per employee to \$18.20/month per employee – Annual Amount - = \$87,612 (based on current participation)

ACTION REQUESTED: The Superintendent recommends approval.

- c. Memorandum of Understanding Between United Way of the Big Bend, Liberty Community Health Care, Inc. and Gadsden County Schools  
**SEE PAGE #15**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- d. SuperNova International – APLazer – **SEE PAGE #18**

Fund Source: Federal Programs

Amount: \$25,105.00

ACTION REQUESTED: The Superintendent recommends approval.

- e. Renewal/Extension of Erateable Contracts – **SEE PAGE #34**

Fund Source: 110

Amount: Erate Funding: \$603,449.20 District Cost: \$187,220.00

ACTION REQUESTED: The Superintendent recommends approval.

- f. Edgenuity – **SEE PAGE #50**

Fund Source: Federal Programs

Amount: \$87,240.00

ACTION REQUESTED: The Superintendent recommends approval.

8. **STUDENT MATTERS – SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #101-1718-0231

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case #103-1718-0231

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

CASE #104-1718-0231

ACTION REQUESTED: The Superintendent recommends approval.

- d. Student Expulsion – See back-up material

CASE #106-1718-0211

ACTION REQUESTED: The Superintendent recommends approval.

9. SCHOOL FACILITY/PROPERTY

- a. Request to Delete and Dispose from Capital Assets – Furniture/Fixtures and Equipment (07/01/17 – 03/25//18) - Code Definition: 07-Deletion - **SEE PAGE #59**

Fund Source: All Funds

Amount: \$157,037.99

ACTION REQUESTED: The Superintendent recommends approval.

10. EDUCATIONAL ISSUES

- a. Inservice Program for adding an endorsement in Driver Education/Traffic Safety to a Florida Educator’s Certificate – **SEE PAGE #120**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- b. Inservice Program for adding an endorsement in Athletic Coaching/Sports Medicine to a Florida Educator’s Certificate - **SEE PAGE #141**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- c. School Field Trip Requests (Out-of-State) – George W. Munroe Elementary School - **SEE PAGE #172**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- d. School Field Trip Requests (Out-of-State) – Havana Magnet School  
**SEE PAGE #185**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- e. School Field Trip Requests (Out-of-State) – James A. Shanks Middle School  
**SEE PAGE #192**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- f. School Field Trip Requests (Out-of-State) – James A. Shanks Middle School  
**SEE PAGE #199**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

#### ITEMS FOR DISCUSSION

11. FACILITIES UPDATE
12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT
13. SCHOOL BOARD REQUESTS AND CONCERNS
14. ADJOURNMENT

# THE SCHOOL BOARD OF GADSDEN COUNTY

35 Martin Luther King, Jr. Blvd  
 Quincy, Florida 32351  
 Main: (850) 627-9651 or Fax: (850) 627-2760  
 www.gcps.k12.fl.us

**Roger P. Milton**  
*Superintendent*  
 miltonr@gcpsmail.com



*"Putting Children First"*

April 24, 2018

The School Board of  
 Gadsden County, Florida  
 Quincy, Florida 32351

Dear School Board Members:

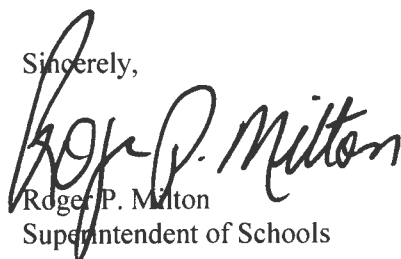
**I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.**

**Item 6A Instructional and Non-Instructional Personnel 2017-2018**  
**Item 6B Instructional Personnel 2018-2019**

The following reflects the total number of full-time employees in this school district for the 2017-2018 school term, as of April 24, 2018.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees April 2018</u>
Classroom Teachers and Other Certified	120 & 130	374.00
Administrators	110	45.00
Non-Instructional	150, 160, & 170	<u>354.00</u>
		773.00

Sincerely,

  
 Roger P. Milton  
 Superintendent of Schools

Audrey Lewis  
 DISTRICT NO. 1  
 Havana, FL 32333  
 Midway, FL 32343

Steve Scott  
 DISTRICT NO. 2  
 Quincy, FL 32351  
 Havana, FL 32333

Isaac Simmons, Jr.  
 DISTRICT NO. 3  
 Chattahoochee, FL 323324  
 Greensboro, FL 32330

Charlie D. Frost  
 DISTRICT NO. 4  
 Gretna, FL 32332  
 Quincy, FL 32352

Tyrone D. Smith  
 DISTRICT NO. 5  
 Quincy, FL 32351

**AGENDA ITEM 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2017/2018****NON-INSTRUCTIONAL**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Moore, Christopher	SSES	SFS Worker	04/09/2018
Simmons, Shakelia	JASMS	SFS Worker	04/09/2018

**REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:**

<u>LEAVE</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending Date</u>
Davis, Mae	GWM/Secretary	02/27/2018	05/08/2018
Kindell, Andrea	GWM/Teacher	03/19/2018	06/05/2018
Lay, Paula	GCHS/Teacher	04/05/2018	05/14/2018
Stephens, Vann	GWM/Teacher	04/02/2018	06/05/2018
Thomas, Kenneth	District/Technology Training Spec	03/05/2018	06/04/2018
Williams, Omeka	HMS/Teacher	02/12/2018	05/07/2018

**RESIGNATION**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Fields, Eureka	SSES	Education Paraprofessional	03/10/2018
Fields, Ritchard	Transportation	Mechanic	04/02/2018
Holloway, Lucius	Transportation	Bus Driver	03/01/2018
Hostetter, James	Transportation	Mechanic	04/15/2018
Johnson, Arcedra	Transportation	Bus Driver	03/26/2018

**TRANSFERS**

<u>Name</u>	<u>Location/Position</u> <u>Transferring From</u>	<u>Location/Position</u> <u>Position</u>	<u>Effective Date</u>
Chestnut, Shakina	SSES/SFS Worker	GBES/SFS Worker	03/26/2018
Pugh, Chrishaunda	GBES/SFS Manager	GCHS/SFS Manager	03/26/2018

**Substitutes**

<u>Substitutes</u>	<u>Bus Driver</u>
Allen, Adrienne	Sconiers, Kenneth
Denson, Kearia	
Franklin, Stone	
Johnson, Kayotris	
Mathews, Victoria	
Nash, Beverly	
Spalding, Beryllium	

**AGENDA ITEM 6B, INSTRUCTIONAL PERSONNEL 2018/2019**

**PROFESSIONAL SERVICE**

Achhamer, Kristine	Kirkland, Nahketah
Allen, Mark	Kirkland, Sarah
Allen, Sandra	Knight, Anthony
Atkins, Sineaktra	Lightfoot, Tomeka
Austin, Joyce	Madry, Cecelia
Bailey, Deborah	Mandela, Judith
Baker, Annette	Maynor, Tamela
Bates-Jackson, Erica	Merriex, Simon
Belford, Miesha	McGlockton, Shaundra
Bell-Key, Twanda	McPhaul, David
Boykin, Kathrun	Mills, Cyril
Brockman, Dena	Pace, Cornelius
Bryant, Antionette	Peacock, Agnes
Bryant, Pamela	Peterson, Cheryl
Butler, Bridget	Piawah, Helen
Chapman-Thomas, Tylisa	Price, Carrie
Clark, Debra	Pride, Renee
Clark, Michael	Richardson, Chandra
Clarke, Jonnie	Robinson, Patricia
Cooper-Maclin, Stefanie	Robinson, Portia
Davis, Pearl	Rollins, Angela
Davis, Torrey	Rollinson, Latonya
Dennington, William	Rosier, Carolyn
Dilworth-Porter, Latasha	Rouse, Daphnee
Gainous, Sharon	Scott, Tawanda
Gearity, Linda	Samson, Marilyn
Gibson, Don	Simmons-Russ, Catina
Glover, Vanessa	Smith, Peggy
Graham, Sarah	Starks, Jeffrey
Green, Kimi	Suber, Alfred
Harris, Robert	Taylor, Audrey
Harris, Ronte	Taylor, Jeanne
Hatfield, Daren	Thomas, Linda
Holmes, Cathy	Thomas-Gilliam, Roslyn
Howard, Darrell	Touchton, Susan
Hudgins, Rosa	Toussaint, Karen
Hunter, Cassandra	Trueblood, Annie
Hurchins, Travetria	Wade, Eileen
Hussein, Fredric	Walker, Faybrena
Hutley-Figgers, Latisha	Washington, Angela
Ivory, Dwayne	Weeks, Dawn
Jackson, Barbara	Williams, Shannon
Jefferson, Tracy	Youmans, Mildred
Johnson, Kendal	
Johnson, Vicki	
Jones, Tanya	
Joseph, Sandra	
Kenon-Franklin, Bridget	

**SUMMARY SHEET**

**RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA**

**AGENDA ITEM NO.** 7a

**DATE OF SCHOOL BOARD MEETING:** April 24, 2018

**TITLE OF AGENDA ITEMS:** Insurance Agency Services

**DIVISION:** Finance Department

**PURPOSE AND SUMMARY OF ITEMS:** In accordance with provisions in both the GCCTA and GESPA Collective Bargaining Agreements, the Insurance Committee recommends the following:

Board approval is requested for partnering with Pat Thomas & Associates Insurance, Inc. to provide the brokerage and consulting services described on the attached list. Inherent in these services is coordinating and compiling benefit and deduction information for entry into the district's software.

**AMOUNT:** No additional cost to the district; services paid by the insurance companies

**PREPARED BY:** Bonnie Wood

**POSITION:** Finance Director



## **EMPLOYEE BENEFITS BROKERAGE AND CONSULTING SERVICES**

- Develop short and long range employee benefit goals and strategies.
- Partner with the Benefits team in the administration of all group insurance plans including responding to questions from and providing information to staff, and providing other benefits-related advisory services throughout the plan year.
- Review and analyze claims experience, claim service, and claim administration to ensure maximum benefit to the Board.
- Determine and recommend the most cost efficient funding methods for benefit programs.
- Prepare bid specifications and solicit proposals, as needed, from insurance markets that specialize in group insurance plans.
- Evaluate bids and bidders, including administration, coverage, claim payment procedures, customer service, networks, reserve establishment policies and financial solvency.
- Provide the Board with in-depth analysis of proposed alternatives and assist with the process of selecting the most favorable annual renewal options.
- Apprise the Board of local and national benefit trends and provide benchmark survey data to help calibrate program offerings with employee and employer costs compared to similar organizations.
- Meet with and provide reports and presentations to various Board representatives if requested.
- Assist the Board with the implementation and communication of new programs or changes to existing programs, which may include attending and presenting information at Open Enrollment meetings when requested.
- Work closely with the benefits team to develop and execute the benefits communication strategy.
- Partner with the Board to effectively performance manage the vendors that provide insurance or related services to the Board.
- Act as advisor on issues such as discrimination testing, 5500 filing, Section 125, COBRA, HIPAA, Medicare, FMLA, ACA etc. Provide overall guidance to the Board with Health and Welfare regulatory compliance.
- Research and report any new developments in the employee benefits arena on an ongoing basis.
- Recommend innovative ideas and new products, programs and services to ensure a competitive, valued and cost effective benefits program.
- Introduce proven programs and ideas to aggressively manage healthcare costs.
- Introduce proven programs and ideas to enhance the Boards culture and improve employee productivity and morale.
- Educate and advise on Healthcare Reform, specifically PPACA, and the key strategic decisions that the Board should consider.

**SUMMARY SHEET**

**RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA**

**AGENDA ITEM NO.** 7b

**DATE OF SCHOOL BOARD MEETING:** April 24, 2018

**TITLE OF AGENDA ITEMS:** Renewal of Dental Insurance for the 2018-2019 Fiscal Year with The Standard

**DIVISION:** Finance Department

**PURPOSE AND SUMMARY OF ITEMS:** In accordance with provisions in both the GCCTA and GESPA Collective Bargaining Agreements, the Insurance Committee recommends the following:

Board approval is requested for renewing the dental insurance agreement with The Standard (current insurance company) for the 2018-2019 fiscal year. The dental insurance bid from Standard Insurance Company that was approved for the 2017-2018 fiscal year included a provision for a one-year renewal.

The Board pays 100% of the monthly premium for the employee low option plan. The monthly premiums will increase by 5%; the new rates remain lower than all other bids received from other carriers. (The Standard reduced their April 2017 bid of \$18.21 by \$.01 in their rate quote in the letter dated February 23, 2018.)

**FUND SOURCE:** All funds in which salaries and benefits are paid

**AMOUNT:** Board's premium will increase from \$17.34/month per employee to \$18.20/month per employee – Annual Amount = \$87,612 (based on current participation)

**PREPARED BY:** Bonnie Wood

**POSITION:** Finance Director



February 23, 2018

LA CLARENCE MAYS  
THE SCHOOL BOARD OF GADSDEN COUNTY  
35 M L KING JR BLVD  
QUINCY, FL 32351-4411

RE: Policy: 160-163382 Renewal Effective: 10/1/2018

Thank you for allowing Standard Insurance Company to provide quality products to support your employees' insurance needs. We are pleased to renew your policy with continued coverage and services.

We have carefully reviewed the current composition of your organization and evaluated the experience of your dental policy. Based upon this review and application of rate factors appropriate for your industry classification, effective October 1, 2018, we are adjusting your premium rates as indicated in the chart below. These rates are guaranteed until October 1, 2019.

#### BUY UP PLAN

##### Division 1/Class 1

Dental Coverage	Through 9/30/2018	Effective 10/1/2018
Employee	\$24.93 per member	\$26.16 per member
Employee & Spouse	\$52.26 per member	\$54.88 per member
Employee & Child(ren)	\$51.72 per member	\$54.28 per member
Employee, Spouse and Children	\$84.91 per member	\$89.16 per member

#### CORE PLAN

##### Division 1/Class 2

Dental Coverage	Through 9/30/2018	Effective 10/1/2018
Employee	\$17.34 per member	\$18.20 per member
Employee & Spouse	\$43.20 per member	\$45.36 per member
Employee & Child(ren)	\$42.68 per member	\$44.80 per member
Employee, Spouse and Children	\$74.42 per member	\$78.12 per member

##### Division 2/Class 2

Dental Coverage	Through 9/30/2018	Effective 10/1/2018
Employee	\$17.34 per member	\$18.20 per member
Employee & Spouse	\$43.20 per member	\$45.36 per member
Employee & Child(ren)	\$42.68 per member	\$44.80 per member
Employee, Spouse and Children	\$74.42 per member	\$78.12 per member

Standard Insurance Company  
4350 W Cypress Street, Suite 920  
Tampa FL 33607  
tel 813.879.2900 800.325.5757  
fax 813.879.2431



If you have any questions about your rates or our review process our Employee Benefit Specialist Service office at 813-879-2900 is available to serve your needs. We value your business and welcome the opportunity to provide continued assistance to you.

Sincerely yours,

Kimberly Sims  
Group Insurance Underwriter  
Employee Benefit Services  
Standard Insurance Company

Standard Insurance Company  
4350 W Cypress Street, Suite 920  
Tampa FL 33607  
tel 813.879.2900 800.325.5757  
fax 813.879.2431

Gadsden County School Board Dental Renewal 2018-2019

Standard Ins. Rates Low Option

	<u>2017-2018</u>	<u>2018-2019</u>
Employee	\$17.34	\$18.21
Employee and Spouse	\$43.20	\$45.36
Employee and Child	\$42.68	\$44.81
Employee and Family	\$74.42	\$78.14

Rates from RFP April 2017

	<u>Standard</u>	<u>Met</u>	<u>FCL</u>	<u>Delta</u>	<u>Soltace</u>	<u>United</u>
Employee	\$17.34	\$18.75	\$19.51	\$19.69	\$25.08	\$20.87
Employee and Spouse	\$43.20	\$46.72	\$48.62	\$47.56	\$52.51	\$52.00
Employee and Child	\$42.68	\$46.16	\$48.04	\$46.99	\$52.03	\$51.38
Employee and Family	\$74.42	\$80.56	\$83.76	\$81.94	\$85.41	\$89.59

**Dental Insurance**

	<u>Total Rates</u>		<u>Board Cost</u>		<u>Employee Cost</u>	
	<u>Low Option</u>					
	<u>2017-2018</u>	<u>2018-2019</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2017-2018</u>	<u>2018-2019</u>
EMPLOYEE	17.34	18.20	17.34	18.20	0.00	0.00
EMPLOYEE & SPOUSE	43.20	45.36	17.34	18.20	25.86	27.16
EMPLOYEE & CHILDREN	42.68	44.81	17.34	18.20	25.34	26.61
EMPLOYEE & FAMILY	74.42	78.14	17.34	18.20	57.08	59.94
	<u>High Option</u>					
EMPLOYEE	24.93	26.16	17.34	18.20	7.59	7.96
EMPLOYEE & SPOUSE	52.26	54.88	17.34	18.20	34.92	36.68
EMPLOYEE & CHILDREN	51.72	54.28	17.34	18.20	34.38	36.08
EMPLOYEE & FAMILY	84.91	89.16	17.34	18.20	67.57	70.96

**SUMMARY SHEET**

**RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA**

**AGENDA ITEM NO.** 7c

**DATE OF SCHOOL BOARD MEETING:** April 24, 2018

**TITLE OF AGENDA ITEM:** Memorandum of Understanding Between United Way of the Big Bend, Liberty Community Health Care, Inc., and Gadsden County Schools

**DIVISION:** Administration

       **This is a CONTINUATION of a current project, grant, etc.**

**PURPOSE AND SUMMARY OF ITEM:**  
**(Type and Double Space)**

This Memorandum of Understanding between the three parties would allow the Smile United preventative dental program to provide a school-based dental sealant program on campus.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Roger P. Milton

**POSITION:** Superintendent

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INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

       Number of ORIGINAL SIGNATURES NEEDED by preparer.

**SUPERINTENDENT'S SIGNATURE:** page(s) numbered       

**CHAIRMAN'S SIGNATURE:** page(s) numbered       

**SUMMARY SHEET**

## MEMORANDUM OF UNDERSTANDING

United Way of the Big Bend  
307 East 7<sup>th</sup> Avenue  
Tallahassee, FL 32303  
(850) 414-0844

Katrina Rolle, President/CEO  
And

Liberty Community Health Care, Inc.  
P.O. Box 175  
Hosford, FL 32334  
(850) 379-5800

Peggy Howland, Chief Executive Officer  
And

Gadsden County School District  
35 Martin Luther King, Jr. Blvd.  
Quincy, FL 32351  
(850) 627-9651

Roger P. Milton, Superintendent

Period Covered: July 2018 to June 2019

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This Memorandum of Understanding, hereinafter referred to as "the MOU," between the United Way of the Big Bend (UWBB), Liberty Community Health Care, Inc. (LCHC), and the Gadsden County School District (GCSO) contains basic provisions, which will guide the working relationship between all parties concerning the SMILE UNITED program. This MOU is an expression of understanding to facilitate cooperation on matters relating to the execution of the SMILE UNITED program as outlined below.

### **United Way of the Big Bend (UWBB) Responsibilities:**

- Facilitate communication between the partners.
- Collaborate with LCHC and GCSO to designate the schools and grades that will participate in the program.
- Support coordination with LCHC to establish the schedule of services for each school.
- Support communication between LCHC and school principals to designate a site coordinator for each school.
- Assist LCHC with the printing of parent permission forms.
- Assist LCHC, school principals and school maintenance staff to secure a location in each school that meets LCHC's specific requirements
- Check in with the SMILE UNITED program at each school to make sure the program is running efficiently.
- Coordinate with LCHC to establish a working relationship with each school site coordinator.
- Provide a stipend for site coordinators.
- Provide fully-equipped state-of-the-art portable dental chairs and accompanying supplies.

### **Liberty Community Health Care, Inc. Responsibilities:**

- Develop the schedule for each school, update as necessary and report to UWBB and GCSO Administration.
- Coordinate with designated site coordinators to gather permission forms for records and billing.
- Perform necessary paperwork and prepare charts prior to going to a selected school.
- Coordinate transportation of dental equipment to each scheduled site.



- Set up all necessary equipment and materials at each school site in advance of providing services.
- Provide sufficient dental hygienists each week to provide services.
- Coordinate with school administration, site coordinators and other school staff to effectively and efficiently bring students to the mobile clinic site.
- Provide each student with a dental assessment, cleaning, sealants (when applicable), fluoride varnish and dental education.
- Bill Medicaid providers to ensure reimbursement.
- Arrange for the housing all dental equipment and supplies during holiday breaks and summer months.
- Provide UWBB with data collected on the students as requested.
- Provide monthly updates on number of students seen and schools served.
- Refer students with acute needs to school administration and/or school health for follow-up.

**Gadsden County School District Responsibilities:**

- Allow LCHC/SMILE UNITED to provide services on school campuses – inclusive of Head Start, elementary, middle and high Schools.
  - Designated schools include, but are not limited to: Head Start Centers, Greensboro Elementary, West Gadsden Middle School, Chattahoochee Elementary, Stewart Street Elementary, Carter Paramore, George W. Monroe Elementary and Shanks Middle School.
- Facilitate communication with principals.
- Appoint site coordinator(s) at each school.
- Site coordinators duties and responsibilities:
  - Distribute and collect parent permission forms.
  - Provide student rosters for their school.
  - Facilitate communication with parents and staff.
  - Assist with verification of student demographic information as needed.
- Provide suitable, dedicated, secure space at each school for the duration of the scheduled visit. Designated area must be locked daily.
- Provide school maintenance personnel to assist with moving of equipment to appointed space at each school.

The parties whose signatures appear below attest to having the authority to enter into this MOU and agree that this MOU will become effective on the aforementioned date.

United Way of the Big Bend

Liberty Community Health Care, Inc.

Gadsden County School District

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President/CEO

---

Chief Executive Officer

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Superintendent

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7d

DATE OF SCHOOL BOARD MEETING: April 24, 2018

TITLE OF AGENDA ITEM: SuperNova International-APLazer

DIVISION:

This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

This proposal is for an AP LAZER CO2 Laser Machine which is a patented two-part open architecture CO2 laser machine to be used for creation of project-based learning designs using a dedicated laptop with photo-editing, CAD, CorelDRAW X8, PhotoGraV, and Lasercut software pre-installed. The design software programs will allow students to create designs, graphics, and photos, design patterns on a variety of organic materials, and blend the subjects of art, design, computer graphics, Adobe Illustrator, and other computer software programs into final products for project-based learning. The laser would be housed in the district MIS suite and would be run only by highly trained staff to create three dimensional final products. Students would create initial designs with computer-based software in classroom settings as part of project-based learning assignments and those 'ideas' would be sent electronically to the laser machine computer which would transfer their designs onto an organic surface for final production. Small groups of students would be brought to where the laser would be housed with an instructor to observe the transfer of ideas into products with the technical support of a trained staff person. The laser would require minimal space and maintenance and no additional personnel. Proposed usage of the laser aligns with other academic projects and includes the standards of core subjects. Expected outcome of the investment is that student engagement will improve, they will have fun, students will have to read at a higher lexile level in order to design projects, and academic achievement will improve. The project does not have to be bid because it meets one of the exceptions for competitive bidding under SB policy 6320 (H) as "Acquisition of information technology resources, whether by purchase, lease, lease with option to purchase, rental or otherwise as defined in F.S. 282.0041(11), may be by direct negotiation and contact with a vendor or supplier, as best fits the needs of the District as determined by the Board". As prudent stewards of federal dollars, we have asked three different companies to provide quotes for such a machine and we present the one to you for approval with the most attributes at the least cost.

FUND SOURCE: Federal Programs  
AMOUNT: \$25,105.50  
PREPARED BY: Rose Raynak   
POSITION: Director of Federal Programs

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY:

REQ DATE
04/11/2018



REQUISITION NUMBER
000001154

PRINTED 04/11/2018

**The School Board of Gadsden County**  
 Attention: Accounts Payable  
 35 Martin Luther King, Jr. Blvd  
 Quincy, FL 32351

VENDOR KEY : AP LASER000  
 FISCAL YEAR : 2017-2018  
 ENTERED BY : ESTRAJAQ000  
 ORIGINAL REQ # : 000001154

**VENDOR:**  
 AP LASER - SUPERNOVA INTERNAT'L INC.  
 1709 THOMPSON STREET STE 311  
 LANSING, MI 48906

**SHIP TO:**  
 GADSDEN COUNTY PUBLIC SCHOOLS  
 35 MARTIN LUTHER KING JR BLVD  
 QUINCY, FL 32351

ATTN: Rose Raynak

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1	EA	***District Purposes Only*** SAM Checked/Vendor not sub-recipient; No state of consortia pricing found per S.287.056, F.S. ***In compliance with Gadsden County School Board Policy -Purchasing - S.B. 6320 (H)***		
1	EA	SN3024----30"x24" 100 Watt Laser Machine	26995.00000	26,995.00
1	EA	AP Lazer Components Package Z-Table, Carriage Cart, Lift Cart, Rotary Tool, Exhaust Blower, Air Assist, Slant Jack, Safety Glasses.		
1	EA	AP Lazer Technology Package Windows Laptop, Coreldraw x8, Photograv, Lasercut.		
1	EA	AP Lazer Training & Support 24/7 Technical Support, Onsite Setup and Installation, Onsite Training, Access to AP Lazer University.		
1	EA	AP Lazer Warranty Package 3 years for mechanical/electronic parts, 2 years for laser tube, 1 year for lens and mirror's.		
1	EA	Shipping Lansing, MI to your location, lift-gate can be included.	900.00000	900.00
1	EA	Discount - Educational	-2789.50000	-2,789.50
1	EA	Promotion Free Lens Package and Free Voucher for 100 watt tube CUE special Quote 003075		
<b>ACCOUNT SUMMARY (FOR INTERNAL USE)</b>				
		<b>ACCOUNT NUMBER</b>	<b>ACCOUNT AMOUNT</b>	
		4200E5100 6410 0041 42212 80000 00000	2,789.50	
		4200E5100 6410 0051 42212 80000 00000	2,789.50	
		4200E5100 6410 0052 42212 80000 00000	2,789.50	
		4200E5100 6410 0091 42212 80000 00000	2,789.50	
CONTINUED ON NEXT PAGE			<b>PAGE TOTAL</b>	25,105.50
			<b>TOTAL</b>	25,105.50

This is a Requisition and not an official Purchase Order. The District is not financially responsible for the unauthorized purchases made with a Requisition.

DRAFT

REQ DATE
04/11/2018



REQUISITION NUMBER
0000001154

PRINTED 04/11/2018

**The School Board of Gadsden County**  
 Attention: Accounts Payable  
 35 Martin Luther King, Jr. Blvd  
 Quincy, FL 32351

VENDOR KEY : AP LASER000  
 FISCAL YEAR : 2017-2018  
 ENTERED BY : ESTRAJAJQ000  
 ORIGINAL REQ # : 0000001154

**VENDOR:**  
 AP LASER - SUPERNOVA INTERNAT'L INC.  
 1709 THOMPSON STREET STE 311  
 LANSING, MI 48906

**SHIP TO:**  
 GADSDEN COUNTY PUBLIC SCHOOLS  
 35 MARTIN LUTHER KING JR BLVD  
 QUINCY, FL 32351

ATTN: Rose Raynak

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
		4200E5100 6410 0141 42212 80000 00000	2,789.50	
		4200E5100 6410 0151 42212 80000 00000	2,789.50	
		4200E5100 6410 0201 42212 80000 00000	2,789.50	
		4200E5100 6410 0211 42212 80000 00000	2,789.50	
		4200E5100 6410 0231 42212 80000 00000	2,789.50	
		<b>NOTES</b>		
		Federal Programs		
			<b>PAGE TOTAL</b>	0.00
			<b>TOTAL</b>	25,105.50

DRAFT

This is a Requisition and not an official Purchase Order.  
 The District is not financially responsible for the  
 unauthorized purchases made with a Requisition.

**Quote**

3/20/18

**AP LAZER**  
 1709 Thompson St  
 Suite 311  
 Lansing, Michigan 48906-4196  
 (800) 449-2481

**QUOTE #**  
 003075

**BILLED TO ERIC RODRIGUEZ**  
 Gadsden County Public Schools

PRODUCT	QUANTITY	TOTAL
<b>SN3024</b> <i>30"x24" 100 Watt Laser Machine</i>	1	\$26,995.00
<b>AP Lazer Components Package</b> <i>Z-Table, Carriage Cart, Lift Cart, Rotary Tool, Exhaust Blower, Air Assist, Slant Jack, Safety Glasses.</i>	1	\$0.00
<b>AP Lazer Technology Package</b> <i>Windows Laptop, Coreldraw x8, Photograv, Lasercut.</i>	1	\$0.00
<b>AP Lazer Training &amp; Support</b> <i>24/7 Technical Support, Onsite Setup and Installation, Onsite Training, Access to AP Lazer University.</i>	1	\$0.00
<b>AP Lazer Warranty Package</b> <i>3 years for mechanical/electronic parts, 2 years for laser tube, 1 year for lens and mirror's.</i>	1	\$0.00
PRODUCT	QUANTITY	TOTAL
<b>Shipping</b> <i>Lansing, MI to your location, lift-gate can be included.</i>	1	\$900.00
<b>Discount</b> <i>Educational</i>	1	\$0.00
<b>Promotion</b> <i>Free Lens Package and Free Voucher for 100 watt tube CUE special</i>	1	\$0.00

DISCOUNT	\$2,789.50
TOTAL	\$25,105.50

By accepting this quote, you are agreeing to receiving an invoice and moving forward to the final step of the purchase process. \*YOU ARE NOT AGREEING TO PURCHASE YET\*



# SN3024

## CO2 Laser Machine Proposal

Prepared for  
Eric Rodrigueze

Dear Eric,

Thank you for your interest in working with AP Lazer! We are extremely excited to show you an amazing opportunity that awaits your business. AP Lazer machines are precise CO2 lasers designed to cut or engrave intricate artwork within a thousandth of an inch and are consistent enough to produce the same cut or engraving over and over. Versatility is where our machines really shine. Our 40-130 watt lasers are powerful enough to cut through acrylic up to 1" thick, while being gentle enough to engrave paper. Thousands of other materials can also be cut and engraved. Our **patented two-part open architecture design** is something you will not find with any other laser system. The learning curve for operating an AP Lazer is minimal, as we ensure that a highly skilled technician comes to you to help with everything from initial set up of the machine to running the software and even starting your first project.

We look forward to assisting you with your Laser Machine needs. Further to our discussions, enclosed please find a proposal for the **SN3024** for your review.

We feel that this equipment will meet your current and future engraving and/or cutting requirements within your business.

If you require any additional information, please do not hesitate to contact one of us.

To your success,

**Brendan Blomfield**

Branch Manager

AP Lazer

Inc.

(517) 281-0359

**Mandi Rosen**

Account Executive

AP Lazer

(517) 281-0016

**Cait Carey**

Sales Specialist

AP Lazer

(517) 290-2102

**Logan Harrell**

Leasing Expert

Leasing Resources

(704) 900-4133



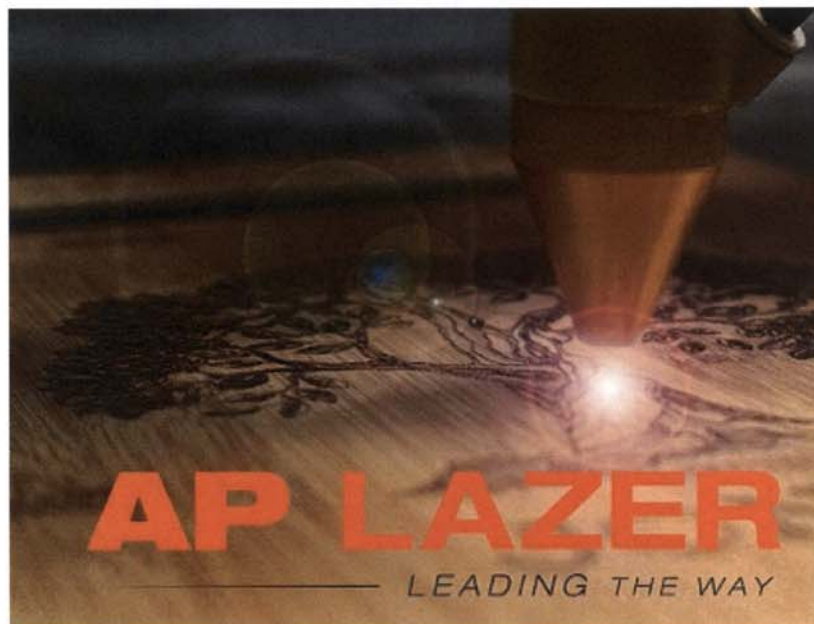
# The AP Lazer Difference

AP Lazer has been at the forefront of the Laser Machine industry for the past decade, with our **patented two-part open architecture CO2 laser machines**. We take great pride in our customer first mentality, creating success for our customers has led to the success of AP Lazer.

AP Lazer was established in 2009 by the founder of our parent company and granite wholesaler SuperNova. Our owner, a front runner in the monument industry, recognized that engraving monuments was difficult and expensive with traditional gantry style laser machines. The solution to that problem was our **patented two-part open architecture system**. With this system we are able to offer our customers in every industry high quality cutting and engraving at an economical price point. We now know that our machines have a wealth of applications and are excited to help you expand your business.

## Turnkey Solution

At AP Lazer, we provide you with a complete package. When our machine arrives at your door, we ensure all accessories necessary for you to optimize the use of your AP Lazer are inside of the shipment. In this proposal, you will find a comprehensive review of the laser system you have chosen as well as all items included in our package price. We will make sure that every question is answered and nothing is a surprise to you or your company. We are available after the sale just as much as we are available before the sale. Our success is reliant upon your success.



# AP Lazer Recommendation

**AP LAZER**  
— LEADING THE WAY



## SN4024

Engraving Area	40" X 24" (1016 X 610 mm)
CO2 Laser Power	100 watts
Size/Weight Restrictions	NONE
Engraving Speed	0-50"/s
Utility Carriage Footprint	7.75" x 4.55' (2363 mm x 1387 mm)
Amp/Power Consumption	10 amp/1500w
Laser Tube Life	10,000 hours
Electrical Requirements	110v Plug and Play
Weight	250 lbs.
Removable Top	Yes
EZ Leveling System	Yes
Connection to Computer	USB

### Consumables

Laser Tubes
Lens/Mirrors
Distilled Water
Denatured Alcohol/Cotton Swabs
3 in 1 Oil

# AP Lazer Components Package

## Z-Table

The Z-Table is an easily removable honeycomb lasering surface. It is a key element of what makes our **patented two-part open architecture system** so unique! When the Z-Table is stored beneath the laser head you are able to use the machine to cut and engrave items the size of the workspace and smaller.



## Utility Carriage

Placing the laser top on the utility carriage creates an open area below. This is where our **patented two-part open architecture system** comes in to play. To laser large objects simply roll the honeycomb Z-Table away.

## Mechanical Lift Cart

Place heavy or bulky objects on the mechanical lift cart and roll them directly beneath the laser head. This configuration will allow you to laser items of nearly any size and weight!



## Rotary Table

The Rotary Attachment allows you to engrave wine bottles, mugs, glasses, flashlights, and more! Setup is as easy as placing your product on the Rotary Attachment and focusing the laser lens.

## Slant Jack

Use the Slant Jack to engrave irregular shaped heavy objects with a slanted surface. Initially the Slant Jack was designed for the monument industry but it comes in handy for many other purposes.



# AP Lazer Components Package (Cont.)



## Exhaust Blower

The Exhaust Blower creates a vacuum which sucks fumes from inside the laser top and immediately evacuates them outside allowing for proper ventilation. The Exhaust Blower is attached via a 6" aluminum flexible hose (included) to a 6" coupler on top of the machine (included).

## H2O Cooling System

The H2O Cooling System (water tank) is an integral part of the machine! It works in conjunction with the Air Assist to prevent overheating. The AP Lazer H2O Cooling System is built into the back of the machine and is not an additional purchase, unlike traditional box lasers which typically require external water tanks.

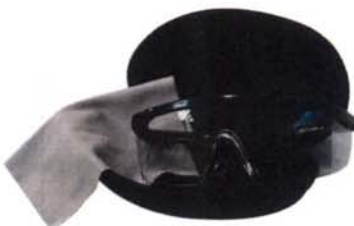


## Air Assist

The Air Assist produces a constant flow of air through the laser focus nozzle to blow away debris during use. This is an important component as some materials tend to burn and create soot, the added air flow will keep your engraving clean and clear.

## 110V Plug & Play

Unlike most traditional box lasers on the market, AP Lasers come equipped with a standard 110V electrical plug. No special adapters or outlets are required making placement and setup a breeze!



## Safety Glasses

Use the included safety glasses for protection against potentially hazardous debris.

\*Protective eye wear is recommended when persons have access to a class 4 laser.

# AP Lazer Technology Package

## Windows Laptop

The dedicated laptop allows for the handling of numerous file types from many types of photo-editing and CAD software packages. The laptop comes equipped with Windows 10 with an i3 (or AMD equivalent) processor. For ease of use we include a fully loaded Windows® laptop with CorelDRAW X8, PhotoGraV, and Lasercut software pre-installed.



## CorelDRAW X8

Corel has it all: a quick, intuitive workflow, high-value digital content and design tools that let you do more than you ever thought possible! Cutting-edge features help you create beautiful designs, graphics, and photos with both ease and confidence.

## PhotoGraV

PhotoGraV is a program specifically designed for laser machines. The program is used to efficiently process scanned photographs so that they can be engraved on a variety of common materials with confidence that the engraved photographs will be of superb quality



## Lasercut

Lasercut is used to prepare your engraving and cutting files before sending them to the laser. This very important program allows you to change the machine parameters needed for each material and job.



# AP Lazer Training & Support

## Onsite Training

We at AP Lazer want to give you the best experience possible when using our exciting technology. That's why we offer Onsite Training after equipment purchase. Once the equipment is delivered we send a professional technician to your location to set up the machine as well as help you learn how to use it, ensuring your success with our product!

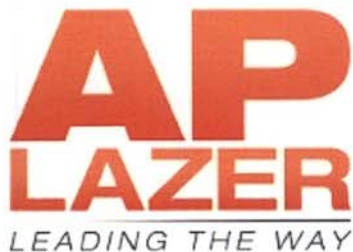


## AP Lazer University

AP Lazer is also proud to offer you unlimited access to our web based training program AP Lazer University! This custom user-friendly website will further instruct you on how to use the machine as well as the included software: CorelDRAW X8, PhotoGraV, and Lasercut via video tutorials

## 24/7 Technical Support

For added assistance, our customers may contact our highly skilled professional technicians via the 24/7 Technical Support line at (884) 364-8211. They will give you step by step instructions on how to troubleshoot and solve any issues you may have.



## We're Here to Help!

Service to you does not end after the sale! Our success as a company depends on **YOUR** success. Please feel free to contact us If you have any additional questions or concerns about our products. We are happy to help and are proud you have chosen to invest in an AP Lazer.

# AP Lazer Warranty Package

**GENERAL PART WARRANTY:** Our machines will be free from defects in material and workmanship, and will meet the specifications stated in the manual, under normal use and service when correctly installed, operated and maintained. This warranty is effective for the period of time stated below, unless otherwise stated in the product literature. Warranty is provided and administered by SuperNova International Inc.

**LIMITED THREE (3) YEAR PART WARRANTY:** We provide a three (3) year limited warranty that our laser machines meet all originally stated performance specifications under normal use and proper handling. All parts, except the laser tube, focus mirrors and lens will carry the three (3) year warranty.

**WARRANTY PERIOD:** Laser tubes, focus mirrors and lens are warranted for a period of one year from the date of shipment. All other parts are warranted for three years from the date of shipment.

**EXCLUSIONS:** Computer hardware and software are covered under separate manufacturer warranties. Any warranty claims pertaining to this equipment must be routed to the specific manufacturer of that hardware or software.

**WARRANTY SERVICE:** If you find any part that fails to meet the specifications, you must notify SuperNova International Inc. To obtain a Return Material Authorization Number (RMA#) within the warranty period, contact SuperNova International Inc.'s Technical Support line at 1-800-449-2481. Repair or replacement of defective part will be at the sole discretion of SuperNova International, Inc. Repairs and replacement of defective parts will be at our Lansing MI location. Replacement of defective part will be sent from our Lansing MI warehouse with a return label for the defective product. Defective part must be returned to SuperNova International, Inc., 1709 Thompson Street, Lansing, MI 48906 in proper packaging, using our prepaid freight label and clearly marked with the RMA#. Parts damaged during shipping will not be the responsibility of SuperNova International, Inc. SuperNova International, Inc. reserves the right to request the return of the part and/or equipment to the Lansing MI location or send a technician to the customer's site for diagnosis and repair.

# Maintenance

This schedule is a suggested guideline. In some environments, it may be necessary to perform some actions more frequently. You will need to assess the environment of which your AP Lazer is located to determine whether the recommended schedule will be sufficient.

Tasks	Weekly	Quarterly
1. Check tension on belts, tighten if necessary		X
2. Lubricate/Clean X, Y Axis Rail Bearings	X	
3. Check Lens for cleanliness/debris, clean if necessary	X	
4. Check Mirrors for cleanliness/debris, clean if necessary	X	
5. Check back cabinet for dust build up, clean if necessary		X
6. Check distilled water level in coolant reservoir. Add if necessary	X	
7. Check condition of water in reservoir. Replace if necessary		X
8. Check for proper alignment	X	
9. Lubricate Leveler Leg Screws on Laser Head		X
10. Lubricate height adjusting screws in Z-Table Cabinet		X

- Belts controlling X and Y Axis should be checked quarterly to ensure proper tension. Loosen locking nut from rail and turn hex screws equally until belts are sufficiently tightened. Next retighten locking nuts to prevent belts from loosening during normal operation.
- X and Y Axis bearings require proper lubrication. Place liberal amount of lubricant on rails. Manually move laser head from corner to corner in square pattern equally distributing lubricant.
- Check lens weekly for cleanliness or imperfections. Clean both sides of lens using Denatured Alcohol and Cotton Swabs. Allow lens to air dry or blow dry with can of compressed air. **NEVER wipe lens with dry or soiled Cotton Swab.**
- Check mirrors weekly for cleanliness or imperfections. Mirrors can be cleaned by removing dust and debris with can of compressed air.
- Remove buildup of dust and debris from back cabinet. Use can of compressed air to clean. **IMPORTANT remove power source from AP Lazer while performing this step.**
- Check level of coolant in reservoir. Coolant level should be 1/2" from the top of reservoir.
- Check water condition quarterly. If water appears cloudy, replace water. **Distilled water is the ONLY recommended coolant by AP Lazer.**
- Check alignment of laser beam weekly.
- Leveler legs on laser head should be properly lubricated and remain free of debris. To clean screws on legs, use water displacement solution. Once legs are clean, lubricate with a heavy bearing or axle grease.
- Height adjusting legs located inside the Z-Table cabinet should be properly lubricated.



# Workable Materials

Below you will find a list of materials that are commonly used with our CO2 lasers. Due to the versatility of our machines we are constantly discovering new applications and experimenting with different materials. We encourage you to do the same, but be safe! Always check the Material Safety Data Sheet (MSDS) to verify safety.

Material	Engrave	Cut
Wood	X	X (up to ½")
Wood Veneer	X	X
Paper	X	X
Cardboard	X	X
Granite	X	
Brick	X	
Ceramic	X	
Marble	X	
Tile	X	
Acrylic	X	X (up to 1")
Melamine	X	X
Rubber	X	X
Fiberglass	X	X
Plastic**	X	X
Coated & Painted Metals	X	
Anodized Aluminum	X	
Stainless Steel	*	
Brass	*	
Titanium	*	
Cloth***	X	X
Leather	X	X
Glass	X	

\*CO2 Lasers can mark bare metals when coated with a metal marking material (LMM) solution. AP Lazer does not sell LMM solutions directly. As we do not manufacture LMM solutions, we are unable to guarantee their effectiveness. For additional information please follow up with an LMM solution manufacturer

\*\*Do not engrave PVC and other potentially harmful plastic materials. Consult the plastic manufacturer and/or obtain a Material Safety Data Sheet (MSDS) to verify safety.

\*\*\*Engraving items that are 100% cotton will wash away, use a material with any amount of polyester for best results!

**SUMMARY SHEET**

**RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA**

**AGENDA ITEM NO.** 7e



**DATE OF SCHOOL BOARD MEETING:** April 24, 2018

**TITLE OF AGENDA ITEM:** Renewal/Extension of Erateable Contracts

**DIVISION:** 110

       The District is exercising it's option to renew for 1 year (12 months) the contracts of approved Erate Vendors; TDS. IntraTech Alliance; Applied Com Tek.

**Requesting Approval of Erate Contracts for:**

- Synergetics Diversafied Computer Services- Purchase of Wireless Access Points
- Applied Comm Tek- Installation of Wireless Access Points

**PURPOSE AND SUMMARY OF ITEM:**

Requesting Board Approval to extend the current Erate contracts for TDS, Intratech Alliance and Applied Comm Tek. Requesting board approval for Erate funded Wireless Access point upgrade and installation. (See Narrative Attached)

**FUND SOURCE:** 110

**AMOUNT:** Erate Funding: \$603,449.20 District Cost: \$187,220.00

**PREPARED BY:** J. THOMAS

**POSITION:** Network Coordinator

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6 INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER  
Number of ORIGINAL SIGNATURES NEEDED by preparer.

**SUPERINTENDENT'S SIGNATURE:** page(s) numbered \_\_\_\_\_

**CHAIRMAN'S SIGNATURE:** page(s) numbered \_\_\_\_\_

**Media-Technology Board Item: April 24, 2018**

**Narrative:**

Items being present to the Gadsden County School tonight are all related to purchases, services and related devices which are eligible for Erate/USAC reimbursement. However the items must be approved by the governing body the Gadsden County School Board. There are two categories being submitted for approval.

**Category 1** items are request for extension of current contract with approved Erate vendors. These contracts were approved by the Gadsden County School Board originally on March 29, 2016 for a tentative 5 year funding cycle with the stipulation that both parties must agree to continue to contract yearly prior to June 30 of each up to the five year period (which ends in 2020). We are asking that the contracts with TDS, Intratech Alliance and Applied Comm Tek be renewed for 1 year. All of these vendors were funded under the Erate 2015 cycle for the Category 2 funding not to exceed five years of project completion. These items were funded/reimbursable at 85% with the exception of voice services (Phone) 10%.

**Category 2** items are a new project submitted for funding to Erate this year. This project will upgrade all wireless connectivity in the District. Our current wireless access points are limited in capacity to provide the optimum throughput available with our 1 gigabit network. Erate funded the upgrade of our switches during the past year, the new switches along with the upgrades being requested for the wireless access points will place the District on par with any system in the State as far as bandwidth access and hardware is concerned. We will replace all of the current wireless access points in every classroom in the District along retrofitted the cabling. We are planning to use portions of the digital classroom grant to defray the cost to the district. The upgrade of the wireless is essential to development of the long-term goal of a 1:1 ratio of student to web enabled device. Also wireless devices account for more than 60 percent of the devices used to computer based testing (which requires static bandwidth).

**Project Cost: \$316,210.00. Erate funding: \$128,990. District Funding: \$187,220.**

- **Monies received from Erate the past 5 years (GCPS)**
- **2014- \$955,669.71**
- **2015- \$623,185.14**
- **2016 - \$1,241,243.04**
- **2017- \$327,426.35**
- **2018- \$474,459.20**

**Presented by: J. Thomas**

**CONTRACT FOR SERVICES AND/OR PRODUCTS FOR**  
**E-RATE YEAR 2018-2019**

Service Provider "TDS Telecom"

School District "Gadsden County Schools"

Company Name: TDS Telecom  
Contact Name: Chris Lipinski  
SPIN:143001441  
Address:525 Junction Road  
City, State, Zip: Madison, WI 53717  
Phone Number: 912-882-1467

The **Applicant** and **Provider** sign this document for the purchase of eligible equipment and services as described on the attachment to this letter as part of the E-Rate Year 2019 effort. Provider was selected based on Provider's response to Applicant's RFP or on the basis of a qualifying Form 470. Applicant intends to file a Funding Request Form 471 with the Universal Services Administrative Company (USAC), Schools and Libraries Division (SLD) E-Rate Program for eligible equipment and services based upon Provider's proposal.

The purchase and providing of the eligible equipment and services described are expressly subject to, and conditioned on, satisfaction of all of the following conditions:

- (i) USAC approval of Applicant's request for funding through a formal Funding Commitment Decision Letter;
- (ii) Applicant's formal acceptance of the USAC approved funding; and
- (iii) Board Approval as required

Provider agrees to abide by all terms and conditions of the Universal Service Act of 1996 as implemented by the SLD E-Rate Discount Program in the procurement, delivery, installation, invoicing and all other transactions associated with the project. The term of this contract shall commence on July 1, 2018 and shall terminate on June 30, 2019. There will also be 4 one-year contract extensions available, which will go into effect upon agreement of both parties. ORIGINAL CONTRACT DATE: March 29, 2016

Total costs of the goods and services shall not exceed \$ 471,117.60. (SLD Pre-Discounted Amount).

**For Service Provider:**

**For Applicant:**

SPIN: 143001441

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: March 20, 2018

Date: March 20, 2018

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Official use only

**CONTRACT FOR SERVICES AND/OR PRODUCTS FOR  
E-RATE YEAR 2018-2019**

Intra-Tech Alliance "Provider"

Gadsden County Schools "Applicant"

Company Name: Intra-Tech Alliance  
Contact Name: Stephen Gauss  
SPIN: 143019937  
Address: 3720 Sutor Court  
City, State, Zip: Tallahassee, FL 32311  
Phone Number: 850-567-6911

The **Applicant** and **Provider** sign this document for the purchase of eligible equipment and services as described on the attachment to this letter as part of the E-Rate Year 2019 effort. Provider was selected based on Provider's response to Applicant's RFP or on the basis of a qualifying Form 470. Applicant intends to file a Funding Request Form 471 with the Universal Services Administrative Company (USAC), Schools and Libraries Division (SLD) E-Rate Program for eligible equipment and services based upon Provider's proposal.

The purchase and providing of the eligible equipment and services described are expressly subject to, and conditioned on, satisfaction of all of the following conditions:

- (i) USAC approval of Applicant's request for funding through a formal Funding Commitment Decision Letter;
- (ii) Applicant's formal acceptance of the USAC approved funding; and
- (iii) Board Approval as required

Provider agrees to abide by all terms and conditions of the Universal Service Act of 1996 as implemented by the SLD E-Rate Discount Program in the procurement, delivery, installation, invoicing and all other transactions associated with the project. The term of this contract shall commence on July 1, 2018 and shall terminate on June 30, 2019. Total costs of the goods and services shall not exceed \$84,000 (SLD Pre-Discounted Amount).

**\*\*1yr EXTENSION OF AGREEMENT DATED: May 24, 2016\*\***

**For Service Provider:**

**For Applicant:**

SPIN: 1430169937

Signature: 

Signature: \_\_\_\_\_

Printed Name: Stephen Gauss

Print Name: \_\_\_\_\_

Title: President

Title: \_\_\_\_\_

Date: March 20, 2018

Date: March 20, 2018

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Official use only

**CONTRACT FOR SERVICES AND/OR PRODUCTS FOR  
E-RATE YEAR 2017-2018**

Applied Comm-Tek "Provider"

Gadsden County Schools "Applicant"

Company Name: Applied Comm-Tek  
Contact Name: Sam Powell  
SPIN: 143007415  
Address: 251 East Harrison St  
City, State, Zip: Tallahassee, FL 32301  
Phone Number: 850-999-8848

The **Applicant** and **Provider** sign this document for the purchase of eligible equipment and services as described on the attachment to this letter as part of the E-Rate Year 2019 effort. Provider was selected based on Provider's response to Applicant's RFP or on the basis of a qualifying Form 470. Applicant intends to file a Funding Request Form 471 with the Universal Services Administrative Company (USAC), Schools and Libraries Division (SLD) E-Rate Program for eligible equipment and services based upon Provider's proposal.

The purchase and providing of the eligible equipment and services described are expressly subject to, and conditioned on, satisfaction of all of the following conditions:

- (i) USAC approval of Applicant's request for funding through a formal Funding Commitment Decision Letter;
- (ii) Applicant's formal acceptance of the USAC approved funding; and
- (iii) Board Approval as required

Provider agrees to abide by all terms and conditions of the Universal Service Act of 1996 as implemented by the SLD E-Rate Discount Program in the procurement, delivery, installation, invoicing and all other transactions associated with the project. The term of this contract shall commence on July 1, 2018 and shall terminate on June 30, 2019. Total costs of the goods and services shall not exceed \$58,400 (SLD Pre-Discounted Amount).

**\*\* 1yr EXTENSION OF AGREEMENT DATED: May 24, 2016\*\***

**For Service Provider:**

**For Applicant:**

SPIN: 143007415

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: March 20, 2018

Date: Mar 20, 2018

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Official use only

**CONTRACT FOR SERVICES AND/OR PRODUCTS FOR  
E-RATE YEAR 2018-2019**

	<u>Service Provider "Provider"</u>	<u>School District "Applicant"</u>
Company Name:	Applied Com-Tek, LLC	Gadsden County School District
Contact Name:		
SPIN:	143019087	
Address:	251 East Harrison Street	35 Martin Luther King, Jr. Blvd.
City, State, Zip:	Tallahassee, FL 32301	Quincy, FL 32351
Phone Number:	850-999-8848	850-627-9651

Contract Awarded on: 3/20/2018

The **Applicant** and **Provider** sign this document for the purchase of eligible equipment and services as described on the attachment to this letter as part of the E-Rate Year 2018 effort. Provider was selected based on Provider's response to Applicant's RFP, or on the basis of a qualifying Form 470. Applicant intends to file a Funding Request Form 471 with the Universal Services Administrative Company (USAC), Schools and Libraries Division (SLD) E-Rate Program for eligible equipment and services based upon Provider's proposal.

The purchase and providing of the eligible equipment and services described are expressly subject to, and conditioned on, satisfaction of all the following conditions:

- (i) USAC approval of Applicant's request for funding through a formal Funding Commitment Decision Letter;
- (ii) Applicant's formal acceptance of the USAC approved funding; and
- (iii) Board Approval as required

Provider agrees to abide by all terms and conditions of the Universal Service Act of 1996 as implemented by the SLD E-Rate Discount Program in the procurement, delivery, installation, invoicing and all other transactions associated with the project. The term of this contract shall commence on July 1, 2018 and shall terminate on June 30, 2019 for recurring services or on September 30, 2019 for non-recurring services. Total costs of the goods and services shall not exceed \$52,400.00 (SLD Pre-Discounted Amount).

**For Service Provider:**

**For Applicant:**

SPIN: 143019087

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: 3/20/2018

Date: 3/20/2018

---

HMS, JAS, SSES CBL

Applied Com-Tek,LLC

251 East Harrison Street  
 Tallahassee, FL 32301  
 850-999-8848  
 appliedcommunications@comcast.net

# Estimate

Date	Estimate #
3/19/2018	

Name / Address
USAC c/o Hugh Manning Application #180027929 SPIN 143019087

Terms	Project

Description	Qty	Rate	Total
Carter Parramore - cable drops and install of WAP	36	200.00	7,200.00
Chattahoochee Elementary - cable drops and install of WAP	23	200.00	4,600.00
Gadsden High - cable drops and install of WAP	82	200.00	16,400.00
Gadsden Elem Magnet - cable drops and install of WAP	23	200.00	4,600.00
Gadsden Tech Institute - cable drops and install of WAP	16	200.00	3,200.00
George Munroe Elem - cable drops and install of WAP	60	200.00	12,000.00
Greensboro Elem - cable drops and install of WAP	31	200.00	6,200.00
Crossroads Academy - cable drops and install of WAP	30	200.00	6,000.00
Havana Middle School - cable drops and install of WAP	60	200.00	12,000.00
Hope Academy - cable drops and install of WAP	11	200.00	2,200.00
James Shanks Middle - cable drops and install of WAP	45	200.00	9,000.00
Stewart Street Elem - cable drops and install of WAP	48	200.00	9,600.00
West Gadsden Middle - cable drops and install of WAP	50	200.00	10,000.00
*All cable, connectors and hardware to install the WAP is included in this pricing.			
		<b>Total</b>	\$103,000.00



**CONTRACT FOR SERVICES AND/OR PRODUCTS FOR  
E-RATE YEAR 2018-2019**

	<u>Service Provider "Provider"</u>	<u>School District "Applicant"</u>
Company Name:	Synergetics Diversified Computer Svcs.	Gadsden County School District
Contact Name:		
SPIN:	143004683	
Address:	501 Hwy 12 West, Ste. 100	35 Martin Luther King, Jr. Blvd.
City, State, Zip:	Starkville, MS 39759	Quincy, FL 32351
Phone Number:	877-825-6602	850-627-9651

Contract Awarded on: 3/20/2018

The **Applicant** and **Provider** sign this document for the purchase of eligible equipment and services as described on the attachment to this letter as part of the E-Rate Year 2018 effort. Provider was selected based on Provider's response to Applicant's RFP, or on the basis of a qualifying Form 470. Applicant intends to file a Funding Request Form 471 with the Universal Services Administrative Company (USAC), Schools and Libraries Division (SLD) E-Rate Program for eligible equipment and services based upon Provider's proposal.

The purchase and providing of the eligible equipment and services described are expressly subject to, and conditioned on, satisfaction of all the following conditions:

- (i) USAC approval of Applicant's request for funding through a formal Funding Commitment Decision Letter;
- (ii) Applicant's formal acceptance of the USAC approved funding; and
- (iii) Board Approval as required

Provider agrees to abide by all terms and conditions of the Universal Service Act of 1996 as implemented by the SLD E-Rate Discount Program in the procurement, delivery, installation, invoicing and all other transactions associated with the project. The term of this contract shall commence on July 1, 2018 and shall terminate on June 30, 2019 for recurring services or on September 30, 2019 for non-recurring services. Total costs of the goods and services shall not exceed \$76,590.00 (SLD Pre-Discounted Amount).

**For Service Provider:**

**For Applicant:**

SPIN: 143004683

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: 3/20/2018

Date: 3/20/2018



**RE: Gadsden City School E-rate 2018 Category 2**

Synergetics DCS, Inc appreciates the opportunity to submit a proposal response for your Extreme wireless requests. Synergetics has been a partner with ExtremeNetworks for many years and have a Platinum Partner Status with Certified Professional Staff in Extreme Switching and Wireless.

We have included references that currently utilize Extreme wired and wireless networks for you to contact to discuss the quality of their networks. I would highly suggest you contact Todd Watkins, Technology Director for Eufaula Schools as he has recently changed his entire network to Extreme. We have included an option for a turnkey installation solution with training for your technical staff if you are interested.

We are very excited about the possibility to work with your district on this E-rate project. Please note, if Synergetics' is awarded this project, I will be happy to assist with the creation of the Item 21 attachment in preparation of filing your Form 471 application if you so desire. If there are any questions or clarifications needed from your review of our proposal, please feel free to contact me.

Respectfully yours

*Kay Hall Nolan*

Kay Hall Nolan  
Senior Sales Executive  
Synergetics DCS, Inc  
877-825-6602 x120 Office; 662-295-0430 Cell  
[knolan@synergeticsdcs.com](mailto:knolan@synergeticsdcs.com)

**GADSDEN 2018 E-RATE CATEGORY 2**

LOCATION	WAPS	CAT6 DROPS w/ Install	WIRELESS CONFIGURATION
CARTER PARRAMORE ACADEMY	\$ 14,904.00	\$ 4,338.00	\$ 2,590.00
CHATTAHOOCHEE ELEMENTARY	\$ 9,522.00	\$ 2,759.00	\$ 1,840.00
EAST GADSDEN/GADSDEN COUNTY HIGH	\$ 33,948.00	\$ 9,856.00	\$ 5,580.00
GADSDEN ELEMENTARY MAGNET	\$ 9,522.00	\$ 2,759.00	\$ 1,840.00
GADSDEN TECHNICAL INSTITUTE	\$ 6,624.00	\$ 1,933.00	\$ 1,100.00
GEORGE MUNROE ELEMENTARY	\$ 24,840.00	\$ 7,215.00	\$ 4,240.00
GREENSBORO ELEMENTARY	\$ 12,834.00	\$ 3,748.00	\$ 2,390.00
CROSSROAD ACADEMY	\$ 12,420.00	\$ 3,630.00	\$ 2,350.00
HAVANA MIDDLE SCHOOL	\$ 24,840.00	\$ 7,215.00	\$ 4,240.00
HOPE ACADEMY	\$ 4,554.00	\$ 1,343.00	\$ 900.00
JAMES A. SHANKS MIDDLE	\$ 18,630.00	\$ 5,400.00	\$ 3,180.00
STEWART STREET ELEMENTARY	\$ 19,872.00	\$ 5,799.00	\$ 3,300.00
WEST GADSDEN MIDDLE	\$ 20,700.00	\$ 6,035.00	\$ 3,380.00
<b>TOTALS FOR EACH CATEGORY</b>	<b>\$ 213,210.00</b>	<b>\$ 62,030.00</b>	<b>\$ 36,930.00</b>

**Wireless Controller - Is Required if Your District Does not Currently Have an Extreme Wireless Controller  
This Virtual Controller Can Be Shared by All Locations**

V2110 Controller with 520 License \$ 31,004.35

**TOTAL APs WITH CONTROLIER IF NEEDED \$ 244,214.35**

**OPTION FOR EXTREME MANAGEMENT CENTER  
THIS IS NOT REQUIRED FOR WIRELESS FUNCTION - PLEASE SEE DATASHEET FOR FEATURES**

NMS-K-12 NetSight Management Center \$ 2,985.00  
*Non-Erate Eligible*

**NO Subcontractor for Installation Services**

Prepared by: *Kay Hall Nolan*  
[knolan@synergeticsdcs.com](mailto:knolan@synergeticsdcs.com)  
877-825-6602 x120  
E-Rate SPIN #143004683



Erate Approved Wireless Access Point Upgrade

	Erate Funding	District Funding	Bid Winner Vendor
Wireless Access Points	\$76,590.00	(\$136,620.00)	Synergetics
Installation of AP	\$52,400.00	(\$50,600.00)	Applied Comm Tek
<b>Total Funds for Project</b>	<b>\$ 128,990.00</b>	<b>(\$187,220.00)</b>	

J. Thomas  
 April 10,2018

E-Rate Organizer : FRNs | 2018 471 Block 5 Worksheet

MAR-29-2018 9:03 PM

2018 471 Block 5 Worksheet

471	471 - 470 Appl No	FRN	Cat	SPIN	Service Provider	Attach Name	Contract Reqd	Contr Stat	15b Contr No.	Allowable Contract Date	18 Contract Award Date	20b Contract Expire Date	23a c Monthly charges (pre- disc)	23fh Annual charges (pre-disc)	23j Disc B4 WS
Gadsden County School District (16 FRNs)															
181025861	160018708	1899047718	VS	143001441	Quincy Telephone Co.	TDS VoIPs	✓	Exec-D SP Std	n/a	02-11-2016	03-29-2016	06-30-2019	\$2,500.00	\$0.00	10%
181025861	160018708	1899047729	IA	143001441	Quincy Telephone Co.	TDS IA 1G	✓	Exec-D SP Std	n/a	02-11-2016	03-29-2016	06-30-2019	\$5,200.00	\$0.00	90%
181025861	160018708	1899047736	T	143001441	Quincy Telephone Co.	TDS WAN IG	✓	Exec-D SP Std	n/a	02-11-2016	03-29-2016	06-30-2019	\$28,000.00	\$0.00	90%
181025861	180019087	1899047747	VS	143000677	Verizon Wireless	Verizon C		N/A	MTM	02-22-2018			\$680.00	\$0.00	10%
181025861	180019087	1899047759	VS	143001442	GTC, Inc.	Fairpt GTC		N/A	MTM	02-22-2018			\$1,015.00	\$0.00	10%
181025861	180019087	1899047769	VS	143001192	AT&T Corp	ATT LD		N/A	MTM	02-22-2018			\$495.00	\$0.00	10%
181025861	180019087	1899047786	VS	143004824	BellSouth dba AT&T	BellSo L		N/A	T	02-22-2018			\$525.00	\$0.00	10%
181037578	180027929	1899072876	IC	143019087	Applied Com Tek LLC	HMS-C	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$36,400.00	85%
181037578	180027929	1899072879	IC	143019087	Applied Com Tek LLC	JAS-C	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$8,000.00	85%
181037578	180027929	1899072882	IC	143019087	Applied Com Tek LLC	SSES-C	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$8,000.00	85%
181037578	180027929	1899072885	IC	143004683	Synergetics Diversified	EGHS-W	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$16,974.00	85%
181037578	180027929	1899072890	IC	143004683	Synergetics Diversified	GTL-W	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$6,624.00	85%
181037578	180027929	1899072896	IC	143004683	Synergetics Diversified	GREE-W	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$1,242.00	85%
181037578	180027929	1899072899	IC	143004683	Synergetics Diversified	HMS-W	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$24,840.00	85%
181037578	180027929	1899072901	IC	143004683	Synergetics Diversified	JAS-W	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$18,630.00	85%
181037578	180027929	1899072905	IC	143004683	Synergetics Diversified	SSES-W	✓	Need K12 Std	n/a	03-19-2018	03-20-2018	09-30-2019	\$0.00	\$8,280.00	85%

471	471 - 470 Appl No	FRN	Cat	SPIN	Service Provider	Attach Name	Contract Reqd	Contr Stat	15b Contr No.	Allowable Contract Date	18 Contract Award Date	20b Contract Expire Date	23a c Monthly charges (pre- disc)	23f h Annual charges (pre-disc)	23j Disc B4 WS
TOT													\$38,415.00	\$128,990.00	995%



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1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | **FY 2015** | 2016 | 2017 | 2018 | All Years

[ [Print Version](#) ]

## E-Rate Organizer Funding Search Analysis for Funding Year 2015

[» Utilization Summary Chart](#)

**Applicant:** GADSDEN COUNTY SCHOOL DISTRICT  
**Billed Entity:** [127617](#) Type: DISTRICT  
**Address:** 35 MARTIN LUTHER KING JR BLVD, QUINCY, FL 32351

<a href="#">471</a>	<a href="#">FRN</a>	<a href="#">SPIN</a>	<a href="#">Service Provider</a>	<a href="#">Service*</a>	<a href="#">Original Request</a>	<a href="#">Current Commitment</a>	<a href="#">Disbursed</a>	<a href="#">Util. %</a>	<a href="#">Discount</a>
1021010	<a href="#">2770593</a>	143000677	Verizon Wireless (Cellco Partnership)	VS	\$25,200.00	\$25,200.00	\$3,690.35	15%	70%
1021010	<a href="#">2770594</a>	143001442	GTC, Inc.	VS	\$8,400.00	\$8,400.00	\$6,813.68	81%	70%
1021010	<a href="#">2770596</a>	143001192	AT&T Corp.	VS	\$41,160.00	\$10,920.00	\$3,083.41	28%	70%
1021010	<a href="#">2770790</a>	143001441	Quincy Telephone Company (Florida)	IA	\$75,600.00	\$75,600.00	\$75,600.00	100%	90%
1021010	<a href="#">2770791</a>	143001441	Quincy Telephone Company (Florida)	T	\$248,400.00	\$248,400.00	\$248,400.00	100%	90%
1021010	<a href="#">2770795</a>	143001441	Quincy Telephone Company (Florida)	VS	\$436,800.00	\$436,800.00	\$218,939.90	50%	70%
1021010	<a href="#">2887658</a>	143004824	BellSouth Telecommunications, LLC	VS	\$30,240.00	\$30,240.00	\$7,135.33	24%	70%
1021016	<a href="#">2777016</a>	143019087	Applied Com Tek LLC	IC	\$6,596.85	\$6,596.85	0	0%	85%
1021016	<a href="#">2777023</a>	143019087	Applied Com Tek LLC	IC	\$3,712.80	\$3,712.80	0	0%	85%
1021016	<a href="#">2777026</a>	143019087	Applied Com Tek LLC	IC	\$7,245.40	\$7,245.40	0	0%	85%
1021016	<a href="#">2777031</a>	143019937	Intratech Alliance Corp.	IC	\$1,654.95	\$1,654.95	\$1,654.95	100%	85%
1021016	<a href="#">2777041</a>	143019937	Intratech Alliance Corp.	IC	\$29,750.00	\$29,750.00	\$29,750.00	100%	85%
1021016	<a href="#">2777046</a>	143019937	Intratech Alliance Corp.	IC	\$1,326.00	\$1,326.00	\$1,326.00	100%	85%
1021016	<a href="#">2777050</a>	143019937	Intratech Alliance Corp.	IC	\$4,028.15	\$4,028.15	\$4,028.15	100%	85%
1021016	<a href="#">2777053</a>	143019937	Intratech Alliance Corp.	IC	\$1,654.95	\$1,654.95	\$1,654.95	100%	85%
1021016	<a href="#">2777061</a>	143019937	Intratech Alliance Corp.	IC	\$16,745.00	\$16,745.00	\$16,745.00	100%	85%
1021016	<a href="#">2777062</a>	143019937	Intratech Alliance Corp.	IC	\$7,435.80	\$7,435.80	\$7,435.80	100%	85%
1021016	<a href="#">2777282</a>	143035405	PC Solutions & Integration, Inc.	IC	\$24,184.46	\$24,096.82	\$24,096.82	100%	85%
1021016	<a href="#">2777285</a>	143035405	PC Solutions & Integration, Inc.	IC	\$4,106.90	\$4,106.90	\$4,106.90	100%	85%
1021016	<a href="#">2777288</a>	143035405	PC Solutions & Integration, Inc.	IC	\$6,493.59	\$6,493.59	\$6,493.59	100%	85%
1021016	<a href="#">2777292</a>	143035405	PC Solutions &	IC	\$79,745.64	\$79,745.64	\$67,647.51	85%	85%

## E-Rate Organizer Funding Search Analysis for Funding Year 2015

[» Utilization Summary Chart](#)

**Applicant:** GADSDEN COUNTY SCHOOL DISTRICT  
**Billed Entity:** [127617](#) **Type:** DISTRICT  
**Address:** 35 MARTIN LUTHER KING JR BLVD, QUINCY, FL 32351

471	FRN	SPIN	Service Provider	Service*	Original Request	Current Commitment	Disbursed	Util. %	Discount
1021010	2770593	143000677	Verizon Wireless (Cellco Partnership)	VS	\$25,200.00	\$25,200.00	\$3,690.35	15%	70%
1021010	2770594	143001442	GTC, Inc.	VS	\$8,400.00	\$8,400.00	\$6,813.68	81%	70%
1021010	2770596	143001192	AT&T Corp.	VS	\$41,160.00	\$10,920.00	\$3,083.41	28%	70%
1021010	2770790	143001441	Quincy Telephone Company (Florida)	IA	\$75,600.00	\$75,600.00	\$75,600.00	100%	90%
1021010	2770791	143001441	Quincy Telephone Company (Florida)	T	\$248,400.00	\$248,400.00	\$248,400.00	100%	90%
1021010	2770795	143001441	Quincy Telephone Company (Florida)	VS	\$436,800.00	\$436,800.00	\$218,939.90	50%	70%
1021010	2887658	143004824	BellSouth Telecommunications, LLC	VS	\$30,240.00	\$30,240.00	\$7,135.33	24%	70%
1021016	2777016	143019087	Applied Com Tek LLC	IC	\$6,596.85	\$6,596.85	0	0%	85%
1021016	2777023	143019087	Applied Com Tek LLC	IC	\$3,712.80	\$3,712.80	0	0%	85%
1021016	2777026	143019087	Applied Com Tek LLC	IC	\$7,245.40	\$7,245.40	0	0%	85%
1021016	2777031	143019937	Intratech Alliance Corp.	IC	\$1,654.95	\$1,654.95	\$1,654.95	100%	85%
1021016	2777041	143019937	Intratech Alliance Corp.	IC	\$29,750.00	\$29,750.00	\$29,750.00	100%	85%
1021016	2777046	143019937	Intratech Alliance Corp.	IC	\$1,326.00	\$1,326.00	\$1,326.00	100%	85%
1021016	2777050	143019937	Intratech Alliance Corp.	IC	\$4,028.15	\$4,028.15	\$4,028.15	100%	85%
1021016	2777053	143019937	Intratech Alliance Corp.	IC	\$1,654.95	\$1,654.95	\$1,654.95	100%	85%
1021016	2777061	143019937	Intratech Alliance Corp.	IC	\$16,745.00	\$16,745.00	\$16,745.00	100%	85%
1021016	2777062	143019937	Intratech Alliance Corp.	IC	\$7,435.80	\$7,435.80	\$7,435.80	100%	85%
1021016	2777282	143035405	PC Solutions & Integration, Inc.	IC	\$24,184.46	\$24,096.82	\$24,096.82	100%	85%
1021016	2777285	143035405	PC Solutions & Integration, Inc.	IC	\$4,106.90	\$4,106.90	\$4,106.90	100%	85%
1021016	2777288	143035405	PC Solutions & Integration, Inc.	IC	\$6,493.59	\$6,493.59	\$6,493.59	100%	85%
1021016	2777292	143035405	PC Solutions & Integration, Inc.	IC	\$79,745.64	\$79,745.64	\$67,647.51	85%	85%
1021016	2777351	143035405	PC Solutions & Integration, Inc.	IC	\$33,438.67	\$33,438.67	\$33,438.67	100%	85%
1021016	2777357	143035405	PC Solutions & Integration, Inc.	IC	\$24,793.19	\$24,793.19	\$24,793.19	100%	85%
1021016	2777361	143035405	PC Solutions & Integration, Inc.	IC	\$45,481.63	\$45,481.63	\$45,481.63	100%	85%
1021016	2777368	143035405	PC Solutions & Integration, Inc.	IC	\$73,461.81	\$73,461.81	\$73,461.81	100%	85%
1021016	2777372	143035405	PC Solutions & Integration, Inc.	IC	\$77,909.82	\$77,909.82	\$76,095.40	98%	85%



Line Item	Account Number	Service Name	Category	Original Amount	Actual Amount	Remaining Amount	Percentage	Completion Rate
1021016	<a href="#">2777351</a>	143035405 PC Solutions & Integration, Inc.	IC	\$33,438.67	\$33,438.67	\$33,438.67	100%	85%
1021016	<a href="#">2777357</a>	143035405 PC Solutions & Integration, Inc.	IC	\$24,793.19	\$24,793.19	\$24,793.19	100%	85%
1021016	<a href="#">2777361</a>	143035405 PC Solutions & Integration, Inc.	IC	\$45,481.63	\$45,481.63	\$45,481.63	100%	85%
1021016	<a href="#">2777368</a>	143035405 PC Solutions & Integration, Inc.	IC	\$73,461.81	\$73,461.81	\$73,461.81	100%	85%
1021016	<a href="#">2777372</a>	143035405 PC Solutions & Integration, Inc.	IC	\$77,909.82	\$77,909.82	\$76,095.40	98%	85%
1021016	<a href="#">2777376</a>	143035405 PC Solutions & Integration, Inc.	IC	\$34,731.77	\$34,731.77	\$33,681.05	97%	85%
1021016	<a href="#">2777377</a>	143035405 PC Solutions & Integration, Inc.	IC	\$51,340.89	\$51,340.89	\$50,880.26	99%	85%
1021016	<a href="#">2777381</a>	143035405 PC Solutions & Integration, Inc.	IC	\$62,460.82	\$62,460.82	\$62,020.92	99%	85%
1021016	<a href="#">2777383</a>	143035405 PC Solutions & Integration, Inc.	IC	\$17,500.24	\$17,500.24	\$17,015.30	97%	85%
1021016	<a href="#">2777387</a>	143035405 PC Solutions & Integration, Inc.	IC	\$25,501.90	\$25,501.90	\$25,501.90	100%	85%
1021016	<a href="#">2777389</a>	143035405 PC Solutions & Integration, Inc.	IC	\$7,351.20	\$7,351.20	\$7,351.20	100%	85%
1021016	<a href="#">2777391</a>	143035405 PC Solutions & Integration, Inc.	IC	\$51,332.74	\$51,332.74	\$50,867.57	99%	85%
1021016	<a href="#">2777394</a>	143035405 PC Solutions & Integration, Inc.	IC	\$6,164.61	\$6,164.61	\$6,025.90	98%	85%
1021016	<a href="#">2777395</a>	143035405 PC Solutions & Integration, Inc.	IC	\$6,164.61	\$6,164.61	\$6,025.90	98%	85%
				<b>\$1,578,114.39</b>	<b>\$1,547,786.75</b>	<b>\$1,241,243.04</b>		

Service Legend: IA=Internet Access; T=Telecomm; VS=Voice; Services IC=Internal Connections; ICM=Internal Connections Maintenance; MIB = Managed Internal Broadband Service  
 NF = Not Funded/Denied  
 [Last update: 4/09/2018]

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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7f

DATE OF SCHOOL BOARD MEETING: April 24, 2018

TITLE OF AGENDA ITEM: Edgenuity



**DIVISION:**

X This is a CONTINUATION of a current project, grant, etc.

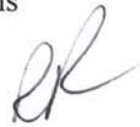
**PURPOSE AND SUMMARY OF ITEM:**

This is a continuation program with three annual payments for Edgenuity Content courses to enhance regular school instructional opportunities. Edgenuity Content is an on-line instruction program that can be used as: a stand-alone program in a school with a teacher of record working with individual students on an independent study basis; enhancement to a regular teacher's lesson plan as a blended learning option; for flipping classrooms to improve student engagement and assist a teacher in becoming a facilitator of instruction; to replace the need for hiring a teacher if student numbers in an advanced class are so low that it is not cost effective to provide an instructor; for national test preparation (ACT/SAT); or it can be used to place students with an Edgenuity Instructor in a purely virtually environment, helping the district meet its statutory graduation requirement that all students take at least one virtual course. Edgenuity courses provide more flexibility and course options to keep students focused academically. Students can access the program anytime, anywhere and learn at their own pace, taking notes, and rewinding the video to review a concept or lesson. The content allows for full course customization where components of a course can be removed, reordered, added, or enhanced to allow for differentiated instruction based on an individual student's needs. It provides a platform for customized learning for ESE and ELL students. It provides credit recovery courses that can be customized to a student's particular missing academic components so that they can graduate on time with their cohort. Edgenuity is a virtual education provider that has been approved and vetted by FDOE through multiple stages of review including evaluating course curriculum for alignment with state and national standards, instructional services, research efficacy, staffing models, financial solvency, and the academic results of current and previous student users. This option also assists the district in better maximizing its current staff so that additional staffing increases do not further impact the already stressed general revenue. Edgenuity virtual content is currently being used by Duval, Palm Beach, Escambia, Walton, St. Lucie, Bradford, Martin, Polk, Suwannee, Madison, Holmes, Sarasota, Bay, Lake, Collier, and other districts in Florida. This is a continuing investment in a proactive program to better prepare students for college and careers. It was Board Approved originally after a bid process in 2015 and now is being presented as a second three year commitment to the content licensing.

**FUND SOURCE:** Federal Programs

**AMOUNT:** \$87,240.00

**PREPARED BY:** Rose Raynak



**POSITION:** Director of Federal Programs

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

2018 APR -5 PM 12:47

Handwritten notes on the right margin.

PO DATE
04/03/2018



PURCHASE ORDER NUMBER
0161800135

PRINTED 04/04/2018

**The School Board of Gadsden County**  
 Attention: Accounts Payable  
 35 Martin Luther King, Jr. Blvd  
 Quincy, FL 32351

VENDOR KEY : EDGENUIT000  
 FISCAL YEAR : 2017-2018  
 ENTERED BY : ESTRAJAJ000  
 ORIGINAL REQ # : 0000001111

**VENDOR:**  
 EDGENUITY, INC  
 DEPT LA 24561  
 PASADENA, CA 91185

**SHIP TO:**  
 GADSDEN COUNTY PUBLIC SCHOOLS  
 35 MARTIN LUTHER KING JR BLVD  
 QUINCY, FL 32351

ATTN: Rose Raynak

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1	EA	REMINDER OF 3YEAR AGREEMENT RENEWAL FOR 3 ADDITIONAL YEARS FROM 7/28/2015 7(G) ***District Purposes Only*** SAM Checked/Vendor not sub-recipient; Continuation of contract with an annual renewal for 3 years	100000.00000	100,000.00
1	EA	District Unlimited-Virtual classroom and web administrator site licenses, unlimited(excludes courses from Sophia and eDynamic Learning)		
		Discount	-21255.00000	-21,255.00
		Quote 16710		
<b>ACCOUNT SUMMARY (FOR INTERNAL USE)</b>				
		<b>ACCOUNT NUMBER</b>	<b>ACCOUNT AMOUNT</b>	
		4200E5100 3600 0051 42212 80000 00000	62,996.00	
		4200E5100 3600 0052 42212 80000 00000	7,874.50	
		4200E5100 3600 0211 42212 80000 00000	7,874.50	
<b>NOTES</b>				
RENEWAL OF 3YEAR AGREEMENT WITH ANNUAL PAYMENTS				
CONTENT PIECE : UNLIMITED DIST LICENSES FOR EDUGENITY				
CONTENT PIECE BOARD APVD: ORIGINALLY 7/28/2015 ITEM 7(G)				
			<b>PAGE TOTAL</b>	78,745.00
			<b>TOTAL</b>	78,745.00

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615  
 All items purchased under this order must be received and invoiced by 06/30/2018  
 Cancellations must be in writing. No backorders without buyer approval.

PURCHASE APPROVED BY:

*Ray P. Milton* RM



# Price Quote for Services

## GADSDEN COUNTY SCHOOL DISTRICT

QUINCY FL

Edgenuity Inc.  
8860 E. Chaparral Road  
Suite 100  
Scottsdale AZ 85250  
877-725-4257

Date 4/2/2018  
Quote # 16710  
Vendor #

Payment Schedule	Pricing Expires	Contract Start Date	Contract End Date
Paid Annually	7/1/2018	7/1/2018	6/30/2021

Header	Quantity	Description	Amount
District Unlimited	1	Virtual Classroom and Web Administrator Site Licenses, Unlimited (Excludes courses from Sophia and eDynamic Learning)	100,000.00
Discount		Discount	-21,255.00

**Total \$78,745.00**

**Approval needed by May, please send signed quote back to me along with PO for first year @ \$78,745. 2nd payment of \$78,745 will be due by July 30th of 2019 & 3rd payment of \$78,745 by July 30th of 2020. (Total is \$236,235)**

This quote is subject to Edgenuity Inc. Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions-of-sale.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Edgenuity's written consent.

If this Quote includes any Sophia® Learning Inc. courses for purchase, the following language applies to any such purchase (and this language is also found in the above linked Terms and Conditions): "Use of any Sophia course is prohibited for all students under the age of 13 years."

Customer \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Print Name \_\_\_\_\_  
 Title \_\_\_\_\_

Edgenuity Inc. Representative  
D. Greg Guy, Ed.S.  
greg.guy@edgenuity.com  
850 445-5617

Not valid unless accompanied by a purchase order.  
Please specify a shipping address if applicable.

**Please e-mail this quote, the purchase order and order documentation to AR@edgenuity.com or fax to 480-423-0213.**

<b>PO DATE</b>
<b>04/03/2018</b>



<b>PURCHASE ORDER NUMBER</b>
<b>0161800136</b>

VENDOR KEY : EDGENUIT000  
 FISCAL YEAR : 2017-2018  
 ENTERED BY : ESTRAJQ000  
 ORIGINAL REQ # : 0000001112

PRINTED 04/04/2018

**The School Board of Gadsden County**  
 Attention: Accounts Payable  
 35 Martin Luther King, Jr. Blvd  
 Quincy, FL 32351

**VENDOR:**  
 EDGENUITY, INC  
 DEPT LA 24561  
 PASADENA, CA 91185

**SHIP TO:**  
 GADSDEN COUNTY PUBLIC SCHOOLS  
 35 MARTIN LUTHER KING JR BLVD  
 QUINCY, FL 32351

ATTN: Rose Raynak

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1	EA	RENEWAL- ORIGINAL 5/26/2015 8(H)***District Purposes Only*** SAM Checked/Vendor not sub-recipient; No state of consortia pricing found per S.287.056, F.S. Continuation of contract with an annual renewal for 3 years	9995.00000	9,995.00
1	EA	MyPath Math and Reading Site License Discount Quote 25631	-1500.00000	-1,500.00
<b>ACCOUNT SUMMARY (FOR INTERNAL USE)</b>				
		<b>ACCOUNT NUMBER</b>	<b>ACCOUNT AMOUNT</b>	
		4200E5100 3600 0051 42212 80000 00000	8,495.00	
			<b>PAGE TOTAL</b>	8,495.00
			<b>TOTAL</b>	8,495.00

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615  
 All items purchased under this order must be received and invoiced by 06/30/2018  
 Cancellations must be in writing. No backorders without buyer approval.

PURCHASE APPROVED BY:

*Rose P. Milton* <sup>AP</sup>



# Price Quote for Services

## GADSDEN COUNTY SCHOOL DISTRICT

QUINCY FL

Edgenuity Inc.  
8860 E. Chaparral Road  
Suite 100  
Scottsdale AZ 85250  
877-725-4257

Date 4/2/2018  
Quote # 25631  
Vendor #

Payment Schedule	Pricing Expires	Contract Start Date	Contract End Date
Paid Annually	6/1/2018	6/1/2018	5/31/2021

Header	Quantity	Description	Amount
MyPath	1	MyPath Math and Reading Site License	9,995.00
Discount		Partner Discount	-1,500.00

**Total \$8,495.00**

**Approval needed by May, please send signed quote back to me along with PO for first year @ \$8,495. 2nd payment of \$8,495 will be due by June 30th of 2019 & 3rd payment of \$8,495 by June 30th of 2020. (Total is \$25,485)**

This quote is subject to Edgenuity Inc. Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions-of-sale.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Edgenuity's written consent.

If this Quote includes any Sophia® Learning Inc. courses for purchase, the following language applies to any such purchase (and this language is also found in the above linked Terms and Conditions): "Use of any Sophia course is prohibited for all students under the age of 13 years."

Customer \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Print Name \_\_\_\_\_  
 Title \_\_\_\_\_

Edgenuity Inc. Representative  
D. Greg Guy, Ed.S.  
greg.guy@edgenuity.com  
850 445-5617

Not valid unless accompanied by a purchase order.  
Please specify a shipping address if applicable.

Please e-mail this quote, the purchase order and order documentation to [AR@edgenuity.com](mailto:AR@edgenuity.com) or fax to 480-423-0213.

# EDGE GENUINITY

## CONTENT

Grades 6-12  
79 Courses  
College Prep Courses  
AP & Honors Courses  
ACT/SAT Prep  
Credit Recovery  
Unlimited usage  
\$83,000 yr. w/ 3 yr. PO  
Incl. PD

## VIRTUAL ED.

Grades 6-12  
Their Teacher  
FTE  
All CONTENT courses  
Dual Enrollment  
\$550 for full yr. course  
NEED CONTRACT  
PAY AS YOU USE  
WOULD NEED PD

## BLENDED LEARNING AGREEMENT

Grades 6-12  
51% Virtual/49% Teacher Led  
Use when need teacher of record  
Concept Coach avail.  
All CONTENT courses  
PAY PER STUD.  
WOULD NEED PD

## GRAD TRACK

Grades 9-12  
\$1,000 per lic.  
4 credits required

## MY PATH

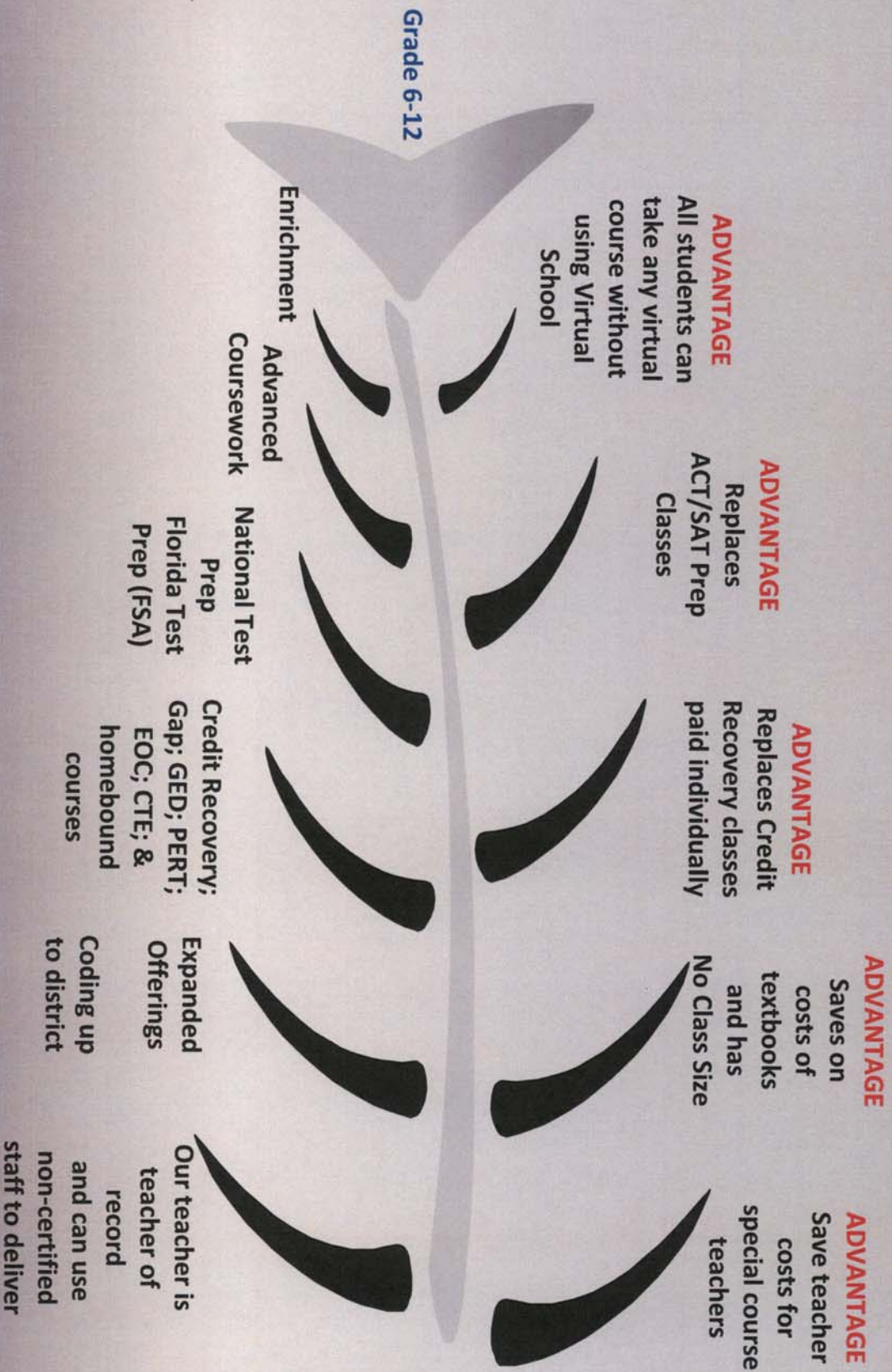
Grades 9-12  
Reading-Math  
Scheduled Diagnostics  
Individual Learning Plan

Grade 6-12

EDGE GENUINITY

44 Districts in Florida  
using Edgenuity  
FDOE approved

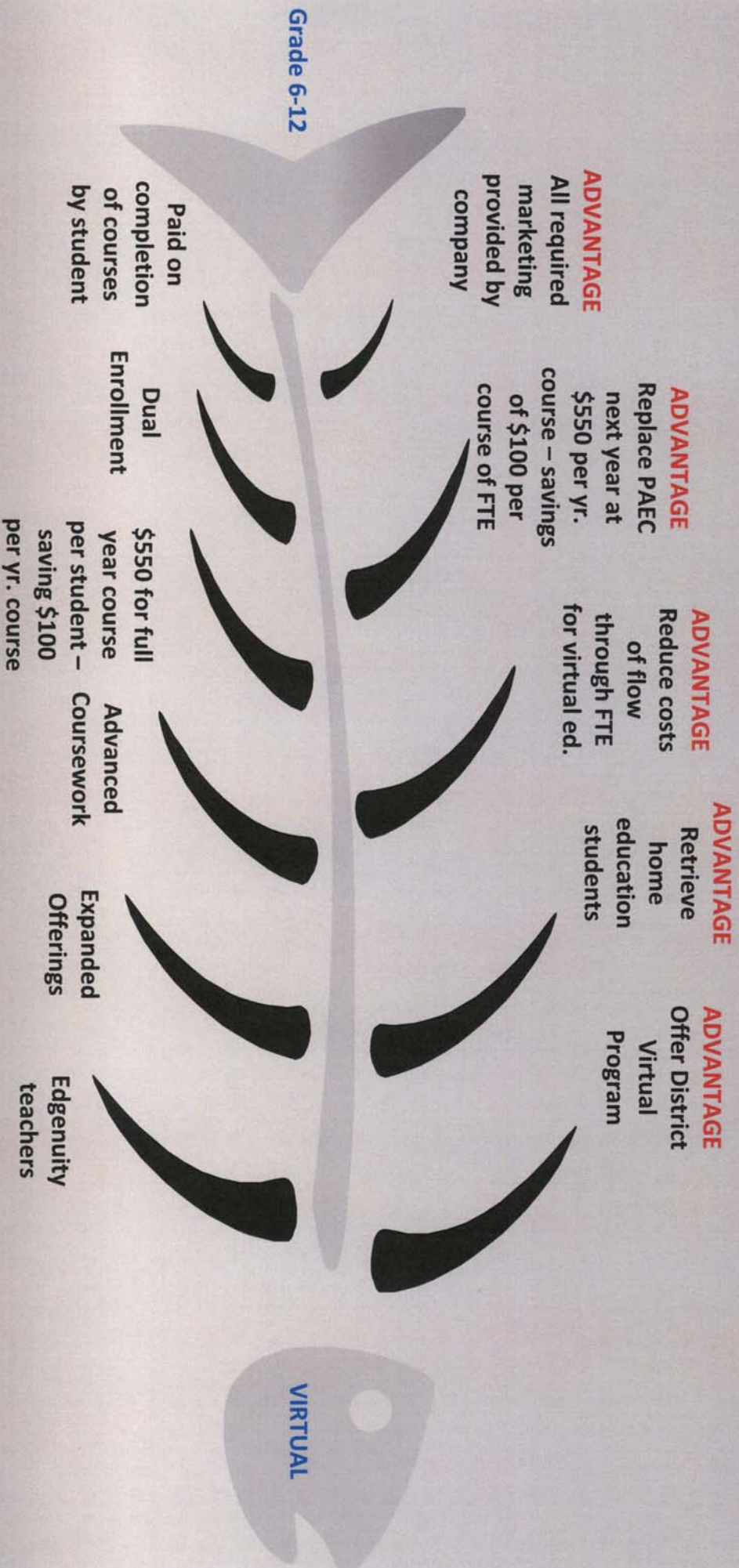
# EDGE GENUITY CONTENT



Can use blended model with these courses



# EDGEUNITY VIRTUAL



**\*This is a separate contract for services like FLVS; this would be traditionally funded**

# EDGENUITY BLENDED

**ADVANTAGE**  
Edgenuity is teacher of record if under the BLP Agreement

**ADVANTAGE**  
Can be counted as virtual course and content course

**ADVANTAGE**  
Can implement small group learning

**ADVANTAGE**  
Provides an on-demand tutor with either a GCPS or Edgenuity virtual teacher under BLP agreement

**ADVANTAGE**  
Can be used for initial credit when you don't have an instructor

**BLENDED**

Teacher Led  
With available concept coach

For initial credit when you don't have an instructor

24/7 availability for content, credit recovery, blended learning model

Interactive

Grade 6-12

\*We did not get a quote for this option and can do blended teaching ourselves  
Coding is different from VIP and this would be traditionally funded

**SUMMARY SHEET**

**RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA**

**AGENDA ITEM NO.** 9a

**DATE OF SCHOOL BOARD MEETING:** April 24, 2018

**TITLE OF AGENDA ITEMS:** Request to Delete and Dispose from Capital Assets – Furniture, Fixtures and Equipment (07/01/17 – 3/25/18)  
**Code Definition:** 07-Deletion

**DIVISION:** Finance Department

**PURPOSE AND SUMMARY OF ITEMS:**

Board approval is requested to delete \$157,037.99 from the Capital Assets General Ledger.

<b>Center</b>	<b>Amount</b>	<b>Center</b>	<b>Amount</b>	<b>Center</b>	<b>Amount</b>
0041 - \$	2,506.22	0051 - \$	3,380.36	0061 - \$	2,840.00
0071 - \$	26,021.54	0091 - \$	2,822.54	0141 - \$	.00
0151 - \$	2,650.00	0171 - \$	2,798.00	0191 - \$	15,302.85
0201 - \$	11,849.00	0211 - \$	34,602.80	0231 - \$	.00
0241 - \$	.00	0245 - \$	9,947.00	9001 - \$	42,317.68
9004 - \$	.00	9102 - \$	.00		

See Attached – Fixed Asset Verification Documents

**REVENUE:** All Funds

**AMOUNT:** \$157,037.99

**PREPARED BY:** Bruce James

*✓ Bonnie Head*

**POSITIONS:** Coordinator Safety & Property

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0041 GEORGE W MUNROE ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 1  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
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		MFG: M000000138 DELL		170896	000001	O		420-0041	861.80 5
		COM: DELL CPU						TOTAL	861.80
00038862	4110101	DESKTOP COMPUTER		1RJX1R1	GX390	0041 2 4	G 07	100611	022618 Y
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				020394		O		410-0041-0750	782.62 5
		COM: DELL CPU GX390						TOTAL	782.62
								CUR VALUE	39.15
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		COM: DELL CPU						TOTAL	861.80
				CNTR 0041	TOTAL			3 ITEMS	2,506.22 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0061 HAVANA MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 3  
 TIME- 16:17

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00042630	4200013	MILK BOX		11911200	SMF49Y	0061 12	G 07	083116	111517 Y
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				198403	111003	O	O	410-0191-0712	2,840.00 10
								TOTAL	2,840.00
		COM: FORCED AIR MILK COOLER						CUR VALUE	2,579.66
				CNTR 0061	TOTAL			1 ITEMS	2,840.00 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0071 EAST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 4  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
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		MFG: M000000138	DELL	000001		O			829.00 5
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00035027	4110101	DESKTOP COMPUTER		92YYN91	GX520	0071 4 425	G	07 010106 092109	072017 Y
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		COM: DELL CPU						TOTAL	1,108.00
00035069	4110101	DESKTOP COMPUTER		63YYN91	GX520	0071 4 425	G	07 010106 091310	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00
00035218	4110101	DESKTOP COMPUTER		J76DZB1	GX520	0071 4 425	G	07 111706 050512	072017 Y
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		MFG: M000000138	DELL	168459	000001	O		420-0211	870.18 5
		COM: DELL CPU						TOTAL	870.18
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		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	168459	000001	O		420-0211	870.18 5
		COM: DELL CPU						TOTAL	870.18

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0071 EAST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 5  
 TIME- 16:17

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		COM: DELL CPU						TOTAL	870.18
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		COM: DELL CPU						TOTAL	829.00
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		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
				179070	077592	O		420-0071-4212691	5
		COM: DELL CPU						TOTAL	.00
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		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
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		COM: DELL CPU						TOTAL	.00
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		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
				179070	077592	O		420-0071-4212691	5
		COM: DELL CPU						TOTAL	.00
00038210	4110101	DESKTOP COMPUTER		5DTLKN1	GX380	0071 4 425 G 07		112010	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
				179070	077592	O		420-0071-4212691	5
		COM: DELL CPU						TOTAL	.00
00038834	4110101	DESKTOP COMPUTER		BC6KZQ1	GX380	0071 4 425 G 07		081711	072017 Y
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		COM: DELL CPU GX380						TOTAL	.00

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0071 EAST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 6  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
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				180737	082602	O		432-0091-43630S5	5
		COM: DELL CPU GX380						TOTAL	.00
00200843	4090300	REFRIGERATOR		1112722	Q2	0071 5 500 G 07		010104	111517 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000034 HOBART			000001	O			7,500.00 7
		COM: HOBART 2-DOOR REFRIG						TOTAL	7,500.00
00200854	4090300	REFRIGERATOR		1112736	Q2V	0071 5 509 E 07		010104 062413 080817	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000034 HOBART			000001	O			7,500.00 7
		COM: HOBART REFRIG						TOTAL	7,500.00
00200887	4090300	REFRIGERATOR		1112493	QF2	0071 5 509 E 07		010104 070611 080817	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000034 HOBART			000001	O			2,600.00 7
		COM: HOBART FREEZER						TOTAL	2,600.00
				CNTR 0071	TOTAL			18 ITEMS	26,021.54 COST



RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0091 HAVANA MAGNET SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T	
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G	
00038844	4200013	MILK BOX		9907931	SMF49Y	0091	12 1201 G 07	091411	111517 Y	
		VDR: VC05590000	CENTRAL RESTAURANT PRODUCTS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF	
				181319	083136	O		379-0091-0999	2,822.54 10	
		COM: BEVERAGEAIR MILK COOLER						TOTAL	2,822.54	
								CUR VALUE	1,458.34	
00200550	4200000	LUNCHROOM EQUIPMENT		930902UR03	A6D181	0091	12 1201 G 07	010103 070810	022718 Y	
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF	
				000001		O			7	
		COM: ALUMINM TRAY RACK						TOTAL	.00	
00041894	4110101	DESKTOP COMPUTER		5GP2S52		3020	0091	12 1234 G 07	063015	011618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF	
				187829	105660	O		410-9004-0750	.00 5	
		COM: DELL CPU 3020						TOTAL	.00	
00037495	4110101	DESKTOP COMPUTER		84PQDK1	GX760		0091	2 212 G 07	110509	022618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF	
				177040	071368	O		378-0091-0999	.00 5	
		COM: DELL CPU						TOTAL	.00	
				CNTR 0091	TOTAL			4 ITEMS	2,822.54 COST	

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0141 GREENSBORO ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----				T			
						CNTR	DP	BLDG	FM	N	DS	ACQRED	INVTRY	DISPD	G
00038612	4110101	DESKTOP COMPUTER		F910CP1	GX380	0141	2	216	G	07	112010			072017	Y
		VDR: VD04220000 DELL MARKETING LP			PO NUM CHECK OLG OWN 179070 077592 O							FND-CNTR-PROJECT-----AMOUNT LIF 420-0071-432261S			5
		COM: DELL CPU										TOTAL		.00	
00042052	4110101	DESKTOP COMPUTER			3020	0141	3		G	07	041715			011618	Y
		VDR: VD04220000 DELL MARKETING LP			PO NUM CHECK OLG OWN 187829 105660 O O							FND-CNTR-PROJECT-----AMOUNT LIF 410-0141-0750			5
		COM: DELL CPU 3020										TOTAL		.00	
						CNTR 0141						TOTAL		.00	COST
												2 ITEMS			

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0151 CHATTAHOOCHEE ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00025004	4090300	REFRIGERATOR		940970055LE	AV3A	0151 1 43	G 07	010199 100410	111517 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT	-----AMOUNT	LIF
					000001 O			2,650.00	7
		COM: MANITOWOC REFRIG					TOTAL	2,650.00	
				CNTR 0151	TOTAL		1 ITEMS	2,650.00	COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0171 GRETNA ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00039415	4050102	SMART BOARD		SB680-M2-C89770	SB680	0171		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				182662	088716	O		420-0171-4221220	1,399.00 5
		COM: SMART BOARD M&T						TOTAL	1,399.00
								CUR VALUE	233.16
00039506	4050102	SMART BOARD		SB680-M2-C88798	SB680	0171		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				182537	087700	O		420-0171-4221220	1,399.00 5
		COM: SMART BOARD M&T						TOTAL	1,399.00
								CUR VALUE	233.16
00103548	4200017	SINK		N/V		N/V		0171 5 2 G 07 010188 062810 103117	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				000001		O			7
		COM: SINK 2-BEND						TOTAL	.00
				CNTR 0171	TOTAL			3 ITEMS	2,798.00 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0191 ST. JOHN ELEMENTARY SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00037971	4110101	DESKTOP COMPUTER		4THNMM1	GX780	0191	1 B	G 07 081810	101017 Y
		VDR: VD04220000 DELL MARKETING LP			PO NUM CHECK OLG OWN 178592 076247 O			FND-CNTR-PROJECT-----AMOUNT LIF 420-0191-4221212 875.48 5 TOTAL 875.48	
		COM: DELL CPU							
00041399	4160400	MISC FURNITURE		N/A	N/A	0191	1 B	G 07 091113	101017 Y
		VDR: VE09760000 EXECUTIVE OFFICE FURNITURE			PO NUM CHECK OLG OWN 185436 096084 O			FND-CNTR-PROJECT-----AMOUNT LIF 379-0191-0999 750.00 10 TOTAL 750.00 CUR VALUE 537.50	
		COM: MAHAGONY HUTCH							
00041400	4160200	DESKS		N/A	N/A	0191	1 B	G 07 091113	101017 Y
		VDR: VE09760000 EXECUTIVE OFFICE FURNITURE			PO NUM CHECK OLG OWN 185436 096084 O			FND-CNTR-PROJECT-----AMOUNT LIF 379-0191-0999 1,473.27 10 TOTAL 1,473.27 CUR VALUE 1,055.84	
		COM: MAHAGONYL-SHAPE DESK							
00033788	4110101	DESKTOP COMPUTER		8CL5691	GX520	0191	2 25	G 07 010106	101017 Y
		VDR: VD04220000 DELL MARKETING LP			PO NUM CHECK OLG OWN O			FND-CNTR-PROJECT-----AMOUNT LIF TOTAL .00 5	
		COM: DELL CPU							
00041432	4160200	DESKS		N/A	N/A	0191	2 30	G 07 121313	101017 Y
		VDR: VE09760000 EXECUTIVE OFFICE FURNITURE			PO NUM CHECK OLG OWN 185635 097907 O			FND-CNTR-PROJECT-----AMOUNT LIF 379-0191-0999 846.10 10 TOTAL 846.10 CUR VALUE 627.53	
		COM: L-SHAPE DESK MAHOGANY							
00020762	4290200	MISC SHOP/VOC EQUIPMENT		N12213HCF-MS	NHFP-4	0191	3 45A	G 07 010193	101117 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS			PO NUM CHECK OLG OWN 000001 O			FND-CNTR-PROJECT-----AMOUNT LIF TOTAL 8,500.00 7	
		COM: BRAISING PAN							
00200697	4200012	PREP TABLE		NOT VISIBLE	NOT VI	0191	3 45A	G 07 010193	101117 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS			PO NUM CHECK OLG OWN 000001 O			FND-CNTR-PROJECT-----AMOUNT LIF TOTAL 1,200.00 7	
		COM: PRE TABLE							

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0191 ST. JOHN ELEMENTARY SCHOOL

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 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00033802	4110101	DESKTOP COMPUTER		9GL5691	GX520	0191 4 33	G 07	010106	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF	
		MFG: M000000138	DELL	000001	O			829.00 5	
		COM: DELL CPU					TOTAL	829.00	
00033866	4110101	DESKTOP COMPUTER		H742K91	GX520	0191 4 33	E 07	010106	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT-----	AMOUNT LIF	
		MFG: M000000138	DELL	000001	O			829.00 5	
		COM: DELL CPU					TOTAL	829.00	
				CNTR 0191	TOTAL		9 ITEMS		15,302.85 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0201 STEWART STREET ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00023608	4200007	STACKED OVEN		N/V	N/V	0201 2	G 07	010188 062810	021418 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	O				8,675.00 7
		COM: BLODGETT OVEN						TOTAL	8,675.00
00200443	4200015	WARMER		NOT VISIBLE	NOT VI	0201 2 43	G 07	010190	111517 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
				000001	O				3,174.00 7
		COM: VICTORY WARMER						TOTAL	3,174.00
00042051	4110101	DESKTOP COMPUTER		5GPYR52	3020	0201 5	G 07	063015	011618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
				187829	105660 O O			410-0201-0750	5
		COM: DELL CPU 3020						TOTAL	.00
				CNTR 0201	TOTAL			3 ITEMS	11,849.00 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0211 JAMES A SHANKS MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00034547	4110101	DESKTOP COMPUTER		FZ768B1	GX520	0211 1 29	G	07 010105	013118 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			5
		COM: DELL CPU						TOTAL	.00
00035049	4110101	DESKTOP COMPUTER		G3YYN91	GX520	0211 1 29	G	07 010106 090910	013118 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00
00036055	4110101	DESKTOP COMPUTER		44YYN91	GX520	0211 1 29	G	07 010106 092109	013118 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			.00 5
		COM: DELL CPU						TOTAL	.00
00036546	4110101	DESKTOP COMPUTER		5HTGRD1	GX745	0211 1 29	E	07 100207	013118 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	171729	000001	O		376-0211	861.80 5
		COM: DELL CPU						TOTAL	861.80
00034243	4110103	LAPTOP CART		N/A	N/A	0211 1 30	G	07 010104	022618 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
					000001	O			17,000.00 7
		COM: ALPHA CART @ 13						TOTAL	17,000.00
00033576	4110101	DESKTOP COMPUTER		2LD4S71	GX280	0211 15 01	G	07 010106	022618 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00033593	4110101	DESKTOP COMPUTER		HXC4S71	GX280	0211 15 01	G	07 010106	022618 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL		000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00



RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0051 WEST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	CNTR	DP	BLDG	FM	N	DS	ACQRED	DATES	INVTY	DISPD	T
00038965	4110102	LAPTOP COMPUTER		8NS75S1	E5420	0051	3	314	G	07	011812				122017	Y	
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN						FND-CNTR-PROJECT		AMOUNT	LIF	
				181880	086552	O							434-0051-434RS62		870.83	5	
		COM: DELL LAPTOP E5420 (KAREN JACKSON)											TOTAL		870.83		
													CUR VALUE		87.07		
00038000	4200013	MILK BOX		9602001	F49Y1S	0051	7	721	G	07	091410				101017	Y	
		VDR: VC05590000 CENTRAL RESTAURANT PRODUCTS		PO NUM	CHECK	OLG	OWN						FND-CNTR-PROJECT		AMOUNT	LIF	
				179012	077843	O							378-0051-0999		2,509.53	10	
		COM: MILK BOX											TOTAL		2,509.53		
													CUR VALUE		1,045.66		
00041658	4110101	DESKTOP COMPUTER		HZVTZ12	3020	0051	7	729	G	07	092214				011618	Y	
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN						FND-CNTR-PROJECT		AMOUNT	LIF	
				186945	101912	O	O						410-0051-0708			5	
		COM: DELL CPU 3020											TOTAL		.00		
00037790	4110101	DESKTOP COMPUTER		G3510L1	GX760	0051	8	828	G	07	100909	051612			122017	Y	
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN						FND-CNTR-PROJECT		AMOUNT	LIF	
				177040	071368	O							378-0051-1109990			5	
		COM: DELL CPU											TOTAL		.00		
													CNTR 0051	TOTAL			
													4 ITEMS		3,380.36	COST	

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0211 JAMES A SHANKS MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00033560	4110101	DESKTOP COMPUTER		6TP4S71	GX280	0211 15 1	G 07	010106	022618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00033583	4110101	DESKTOP COMPUTER		7XP4S71	GX280	0211 15 1	G 07	010106	022618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			5
		COM: DELL CPU						TOTAL	.00
00038237	4110101	DESKTOP COMPUTER		BTMKN1	GX380	0211 16 103	G 07	112010	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				179070	077592	O		420-0211-4212691	5
		COM: DELL CPU						TOTAL	.00
00033739	4110101	DESKTOP COMPUTER		BTCSC81	GX520	0211 3 26	G 07	010106	013118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00038258	4110101	DESKTOP COMPUTER		BV1JKN1	GX380	0211 3 4	G 07	112010	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				179070	077592	O		420-0211-432260S	5
		COM: DELL CPU						TOTAL	.00
00033648	4110101	DESKTOP COMPUTER		D563B81	GX520	0211 3 48	G 07	010106	013118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138 DELL			000001	O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00035754	4050102	SMART BOARD		NOT VISIBLE	N/A	0211 3 51	G 07	010105	020618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
					000001	O			1,700.00 7
		COM: SMART BOARD (21ST CCLC)						TOTAL	1,700.00

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0211 JAMES A SHANKS MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTY	DISPD G
00041899	4110101	DESKTOP COMPUTER		5GP4S5C	3020	0211 5	G 07	063015	011618 Y
		VDR: VD04220000 DELL MARKETING LP							
				PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
				187829	105660	O	O	410-0211-0750	5
		COM: DELL CPU 3020						TOTAL	.00
00025170	4200007	STACKED OVEN		NOT VISIBLE	NOT VI	0211 5 7	G 07	010104	021418 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS							
				PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
					000001	O			8,675.00 7
		COM: BLODGETT OVEN						TOTAL	8,675.00
				CNTR 0211	TOTAL			16 ITEMS	34,602.80 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0231 CARTER PARRAMORE ACADEMY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00200684	4200007	STACKED OVEN		NOT VISIBLE	N/V	0231 3 5	G 07	010194	021418 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
					0				7
		COM: BLODGETT	STACKED OVEN					TOTAL	.00
00041659	4110101	DESKTOP COMPUTER		HZVRZ12	3020	0231 3 5A	G 07	092214	011618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
				186945	101912	0 0		410-0231-0701	5
		COM: DELL CPU	3020					TOTAL	.00
				CNTR 0231	TOTAL			2 ITEMS	.00 COST

RPRT- M1B08  
DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
LOCN- 0241 FLORIDA STATE HOSPITAL

TERMS - FACILITY MANAGEMENT SERIES  
FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---	LOCATION----	C	-----DATES-----	T					
						CNTR	DP	BLDG	FM	N	DS	ACQRED	INVTRY	DISPD	G
00039779	4110101		DESKTOP COMPUTER	FNGQ6V1	GX390	0241		60	125	G	07	081712	061615	031918	Y
		VDR: VD04220000	DELL MARKETING LP		PO NUM	CHECK	OLG	OWN				FND-CNTR-PROJECT-----	AMOUNT	LIF	
					182900	088162		O				110-0241-1190563		5	
		COM: DELL CPU 390										TOTAL		.00	
						CNTR 0241		TOTAL				1 ITEMS		.00	COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0245 GADSDEN TECHNICAL INSTITUTE

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00043552	4290200	MISC SHOP/VOC EQUIPMENT				0245		G 07 101216	080817 Y
		VDR: FM02460000 MARIANNA AUTO PARTS-QUINCY			PO NUM CHECK OLG OWN 198622 111969 0			FND-CNTR-PROJECT-----AMOUNT LIF 420-0245-4216171 9,947.00 7	
		COM: ADAPTER KIT(DELETED SEE HRD CPY NOTES)						TOTAL 9,947.00 CUR VALUE 8,881.25	
					CNTR 0245 TOTAL			1 ITEMS	9,947.00 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00039345	4050102	SMART BOARD		SB680-M2-C88354	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 887160 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039346	4050102	SMART BOARD		SB680-M2-C88286	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039348	4050102	SMART BOARD		SB680-M2-C88288	SB680	9001		G 07 070912	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T HOLD						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039349	4050102	SMART BOARD		SB680-M2-C88282	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 087700 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039350	4050102	SMART BOARD		SB680-M2-C88333	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039360	4050102	SMART BOARD		SB680-M2-C87667	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039361	4050102	SMART BOARD		SB680-M2-C87644	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9001 GADSDEN COUNTY PUBLIC SCHOOLS

TERMS - FACILITY MANAGEMENT SERIES  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00039362	4050102	SMART BOARD		SB680-M2-C87666	SB680	9001		G 07 053112	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T HOLD						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039365	4050102	SMART BOARD		SB680-M2-C87654	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039368	4050102	SMART BOARD		SSB680-M2-C87665	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039416	4050102	SMART BOARD		SB680-M2-C89772	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182662 088716 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039420	4050102	SMART BOARD		SB680-M2-C89774	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182662 088716 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039421	4050102	SMART BOARD		SB680-M2-C88288	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039434	4080001	CAMCORDER		S1HX00094	S900	9001		G 07 063012	120617 Y
		VDR: VB00270000 B & H FOTO & ELECTRONICS CORP		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182552 088415 O				420-0171-4221220 1,399.00 5	
		COM: PANASONIC CAMECORDER (HOLD M&T)						TOTAL .00	



RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9001 GADSDEN COUNTY PUBLIC SCHOOLS

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00039504	4050102	SMART BOARD		SB680-M2-C88800	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182537 087700 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039505	4050102	SMART BOARD		SB680-M2-C88790	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182537 087700 O				420-0171-4221220 1,399.00 5	
		COM: 4MART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00040158	4050102	SMART BOARD		SB680-M2D85870	SB680	9001		G 07 012813	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD M&T						TOTAL 1,499.25	
								CUR VALUE 449.77	
00040159	4050102	SMART BOARD		SB680-M2-D86016	SB680	9001		G 07 012813	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD WAREHOUSE						TOTAL 1,499.25	
								CUR VALUE 449.77	
00040160	4050102	SMART BOARD		SB680-M2-D85871	SB680	9001		G 07 012813	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD M&T						TOTAL 1,499.25	
								CUR VALUE 449.77	
00040161	4050102	SMART BOARD		SB680-M2-D86014	SB680	9001		G 07 012813	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD M&T						TOTAL 1,499.25	
								CUR VALUE 449.77	
00042479	4050102	SMART BOARD		SB680-M2-D85846	SMB680	9001		G 07 022516	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				188599 108587 O O				420-9026-4210961 1,707.08 5	
		COM: SMART BOARD M&T HOLD						TOTAL 1,707.08	
								CUR VALUE 1,223.39	

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00042058	4110102	LAPTOP COMPUTER		BXT0L52	3010	9001	MX 13	G 07 082115	030618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				187988		O		420-9001-4221266	5
		COM: DELL LAPTOP (MONTROYA TILLMAN)						TOTAL	.00
00105317	4330000	TYPEWRITERS		11-YHD96	1000	9001	MX 15	G 07 010199	092817 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000002096 IBM			000001	O			7
		COM: IBM WHEEWRIER						TOTAL	.00
00038846	4110101	DESKTOP COMPUTER		GTKY0R1	GX390	9001	MX 2	G 07 091611	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				181315	083979	O		110-9001-1109990	5
		COM: DELL CPU GX390						TOTAL	877.06
								CUR VALUE	29.25
00034750	4080100	TELEVISIONS		12789057	20F243	9001	MX 24A	G 07 010199 082609	030118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
					000001	O			7
		COM: JVC TV W/VIDEO						TOTAL	.00
00040149	4110106	IPAD		SDMPK262VDFHW	960LL	9001	MX 24A	G 07 012913	111517 Y
		VDR: VA10350000 APPLE COMPUTER INC		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				184289	092431	O		420-9001-4221230	5
		COM: IPAD (BRUCE JAMES)						TOTAL	.00
00039528	4110101	DESKTOP COMPUTER		B3Y3MS1	GX390	9001	MX 24B	G 07 042512	101017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				182360	087208	O		420-0061-4221220	5
		COM: DELL CPU 390						TOTAL	.00
00100008	4330000	TYPEWRITERS		11-ZW867	3500	9001	MX 4	F 07 010199 082609	092817 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000002096 IBM			000001	O			912.00
		COM: IBM WHEEL WRITER						TOTAL	912.00

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00100206	4110300	PRINTERS		GB82195	HP2200	9001	MX 5	G 07 010102 082709	013118 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD		000001	O			671.00 5
		COM: HP LASERJET PRINTER						TOTAL	671.00
00041364	4110102	LAPTOP COMPUTER		1QFPRY1		9001	MX 63	G 07 111313	122017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	185726	097496	O		110-9001-1109990	901.65 5
		COM: DELL LAPTOP (CHARLIE FROST)						TOTAL	901.65
								CUR VALUE	420.76
00030635	4330000	TYPEWRITERS		1129769	2500	9001	MX 7	G 07 010199	092717 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000002096	IBM		000001	O			710.00 7
		COM: IBM WHEEL WRITER						TOTAL	710.00
00035934	4110101	DESKTOP COMPUTER		GKPRYC1	GX745	9001	MX 70	E 07 052107 070810	122017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	170563	000001	O		420-0061	845.00 5
		COM: DELL CPU						TOTAL	845.00
00039561	4110101	DESKTOP COMPUTER		JK1KS1	790	9001	MX 70	G 07 062912	122017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	181931	087208	O		379-9001-0999	1,147.64 5
		COM: DELL DESKTOP						TOTAL	1,147.64
								CUR VALUE	210.40
00039563	4110102	LAPTOP COMPUTER		J1H0KS1	790	9001	MX 73	G 07 062912	020118 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	181931	087208	O		379-9001-0999	1,147.64 5
		COM: DELL DESKTOP						TOTAL	1,147.64
								CUR VALUE	210.40
00034844	4080100	TELEVISIONS		ABCGHCFL500524	NOT VI	9001	MX 77	E 07 010100	030118 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD	167109	000001	O		420-9001	1,485.00 7
		COM: SAMSUNG TV 42						TOTAL	1,485.00

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9001 GADSDEN COUNTY PUBLIC SCHOOLS

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00039567	4110102	LAPTOP COMPUTER		J1J3KS1	790	9001	MX 77	G 07 062912	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				181931	087208	O		379-9001-0999	1,147.64 5
		COM: DELL DESKTOP (HOLD JOHN)						TOTAL	1,147.64
								CUR VALUE	210.40
00038623	4080101	MONITOR		L10Q000793	ET240L	9001	MX 8	G 07 030411	032118 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				180023	080677	O		110-9001-1109990	1,527.19 5
		COM: ELO TOUCH MONITOR						TOTAL	1,527.19
00040056	4110102	LAPTOP COMPUTER		CC5DBW1	3010	9001	MX 8	G 07 012913	031418 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				184290	092459	O		379-9001-0999	1,257.38 5
		COM: DELL LAPTOP						TOTAL	1,257.38
								CUR VALUE	377.20
00039230	4110102	LAPTOP COMPUTER		G17J5S1	E5520	9001	MX 84	G 07 032712	122017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				181931		O		379-9001-0999	999.40 5
		COM: DELL LAPTOP (LAPTOP CART)						TOTAL	999.40
								CUR VALUE	133.26
				CNTR 9001	TOTAL			39 ITEMS	42,317.68 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9004 SCHOOL FOOD SVC-GADSDEN CO

TERMS - FACILITY MANAGEMENT SERIES  
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-FA NUM-	CODE-----	CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER----	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00041829	4110101		DESKTOP COMPUTER	716V832	3020	9004 5	G	07 051115	011618 Y
		VDR: VD04200000	DELL ELECTRONICS, INC.		PO NUM CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
					187619 0			410-0101-0711	5
		COM: DELL CPU M#3020						TOTAL	.00
				CNTR 9004	TOTAL				.00 COST
						1	ITEMS		

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9102 HOPE ACADEMY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00041098	4110102	LAPTOP COMPUTER		7HL4RT1	3330	9102 2 10	G 07	040115	110717 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				184847		O	O	420-9102	5
		COM: DELL LAPTOP						TOTAL	.00
00041099	4110102	LAPTOP COMPUTER		G4L4RT1	3330	9102 2 10	G 07	040115	110717 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				184847		O	O	420-9102	5
		COM: DELL LAPTOP						TOTAL	.00
				CNTR 9102	TOTAL			2 ITEMS	.00 COST

RPR- M1B08  
DIST- 20 GADSDEN COUNTY SCHOOL BOARD

TERMS - FACILITY MANAGEMENT SERIES  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
				REQ 01	TOTAL	CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
						110 ITEMS		157,037.99 COST	

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9003 TRANS.DEPT-SCHOOL BD GADSDEN

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-02 SEQ-C

PROCESSED- 03/26/18 PAGE- 29  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	-----DESCRIPTION-----	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION--- CNTR DP BLDG FM N DS	C	-----DATES----- ACQRED INVTRY	T DISPD G
00200652	5000004	CARS		2FAFP1WX3X157550		03 9003		G 07 102406	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000004	FORD MOTOR COMPANY			O			5
		VEH: 03-198	TAG: 132599	TITLE:					
		COM: DRIVERS ED - EGHS	ALEXANDER JAMES					TOTAL	.00
00200137	5000015	BUSES		1HVBBAAN6YH314424		00 9003		00 0000 G 07 081000	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000400	INTERNATIONAL			O			51,416.00 10
		VEH: 00-77	TAG: 120553	TITLE:				TOTAL	51,416.00
		COM: SPARE							
00200189	5000015	BUSES		1HVBBAAN1YH314427		00 9003		00 0000 G 07 031400	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000400	INTERNATIONAL			O			48,557.00 10
		VEH: 00-108	TAG: 120534	TITLE:				TOTAL	48,557.00
		COM: SPARE							
00200295	5000015	BUSES		1GBHG31F3Y1126396		00 9003		00 0000 G 07 011900	083017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000005	CHEVROLET			O			34,126.00 5
		VEH: 00-15	TAG: 120544	TITLE:				TOTAL	34,126.00
		COM: BILL SHAW	(MINI BUS)						
00200710	5000015	BUSES		1GBHG31F5Y1129087		00 9003		00 0000 G 07 011900	083017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000005	CHEVROLET			O			34,126.00 5
		VEH: 00-122	TAG: 120545	TITLE:				TOTAL	34,126.00
		COM: EVA JACKSON	(MINI BUS)						
				CNTR 9003	TOTAL			5 ITEMS	168,225.00 COST



RPRT- M1B08  
DIST- 20 GADSDEN COUNTY SCHOOL BOARD

TERMS - FACILITY MANAGEMENT SERIES  
FIXED ASSET VERIFICATION  
REQ-02 SEQ-C

PROCESSED- 03/26/18 PAGE- 30  
TIME- 16:17

-FA NUM-	CODE-	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---	LOCATION----	C	-----DATES-----	T					
						CNTR	DP	BLDG	FM	N	DS	ACQRED	INVTRY	DISPD	G
				REQ 02	TOTAL									5 ITEMS	
														168,225.00	COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0041 GEORGE W MUNROE ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 1  
 TIME- 16:17

-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00036181	4110101	DESKTOP COMPUTER		DH4M4D1	GX745	0041 11 19	E 07	071607	013118 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		170896	000001	O		420-0041	861.80 5
		COM: DELL CPU						TOTAL	861.80
00038862	4110101	DESKTOP COMPUTER		1RJX1R1	GX390	0041 2 4	G 07	100611	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
				020394		O		410-0041-0750	782.62 5
		COM: DELL CPU GX390						TOTAL	782.62
								CUR VALUE	39.15
00036531	4110101	DESKTOP COMPUTER		2KPQLD1	GX745	0041 8 2	E 07	082807	071717 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		171617	000001	O		420-0041	861.80 5
		COM: DELL CPU						TOTAL	861.80
				CNTR 0041	TOTAL			3 ITEMS	2,506.22 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0051 WEST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 2  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00038965	4110102	LAPTOP COMPUTER		8NS75S1	E5420	0051 3 314 G 07		011812	122017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				181880	086552	O		434-0051-434RS62	870.83 5
		COM: DELL LAPTOP E5420 (KAREN JACKSON)						TOTAL	870.83
								CUR VALUE	87.07
00038000	4200013	MILK BOX		9602001	F49Y1S	0051 7 721 G 07		091410	101017 Y
		VDR: VC05590000 CENTRAL RESTAURANT PRODUCTS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				179012	077843	O		378-0051-0999	2,509.53 10
		COM: MILK BOX						TOTAL	2,509.53
								CUR VALUE	1,045.66
00041658	4110101	DESKTOP COMPUTER		HZVTZ12	3020	0051 7 729 G 07		092214	011618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				186945	101912	O	O	410-0051-0708	5
		COM: DELL CPU 3020						TOTAL	.00
00037790	4110101	DESKTOP COMPUTER		G3510L1	GX760	0051 8 828 G 07		100909 051612	122017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				177040	071368	O		378-0051-1109990	5
		COM: DELL CPU						TOTAL	.00
				CNTR 0051	TOTAL			4 ITEMS	3,380.36 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0061 HAVANA MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 3  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00042630	4200013	MILK BOX		11911200	SMF49Y	0061 12	G 07	083116	111517 Y
		VDR: FC07000000	CENTRAL RESTAURANT PRODUCTS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				198403	111003	O	O	410-0191-0712	2,840.00 10
								TOTAL	2,840.00
		COM: FORCED AIR MILK COOLER						CUR VALUE	2,579.66
				CNTR 0061	TOTAL			1 ITEMS	2,840.00 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0071 EAST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 4  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00032108	4110101	DESKTOP COMPUTER		B20B031	GX260	0071 1 134	G 07	010104	072017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			829.00 5
		COM: DELL CPU						TOTAL	829.00
00035253	4110101	DESKTOP COMPUTER		968X1C1	GX520	0071 2 208	E 07	052006	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	168757	000001	O		110-0071	829.00 5
		COM: DELL CPU						TOTAL	829.00
00035027	4110101	DESKTOP COMPUTER		92YYN91	GX520	0071 4 425	G 07	010106 092109	072017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00
00035066	4110101	DESKTOP COMPUTER		C2YYN91	GX520	0071 4 425	G 07	010106 091310	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00
00035069	4110101	DESKTOP COMPUTER		63YYN91	GX520	0071 4 425	G 07	010106 091310	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	000001		O			1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00
00035218	4110101	DESKTOP COMPUTER		J76DZB1	GX520	0071 4 425	G 07	111706 050512	072017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	168459	000001	O		420-0211	870.18 5
		COM: DELL CPU						TOTAL	870.18
00035219	4110101	DESKTOP COMPUTER		786DZB1	GX520	0071 4 425	G 07	111706 050512	072017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	168459	000001	O		420-0211	870.18 5
		COM: DELL CPU						TOTAL	870.18

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0071 EAST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 5  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00035222	4110101	DESKTOP COMPUTER		286DZB1	GX520	0071 4 425 E 07		111706	072017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	168459	000001	O		420-0245	870.18 5
		COM: DELL CPU						TOTAL	870.18
00035390	4110101	DESKTOP COMPUTER		J1V05C1	GX520	0071 4 425 E 07		121206 050512	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	168925	000001	O		420-0231	829.00 5
		COM: DELL CPU						TOTAL	829.00
00038170	4110101	DESKTOP COMPUTER		5CQJKN1	GX380	0071 4 425 G 07		112010	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				179070	077592	O		420-0071-4212691	5
		COM: DELL CPU						TOTAL	.00
00038195	4110101	DESKTOP COMPUTER		5DKKKN1	GX380	0071 4 425 G 07		112010	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				179070	077592	O		420-0071-4212691	5
		COM: DELL CPU						TOTAL	.00
00038201	4110101	DESKTOP COMPUTER		5DLLKN1	GX380	0071 4 425 G 07		112010	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				179070	077592	O		420-0071-4212691	5
		COM: DELL CPU						TOTAL	.00
00038210	4110101	DESKTOP COMPUTER		5DTLKN1	GX380	0071 4 425 G 07		112010	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				179070	077592	O		420-0071-4212691	5
		COM: DELL CPU						TOTAL	.00
00038834	4110101	DESKTOP COMPUTER		BC6KZQ1	GX380	0071 4 425 G 07		081711	072017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				180737	082602	O		432-9001-43630S5	5
		COM: DELL CPU GX380						TOTAL	.00

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0071 EAST GADSDEN HIGH SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 6  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00038841	4110101	DESKTOP COMPUTER		BC8NZQ1	GX380	0071 4 425	G	07 081711	072017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				180737	082602	O		432-0091-43630S5	5
		COM: DELL CPU GX380						TOTAL	.00
00200843	4090300	REFRIGERATOR		1112722	Q2	0071 5 500	G	07 010104	111517 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000034 HOBART			000001	O			7,500.00 7
		COM: HOBART 2-DOOR REFRIG						TOTAL	7,500.00
00200854	4090300	REFRIGERATOR		1112736	Q2V	0071 5 509	E	07 010104 062413 080817	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000034 HOBART			000001	O			7,500.00 7
		COM: HOBART REFRIG						TOTAL	7,500.00
00200887	4090300	REFRIGERATOR		1112493	QF2	0071 5 509	E	07 010104 070611 080817	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000034 HOBART			000001	O			2,600.00 7
		COM: HOBART FREEZER						TOTAL	2,600.00
				CNTR 0071	TOTAL			18 ITEMS	26,021.54 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0091 HAVANA MAGNET SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 7  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00038844	4200013	MILK BOX		9907931	SMF49Y	0091 12 1201 G 07	091411		111517 Y
		VDR: VC05590000	CENTRAL RESTAURANT PRODUCTS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				181319	083136	O		379-0091-0999	2,822.54 10
		COM: BEVERAGEAIR MILK COOLER						TOTAL	2,822.54
								CUR VALUE	1,458.34
00200550	4200000	LUNCHROOM EQUIPMENT		930902UR03	A6D181	0091 12 1201 G 07	010103 070810		022718 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
					000001	O			7
		COM: ALUMINM TRAY RACK						TOTAL	.00
00041894	4110101	DESKTOP COMPUTER		5GP2S52	3020	0091 12 1234 G 07	063015		011618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				187829	105660	O		410-9004-0750	5
		COM: DELL CPU 3020						TOTAL	.00
00037495	4110101	DESKTOP COMPUTER		84PQDK1	GX760	0091 2 212 G 07	110509		022618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				177040	071368	O		378-0091-0999	5
		COM: DELL CPU						TOTAL	.00
				CNTR 0091	TOTAL			4 ITEMS	2,822.54 COST



RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0141 GREENSBORO ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 8  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00038612	4110101	DESKTOP COMPUTER		F910CP1	GX380	0141 2 216 G 07	112010		072017 Y
		VDR: VD04220000 DELL MARKETING LP			PO NUM CHECK OLG OWN 179070 077592 O		FND-CNTR-PROJECT-----AMOUNT LIF 420-0071-432261S		5
		COM: DELL CPU					TOTAL		.00
00042052	4110101	DESKTOP COMPUTER			3020	0141 3	G 07 041715		011618 Y
		VDR: VD04220000 DELL MARKETING LP			PO NUM CHECK OLG OWN 187829 105660 O O		FND-CNTR-PROJECT-----AMOUNT LIF 410-0141-0750		5
		COM: DELL CPU 3020					TOTAL		.00
					CNTR 0141	TOTAL		2 ITEMS	.00 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0151 CHATTAHOOCHEE ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 9  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00025004	4090300	REFRIGERATOR		940970055LE	AV3A	0151 1 43	G 07 010199	100410	111517 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT-----	AMOUNT	LIF
				000001	O			2,650.00	7
		COM: MANITOWOC REFRIG					TOTAL	2,650.00	
				CNTR 0151	TOTAL		1 ITEMS	2,650.00	COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0171 GRETNA ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 10  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00039415	4050102	SMART BOARD		SB680-M2-C89770	SB680	0171		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182662 088716 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039506	4050102	SMART BOARD		SB680-M2-C88798	SB680	0171		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182537 087700 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00103548	4200017	SINK		N/V	N/V	0171	5 2	G 07 010188 062810 103117	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				000001 O				TOTAL .00	7
		COM: SINK 2-BEND							
				CNTR 0171	TOTAL		3 ITEMS		2,798.00 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00037971	4110101	DESKTOP COMPUTER		4THNMM1	GX780	0191	1 B	G 07 081810	101017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				178592	076247	O		420-0191-4221212	875.48 5
		COM: DELL CPU						TOTAL	875.48
00041399	4160400	MISC FURNITURE		N/A	N/A	0191	1 B	G 07 091113	101017 Y
		VDR: VE09760000 EXECUTIVE OFFICE FURNITURE		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				185436	096084	O		379-0191-0999	750.00 10
		COM: MAHAGONY HUTCH						TOTAL	750.00
								CUR VALUE	537.50
00041400	4160200	DESKS		N/A	N/A	0191	1 B	G 07 091113	101017 Y
		VDR: VE09760000 EXECUTIVE OFFICE FURNITURE		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				185436	096084	O		379-0191-0999	1,473.27 10
		COM: MAHAGONYL-SHAPE DESK						TOTAL	1,473.27
								CUR VALUE	1,055.84
00033788	4110101	DESKTOP COMPUTER		8CL5691	GX520	0191	2 25	G 07 010106	101017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
						O			5
		COM: DELL CPU						TOTAL	.00
00041432	4160200	DESKS		N/A	N/A	0191	2 30	G 07 121313	101017 Y
		VDR: VE09760000 EXECUTIVE OFFICE FURNITURE		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				185635	097907	O		379-0191-0999	846.10 10
		COM: L-SHAPE DESK MAHOGANY						TOTAL	846.10
								CUR VALUE	627.53
00020762	4290200	MISC SHOP/VOC EQUIPMENT		N12213HCF-MS	NHFP-4	0191	3 45A	G 07 010193	101117 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
					000001	O			7
		COM: BRAISING PAN						TOTAL	8,500.00
00200697	4200012	PREP TABLE		NOT VISIBLE	NOT VI	0191	3 45A	G 07 010193	101117 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
					000001	O			7
		COM: PRE TABLE						TOTAL	1,200.00
								TOTAL	1,200.00

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0191 ST. JOHN ELEMENTARY SCHOOL

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 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00033802	4110101	DESKTOP COMPUTER		9GL5691	GX520	0191 4 33	G 07	010106	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT	-----AMOUNT	LIF
		MFG: M000000138	DELL		000001 O			829.00	5
		COM: DELL CPU					TOTAL	829.00	
00033866	4110101	DESKTOP COMPUTER		H742K91	GX520	0191 4 33	E 07	010106	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT	-----AMOUNT	LIF
		MFG: M000000138	DELL		000001 O			829.00	5
		COM: DELL CPU					TOTAL	829.00	
				CNTR 0191	TOTAL		9 ITEMS		15,302.85 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0201 STEWART STREET ELEMENTARY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00023608	4200007	STACKED OVEN		N/V	N/V	0201 2	G 07 010188	062810	021418 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT-----	AMOUNT	LIF
				000001	O			8,675.00	7
		COM: BLODGETT OVEN					TOTAL	8,675.00	
00200443	4200015	WARMER		NOT VISIBLE	NOT VI	0201 2 43	G 07 010190		111517 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT-----	AMOUNT	LIF
				000001	O			3,174.00	7
		COM: VICTORY WARMER					TOTAL	3,174.00	
00042051	4110101	DESKTOP COMPUTER		5GPYR52	3020	0201 5	G 07 063015		011618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK OLG OWN		FND-CNTR-PROJECT-----	AMOUNT	LIF
				187829	105660 O O		410-0201-0750		5
		COM: DELL CPU 3020					TOTAL	.00	
				CNTR 0201	TOTAL		3 ITEMS	11,849.00	COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0211 JAMES A SHANKS MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	CLASSIFICATION	DESCRIPTION	SERIAL NUMBER	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTY	DISPD G
00034547	4110101	DESKTOP COMPUTER		FZ768B1	GX520	0211 1 29	G	07 010105	013118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			5
		COM: DELL CPU						TOTAL	.00
00035049	4110101	DESKTOP COMPUTER		G3YYN91	GX520	0211 1 29	G	07 010106 090910	013118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			1,108.00 5
		COM: DELL CPU						TOTAL	1,108.00
00036055	4110101	DESKTOP COMPUTER		44YYN91	GX520	0211 1 29	G	07 010106 092109	013118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			5
		COM: DELL CPU						TOTAL	.00
00036546	4110101	DESKTOP COMPUTER		5HTGRD1	GX745	0211 1 29	E	07 100207	013118 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		171729	000001	O		376-0211	861.80 5
		COM: DELL CPU						TOTAL	861.80
00034243	4110103	LAPTOP CART		N/A	N/A	0211 1 30	G	07 010104	022618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
				000001		O			17,000.00 7
		COM: ALPHA CART @ 13						TOTAL	17,000.00
00033576	4110101	DESKTOP COMPUTER		2LD4S71	GX280	0211 15 01	G	07 010106	022618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00
00033593	4110101	DESKTOP COMPUTER		HXC4S71	GX280	0211 15 01	G	07 010106	022618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT	AMOUNT LIF
		MFG: M000000138 DELL		000001		O			1,200.00 5
		COM: DELL CPU						TOTAL	1,200.00

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0211 JAMES A SHANKS MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE-	CLASSIFICATION-	DESCRIPTION	SERIAL NUMBER-	MODEL NUMBER	LOCATION	C	DATES	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00033560	4110101	DESKTOP COMPUTER		6TP4S71	GX280	0211 15 1	G 07	010106	022618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000138 DELL			000001	O		1,200.00	5
		COM: DELL CPU						TOTAL	1,200.00
00033583	4110101	DESKTOP COMPUTER		7XP4S71	GX280	0211 15 1	G 07	010106	022618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000138 DELL			000001	O		.00	5
		COM: DELL CPU						TOTAL	.00
00038237	4110101	DESKTOP COMPUTER		BTMKN1	GX380	0211 16 103	G 07	112010	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				179070	077592	O		420-0211-4212691	5
		COM: DELL CPU						TOTAL	.00
00033739	4110101	DESKTOP COMPUTER		BTCSC81	GX520	0211 3 26	G 07	010106	013118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000138 DELL			000001	O		829.00	5
		COM: DELL CPU						TOTAL	829.00
00038258	4110101	DESKTOP COMPUTER		BV1JKN1	GX380	0211 3 4	G 07	112010	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
				179070	077592	O		420-0211-432260S	5
		COM: DELL CPU						TOTAL	.00
00033648	4110101	DESKTOP COMPUTER		D563B81	GX520	0211 3 48	G 07	010106	013118 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
		MFG: M000000138 DELL			000001	O		829.00	5
		COM: DELL CPU						TOTAL	829.00
00035754	4050102	SMART BOARD		NOT VISIBLE	N/A	0211 3 51	G 07	010105	020618 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF
					000001	O		1,700.00	7
		COM: SMART BOARD (21ST CCLC)						TOTAL	1,700.00



RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0211 JAMES A SHANKS MIDDLE SCHOOL

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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--FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00041899	4110101	DESKTOP COMPUTER		5GP4S5C	3020	0211 5	G 07	063015	011618 Y
		VDR: VD04220000 DELL MARKETING LP			PO NUM CHECK OLG OWN			FND-CNTR-PROJECT-----AMOUNT LIF	
					187829 105660 O O			410-0211-0750	5
		COM: DELL CPU 3020						TOTAL	.00
00025170	4200007	STACKED OVEN		NOT VISIBLE	NOT VI	0211 5 7	G 07	010104	021418 Y
		VDR: V999999999 VENDOR PRIOR TO TERMS			PO NUM CHECK OLG OWN			FND-CNTR-PROJECT-----AMOUNT LIF	
					000001 O			8,675.00	7
		COM: BLODGETT OVEN						TOTAL	8,675.00
				CNTR 0211	TOTAL			16 ITEMS	34,602.80 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0231 CARTER PARRAMORE ACADEMY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00200684	4200007	STACKED OVEN		NOT VISIBLE	N/V	0231 3 5	G 07	010194	021418 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
					O				7
		COM: BLODGETT	STACKED OVEN					TOTAL	.00
00041659	4110101	DESKTOP COMPUTER		HZVRZ12	3020	0231 3 5A	G 07	092214	011618 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
				186945	101912	O O		410-0231-0701	5
		COM: DELL CPU	3020					TOTAL	.00
				CNTR 0231	TOTAL			2 ITEMS	.00 COST

RPRT- M1B08  
DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
LOCN- 0241 FLORIDA STATE HOSPITAL

TERMS - FACILITY MANAGEMENT SERIES  
FIXED ASSET VERIFICATION  
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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---	LOCATION----	C	-----DATES-----	T					
						CNTR	DP	BLDG	FM	N	DS	ACQRED	INVTRY	DISPD	G
00039779	4110101	DESKTOP	COMPUTER	FNGQ6V1	GX390	0241		60	125	G	07	081712	061615	031918	Y
VDR: VD04220000 DELL MARKETING LP				PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----				AMOUNT	LIF		
				182900	088162		O	110-0241-1190563					5		
COM: DELL CPU 390								TOTAL				.00			
				CNTR 0241	TOTAL	1 ITEMS							.00	COST	

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 0245 GADSDEN TECHNICAL INSTITUTE

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL---	NUMBER	---LOCATION---	C	-----DATES-----	T
							CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD
00043552	4290200	MISC SHOP/VOC EQUIPMENT					0245		G 07 101216	080817 Y
		VDR: FM02460000 MARIANNA AUTO PARTS-QUINCY			PO NUM	CHECK OLG OWN			FND-CNTR-PROJECT-----	AMOUNT LIF
					198622	111969 O			420-0245-4216171	9,947.00 7
		COM: ADAPTER KIT(DELETED SEE HRD CPY NOTES							TOTAL	9,947.00
									CUR VALUE	8,881.25
					CNTR 0245	TOTAL			1 ITEMS	9,947.00 COST

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00039345	4050102	SMART BOARD		SB680-M2-C88354	SB680	9001	G 07	070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 887160 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039346	4050102	SMART BOARD		SB680-M2-C88286	SB680	9001	G 07	070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039348	4050102	SMART BOARD		SB680-M2-C88288	SB680	9001	G 07	070912	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T HOLD						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039349	4050102	SMART BOARD		SB680-M2-C88282	SB680	9001	G 07	070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 087700 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039350	4050102	SMART BOARD		SB680-M2-C88333	SB680	9001	G 07	070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0141-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039360	4050102	SMART BOARD		SB680-M2-C87667	SB680	9001	G 07	053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039361	4050102	SMART BOARD		SB680-M2-C87644	SB680	9001	G 07	053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00039362	4050102	SMART BOARD		SB680-M2-C87666	SB680	9001		G 07 053112	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T HOLD						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039365	4050102	SMART BOARD		SB680-M2-C87654	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039368	4050102	SMART BOARD		SSB680-M2-C87665	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182359 087700 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039416	4050102	SMART BOARD		SB680-M2-C89772	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182662 088716 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039420	4050102	SMART BOARD		SB680-M2-C89774	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182662 088716 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039421	4050102	SMART BOARD		SB680-M2-C88288	SB680	9001		G 07 070912	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182622 088716 O				420-0191-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039434	4080001	CAMCORDER		S1HX00094	S900	9001		G 07 063012	120617 Y
		VDR: VB00270000 B & H FOTO & ELECTRONICS CORP		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182552 088415 O				420-0171-4221220 1,399.00 5	
		COM: PANASONIC CAMECORDER (HOLD M&T)						TOTAL .00	

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTY	DISPD G
00039504	4050102	SMART BOARD		SB680-M2-C88800	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182537 087700 O				420-0171-4221220 1,399.00 5	
		COM: SMART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00039505	4050102	SMART BOARD		SB680-M2-C88790	SB680	9001		G 07 053112	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				182537 087700 O				420-0171-4221220 1,399.00 5	
		COM: 4MART BOARD M&T						TOTAL 1,399.00	
								CUR VALUE 233.16	
00040158	4050102	SMART BOARD		SB680-M2D85870	SB680	9001		G 07 012813	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD M&T						TOTAL 1,499.25	
								CUR VALUE 449.77	
00040159	4050102	SMART BOARD		SB680-M2-D86016	SB680	9001		G 07 012813	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD WAREHOUSE						TOTAL 1,499.25	
								CUR VALUE 449.77	
00040160	4050102	SMART BOARD		SB680-M2-D85871	SB680	9001		G 07 012813	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD M&T						TOTAL 1,499.25	
								CUR VALUE 449.77	
00040161	4050102	SMART BOARD		SB680-M2-D86014	SB680	9001		G 07 012813	020118 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				184244 012913 O				420-0171-4221230 1,499.25 5	
		COM: SMART BOARD M&T						TOTAL 1,499.25	
								CUR VALUE 449.77	
00042479	4050102	SMART BOARD		SB680-M2-D85846	SMB680	9001		G 07 022516	020618 Y
		VDR: VA13150000 AVI-SPL		PO NUM CHECK OLG OWN				FND-CNTR-PROJECT-----AMOUNT LIF	
				188599 108587 O O				420-9026-4210961 1,707.08 5	
		COM: SMART BOARD M&T HOLD						TOTAL 1,707.08	
								CUR VALUE 1,223.39	

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00042058	4110102	LAPTOP COMPUTER		BXT0L52	3010	9001	MX 13	G 07 082115	030618	Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF	
				187988		O		420-9001-4221266	5	
		COM: DELL LAPTOP (MONTROYA TILLMAN)						TOTAL	.00	
00105317	4330000	TYPEWRITERS		11-YHD96	1000	9001	MX 15	G 07 010199	092817	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF	
		MFG: M000002096 IBM			000001	O			7	
		COM: IBM WHEEWRIER						TOTAL	.00	
00038846	4110101	DESKTOP COMPUTER		GTKY0R1	GX390	9001	MX 2	G 07 091611	022618	Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF	
				181315	083979	O		110-9001-1109990	877.06	5
		COM: DELL CPU GX390						TOTAL	877.06	
								CUR VALUE	29.25	
00034750	4080100	TELEVISIONS		12789057	20F243	9001	MX 24A	G 07 010199 082609	030118	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF	
					000001	O			7	
		COM: JVC TV W/VIDEO						TOTAL	.00	
00040149	4110106	IPAD		SDMPK262VDFHW	960LL	9001	MX 24A	G 07 012913	111517	Y
		VDR: VA10350000 APPLE COMPUTER INC		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF	
				184289	092431	O		420-9001-4221230		5
		COM: IPAD (BRUCE JAMES)						TOTAL	.00	
00039528	4110101	DESKTOP COMPUTER		B3Y3MS1	GX390	9001	MX 24B	G 07 042512	101017	Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF	
				182360	087208	O		420-0061-4221220		5
		COM: DELL CPU 390						TOTAL	.00	
00100008	4330000	TYPEWRITERS		11-ZW867	3500	9001	MX 4	F 07 010199 082609	092817	Y
		VDR: V999999999 VENDOR PRIOR TO TERMS		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----AMOUNT	LIF	
		MFG: M000002096 IBM			000001	O			912.00	7
		COM: IBM WHEEL WRITER						TOTAL	912.00	



-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00100206	4110300	PRINTERS		GB82195	HP2200	9001	MX 5	G 07 010102 082709	013118 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000016	HEWLETT-PACKARD	000001		O			671.00 5
		COM: HP LASERJET PRINTER						TOTAL	671.00
00041364	4110102	LAPTOP COMPUTER		1QFFRY1		9001	MX 63	G 07 111313	122017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	185726	097496	O		110-9001-1109990	901.65 5
		COM: DELL LAPTOP (CHARLIE FROST)						TOTAL	901.65
								CUR VALUE	420.76
00030635	4330000	TYPEWRITERS		1129769	2500	9001	MX 7	G 07 010199	092717 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000002096	IBM	000001		O			710.00 7
		COM: IBM WHEEL WRITER						TOTAL	710.00
00035934	4110101	DESKTOP COMPUTER		GKPRYC1	GX745	9001	MX 70	E 07 052107 070810	122017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	170563	000001	O		420-0061	845.00 5
		COM: DELL CPU						TOTAL	845.00
00039561	4110101	DESKTOP COMPUTER		J1K1KS1	790	9001	MX 70	G 07 062912	122017 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	181931	087208	O		379-9001-0999	1,147.64 5
		COM: DELL DESKTOP						TOTAL	1,147.64
								CUR VALUE	210.40
00039563	4110102	LAPTOP COMPUTER		J1H0KS1	790	9001	MX 73	G 07 062912	020118 Y
		VDR: VD04220000	DELL MARKETING LP	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000138	DELL	181931	087208	O		379-9001-0999	1,147.64 5
		COM: DELL DESKTOP						TOTAL	1,147.64
								CUR VALUE	210.40
00034844	4080100	TELEVISIONS		ABCGHCFL500524	NOT VI	9001	MX 77	E 07 010100	030118 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000000		167109	000001	O		420-9001	1,485.00 7
		COM: SAMSUNG TV 42						TOTAL	1,485.00

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9001 GADSDEN COUNTY PUBLIC SCHOOLS

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 25  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00039567	4110102	LAPTOP COMPUTER		J1J3KS1	790	9001	MX 77	G 07 062912	022618 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				181931	087208	O		379-9001-0999	1,147.64 5
		COM: DELL DESKTOP (HOLD JOHN)						TOTAL	1,147.64
								CUR VALUE	210.40
00038623	4080101	MONITOR		L10Q000793	ET240L	9001	MX 8	G 07 030411	032118 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				180023	080677	O		110-9001-1109990	1,527.19 5
		COM: ELO TOUCH MONITOR						TOTAL	1,527.19
00040056	4110102	LAPTOP COMPUTER		CC5DBW1	3010	9001	MX 8	G 07 012913	031418 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				184290	092459	O		379-9001-0999	1,257.38 5
		COM: DELL LAPTOP						TOTAL	1,257.38
								CUR VALUE	377.20
00039230	4110102	LAPTOP COMPUTER		G17J5S1	E5520	9001	MX 84	G 07 032712	122017 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				181931		O		379-9001-0999	999.40 5
		COM: DELL LAPTOP (LAPTOP CART)						TOTAL	999.40
								CUR VALUE	133.26
				CNTR 9001	TOTAL			39 ITEMS	42,317.68 COST

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9004 SCHOOL FOOD SVC-GADSDEN CO

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 26  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL--- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00041829	4110101	DESKTOP COMPUTER		716V832	3020	9004 5	G 07	051115	011618 Y
		VDR: VD04200000 DELL ELECTRONICS, INC.		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				187619		O		410-0101-0711	5
		COM: DELL CPU M#3020						TOTAL	.00
				CNTR 9004	TOTAL				.00 COST
								1 ITEMS	

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9102 HOPE ACADEMY

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-01 SEQ-C

PROCESSED- 03/26/18 PAGE- 27  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS	ACQRED	INVTRY	DISPD G
00041098	4110102	LAPTOP COMPUTER		7HL4RT1	3330	9102 2 10	G 07	040115	110717 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				184847		O	O	420-9102	5
		COM: DELL LAPTOP						TOTAL	.00
00041099	4110102	LAPTOP COMPUTER		G4L4RT1	3330	9102 2 10	G 07	040115	110717 Y
		VDR: VD04220000 DELL MARKETING LP		PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
				184847		O	O	420-9102	5
		COM: DELL LAPTOP						TOTAL	.00
				CNTR 9102	TOTAL			2 ITEMS	.00 COST

RPRT- M1B08  
DIST- 20 GADSDEN COUNTY SCHOOL BOARD

TERMS - FACILITY MANAGEMENT SERIES  
FIXED ASSET VERIFICATION  
REQ-01 SEQ-C

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-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
				REQ 01	TOTAL	110 ITEMS		157,037.99 COST	

RPRT- M1B08  
 DIST- 20 GADSDEN COUNTY SCHOOL BOARD  
 LOCN- 9003 TRANS.DEPT-SCHOOL BD GADSDEN

TERMS - FACILITY MANAGEMENT SERIES  
 FIXED ASSET VERIFICATION  
 REQ-02 SEQ-C

PROCESSED- 03/26/18 PAGE- 29  
 TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	--MODEL-- NUMBER	---LOCATION---	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
00200652	5000004	CARS		2FAFP1WX3X157550		03 9003		G 07 102406	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000004	FORD MOTOR COMPANY			O			5
		VEH: 03-198	TAG: 132599	TITLE:					
		COM: DRIVERS ED -	EGHS ALEXANDER JAMES					TOTAL	.00
00200137	5000015	BUSES		1HVBBAAN6YH314424		00 9003	00 0000	G 07 081000	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000400	INTERNATIONAL			O			51,416.00 10
		VEH: 00-77	TAG: 120553	TITLE:				TOTAL	51,416.00
		COM: SPARE							
00200189	5000015	BUSES		1HVBBAAN1YH314427		00 9003	00 0000	G 07 031400	101017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000400	INTERNATIONAL			O			48,557.00 10
		VEH: 00-108	TAG: 120534	TITLE:				TOTAL	48,557.00
		COM: SPARE							
00200295	5000015	BUSES		1GBHG31F3Y1126396		00 9003	00 0000	G 07 011900	083017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000005	CHEVROLET			O			34,126.00 5
		VEH: 00-15	TAG: 120544	TITLE:				TOTAL	34,126.00
		COM: BILL SHAW	(MINI BUS)						
00200710	5000015	BUSES		1GBHG31F5Y1129087		00 9003	00 0000	G 07 011900	083017 Y
		VDR: V999999999	VENDOR PRIOR TO TERMS	PO NUM	CHECK	OLG	OWN	FND-CNTR-PROJECT-----	AMOUNT LIF
		MFG: M000000005	CHEVROLET			O			34,126.00 5
		VEH: 00-122	TAG: 120545	TITLE:				TOTAL	34,126.00
		COM: EVA JACKSON	(MINI BUS)						
				CNTR 9003	TOTAL			5 ITEMS	168,225.00 COST

RPRT- M1B08  
DIST- 20 GADSDEN COUNTY SCHOOL BOARD

TERMS - FACILITY MANAGEMENT SERIES  
FIXED ASSET VERIFICATION  
REQ-02 SEQ-C

PROCESSED- 03/26/18 PAGE- 30  
TIME- 16:17

-FA NUM-	CODE	-----CLASSIFICATION-----	DESCRIPTION	---SERIAL NUMBER---	---MODEL-- NUMBER	---LOCATION----	C	-----DATES-----	T
						CNTR DP BLDG FM N DS		ACQRED INVTRY	DISPD G
				REQ 02	TOTAL		5 ITEMS	168,225.00	COST



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

DATE OF SCHOOL BOARD MEETING: April 24, 2018

TITLE OF AGENDA ITEM: Inservice Program for adding an endorsement in Driver Education/Traffic Safety to a Florida Educator's Certificate

DIVISION:

       This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Approval is requested for the following endorsements:

Inservice Program for adding an endorsement in Driver Education/Traffic Safety to a Florida Educator's Certificate. The responsibility of providing a driver education program for those secondary education students who want to participate in a driver education program prompts the Panhandle Area Educational Consortium (PAEC), on behalf of its member school districts, to make available to practicing educators those courses which will provide for them the skills and competencies to teach the driver education endorsement program.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Pink Hightower, Ph.D.

POSITION: Area Director for Support Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

       Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered           

CHAIRMAN'S SIGNATURE: page(s) numbered           

REVIEWED BY:



**INSERVICE PROGRAM**  
**FOR ADDING AN ENDORSEMENT IN**  
**DRIVER EDUCATION/TRAFFIC SAFETY**  
**TO A FLORIDA EDUCATOR'S CERTIFICATE**

**Prepared By The**

**Panhandle Area Educational Consortium**  
**Professional Development Center**  
**753 West Boulevard**  
**Chipley, Florida 32428**  
**Phone (850) 638-6131**  
**Toll free: 1-877-USE-PAEC (873-7232)**

**Revised November 2017**



**I. TITLE**

In-service Program for adding an endorsement in Driver Education/Traffic Safety

**II. RATIONALE**

The responsibility of providing a driver education program for those secondary education students who want to participate in a driver education program prompts the Panhandle Area Educational Consortium, on behalf of its member school districts, to make available to practicing educators those courses which will provide for them the skills and competencies to teach the driver education endorsement program.

Specialization requirements for the Driver Education Endorsement, as specified in Florida State Board of Education Rule 6A-4.0131, are:

1. A bachelor's or higher degree with certification in another area.
2. Nine (9) semester hours in driver education to include the areas specified below:
  - a) Three (3) semester hours in Basic Driver Education/Traffic Safety
  - b) Three (3) semester hours in Advanced Driver Education/Traffic Safety
  - c) Three (3) semester hours in Administration and Supervision of Driver Traffic Safety Education.

Courses which may be used to complete this endorsement program are offered through Nova Southeastern University via online, or, through Florida Agricultural & Mechanical University (FAMU) on campus. Information concerning the Nova University program can be found via the university website at <http://education.nova.edu/undergraduate/driver-ed-endorsement.html>. Information concerning the FAMU program may be accessed via <http://www.famu.edu/index.cfm?HealthPhysicaledu&CertificationsandEndorsements>. Courses that meet the state requirements, taken through other entities, will be accepted through this endorsement program. It will be the responsibility of the individual to determine eligible of coursework.

**III. PROGRAM OBJECTIVE**

The primary objective of this program is to make available to practicing educators those courses which will provide for them the skills and competencies to teach driver education at the secondary level. This program will meet the driver education requirements for State Board Rule 6A-4.0131 through in-service training.

The specific competencies to be gained by the teachers are identified in the in-service components within the proposal.

**IV. ADMISSION REQUIREMENTS**

1. Employed as a teacher in a County Public School
2. Program entry may occur while one holds a valid temporary Florida Educator's Certificate. A valid professional Florida Educator's Certificate must be held prior to program completion.

3. Recommendation by principal/work location supervisor

**V. PROGRAM REQUIREMENTS**

Individuals endeavoring to add the Driver Education Endorsement to the Florida Educator's Certificate must earn a total of 180 in-service points (equivalent to 9 credit hours of college credit) by successfully completing the prescribed set of in-service components included in this program.

Candidates for the Driver Education Endorsement must earn the 180 total points by completing a specified number of points in each area as follows:

1. 60 points - Basic Driver Education
2. 60 points – Advanced Driver Education
3. 60 points - Administration and Supervision of Driver and Traffic Safety Education

These in-service points may be earned under the following components of the District's Master In-service Plan:

1. Component # 1-014-537  
Basic Driver Education/Traffic Safety
2. Component # 1-014-538  
Advanced Driver Education/Traffic Safety
3. Component # 1-014-539  
Administration and Supervision Driver Traffic Safety

Successful completed college work may be transferred into this endorsement program. Courses to be transferred must be equivalent to the number of credits listed in Section II - Rationale, and must match the content in the components listed in the In-service Components of this document. Candidates for the Driver Education Endorsement must complete and submit a written request to the district's Professional Development director with a current teacher certificate showing a bachelor's or higher degree with certification in another area. An official college transcript must be forwarded to the district's Professional Development director if the applicant is transferring college course credit.

A district-level program specialist or program director will be designated by the superintendent to review the requests and assess the appropriateness of each transfer into the endorsement program. The director of Professional Development will also review and act on each of the requests for transfer of credit.

**VI. PROGRAM COMPLETION/CERTIFICATION PROCEDURE**

Successful completion of **at least** 180 in-service points consistent with the program requirements section of this document, as indicated by district in-service records, shall constitute program completion. The district's Professional Development Director will submit a Verification of Completion form to PAEC. A designated PAEC representative

will verify course completion by signing the Verification of Completion form and returning it to the District office. The participant's district office will submit completed documentation to the Florida Department of Education.

For participants that choose to take online courses for Driver Education endorsement, districts may request that a certified Driver Education Instructor document "in-car" instructional competencies prior to final approval before driving with students.

Equivalent or higher level college credit from an accredited institution of higher education may be used to satisfy component requirements. A "Transfer of College Credit" form, as well as an official college transcript, must be provided by the applicant to the district Office of Certification.

## **VII. PROGRAM EVALUATION**

Pre and posttests assessments designed by the instructors will be administered to each participant in the various contents to evaluate attainment of specific objectives. Each participant must obtain a minimum 80% mastery level of objectives to successfully complete the component.

Participants must demonstrate all program competencies to the satisfaction of the instructor in order to be awarded in-service credit for each of the program's components.

Evaluation will consist of instructors' and participants' assessment of how well component activities helped participants to master objectives.

The evaluation of the participants' accomplishments of each of the components activities specific objectives shall be accomplished by utilizing pre and post-testing. Other validated material may also be used to determine that the participants have successfully demonstrated increased competency on 80% of the specific objectives.

Participants and specialists will assess the degree to which specific objectives have been addressed by the component activities.

## **VIII. REQUIRED INSTRUCTOR QUALIFICATIONS**

Instructors used in the training of certified educators in the Driver Education/Traffic Safety Endorsement are as follows:

1. Educators holding certification in the field or endorsement in Driver Education/Traffic Safety and experienced teachers in this field
2. College professors
3. Qualified Division of Driver License personnel
4. Qualified National Safety Council personnel

## **IX. ADVISEMENT**

1. Each participant will receive a copy of the add-on Driver Education/Traffic Safety components.

2. The District Director of Professional Development will complete a plan of in-service training during the endorsement time line which will be forwarded to each participant.
3. The plan of in-service training will be signed off both by the Superintendent and the Director of Professional Development.

#### **X. MANAGEMENT**

1. District Director of Professional Development:  
The Director of Professional Development Services is designated by the Superintendent of Schools for monitoring the implementation of the Driver Education/Traffic Safety Add-On Endorsement Program and has the responsibility for admitting an evaluation transfer credit, and coordinating the delivery of the program's in-service components.
2. Master In-service Plan:  
The Driver Education/Traffic Safety Add-On Endorsement Program is a part of the District's Master In-service Plan.
3. Records:
  - a. Participant - The district will maintain a file on each program participant containing performance, advisement, transfer, component completion, and all other necessary data.
  - b. Component - The district will maintain a file for each component offered containing performance and other evaluative data, instructor personnel data, and other necessary information.
  - c. Program - District records will be in compliance with the standards of the add-on endorsement program and applicable state board rules.

#### **XI. IN-SERVICE COMPONENTS**

The Master In-service Plan components that have been developed for use in this endorsement program are implemented to include:

1. A list of competencies to be attained by each participant.
2. The assessment procedure to be followed in the attainment of competencies and the associated criteria for successful component completion.

Included in Appendix B of this document is a set of components that will be offered to meet the requirements established for the program.

#### **XII. PROGRAM MANAGEMENT FORMS**

A set of forms has been prepared to facilitate the management of the program for adding the Driver Education/Traffic Safety Endorsement to a Florida Educator's Certificate. These forms are located in Appendix C of this document.

#### **XIII. SCHOOL BOARD APPROVAL**

The completed School Board approval form is found in Appendix D.

**XI:  
INSERVICE COMPONENTS**

## BASIC DRIVER EDUCATION/TRAFFIC SAFETY

**Component Identifier Number**  
**Maximum Points**

**1-014-537**  
**60**

**Educator's Certificate Area/Target Group:**

**Content**

Driver Education/ Traffic Safety

**Generic**

All Other Areas

**General Objective:**

To acquire knowledge in basic driving/traffic safety skills and competencies in order that the instructor can provide appropriate training to the participants.

**Specific Objectives:**

Participants will be able to:

1. Describe basic aspects of the Highway Transportation System (HTS) - its purpose, major elements, effectiveness, and the roles played by man in the system.
2. Describe basic vehicle control, including exterior and interior pre-motion checks, control of motion and direction, and basic maneuvers.
3. Describe and interpret signs, signals, and pavement markings.
4. Describe the need for identifying potential hazards in traffic, making predictions about possible occurrences, making wise decisions for action based on minimum risk, and describe appropriate execution of these decisions (I.P.D.E.).
5. Describe the management of space requirements in all driving situations.
6. Describe the skills required to effectively control and take proper actions in emergency situations to avoid a collision or minimize the impact if unavoidable.
7. Describe needed measures for correcting or minimizing the effects of temporary or permanent physical defects or limitations.
8. Describe the legal and moral responsibilities at the scene of highway collisions.
9. Describe the effects of attitudes and emotions on driving decisions.
10. Describe the effect of alcohol and other drugs on driving.
11. Describe the importance of vehicle maintenance for safe and efficient operation.
12. Describe the requirements for compliance with the laws that apply to drivers as well as owners of motor vehicles.
13. Describe the principles and practices related to trip planning.
14. Describe the operation and interaction of motor driver cycles in the Highway Transportation System.
15. Describe specific decisions to be made when interacting with other users of the Highway Transportation System other than the automobile.
16. Describe the value and use of occupant vehicle restraints and other built-in safety features and devices.
17. Describe the need for actively supporting traffic law enforcement agencies and assisting in the improvement of the highway safety programs.

**Description of Activities:**

1. Lecture and observations
2. Attendance at workshops and conferences designed for individuals working with driving education's issues and concerns or online coursework aligned with the objectives of the course.

**Evaluation:**

Pre and post-assessment designed by the instructors will be administered to each participant in the various contents to evaluate attainment of specific objectives. Each participant must obtain a minimum 80 percent mastery level of objectives to successfully complete the component.

Component evaluation will consist of instructors and participant assessment of how well component activities helped participants to master objectives.

It is expected that participants will demonstrate all of the competencies focused upon by the objectives of this component.

The evaluation of the participant's accomplishment of each of the component activity's specific objectives shall be accomplished by utilizing pre and posttesting or other validated measures to determine that the participant has successfully demonstrated increased competency on 80% of the specific objectives.

Participants and consultants will assess the degree to which specific objectives have been addressed by the component activities.



## ADVANCED DRIVER EDUCATION/TRAFFIC SAFETY

**Component Identifier Number**  
**Maximum Points**

**1-014-538**  
**60**

**Educator's Certificate Area/Target Group:**

**Content**

Driver Education/Traffic Safety

**Generic**

All Other Areas

**General Objective:**

To acquire knowledge in advanced driving/traffic safety skills and competencies in order that the instructor can provide appropriate training to the participant.

**Specific Objectives:**

Participants will be able to:

1. Describe basic aspects of the Highway Transportation System (HTS) - its purpose, major elements, effectiveness, and the roles played by man in the system.
2. Describe and demonstrate basic control of the vehicle, including exterior and interior pre-motion checks, control of motion and direction, and basic maneuvers.
3. Describe, interpret, and react properly to signs, signals, and pavement markings.
4. Describe the need for identifying potential hazards in traffic, making predictions about possible occurrences, making wise decisions for action based on minimum risk, and demonstrate appropriate executions of these decisions (I.P.D.E.).
5. Describe and demonstrate the management of space requirements in all driving situations.
6. Describe and demonstrate the skills required to effectively control and take proper actions in emergency situations to avoid a collision or minimize the impact if unavoidable.
7. Describe needed measures for correcting or minimizing the effects of temporary or permanent physical defects of limitations.
8. Describe the legal and moral responsibilities at the scene of highway collisions.
9. Describe the effects of attitudes and emotions on driving decisions.
10. Describe the effects of alcohol and other drugs on driving.
11. Describe the importance of vehicle maintenance for safe and efficient operation.
12. Describe the requirements for compliance with the laws that apply to drivers as well as owners of motor vehicles.
13. Describe the principles and practices related to trip planning.
14. Describe the operation and interaction of motor driver cycles in the Highway Transportation System.
15. Describe and demonstrate specific decisions to be made when interacting with other users of the Highway Transportation system other than the automobile.
16. Describe the value and demonstrate the use of occupant vehicle restraints and other built-in safety features and devices.
17. Describe the need for actively supporting traffic law enforcement agencies and

assisting in the improvement of highway safety programs.

***SPECIAL NOTE: Includes laboratory activities.***

**Description of Activities:**

1. Lecture and observations
2. Attendance at workshops and conferences designed for individuals working with driving education issues and concerns or online coursework aligned with the objectives of the course.

**Evaluation:**

Pre and post-assessment designed by the instructors will be administered to each participant in the various contents to evaluate attainment of specific objectives. Each participant must obtain a minimum 80% mastery level of objectives to successfully complete the component. Component evaluation will consist of instructors and participant assessment of how well component activities helped participant to master objectives.

It is expected that participants will demonstrate all of the competencies focused upon by the objectives of this component.

The evaluation of the participant's accomplishment of each of the component activity's specific objectives shall be accomplished by utilizing pre and post-testing or other validated measures to determine that the participant has successfully demonstrated increased competency on 80% of the specific objectives.

Participants and consultants will assess the degree to which specific objectives have been addressed by the component activities.

## ORGANIZATION AND ADMINISTRATION OF DRIVER & TRAFFIC SAFETY EDUCATION

**Component Identifier Number**  
**Maximum Points**

**1-014-539**  
**60**

**Educator's Certificate Area/Target Group:**

**Content**

Driver Education/Traffic Safety

**Generic**

All Other Areas

**General Objective:**

To introduce instructors to the Highway Transportation System and its many teaching strategies that will develop driving knowledge related to today's and tomorrow's motorized society. It will also provide an in-depth study of the scope and nature of preparing curriculum content for a diversified society.

**Specific Objectives:**

Participants will be able to:

1. Identify the different job opportunities under the direction of the Highway Transportation System (D.O.T.).
2. Identify the various safety programs offered by the National Safety Council and the Highway Transportation System.
3. Describe the various resources available for use in the traffic safety programs.
4. Describe the history of traffic safety in the United States and its future trends.
5. Identify the natural laws and how they apply to traffic safety education.
6. Plan a lesson for safe travel from the east to west coast including map studies.
7. Identify the various service organizations available to the driver education participant.
8. Adapt a lesson plan to accommodate handicapped students with special needs.
9. Recognize culturally diverse interpretations to common curriculum concepts.
10. Describe the need for a wide range of exploratory experiences for driver education.
11. Design a driving range for a school and/or community school program.
12. Describe the importance of a driver education program as it relates to the automobile insurance industry.
13. Identify and discuss those factors that are relevant when purchasing an automobile.
14. Identify some of the medical reasons that would prohibit an individual from obtaining a driving license.
15. Demonstrate knowledge of the Division of Driver's License and its function to the driver education/traffic safety program.
16. Demonstrate knowledge of the Florida Department of Education D.A.T.E. program and its importance to the driver education/traffic safety program.
17. Demonstrate knowledge of the Florida Division of Motor Vehicles DELAP Program and its importance.
18. Identify and discuss some of the societal reasons that would keep an individual from maintaining a driver's license.

19. Identify procedures to follow when there is no standardized test to assess driving skills.

**NOTE:** *Includes Classroom and Laboratory Activities.*

**Description of Activities:**

1. Lecture and observations
2. Attendance at workshops and conferences designed for individuals working with driving education issues and concerns.

**Evaluation:**

Pre and post-assessments designed by the instructors will be administered to each participant in the various contents to evaluate attainment of specific objectives. Each participant must obtain a minimum 80 percent mastery level of objectives to successfully complete the component. Component evaluation will consist of instructors and participant assessment of how well component activities helped participant to master objectives.

It is expected that participants will demonstrate all of the competencies focused upon by the objectives of this component.

The evaluation of the participant's accomplishment of each of the component activity's specific objectives shall be accomplished by utilizing pre and post-testing or other validated measures to determine that the participant has successfully demonstrated increased competency on 80% of the specific objectives.

Participants and consultants will assess the degree to which specific objectives have been addressed by the component activities.

**XII.**  
**PROGRAM MANAGEMENT FORMS**

**PANHANDLE AREA EDUCATIONAL CONSORTIUM  
DRIVER EDUCATION/TRAFFIC SAFETY  
APPLICATION FORM (Form A)**

NAME \_\_\_\_\_ SSN \_\_\_\_\_

SCHOOL \_\_\_\_\_ DISTRICT \_\_\_\_\_

I am planning to add Driver Education/Traffic Safety to my current Florida teaching certificate. I understand that I will need to complete the three courses covering the topics prescribed by the State Board of Education Rule 6A-4.0131. I also understand that I am responsible for verification of college credits, when appropriate. To receive credit for components, I understand that I must earn the full 60 points available for each component.

I have completed the following activities (give dates) which I believe should be considered within this program,

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Please give a brief statement of your reason(s) in pursuing this endorsement.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

*\*Please note: Applicant must*

1. Obtain signature of the District Professional Development Director on the application form.
2. Send a copy of the completed and signed form to the PAEC Professional Development Center, 753 West Blvd., Chipley, FL 32428.

**PANHANDLE AREA EDUCATIONAL CONSORTIUM  
DRIVER EDUCATION/TRAFFIC SAFETY ENDORSEMENT  
VERIFICATION OF POINTS (Form B)**

1. Name \_\_\_\_\_
2. School \_\_\_\_\_ 3. District \_\_\_\_\_
4. Social Security No. \_\_\_\_\_ 5. Points on file: \_\_\_\_\_
6. Requirements:
- (1) \_\_\_\_\_ Basic Driver Education/Traffic Safety  
(60 points minimum)
  - (2) \_\_\_\_\_ Advanced Driver Education/Traffic Safety  
(60 points minimum)
  - (3) \_\_\_\_\_ Administration and Supervision of Driver Education/Traffic Safety  
(60 points minimum)

College courses may be substituted for any of the above components for which the course descriptions match the \_\_\_\_\_ County Master In-service Plan Components.

7. Verification of Requirements:

<u>Points Required</u>	<u>Points Verified</u>	<u>Deficiency</u>	<u>Date Completed</u>
Requirement #1 Min. 60			
Requirement #2 Min. 60			
Requirement #3 Min. 60			
Total Required	180		

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Coordinator for Professional Development, PAEC

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FOR \_\_\_\_\_ DISTRICT OFFICE of CERTIFICATION USE ONLY

Status of Application:

\_\_\_\_\_ Send to Florida Dept. of Education      \_\_\_\_\_ Returned for Additional Verification

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Official

*Please note:* Professional Development Directors must submit a copy of this form to the PAEC Professional Development Center.

**PANHANDLE AREA EDUCATIONAL CONSORTIUM  
DRIVER EDUCATION/TRAFFIC SAFETY  
TRANSFER OF COLLEGE CREDIT (Form C)**

1. Name \_\_\_\_\_
2. School \_\_\_\_\_ 3. District \_\_\_\_\_
4. Social Security No. \_\_\_\_\_ 5. DOE No. \_\_\_\_\_

The attached college transcripts are submitted as part of the Driver Education/Traffic Safety endorsement program. These courses meet the requirements of the following component(s) in the approved \_\_\_\_\_ county program for Drivers Education/Traffic Safety endorsement.

Program area:

Component # and Title	College Course Title
1) _____	_____
2) _____	_____
3) _____	_____

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**FOR DISTRICT OFFICE of CERTIFICATION USE ONLY**

No. Points Approved \_\_\_\_\_ No. Points Not Approved \_\_\_\_\_

COMMENTS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

District Professional Development Director

*\*Please note:*

Professional Development Directors must submit a copy of this form to the PAEC Professional Development Center.



**XIII.**  
**SCHOOL BOARD APPROVAL**

Inservice Program  
For Add-On Endorsement

In the Area of

**DRIVER EDUCATION/TRAFFIC SAFETY**

Professional Development Center  
Panhandle Area Educational Consortium  
753 West Boulevard  
Chipley, Florida 32428  
(850) 638-6131

Recommended to the \_\_\_\_\_ District School Board on \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Superintendent

Approved by the \_\_\_\_\_ District School Board on \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Chairman of the Board

**XIV.**  
**ADMINISTRATIVE RULE 6A-4.0131**

## **Specialization Requirements for the Endorsement in Driver Education--Academic Class**

- (1) A bachelor's or higher degree with certification in another subject, and
- (2) Nine (9) semester hours in driver education to include the areas specified below:
  - (a) Three (3) semester hours in basic driver education,
  - (b) Three (3) semester hours in advanced driver education, and
  - (c) Three (3) semester hours in administration and supervision of driver traffic safety education.

Specific Authority 1001.02, 1012.55, 1012.56 FS. Law Implemented 1001.02, 1012.54, 1012.55, 1012.56 FS. History--New 10-10-89.



SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10b

DATE OF SCHOOL BOARD MEETING: April 24, 2018

TITLE OF AGENDA ITEM: Inservice Program for adding an endorsement in Athletic Coaching/Sports Medicine to a Florida Educator's Certificate.

DIVISION:

       This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Approval is requested for the following endorsements:

**Inservice Program for adding an endorsement in Athletic Coaching/Sports Medicine to a Florida Educator's Certificate.** The Panhandle Area Educational Consortium (PAEC) will coordinate multi district training programs to more effectively meet the needs of the district and participants. The program will provide teachers holding valid teaching certificates the opportunity to obtain the Athletic Coaching endorsement.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Pink Hightower, Ph.D.

POSITION: Area Director for Support Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

       Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

**INSERVICE PROGRAM**  
**FOR ADDING AN ENDORSEMENT IN**  
**ATHLETIC COACHING/SPORTS MEDICINE**  
**TO A FLORIDA EDUCATOR'S CERTIFICATE**

**Prepared By The**

**Panhandle Area Educational Consortium**  
**Professional Development Center**  
**753 West Boulevard**  
**Chipley, Florida 32428**  
**Phone (850) 638-6131**  
**Toll free: 1-877-USE-PAEC (873-7232)**

**Revised November 2017**



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  - B. Inservice Components
  - C. Matrix
  - D. Forms
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I. **Program Title**  
Athletic Coaching/Sports Medicine Add-on Endorsement

II. **Program Rationale and Purpose**  
PAEC districts are experiencing a growth in the need for teachers who are certified in Athletic Coaching/Sports Medicine as there exists a shortage of teachers with the Athletic Coaching/ Sports Medicine endorsement. Due to the availability of coursework from the university system and the travel time required, a program is needed to assist teachers in obtaining the endorsement. The Panhandle Area Educational Consortium (PAEC) will coordinate multi district training programs to more effectively meet the needs of the district and participants. The program will provide teachers holding valid teaching certificates the opportunity to obtain the Athletic Coaching endorsement.

III. **Program Content/Curriculum**  
The Competencies to be mastered by participants in this program are those recommended by the Florida Department of Education and correlate with current trends and research in Athletic Coaching. The competencies are identified in Appendix A.

IV. **Instructional Design and Delivery**

A. Instructional strands:

1. Knowledge of human growth and development
2. Knowledge of instruction as it relates to athletic coaching
3. Knowledge of biomechanical foundations
4. Knowledge of sports injuries
5. Knowledge of human psychology
6. Knowledge of physiological principles
7. Knowledge of substance use and abuse
8. Knowledge of nutrition principles
9. Knowledge of legal aspects related to athletic coaching
10. Knowledge of public relations principles
11. Knowledge of sports management

B. Training Components

The Master Inservice Plan components that have been developed for use in this endorsement program are designed to include:

1. Specific objectives related to the competencies to be attained by each participant.
2. The assessment procedure to be followed in the attainment of competencies and the associated criteria for successful component completion.
3. Also included are the Target Group, Brief Description, General Objectives, and Description of Activities.
4. The required component titles are:
  - i. Care and Prevention of Athletic Injuries (Sport Medicine) - 60 points
  - ii. Coaching Theory - 60 points
  - iii. Theory and Practice of a Specific Sport - 60 points



Included in Appendix B of this document is a set of the components that will be offered to meet the requirements established for the program.

Specialization requirements for the Athletic Coaching/Sports Medicine Endorsement, as specified in Florida State Board of Education Rule 6A4.0282, are:

1. Certification in another subject, and
2. Nine (9) semester hours in athletic coaching to include the areas specified below:
  - o (a) Three (3) semester hours in care and prevention of athletic injuries and the effects and dangers of drug use including performance enhancing drugs,
  - o (b) Three (3) semester hours in coaching theory,
  - o (c) A course in theory and practice of coaching a specific sport, and
3. A valid cardiopulmonary resuscitation course completion card or certificate issued by the American Heart Association or the American Red Cross or an equivalent cardiopulmonary resuscitation course completion card or certificate issued by an entity approved by the Florida Department of Health pursuant to Rule 64J-1.022, F.A.C.

C. Matrix

Included in Appendix C is a visual presentation of the components, in terms of how the competencies are addressed and what methods are used to demonstrate the competencies.

D. Instructor Qualifications

Instructors used in the training of certified educators in the Athletic Coach/Sports Medicine Endorsement are as follows:

1. Educators holding certification in the field or endorsement in Athletic Coaching/Sports Medicine and experienced teachers in this field
2. College professors
3. Licensed personnel in the medical field and Sports Medicine
4. Certified or licensed personnel in the area of delivery

**V. Completion Requirements**

Successful completion of 180 inservice points/hours consistent with the program requirements (successful demonstration of all program competencies) as indicated by district inservice records shall constitute program completion. The district's Professional Development director will submit documentation to the district's Office of Certification verification of the participant's completion of the requirements necessary to add the Athletic Coaching/Sports Medicine Endorsement to his/her certificate.

**VI. Program Evaluation**

The overall effectiveness of the PAEC Add-On program for the Athletic Coaching/Sports Medicine Endorsement will be determined by evaluating the program, the courses, and the participants by:

- A. Administering, to each participant, pre and post-assessments designed by the instructors to evaluate attainment of specific objectives. Other validated

assessment strategies may also be used to determine successful attainment of the component's specific objectives. Examples of these strategies include written tests, classwork, homework, observations, written/oral reports, quizzes, and demonstrations. Each participant must obtain a minimum 80% mastery level of objectives to successfully complete the component.

- B. Instructors and participants evaluating how well the component activities helped participants to master the objectives. This evaluation will include the effectiveness of the instructor as well as the activity itself.
- C. Reviewing annually to determine the effectiveness of the management and delivery of the program to determine the degree of its efficiency and cost effectiveness. The outcome of these reviews will be considered when revising the program.

## **VII. Management**

The district's Director of Professional Development is designated by the Superintendent of Schools for monitoring the implementation of the Athletic Coaching/Sports Medicine Add-On Endorsement Program and has the responsibility for admitting, evaluating transfer credit, and coordinating the delivery of the program's inservice components. The Panhandle Area Education Consortium will coordinate multi district training programs to more effectively meet the needs of the districts and participants.

- A. Admission Requirements
  - a. Employed in a Florida Public School
  - b. Program entry may occur while one holds a valid temporary Florida Educator's Certificate. An applicant who entered the Add-On Athletic Coaching/Sports Medicine Endorsement program based on a Temporary Certificate must show proof of eligibility for a Professional Certificate prior to the district's verification of completion of the program.
  - c. Recommendation by principal/work location supervisor.
- B. Advisement
  - a. Each participant will receive a copy of the Add-On Athletic Coaching/Sports Medicine components.
  - b. The district director of Professional Development will complete a plan of inservice training during the endorsement time line which will be forwarded to each participant.
  - c. The plan of inservice training will be signed off both by the Superintendent and the district Director of Professional Development.
- C. Attendance Requirement

Attendance is mandatory; all courses have a specified number of hours and a participant must attend the required number of hours. Absences or excessive tardiness will jeopardize a participant's ability to successfully complete a course. Classwork missed due to a serious illness or extreme circumstances will have to be satisfied through an agreement with the instructor. Each component in the program requires sixty (60) hours of attendance in order to receive sixty (60) Master Inservice Hours (MIH) credit.

- D. Transfer and Utilization of Credit
  - a. Equivalent credit awarded by a regionally accredited institution may be used to satisfy a course requirement provided a grade of “C” or higher was earned and that the credit was earned within the past ten (10) years. College credits are converted to inservice credits with each semester hour equivalent to twenty (20) MIH.
  - b. Inservice credits earned while employed in another district may be transferred provided that the course contents is equivalent or of a higher level than that of the required component, that the course was taken as part of an Add-On Endorsement Program, and has not been previously used for certification renewal.
  - c. Participants must submit a written request with course description with an official transcript or official Inservice Transfer Record showing coursework successfully completed to the District Director of Professional Development. The director will review the transfer of credit request to assess the appropriateness of the course to the Add-On Endorsement Program requirements and notify the participant.
  
- E. Certification of Completion

When participants have completed all program completion requirements a District Verification Form for Completion of An Approved Add-On Program will be prepared by the district director or a designee (such as Panhandle Area Education Consortium Professional Development Center Director), and forwarded to the superintendent for a signature and submission to the Department of Education.
  
- F. Records
  - a. Participant - The district will maintain a file on each program participant containing performance, advisement, transfer, component completion, and all other necessary data.
  - b. Component - The district will maintain a file for each component offered containing performance and other evaluative data, instructor personnel data, and other necessary information.
  - c. Program - District records will be in compliance with the standards of the add-on endorsement program and applicable state board rules.
  - d. Forms - Forms for the Add-On Program Athletic Coaching Endorsement are contained in Appendix D.

**VIII. School Board Approval**  
See Appendix E.

## **Appendix A - Competencies**

**Knowledge of human growth and development**

1. Recognize the physical, cognitive, social, and emotional development of student athletes. Including normative differences in chronological age groups, maturation, readiness to learn, train, and compete
2. Identify learning and competitive experiences appropriate for student athletes at various stages of growth development.
3. Define individualized, age appropriate, non-injurious training methods for student athletes.

**Knowledge of instruction as it relates to athletic coaching**

4. Select appropriate instructional strategies for athletic coaching.
5. Outline the development of athletic program philosophy, including goals and objectives.
6. Recognize the importance of pre-assessment in establishing instructional level.
7. Distinguish characteristics of coaching in activity or sport.
8. List feedback methods used in athletic coaching.
9. Define methods used to evaluate student athletes and program effectiveness.
10. Analyze and utilize evaluative data when redesigning programs.
11. Identify available and suitable professional resources for coaching.

**Knowledge of biomechanical foundations**

12. Define normal human anatomical features and abnormal deviations.
13. Identify biomechanical principles and concepts appropriate to athletic coaching.
14. Apply appropriate physics principles in the acquisition of basic movement skills.

**Knowledge of sport injuries**

15. Detect athletic injuries.
16. Select the appropriate athletic injury treatment modalities.
17. Identify appropriate first aid emergency planning and care procedures. Including cardiopulmonary resuscitation; the unconscious athlete; suspected head, neck, and spine injuries; and other life threatening circumstances.
18. Select appropriate techniques for rehabilitation and reconditioning.
19. Identify the basic skills involved in athletic injury counseling.
20. Recognize safe playing conditions in order to facilitate injury prevention and enhance athletic performance. Including selection of appropriate athletic uniforms, use of protective equipment, sanitary maintenance of uniforms and equipment, use of facilities, and avoidance of extreme weather conditions (e.g., heat, humidity, cold, lightning, etc.)
21. Identify appropriate athletic injury reporting systems.
22. Identify appropriate health related policies and procedures for student athletes. Including parental medical consent, referral procedures, and medical examinations
23. Explain the importance and responsibility of the athletic trainer and on-call physician.

**Knowledge of human psychology**

24. Recognize the psychological aspects of athletic coaching.
25. Identify instructional and humanistic coaching methods which assist student athletes in developing appropriate self-perceptions.
26. Identify instructional and humanistic coaching methods which enhance appropriate and constructive peer interactions.
27. Demonstrate by example the ability to recognize and take appropriate action relative to problems among student athletes. Including deficit academic performance, inappropriate

behaviors occurring inside and outside the athletic context, substance abuse, depression, burnout, child abuse, and suicidal tendencies

28. Define coaching motivational techniques. Including awareness of performance enhancement techniques, visualization, stress reduction/relaxation, and attention focus.
29. Identify appropriate techniques for use in monitoring personal emotional self-control in athletic coaching situations.

#### **Knowledge of physiological principles**

30. Identify basic training principles (e.g., overload, progression, and specificity).
31. Identify the variables by which overload can be modified.
32. Evaluate and interpret the results of pre-physical fitness and motor assessments.
33. Using evaluative data, apply principles of training to formulate individual and group conditioning programs.
34. Explain body composition factors related to athletic performance potential. Including body weight as it affects performance and the percentage of body fat related to conditioning
35. Identify environmental conditions and their effects on personal health, safety, and learning (e.g., temperature, humidity, lighting, etc.).

#### **Knowledge of substance use and abuse**

36. Identify the negative effects of drugs on personal health and athletic performance.
37. Identify legal consequences of drug-taking behavior.
38. Identify symptoms of substance abuse.
39. Identify major characteristics of illegal substance use problems, to include the effects and dangers of drug use including performance enhancing drugs;
40. Identify referral techniques for student athletes with substance abuse problems.

#### **Knowledge of nutrition principles**

41. Explain the relationship between nutritional needs and athletic training.
42. Evaluate the adequacy of diets in meeting the nutritional needs of student athletes.
43. Recognize fallacies and dangers underlying selected dietary plans and supplements.
44. Explain the relationship between food intake, body weight, physical activity, and health.
45. Determine the relationship of hydration and dehydration to physical performance.

#### **Knowledge of legal aspects related to athletic coaching**

46. Recognize tort liability in athletics. Including knowledge of adequate instruction and proper supervision.
47. Identify constitutional rights of student athletes, with reference to discrimination(s), appropriate disciplinary techniques, and eliminating athletes from the team
48. Identify the minimum insurance coverage areas necessary for an athletic program.
49. Identify state procedures and regulations governing athletic participation.
50. Identify legal precedents and actions in athletic coaching involving assault and battery, sexual misconduct, and sexual harassment.

#### **Knowledge of public relations principles**

51. Identify the elements of communication.
52. Recognize the importance of feedback to reduce distortion of the intended message.
53. Explain the importance of targeting a specific audience to promote an athletic program.
54. Identify methods to assess expectations of the school community, community at large, and media.

#### **Knowledge of sport management**

55. Outline theoretical principles and strategies for successful athletic coaching.
56. Identify managerial principles in the use of equipment, facilities and deployment of personnel.
57. Outline athletic budget development and control procedures.
58. Define personnel and program evaluation techniques as used in athletic coaching.
59. Distinguish between ethical and unethical coaching behavior.

**Appendix B - Components**



## ATHLETIC COACHING/SPORTS MEDICINE ENDORSEMENT

Instructional Strand:	Program Area Specialization Competencies
Component Title:	<b>Care and Prevention of Athletic Injuries (Sports Medicine)</b>
Identifier Number:	6-414-500
Number of Points:	60
Target Group:	Certificated teachers who wish to add the coaching endorsement to their certificate, Non-faculty personnel currently holding a valid teaching certificate who wish to receive coaching certification, and Athletic Directors/Activities Coordinators who wish to upgrade their skills and/or add coaching endorsement to their certificate.

### General Objectives

To acquire additional knowledge and skills in care and prevention of athletic injury whereas the participant will be able to deal with injury detection, treatment, prevention, rehabilitation, reconditioning, and counseling and acquire a basis for making healthy lifestyle decisions.

This component is designed to enable the participant to learn about basic content and recent advances in care and prevention of athletic injuries, as well as the dangers and effects of drug use. This includes injury detection, injury treatment, rehabilitation, reconditioning, counseling, and injury prevention and dangers, symptoms and possible long-term effects of drug use including performance enhancing drugs.

This component should include not only subject matter content, but also offer appropriate teaching methods, hands-on laboratory experiences, and appropriate on-the-field, off-the-field safety precautions and procedures.

### Specific Objectives

1. Demonstrate thorough knowledge of athletic nutrition and ability to advise athletes concerning nutrition.
2. Identify skills needed to recognize athletic injury.
3. Display abilities in selection of appropriate athletic injury treatment modalities.
4. Identify appropriate first aid emergency planning and care procedures.
  - a. Cardiopulmonary resuscitation and related activities.
  - b. Unconscious athlete treatment and care.
  - c. Care of suspected head, neck, and spine injured athletes.
  - d. Consideration of other life threatening circumstances. Distinguish the acceptable selection and usage of rehabilitation and reconditioning techniques.
5. Distinguish the acceptable selection and usage of rehabilitation and reconditioning techniques.
6. Demonstrate an understanding of athletic injury counseling methodology.
7. Show evidence of knowledge of and application for playing conditions and for athletic facilities in order to facilitate injury prevention and enhance athletic performance.
  - a. Selection of appropriate athletic uniforms.

- b. Protective equipment.
  - c. Sanitary maintenance of the foregoing.
- 8. Identify accepted methods for conduct of inservice training.
- 9. Demonstrate an understanding of athletic injury reporting systems.
- 10. Identify major characteristics of illegal substance use problems; recommend/refer identified athletes appropriately.
- 11. Acquire knowledge of the dangers and effects of drug use, including performance enhancing drugs.
- 12. Demonstrate knowledge of appropriate health related policies and procedures.
  - a. Parental medical consent.
  - b. Establish policy/guidelines regarding health of athletes.
  - c. Referral procedures.
  - d. Medical examinations.
  - e. Knowledge of role/importance of athletic trainer.
  - f. On-call physician.
- 13. Maintain currency in the field.
- 14. Exhibit a basic understanding of anatomy and physiology as related to sports medicine.
- 15. State the importance of a knowledge of sports medicine as a lifelong activity.

#### **Description of Activities**

Laboratory activities shall consist of methods, techniques, and recommended operational procedures by certified trainers and physicians: by lectures, demonstrations, and individual/group applications. Activities will include, but not limited to, the following:

- 1. Application of standard first aid, as evidenced by submission of current First Aid card to instructor.
- 2. Cardiopulmonary resuscitation, as evidenced by submission of current CPR card to instructor.
- 3. Taping and wrapping techniques.
- 4. Conditioning and rehabilitation methods.
- 5. Anatomy and physiology as related to sports medicine.
- 6. Conference/seminars.

#### **Evaluation Procedures**

To the satisfaction of the consultant, each individual will:

- 1. Complete assigned activities.
- 2. Demonstrate increased competency on at least 80% of the objectives as determined by a pre- and post-assessment or by other valid means of measurement, in compliance with Section 231.608(1), Florida Statutes and Rule 6A-5.071(5), FAC, and administrative rule 6A-4.0282.
- 3. Submit copies of current CPR certification issued by the American Heart Association, the American Red Cross, or an equivalent CPR course completion card/certificate issued by an entity approved by the Florida Department of Health pursuant to Rule 64J-1.022, F.A.C.

In addition, each individual will complete an evaluation of the effectiveness of both component and consultant.

## **ATHLETIC COACHING/SPORTS MEDICINE ENDORSEMENT**

Instructional Strand:	Program Area Specialization Competencies
Component Title:	<b>Coaching Theory</b>
Identifier Number:	1-011-541
Number of Points:	60 – DOE Approval through 06/30/2013
Target Group:	Certificated teachers who wish to add the coaching endorsement to their certificate, Non-faculty personnel currently holding a valid teaching certificate who wish to receive coaching certification, and Athletic Directors/Activities Coordinators who wish to upgrade their skills and/or add coaching endorsement to their certificate.

### **General Objectives**

To acquire additional knowledge, methods, skill application that will improve coaching effectiveness.

This component is designed to enable the participant to acquire additional knowledge about legal aspects, human growth and development psycho-social development, bio-physiological foundation, sport management, sport instruction that will improve coaching effectiveness.

### **Specific Objectives**

1. Legal Aspects
  - a. Demonstrate proficiency in understanding tort liability in athletics.
    1. Knowledge of adequate care.
    2. Understanding of proper supervision.
  - b. Understand the constitutional rights of student athletes.
    1. Identify ethnic or other discrimination.
    2. Identify appropriate disciplinary techniques.
    3. Decision making strategy in eliminating athlete(s) from the team.
  - c. Identify minimum necessary athletic insurance coverage(s).
  - d. Recognize and adhere to appropriate state and local policy and procedure regulations governing athletic participation.
  - e. Understand contractual law as applied to athletic coaching.
  - f. Be cognizant of appropriate coach/athlete interpersonal relations.
  - g. Be aware of legal precedents and actions in athletic coaching.
    1. Sexual misconduct.
    2. Sexual harassment.
    3. Assault/battery.
  - h. Maintain currency in field.
2. Human Growth and Development
  - a. Demonstrate an understanding of the characteristics of student athletes.
    1. Normative differences in chronological age.
    2. Maturation differences.
    3. Readiness.
      - i. To learn.
      - ii. To train.

- iii. To compete.
  - b. Distinguish the experiences appropriate for student athletes at various stages of growth development.
  - c. Determine individualized, age appropriate, non-injurious training methods for student athletes.
  - d. Maintain currency in field.
- 3. Psycho-Social Development
  - a. Understand the psychological aspects of athletic coaching.
    - 1. Identify instructional and humanistic coaching skills which assist student athletes to develop appropriate self-perceptions
    - 2. Identify instructional and humanistic coaching skills which enhance appropriate and constructive peer interactions.
    - 3. Demonstrate ability to recognize and take appropriate action relative to problems among student athletes:
      - i. Deficit academic performance.
      - ii. Inappropriate behaviors/appropriate corrective measures.
      - iii. Inability to get along with others.
      - iv. Inappropriate behaviors occurring outside the athletic context.
      - v. Substance abuse.
      - vi. Depression.
      - vii. Burnout.
      - viii. Child abuse.
      - ix. Suicidal tendencies.
  - b. Demonstrate proficiency in the use of appropriate motivational techniques for the athlete.
    - 1. Awareness of performance enhancement techniques.
      - i. Visualization.
      - ii. Stress reduction/relaxation.
      - iii. Attention focus.
    - 2. Identify appropriate techniques for use in monitoring personal emotional self-control in all athletic coaching situations.
    - 3. Determine personal physical/emotional status of well being as an athletic coach.
    - 4. Understand skills in effective interpersonal communication with athletes, parents, other coaches, administrators, other members of the school community, the media, and the public at large.
    - 5. Identify available/suitable professional resources for athletic counseling.
  - c. Maintain currency in field.
- 4. Bio-Physiological Foundations
  - a. Demonstrate current knowledge of normal human anatomical features and abnormal deviations.
  - b. Identify knowledge of biomechanical principles appropriate to athletic coaching.
    - i. Demonstrate understanding of physics principles, which form the basis of skills acquisition.

- ii. Demonstrate knowledge of biomechanical concepts as applied in athletic coaching.
- c. Demonstrate understanding of exercise physiology as it relates to athletic coaching.
  - i. Understand training program(s) for sport and demonstrate the ability to implement appropriate program(s).
  - ii. Knowledge of appropriate environmental conditions and their effects on training and learning (temperature, humidity, lighting, etc.).
- d. Demonstrate understanding of body composition factors related to athletic performance potential.
  - i. Body weight as it affects performance.
  - ii. Body fat percentage related to conditioning.
- e. Maintain currency in foregoing subjects.

5. Sport Management

- a. Understand theoretical principles and strategies for successful athletic coaching.
- b. Understand managerial skills in use of equipment, facilities, and the deployment of personnel.
- c. Possess budget control skills.
- d. Knowledge of evaluation techniques.
  - i. Personnel.
  - ii. Program.
- e. Demonstrate ethical behaviors and decision making in personal relations with others.

6. Instruction

- a. Knowledge of sound instructional strategies in athletic coaching.
  - i. Philosophy of program (goals and objectives).
  - ii. Initial pre-assessment.
  - iii. Instructional approaches.
    - 1. Plan content.
    - 2. Develop procedures.
    - 3. Use of instructional resources.
  - iv. Coach the activity.
  - v. Reevaluate students and evaluate program effectiveness.
  - vi. Feedback.
  - vii. Redesign of program as appropriate.

### **Description of Activities**

Laboratory activities shall consist of methods, techniques, and recommended operational procedures by qualified professionals. By lectures, demonstrations, and individual/group applications. Activities will include inservice in the following:

1. Legal aspects of athletics.
2. Human growth and development.
3. Psycho-social development.
4. Bio-physiological foundations.
5. Sport management.
6. Instruction

### **Evaluation Procedures**

To the satisfaction of the consultant, each individual will:

1. Complete assigned activities.
2. Demonstrate increased competency on at least 80% of the objectives as determined by a pre- and post-assessment or by other valid means of measurement, in compliance with Section 231.608(1), Florida Statutes and Rule 6A-5.071(5), FAC.

In addition, each individual will complete an evaluation of the effectiveness of both component and consultant.

## ATHLETIC COACHING/SPORTS MEDICINE ENDORSEMENT

Instructional Strand:	Program Area Specialization Competencies
Component Title:	<b>Theory and Practice of Coaching a Specific Sport</b>
Identifier Number:	1-011-542
Number of Points:	60 – DOE Approval through 06/30/2013
Target Group:	Certificated teachers who wish to add the coaching endorsement to their certificate, Non-faculty personnel currently holding a valid teaching certificate who wish to receive coaching certification, and Athletic Directors/Activities Coordinators who wish to upgrade their skills and/or add coaching endorsement to their certificate.

### General Objectives

To acquire additional knowledge, methods, trends, and skill application in the coaching of a selected interscholastic sport.

This component is designed to enable the participant to acquire additional knowledge about basic content and recent advances in coaching a selected interscholastic sport.

The component should also include skill acquisition, coaching/ teaching methods, trends, hands-on laboratory experiences, and appropriate safety precautions and procedures.

### Specific Objectives

1. Identify the importance of selected interscholastic sport as a lifelong activity.
2. State the importance of a selected interscholastic sport as a part of our culture.
3. Identify the rules and terminology used in a selected interscholastic sport.
4. Identify the strategies of team and/or individual play in a selected interscholastic sport.
5. Identify the strategies of individual position play in a selected interscholastic sport.
6. Exhibit a knowledge of safety practices necessary to participate in a selected interscholastic sport.
7. State the physical fitness value derived from participation in selected interscholastic sports.
8. Identify the skills necessary to participate in selected interscholastic sports.
9. State the social skills derived from participation in selected interscholastic sports.
10. Identify positive sportsmanship techniques in participating in selected interscholastic sports.
11. Identify new methods and techniques for more effective coaching in selected interscholastic sports.
12. Identify innovative methods of organizing and administering a selected interscholastic sport.
13. Identify national, state, local policy revisions that will affect the administering of a selected interscholastic sport.
14. Exhibit a basic understanding and knowledge of sport medicine as it pertains to selected interscholastic sports.

15. Exhibit a basic understanding in the recognition, treatment, and evaluation of athletic injuries in selected interscholastic sports.

### **Description of Activities**

Laboratory activities that include the following:

1. Strategies of play.
2. Skill acquisition.
3. Sport assessment.
4. Sport improvement.
5. Sport organization and management.
6. Safety procedures.
7. Sportsmanship/social values.
8. Conference/seminars.

### **Evaluation**

To the satisfaction of the consultant, each individual will:

1. Complete assigned activities.
2. Demonstrate increased competency on at least 80% of the objectives as determined by a pre- and post-assessment or by other valid means of measurement, in compliance with Section 231.608(1), Florida Statutes and Rule 6A-5.071(5), FAC

In addition, each individual will complete an evaluation of the effectiveness of both component and consultant.



**Appendix C - Matrix**

**Matrix of Competencies and Specific Objectives for Add-On  
Endorsement of Athletic Coaching**

<b>Competency Number</b>	<b>Component Name</b>	<b>Specific Objective Number</b>	<b>Method of Competency Demonstration</b>
1	Coaching Theory	II.A.1,2,3	Component Test
2	Th. & Practice of a Spec. Sport	4	Component Test
	Coaching Theory	II.B	Component Test
3	Th. & Practice of a Spec. Sport	6	Component Test
	Coaching Theory	II.C	Component Test
4	“	IV.A	Component Test
	Th. & Practice of a Spec. Sport	4	Component Test
5	“	2	Component Test
	Coaching Theory	IV.A.1	Component Test
6	“	IV.A.2	Component Test
7	“	III.B.1,4	Component Test
8	“	VI.A.6	Component Test
9	“	VI.A.5,7	Component Test
10	“	VI.A.7	Component Test
11	“	V.D	Component Test
	Th. & Practice of a Spec. Sport	11,12,13	Component Test
	Care & Prevent	12	Component Test
12	Coaching Theory	VI.A	Component Test
13	“	IV.B.1,2	Component Test
14	“	IV.C.1,2	Component Test
15	Care & Prevent	2.,4.A,B,C,D	Component Test
	Th. & Practice of a Spec. Sport	15	Component Test
16	“	14	Component Test
	Care & Prevent	2.,4.A,B,C,D	Component Test
17	“	3,4.A,B,C,D	Component Test
	Th. & Practice of a Spec. Sport	15	Component Test
18	Care & Prevent	5	Component Test
19	“	6,13,14	Component Test
20	“	7.A,B,C	Component Test
	Th. & Practice of a Spec. Sport	8	Component Test
21	Care & Prevent	9	Component Test
22	“	10,11.A,B,C,D	Component Test
23	“	11.E,F	Component Test
24	Coaching Theory	III.A.1,2,3	Component Test
25	“	III.A.1	Component Test
	Th. & Practice of a Spec. Sport	9	Component Test
26	“	5	Component Test
27	Coaching Theory	III.A.2	Component Test
	“	III.A.3.a,b,c,d,e,f,g,h,i	Component Test

28	“	III.B.1.a,b,c	Component Test
	Th. & Practice of a Spec. Sport	10	Component Test
29	Coaching Theory	III.B.2,3	Component Test
30	“	IV.A,B	Component Test
31	“	IV.A,B	Component Test
32	“	IVB.	Component Test
	Th. & Practice of a Spec. Sport	7	Component Test
33	Coaching Theory	IV.C	Component Test
34	“	IV.D	Component Test
35	“	IV.C.2.	Component Test
36	“	III.A.3.d,e	Component Test
	Care & Prevent	10	Component Test
37	“	10	Component Test
38	“	10	Component Test
	Coaching Theory	III.A.3.e	Component Test
39	“	III.A.3.b	Component Test
	Care & Prevent	10	Component Test
40	“	1	Component Test
	Coaching Theory	IV.D.1,2	Component Test
41	“	IV.D.1	Component Test
	Care & Prevent	1	Component Test
42	“	1	Component Test
	Coaching Theory	IV.D.1	Component Test
43	“	IV.D.1,2	Component Test
	Care & Prevent	1	Component Test
44	“	1	Component Test
	Coaching Theory	IV.D	Component Test
45	“	I.A.1,2	Component Test
46	“	I.B.1,2,3	Component Test
47	Coaching Theory	I.C	Component Test
48	“	I.D.	Component Test
	Th. & Practice of a Spec. Sport	3,13	Component Test
49	Coaching Theory	I.G.1,2,3	Component Test
50	“	III.B.4	Component Test
51	“	VI.A.6	Component Test
52	“	V.A	Component Test
53	“	III.4	Component Test
54	“	V.A	Component Test
55	“	V.B	Component Test
56	“	V.C	Component Test
57	“	V.D	Component Test
58	“	V.E.	Component Test

\*Component tests could include written tests, class work, observation, written/oral reports, quizzes and/or demonstrations.

# Administrative Rules

# Administrative Rule 6A-4.0282

## Specialization Requirements for the Endorsement in Athletic Coaching --- Academic Class

4. Certification in another subject, and
5. Nine (9) semester hours in athletic coaching to include the areas specified below:
  - o (a) Three (3) semester hours in care and prevention of athletic injuries and the effects and dangers of drug use including performance enhancing drugs,
  - o (b) Three (3) semester hours in coaching theory,
  - o (c) A course in theory and practice of coaching a specific sport, and
6. A valid cardiopulmonary resuscitation course completion card or certificate issued by the American Heart Association or the American Red Cross or an equivalent cardiopulmonary resuscitation course completion card or certificate issued by an entity approved by the Florida Department of Health pursuant to Rule 64J-1.022, F.A.C.

Specific Authority 1001.02, 1012.55, 1012.56 FS. Law Implemented 1001.02, 1012.54, 1012.55, 1012.56 FS. History-New 12-4-89, Amended 10-26-05, 1-16-08.

## 64J-1.022

### Cardiopulmonary & Advanced Cardiac Life Support Courses

(1) Cardiopulmonary resuscitation (CPR) or advanced cardiac life support (ACLS) courses which have been accredited by the Commission on Accreditation of Pre-Hospital Continuing Education (CAPCE) are defined as equivalent to CPR or ACLS courses conducted by the American Heart Association or American Red Cross.

(2) Any public or private entities desiring to conduct CPR or ACLS courses equivalent to those conducted by the American Heart Association or American Red Cross shall have those courses accredited by the CAPCE and shall maintain CAPCE accreditation of those courses at all times they are offered and conducted.

(3) Entities shall provide a copy of the letter of approval of accreditation from CAPCE for each CPR and ACLS course to be recognized and accepted as an equivalent by the Department. A copy of the letter of approval shall be submitted to the Department with a completed DH Form 1938, February 2002, Cardiopulmonary Resuscitation (CPR) or Advanced Cardiac Life Support (ACLS) Course Equivalency Form at least 90 days prior to the offering of the course. This form is incorporated by reference and available from the department. In addition to DH Form 1938 and a copy of the letter of approval each entity shall provide a sample completion card or certificate which shall be issued to students successfully completing the course.

(4) The entity shall provide the student with a course completion card or certificate which is the same as that submitted to the Department which includes: name of entity, course title, date of course, expiration date of the card, name of the instructor and name of the student.

(5) Department approval of the CPR and ACLS courses shall be concurrent with the CAPCE accreditation of the courses.

Rulemaking Authority 401.35 FS. Law Implemented 401.27 FS. History--New 4-21-02, Formerly 64E-2.038.

**Appendix E - Forms**

**PANHANDLE AREA EDUCATIONAL CONSORTIUM  
ATHLETIC COACHING/SPORTS MEDICINE ENDORSEMENT  
APPLICATION FORM (Form A)**

NAME \_\_\_\_\_

DISTRICT \_\_\_\_\_ SCHOOL \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

\_\_\_\_\_ I am planning to add Athletic Coaching/Sports Medicine to my current Florida teaching certificate. I understand that I will need to complete the three courses covering the topics prescribed by the State Board of Education Rule 6A-4.0131. I also understand that I must earn the full 60 points available for each course completion.

\_\_\_\_\_ I do not currently hold a valid teaching certificate and am interested in coaching a school team. I understand that I may complete these three courses and apply for a renewable certificate for part-time athletic coaching as provided in State Board of Education Rule 6A-4.0282. This certificate process does not fall under the add-on or endorsement rule but does follow the process for applying for a regular part-time certificate.

\_\_\_\_\_ I hold certification in "athletic coaching" or "physical education" on a current, valid certificate and wish to complete one of more of the Coaching Endorsement courses to earn in-service points for certificate renewal.

---

\_\_\_\_\_ I have obtained approval from the Director of Professional Development in my district to enroll in this course as verified by his/her signature below.

\_\_\_\_\_  
Signature of Registrant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

\_\_\_\_\_  
DOE Certification # (if applicable)

---

**FOR DISTRICT USE ONLY**

By signing below, I verify that the district has an Athletic Coaching Endorsement Plan approved by the Florida Department of Education.

\_\_\_\_\_  
District Director of Professional Development

\_\_\_\_\_  
Date

*\*Please note:*

- Applicants must return this completed form to the District Professional Development Director.
- District Professional Development Director must send a copy of this form to the PAEC Professional Development Center.

**PANHANDLE AREA EDUCATIONAL CONSORTIUM  
ATHLETIC COACHING/SPORTS MEDICINE ENDORSEMENT  
VERIFICATION OF POINTS (Form B)**

1. Name \_\_\_\_\_

2. District \_\_\_\_\_ 3. School \_\_\_\_\_

4. Social Security No. \_\_\_\_\_ 5. Points on file: \_\_\_\_\_

**6. Requirements**

- (1) \_\_\_\_\_ Care and Prevention of Athletic Injuries (Sports Medicine)  
(60 points minimum)
- (2) \_\_\_\_\_ Coaching Theory  
(60 points minimum)
- (3) \_\_\_\_\_ Theory and Practice of Coaching a Specific Sport  
(60 points minimum)

College courses may be substituted, at district discretion, for any of the above components for which the course descriptions match the \_\_\_\_\_ County Master In-service Plan Components.

**7. Verification of Requirements:**

<u>Points Required</u>	<u>Points Verified</u>	<u>Deficiency</u>	<u>Date Completed</u>
Requirement #1 Min. 60			
Requirement #2 Min. 60			
Requirement #3 Min. 60			
Total Required 180			

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Coordinator for Professional Development, PAEC

FOR \_\_\_\_\_ DISTRICT OFFICE of CERTIFICATION USE ONLY

Status of Application:

\_\_\_\_\_ Sent to Florida Dept. of Education

\_\_\_\_\_ Returned for Additional Verification

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Official

*Please note:* Professional Development Directors must submit a copy of this form to the PAEC Professional Development Center.



**PANHANDLE AREA EDUCATIONAL CONSORTIUM  
ATHLETIC COACHING/SPORTS MEDICINE  
TRANSFER OF COLLEGE CREDIT (Form C)**

1. Name \_\_\_\_\_
2. School \_\_\_\_\_ 3. District \_\_\_\_\_
4. Social Security No. \_\_\_\_\_ 5. DOE No. \_\_\_\_\_

The attached college transcripts are submitted as part of the Athletic Coaching/Sports Medicine endorsement program. These courses meet the requirements of the following component(s) in the approved \_\_\_\_\_ county program for Athletic Coaching/Sports Medicine endorsement.

Program area:

Component # and Title	College Course Title
1) _____	_____
2) _____	_____
3) _____	_____

---

**FOR DISTRICT OFFICE of CERTIFICATION USE ONLY**

No. Points Approved \_\_\_\_\_ No. Points Not Approved \_\_\_\_\_

COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Professional Development Director

*Please note:* Professional Development Directors must submit a copy of this form to the PAEC Professional Development Center.

Appendix E – School Board Approval

Inservice Program

For Add-On Endorsement

In the Area of

**ATHLETIC COACHING/SPORTS MEDICINE**

Professional Development Center  
Panhandle Area Educational Consortium  
753 West Boulevard  
Chipley, Florida 32428  
(850) 638-6131

Recommended to the \_\_\_\_\_ District School Board on \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Superintendent

Approved by the \_\_\_\_\_ District School Board on \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Chairman of the Board

SUMMARY SHEET



RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 10c

**Date of School Board Meeting:** April 24, 2018

**TITLE OF AGENDA ITEM:** George W. Munroe Elementary School

**DIVISION:** Elementary Education

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. George W. Munroe Elementary School is requesting approval for an out-of-state field trip to Valdosta, Georgia. Please see attached documentation.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Tammy McGriff Farlin

**POSITION:** Area Director of Elementary Education

-----  
INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

**SUPERINTENDENT'S SIGNATURE:** page(s) numbered \_\_\_\_\_

**CHAIRMAN'S SIGNATURE:** page(s) numbered \_\_\_\_\_

COPIES FILED  
DATE: 4/25/2018

**FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP**

### FIELD TRIP REQUEST

<b>SCHOOL:</b> G. W. Munroe Elem.	<b>CONTACT FOR FIELD TRIP:</b> Sarah Graham
--------------------------------------	--

<b>DATE OF TRIP:</b> May 3, 2018	<b>WHO IS ATTENDING: (grade/organization)</b> 3 <sup>rd</sup> grade students + teachers
-------------------------------------	--

<b>LOCATION:</b> Valdosta, Ga. Wild Adventure	<b>TRAVELING BY:</b> <input type="checkbox"/> School bus <input checked="" type="checkbox"/> Charter bus
---	---

**PURPOSE:** To give students a hands on experience of animals as close from the wild and enjoy some history first hand while they are learning.

- SCHOOL BUS – Required items for approval:**
1. Principal's signature
  2. Complete list of participants and chaperones
  3. Complete final itinerary
  4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request

- CHARTER BUS – Required items for approval:**
1. Principal's signature
  2. Complete list of participants and chaperones
  3. Complete final itinerary
  4. Copy of charter bus contract with signatures
  5. Proof of Insurance showing either district or school as insured

Sarah Graham  
Signature of Person Requesting Trip

Corey B. Batten  
Approval of Principal (signature required)

<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
<u>Tammy M. Jordan</u> Superintendent/Designee	<u>4/11/2018</u> Date

Please forward completed form via district mail or fax to:  
**Mrs. Cheryl Ellison**  
 Program Assistant for Curriculum & Instruction  
 Fax: (850) 627-3530    Email: ellisonc@gcpsmail.com

George W. Munroe Elementary School

Third Grade Field Trip Itinerary

Thursday, May 3, 2018

8:30 – Mr. Gaines & Buses arrive at school

8:30-9:00 – Load Lunches and students

9:00 – Departure for Wild Adventure Theme Park

11:30 – Travel Time - Arrival/Check INS

11:30 to 4:30 - Enjoy the park with lunch

4:30 – Load buses for departure

5:00 – Departure for back to school

5:00 – 7:30 Travel Time

7:30 – Arrival back to school

To: Wild Adventure Theme Park

Valdosta, Ga.

3766 Old Clyattville Rd.

Thursday, May 3, 2018

George W. Munroe Elementary School

3<sup>rd</sup> Grade – Ms. Graham

Class Roll

1. C
2. D
3. F
4. H
5. H
6. L
7. L
8. N
9. N
10. R
11. P
12. P
13. R
14. R
15. S
16. V
17. V
18. V
19. V
20. V

Ms. Keyshonara Formman's

Class

Ja

Jc

Y

A

D

T

Jo

,

Ar

I

Jor

Gi



# Rittman's Class List

B

B

C

D

F

G

H

H

K

M

M

N

Sr

Sr

Sr

Yr

Ms. Battles' 2017/18 3<sup>rd</sup> Grade Roster

Name				
Ki				
D				
Ti				
Ja				
Ti				
Ki				
Le				
G				
D				
Zi				
D				
M				
Ir				
K				
T				
T				
A				
D				
L				
D				
V				
A				
C				
V				

Mrs. Culberson's Class

C  
C  
C  
C  
G  
G  
J  
M  
M  
S  
S  
S  
V  
W  
W  
W

# Ms. Belford's Class

## Class Roll

1. T
2. J
3. D
4. G
5. K
6. R
7. A
8. T
9. K
10. M
11. B
12. R
13. L
14. C
15. J
16. D
17. D

Franklin's Class

La

Ke

Lawer

Ala

M

Tr

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## CHAPERON for WILD ASVENTURE

1. Sarah Graham
2. Brenda Rittman
3. Rosa Bean
4. Bridget Franklin
5. Michael Ray
6. Linda Battles
7. Keyshonara Foemman
8. Miesha Belford
9. Ms. Alondra
10. Parent
11. Parent
12. Parent

Scanned/mailed ✓

# AL'DRIA CHARTER & TOURS, INC

"GIVE US A CALL, WE'LL TAKE YOU THERE"

6315 BLOUNTSTOWN HWY. SUITE -E  
TALLAHASSEE, FLORIDA 32304  
OFFICE # (850) 580-2707 FAX # (850) 575-7162  
Email: [transportation@aldriatours.com](mailto:transportation@aldriatours.com)

# INVOICE -CONTRACT-

INVOICE NO:  
DATE: MARCH 28, 18

"Our mission is to provide you with quality, affordable, comfortable, dependable motorcoach transportation and excellent service:"

FED. ID. #59-329-4004

TO: <u>GEORGE W. MURDE</u>	DESTINATION: <u>VALDOSTA, GA. / WILD ADVENTURE</u>
GROUP:	DATE OF DEPARTURE: <u>MAY 3, 2018</u>
ADDRESS: <u>1830 W. KING STREET</u>	TIME OF DEPARTURE: <u>9:05 AM.</u>
<u>QUINCY, FLORIDA 32351</u>	DATE OF RETURN: <u>MAY 3, 2018</u>
Pickup location: <u>SCHOOL</u>	TIME OF RETURN: <u>6:00 PM</u>

MOTORCOACH TYPE	P.O. NUMBER# CONTRACT#	DATE OF TRIP	CONTACT PERSON	TELEPHONE#	CHARGES PER UNIT
<u>(2) COACHES</u>		<u>MAY 3, 2018</u>	<u>MRS. SARAH GRAHAM</u>	<u>(850) 694-0493</u>	<u>\$1365.00</u>

Thanks for choosing AL'DRIA TOURS, INC. as your motor coach transportation provider. This is your contract, invoice, and receipt. This contract # \_\_\_\_\_ in the amount of \$ 2730.00 is forwarded for your review and approval. This charter service charges according to the information provided. If correct, please sign, date and return with itinerary and the required deposit. Deposit received \$ \_\_\_\_\_ balance due \$ 2730.00

### CONTRACT TERMS AND CONDITIONS

#### RATES: (A \$100.00 clean up fee charge per coach)

The charge for your charter coach is based on the original information given. Fees are subject to change based on adjustments to submitted itinerary. Additional hours or additional miles not agreed upon at the time of booking can usually be accommodated by having the driver seek approval from management. The organization will be charged accordingly. Driver will adhere to instructions/itinerary provided. The on-board video equipment is provided at the discretion of AL'DRIA Charter Tours, Inc. and is not a mandatory on-board amenity item. It is, therefore, excluded from any 'satisfaction guarantee' in the event of unexpected equipment failure and/or tape/CD damage. The equipment is available for use at no charge; no rewinding or fast forwarding of tapes. The chartering organization must provide its own video tapes. All fees (tolls, parking and entrance) will be charged to you. You are also responsible for driver(s) room and meals.

#### DEPOSITS: (There will be a ten (10%) percent trip charge for any trips taken with an unpaid balance.) (Except for purchase order invoices).

A deposit and signed contract are due within ten (10) days after receiving this signed invoice/contract. Failure to receive the deposit and the contract may result in a cancellation of the charter service. The deposit is non-refundable. The remaining balance is due seven (7) days before departure. A deposit required to confirm; \$100.00 per coach for contracts up to \$999.00 and (15%) deposit for contract amounts \$1000.00 or more. Signed contracts are binding. If your group/organization secures a coach or coaches by signing this contract and paying the required deposit, you are liable for cancellation fees. For trips of any kind (including those secured with purchase orders) cancelled within 21 days or less of the departure date, full payment (price of the trip) is due. For trips cancelled 30 days or more before the departure date, the required deposit (whether prepaid or not) is due. Required methods of payment; cash, money order, certified checks, (no personal checks) and credit cards (visa / master card).

#### FEDERAL REGULATIONS: (These regulations will not be violated-safety is our main concern)

The Department of Transportation, Bureau of Motor Carrier Safety, has adopted certain regulations for the protection and safety of both the customer and the driver. Drivers are limited to: (15) consecutive hours on duty in any one day, of this (15) hours, a maximum of (10) hours may be actual driving hours. Upon reaching a destination and the driver's total driving hours have been used, the driver must have a minimum of eight (8) hours off duty before resuming service or to begin a period of extended driving. Trips requiring an extra driver are an additional \$100.00 per day.

#### DISCLAIMER:

AL'DRIA Tours, Inc. (Reserves the right to add a fuel surcharge as dictated by increase fuel cost.) It is understood and agreed that the service detailed in this contract is subject to tariff regulations and is contingent upon the carrier's ability to furnish the equipment and perform the service. This company reserves the right to lease from other companies in order to fulfill this contract. If a mechanical failure should occur or other emergencies preventing operation, AL'DRIA Tours, Inc. is to be given reasonable time for repairs and/or be permitted to procure another coach. Limit of liability for misconduct or other unexpected happenings cannot exceed the total charter cost. AL'DRIA Tours, Inc. assumes no responsibility for lost or damaged belongings and delays in arrivals or departures which may occur due to inclement weather. Baggage and all other property will be handled by the passengers. Only the amount that can be conveniently carried may be placed in the overhead storage areas inside motor coach. Do not leave items on the coach. No animals permitted on coaches, except guide dogs.

#### MOTORCOACH RULES: (Smoking, Drugs and Alcohol are prohibited)

The individual signing the contract represents that he/she is a representative of the Organization and he/she will be liable for the performance of this contract and that AL'DRIA Tours, Inc. may, at its option, also hold said Organization liable for breach thereof. In the event of a dispute, the prevailing party shall be awarded reasonable attorney's fees and costs. Venue shall be in Leon County, Florida. The Organization takes full responsibility for any damage to the interior of the coach (seats, windows, arm rest, shades, etc.) and excessive litter. Organization will be charged for any damages. NO EATING PERMITTED ON COACHES: (ATTACHED RULES APPLY)

ACCEPTED BY: \_\_\_\_\_ AGREED BY: Alphonso Prince  
(I, the undersigned, do hereby agree to all policies outlined above.)

THANK YOU FOR YOUR BUSINESS!

4/1/18



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
8/25/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> RRI Insurance Agency 4450 W. Eau Gallie Blvd., Suite 115 Melbourne FL 32934	<b>CONTACT NAME:</b> Susan Weaver
	<b>PHONE (A/C No. Excl):</b> 800-333-7764 <b>FAX (A/C No.):</b> 321-757-8182 <b>E-MAIL:</b> SWABVER@rri-ins.com <b>ADDRESS:</b>
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> Pennsylvania Manufacturers' Association	<b>NAIC #:</b> 12262
<b>INSURER B:</b>	
<b>INSURER C:</b>	
<b>INSURER D:</b>	
<b>INSURER E:</b>	
<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** 914523264      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADJ. SUBR. (INSR. WVD)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER	Y	301701 0808220	8/26/2017	8/26/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/PROP AGG \$1,000,000 \$
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS X RENTED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY X PIP-\$10,000	Y	151701 0808220	8/26/2017	8/26/2018	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory In NE) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH. <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder is named as additional insured with respect to the operations of the named insured only.

<b>CERTIFICATE HOLDER</b>  GADSDEN COUNTY SCHOOL BOARD 35 MARTIN LUTHER KING JR. BLVD. QUINCY FL 32352	<b>CANCELLATION 30 Days</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 10d

**Date of School Board Meeting:** April 24, 2018

**TITLE OF AGENDA ITEM:** Havana Magnet School

**DIVISION:** Secondary Education

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**  
(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. Havana Magnet School is requesting approval for an out-of-state field trip to Valdosta, Georgia. Please see attached documentation.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Sylvia R. Jackson, Ed.D.

**POSITION:** Director of Secondary Education/ Director of Adult, Career and Technical Education

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INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

2018 APR 11 AM 9:00

**FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP**

### FIELD TRIP REQUEST

<b>SCHOOL:</b> Havana Magnet School	<b>CONTACT FOR FIELD TRIP:</b> Kimberly Sailor
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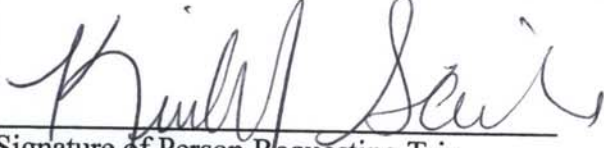
<b>DATE OF TRIP:</b> May 18, 2018	<b>WHO IS ATTENDING: (grade/organization)</b> 4 <sup>th</sup> Graders & 3 <sup>rd</sup> Graders
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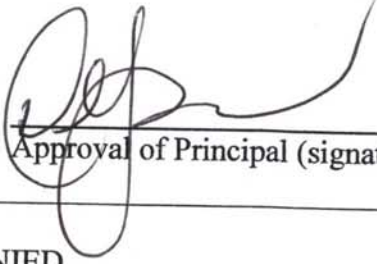
<b>LOCATION:</b> Wild Adventures	<b>TRAVELING BY:</b> <input checked="" type="checkbox"/> School bus <input type="checkbox"/> Charter bus
-------------------------------------	---

<b>PURPOSE:</b> End of the Year Trip
---

- SCHOOL BUS – Required items for approval:**
1. Principal's signature
  2. Complete list of participants and chaperones
  3. Complete final itinerary
  4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request

- CHARTER BUS – Required items for approval:**
1. Principal's signature
  2. Complete list of participants and chaperones
  3. Complete final itinerary
  4. Copy of charter bus contract with signatures
  5. Proof of Insurance showing either district or school as insured

  
 \_\_\_\_\_  
 Signature of Person Requesting Trip

  
 \_\_\_\_\_  
 Approval of Principal (signature required)

_____ APPROVED	_____ DENIED
_____ Superintendent/Designee	_____ Date

Please forward completed form via district mail or fax to:  
**Mrs. Cheryl Ellison**  
 Program Assistant for Curriculum & Instruction  
 Fax: (850) 627-3530      Email: ellisonc@gcpsmail.com

**HAVANA MAGNET SCHOOL  
ACTIVITY REQUEST**

1. Requested by: Kimberly Sailor
  2. Date of this request: April 9, 2018
  3. Date of requested activity: May 18, 2018
  4. Describe activity requested:  
End of the year field trip
  5. Purpose of activity (How does this relate to your classroom assignment):  
SC.4.L.17.4 - Recognize ways plants and animals, including humans can impact the environment.
  6. Number of Students involved: 100
  7. Time of Departure: 9:00 am Return 5:00 pm
  8. Bus requested: Yes  No  Number Needed 2
  9. Eating arrangements: Lunch at Wild Adventures  
(If sack lunches are needed, it will be the responsibility of the person requesting this activity to contact the lunchroom manager(at least 5 days prior to activity) And make ALL arrangements)
  10. Will substitute(s) be needed: Yes  No  How many? 10 (If yes, you need to fill out Leave in Line of Duty ) at least two weeks prior of activity)
  11. Name of chaperones: Ms. Davis, Ms. Rouse, Ms. Perry, Ms. Edwards, Mrs. K. Sailor, Ms. Ails, Ms. M. Jones, Ms. Gilbert, Ms. C. Davis, Ms. P. Bryant
  12. Chaperones approved by Assistant Principal: Yes  No
  13. If this is an after school hour activity, name administrative person to supervise: (To be assigned and notified by Principal) N/A
  14. Is a security officer needed: Yes  No  (If yes, notify Principal)
  15. Approximately cost of activity: \$4000.<sup>00</sup>
  16. Budget balance at end of previous month: \_\_\_\_\_
  17. How will this activity be financed: Parent Payments
- Submitted by: Kimberly Sailor  
( Person in charge & responsible for activity)
- Approved: Yes  No   
(Principal)

**\*\*YOU WILL ASSUME PERSONAL RESPONSIBILITY FOR ALL UNAUTHORIZED EXPENDITURES, AUATHORIZATION MUST BE IN WRITING PRIOR TO PURCHASE.**

## **May 18, 2018 Field trip Itinerary**

9:00 am: Depart Havana Magnet School

11:00 am: Arrive at Wild Adventures, Valdosta, GA

3:00 pm: Depart

5:00 pm: Arrive at Havana Magnet School

## **Chaperones**

1. K. Sailor
2. P. Alls
3. A. Davis
4. E. Perry
5. D. Edwards
6. D. Rouse
7. Paying parents, based on # of students

## **Attendees** (Based on behavior & returned slips w/funds)

4<sup>th</sup> grade general Education Students

3-5<sup>th</sup> Grade ESE Students

## **Standards/Benchmark Correlation**

SC.4.L.17.4: Recognize ways plants and animals, including humans can impact the environment.

SC.K.L.14.3: Observe plants and animals, describe how they are alike and how they are different in the way they look, and in the things they do.

Ms. Davis Class Field Trip List

1. R
2. M
3. T
4. C
5. F
6. Jc
7. A
8. A
9. T
10. C
11. S
12. C
13. E
14. J:

Mrs. Sailor's Class Field Trip List

1. A:
2. Tc
3. A:
4. D:
5. M
6. A:
7. R:

Ms. Perry's Class Field Trip List

1. N
2. J:
3. D
4. C
5. Jc
6. C
7. A
8. A
9. T
10. J:
11. M
12. K
13. S
14. K
15. T
16. K
17. T

Ms. Rouse's Class Field Trip List

1. J:

2. Zz
3. H
4. A
5. A
6. X
7. A
8. K
9. Li
10. A
11. Zz
12. K
13. Ja
14. Ti
15. Ja
16. K

### Third Grade Students Eligible to Attend Wild Adventures Field Trip

Mrs. M. Jones' Class

C  
M  
A  
D  
Z  
D  
H  
M  
A  
E  
K  
K  
K  
N

**14 students**

Ms. P Bryant's Class

S  
D  
E  
K  
T  
T  
S  
J  
A  
T

**10 students**

Ms. R. Gilbert's Class

C  
J  
T  
S  
D  
N  
B  
C  
F  
I  
S  
A

**12 students**

Ms. C. Davis' Class

Y  
J  
L  
P  
K  
K  
Z  
E  
S  
L  
S  
E  
R  
N

**14 students**

**Total Students: 50**

SUMMARY SHEET



RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 10e

**Date of School Board Meeting:** April 24, 2018

**TITLE OF AGENDA ITEM:** James A. Shanks Middle School *SB 4/2/18*

**DIVISION:** Secondary Education

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**  
(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. James A. Shanks Middle School is requesting approval for an out-of-state field trip to Valdosta, Georgia. Please see attached documentation.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Sylvia R. Jackson, Ed.D.

**POSITION:** Area Director of Secondary Education / Director of Adult, Career and Technical Education

-----  
INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_



**FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP**

### FIELD TRIP REQUEST

<b>SCHOOL:</b> James A. Shanks Middle School	<b>CONTACT FOR FIELD TRIP:</b> Catina Simmons-Russ
---	---

<b>DATE OF TRIP:</b> May 23, 2018	<b>WHO IS ATTENDING: (grade/organization)</b> 7 <sup>th</sup> Grade
--------------------------------------	--

<b>LOCATION:</b> Wild Adventures Theme Park, Valdosta, GA	<b>TRAVELING BY:</b> _____ School bus <input checked="" type="checkbox"/> Charter bus
--	--

**PURPOSE:**  
The students will experience fun, interactive learning in a one-of-a-kind setting. They will experience several exciting educational activities like Alapaha Trail, Safari Petting Zoo, Tigers of India, Butterfly Garden and Fun with Physics at their appropriate level to culminate the end of the school year.

<b>SCHOOL BUS – Required items for approval:</b> <ol style="list-style-type: none"> <li>1. Principal's signature</li> <li>2. Complete list of participants and chaperones</li> <li>3. Complete final itinerary</li> <li>4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request</li> </ol>	<b>CHARTER BUS – Required items for approval:</b> <ol style="list-style-type: none"> <li>1. Principal's signature</li> <li>2. Complete list of participants and chaperones</li> <li>3. Complete final itinerary</li> <li>4. Copy of charter bus contract with signatures</li> <li>5. Proof of Insurance showing either district or school as insured</li> </ol>
--	---

\_\_\_\_\_  
Signature of Person Requesting Trip

  
Approval of Principal (signature required)

_____ APPROVED	_____ DENIED
_____ Superintendent/Designee	_____ Date

Please forward completed form via district mail or fax to:  
**Mrs. Cheryl Ellison**  
**Program Assistant for Curriculum & Instruction**  
**Fax: (850) 627-3530      Email: ellisonc@gcpsmail.com**



# JAMES A. SHANKS MIDDLE SCHOOL

1400 West King Street ♦ Quincy, Florida 32351  
Office: (850) 875-8737 ♦ Fax: (850) 875-8775

## ITINERARY

- 8:30-8:45      Roll Call and Loading of Bus
- 9:00            Depart Shanks for Wild Adventures
- 11:00          Arrive at Wild Adventures
- 11:00- 5:00    Wild Adventures/Splash Island
- Students may bring appropriate swim wear and a towel.
  - Females must wear shorts or a cover all with their bathing suits.
  - Please remember to bring a plastic zip lock bag to protect electronic devices.
  - JASMS nor any of the chaperones will be responsible for electronic devices.
  - Lockers may be rented at Wild Adventures to secure valuable items for an additional fee.
- 5:15            Depart Wild Adventures
- 5:30 – 7:00    Old Times Country Buffet for dinner
- 9:00 P.M.      Arrive at Shanks Middle School

***Please Note:***

***Any parent who wishes to drive to Wild Adventures for the trip may contact Mrs. Russ to purchase additional tickets at our group rate. Please call me on or before May 4<sup>th</sup> at 875-8737.***

Ms. Abbye Dixon  
Assistant Principal  
Elementary School

Major Willie Jackson  
Principal

Ms. Germaine Kirkland  
Assistant Principal  
Middle School



# JAMES A. SHANKS MIDDLE SCHOOL

1400 West King Street ♦ Quincy, Florida 32351  
Office: (850) 875-8737 ♦ Fax: (850) 875-8775

## Student Participation List

The following list of students will receive a permission slip, but only the first 50 who pay will go on the trip.

- |         |        |        |
|---------|--------|--------|
| 1. Ag   | 34. Ja | 67. R  |
| 2. Al   | 35. Ja | 68. R  |
| 3. Ar   | 36. Ja | 69. R  |
| 4. As   | 37. Ja | 70. S  |
| 5. Ba   | 38. Ji | 71. S  |
| 6. Br   | 39. Jc | 72. Sl |
| 7. Br   | 40. Jc | 73. St |
| 8. Bu   | 41. Jc | 74. St |
| 9. Ca   | 42. K  | 75. S  |
| 10. C   | 43. L  | 76. S  |
| 11. C   | 44. L  | 77. St |
| 12. C   | 45. L  | 78. St |
| 13. C   | 46. L  | 79. St |
| 14. C   | 47. L  | 80. W  |
| 15. C   | 48. M  | 81. W  |
| 16. D   | 49. M  | 82. W  |
| 17. D   | 50. M  | 83. W  |
| 18. D   | 51. M  | 84. W  |
| 19. El  | 52. M  | 85. V  |
| 20. Fa  | 53. M  | 86. V  |
| 21. Fc  | 54. M  | 87. V  |
| 22. Fr  | 55. M  | 88. V  |
| 23. Gt  | 56. N  | 89. V  |
| 24. He  | 57. Pi |        |
| 25. He  | 58. P  |        |
| 26. Hi  | 59. P  |        |
| 27. Hc  | 60. P  |        |
| 28. Hc  | 61. R  |        |
| 29. Hc  | 62. R  |        |
| 30. Ht  | 63. R  |        |
| 31. Int | 64. R  |        |
| 32. Ja  | 65. R  |        |
| 33. Ja  | 66. R  |        |

### Chaperones:

1. Mrs. Russ
2. Mrs. Commodore
3. Mr. Pierrevil
4. Mrs. Glynn-Price
5. Mr. Perkins

Ms. Abbye Dixon  
Assistant Principal  
Elementary School

Major Willie Jackson  
Principal

Ms. Germaine Kirkland  
Assistant Principal  
Middle School



# JAMES A. SHANKS MIDDLE SCHOOL

1400 West King Street ♦ Quincy, Florida 32351  
Office: (850) 875-8737 ♦ Fax: (850) 875-8775

March 22, 2018

**Field Trip: Wild Adventures Theme Park**  
**Date of Field Trip: May 23, 2018**  
**Non-Refundable \$50.00 deposit due by April 13th**  
**Cash or money order only**

**Time of Trip: 9:00 A.M. – 3:00 pm**  
**Cost: \$100.00**  
**Balance due on or before May 4<sup>th</sup>**

### Parent/Legal Guardian Consent

I do hereby give permission for my son/ daughter, \_\_\_\_\_, to participate in the above-cited field trip. I understand that the school will make arrangements for transportation and supervision during the field trip activity.

I do understand that transportation is by charter bus and my consent hereby relieves school officials of responsibility other than reasonable supervision. I will emphasize to my child the importance of his/her orderly and cooperative behavior during the trip.

\_\_\_\_\_  
Parent's/Legal Guardian's Signature

\_\_\_\_\_  
Date

### Medical Emergency Information:

Name of person to contact in case of an emergency \_\_\_\_\_

Work Phone # \_\_\_\_\_ Home # \_\_\_\_\_ Cell # \_\_\_\_\_

Insurance \_\_\_\_\_ Policy # \_\_\_\_\_

- Does your child have any allergic reactions to any food or medications? If yes, please list \_\_\_\_\_  
\_\_\_\_\_
- Are there other special medical conditions or instructions (including the administration of any medications during the trip) that need to be brought to the teacher's attention?  
\_\_\_\_\_  
\_\_\_\_\_
- **If medication is needed; speak directly to your child's grade level team leader and be certain to clearly label medication(s) with instructions.**

Comments: \_\_\_\_\_

If you have any questions, please contact Mrs. Russ or Mrs. Commodore at 875-8737.

Ms. Abbye Dixon  
Assistant Principal  
Elementary School

Major Willie Jackson  
Principal

Ms. Germaine Kirkland  
Assistant Principal  
Middle School

Mike's Limousine Service, Inc.  
 3109 W. Tennessee St. Tallahassee, FL 32304  
 (850) 224-5466 Fax (850) 224-0827

Event Date: 5/23/18

James A. Shanks M.S.  
 Customer Name

Credit Card

Expiration Date

CVVC

Billing Address

Simmons-Ross  
 Email 95453@aol.com

Bus  
 Vehicle  
 Occasion 56  
 # of People 900  
 P/U 9:00 AM  
 L.V Time 9:00 AM  
 L/XO Time 9:00 AM Return

	Scheduled	Overtime	Total
Rate per Hour			
Number of Hours			
Fuel Surcharge			
Driver Fee			
Total	<u>176.00</u>		

**Rental Agreement**

It's our pleasure to be of service to you. Our staff keeps our vehicles in excellent condition and it is of the utmost importance that all clients act in a responsible manner to preserve the condition of the vehicles. Smoking and eating are prohibited in all of our vehicles. The client is responsible for their guests in ALL REGARDS to rules and regulations. Any damage to the rented vehicle owned by this company will be charged in full to the customer that contracted with Mike's Limousine Service, Inc. whether by accident, neglect, or intent. Our company cannot be held responsible for delays or inconveniences due to traffic, unknown or unforeseen mechanical failures, situations deemed "Acts of God".

50% Cancellation Fee

**Damage Deposit**

A damage deposit in the amount of \$200.00 per vehicle will be secured with the credit card provided to secure your rental. If damages exceed deposit, additional deposit will be required or rental will be terminated.

- Fee Schedule:
- Smoking: (including lighting a cigarette) \$100.00
  - VOMIT: (each occurrence) \$200.00
  - Eating in Limo: \$100.00
  - Spills: \$75.00
  - Excessively Dirty Interior (Limo) \$50.00
  - Excessively Dirty Interior (Bus) \$150.00
  - Broken or Missing glassware \$10.00 Each

50% Deposit by check to Reserve  
Balance due 5/16/18

**Termination of Service**

- > If the client becomes incapacitated, the run is terminated unless another individual chooses to secure the deposit with cash or a credit card. The client can appoint one person to be responsible on their behalf at the beginning of the run.
- > If the client or their guests become unruly or violate safe operation procedures, the rental will terminate immediately and NO REFUND given.
- > While transporting ANY minors if ANY alcohol is found in the vehicle or a minor is found visibly impaired, the rental will terminate immediately and NO REFUND given.

The original client is responsible for overtime fees and authorizes those charges to be charged to their credit card (overtime is rounded to the next 1/2 hour.) In the event that your check is returned, we have your permission to charge the whole amount plus \$25.00 service fee to the credit card listed on this contract. We are not responsible for items left, lost, or stolen while riding in our vehicles. We have a lost and found box at Mike's Limousine Service, Inc. located @ 3109 W. Tennessee St. Tallahassee, FL 32304.

I agree to these terms \_\_\_\_\_ Client

Mike's Limousine Service Representative

Mileage out: \_\_\_\_\_  
 Mileage in: \_\_\_\_\_  
 PU Time: \_\_\_\_\_  
 Drop Time: \_\_\_\_\_  
 Rock Glass: \_\_\_\_\_  
 Wine Glass: \_\_\_\_\_

PU Address: James A. Shanks  
 DO Address: Wild Adventures 3766 Old Chyattville Rd  
 Contact Info: 875-8137  
 Cancellation Fee: 50%  
 Payment Method:  Check on PU  Cash on PU  Adv Pymnt  Bill to CC  
 Booked By: Tel... Booked on: 3/26/18 Driver: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

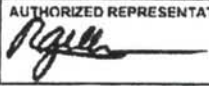
<b>PRODUCER</b> TIB Transportation Insurance Brokers 425 West Broadway, Suite 300 Glendale CA 91204		<b>CONTACT NAME:</b> Gabby Juncal <b>PHONE (A/C, No, Ext):</b> 818-246-2800 <b>FAX (A/C, No):</b> 818-246-4690 <b>E-MAIL ADDRESS:</b> gjuncal@tibinsurance.com	
<b>INSURED</b> Mike's Limousine Service, Inc 3109 West Tennessee St Tallahassee FL 32304		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : RLI Insurance <b>NAIC #</b> 13056 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

**COVERAGES**      **CERTIFICATE NUMBER:** 1834305749      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		LG80013885	11/26/2017	11/26/2018	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		LF80016235	11/26/2017	11/26/2018	COMBINED SINGLE LIMIT (Per accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED    RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
\*\*\*\*\*PROOF OF INSURANCE ONLY\*\*\*\*\*

<b>CERTIFICATE HOLDER</b>  Proof Of Insurance Only xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx XX xxxxxxxxxxxx	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

**AGENDA ITEM NO.** 10f

**Date of School Board Meeting:** April 24, 2018

**TITLE OF AGENDA ITEM:** James A. Shanks Middle School

**DIVISION:** Secondary Education

\_\_\_\_\_ This is a CONTINUATION of a current project, grant, etc.

**PURPOSE AND SUMMARY OF ITEM:**

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. James A. Shanks Middle School is requesting approval for an out-of-state field trip to Valdosta, Georgia. Please see attached documentation.

**FUND SOURCE:** N/A

**AMOUNT:** N/A

**PREPARED BY:** Sylvia R. Jackson, Ed.D.



**POSITION:** Area Director of Secondary Education / Director of Adult, Career and Technical Education

-----  
INSTRUCTIONS TO BE COMPLETED BY PREPARER

\_\_\_\_\_ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered \_\_\_\_\_

CHAIRMAN'S SIGNATURE: page(s) numbered \_\_\_\_\_

2018 APR 17 PM 4:03  
Sylvia R. Jackson

**FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP**

### FIELD TRIP REQUEST

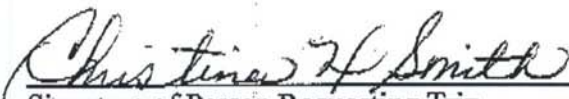
<b>SCHOOL:</b> James A. Shanks Middle School	<b>CONTACT FOR FIELD TRIP:</b> Ms. Christina Smith Cell: 1-478-334-9291 OR 850-875-8737 Ext. 3127
---	---


<b>DATE OF TRIP:</b> Saturday May 23, 2018	<b>WHO IS ATTENDING: (grade/organization)</b> James A. Shanks Middle School 5 <sup>th</sup> Grade Students.
---	--

<b>LOCATION:</b> Valdosta, Georgia	<b>TRAVELING BY:</b> _____ School bus <input checked="" type="checkbox"/> Charter bus
---------------------------------------	--

**PURPOSE:**  
SC.6.N.1.: Analyze and describe how and why organisms and classified according to shared characteristics.  
SC.1.L.14.1: Make observations of living things and their environment using the five senses.  
VA.68.H.1.1: Describe social, ecological, economic, religious, and/or political conditions reflected in works of art.  
VA.68.F.2.1: Investigate career opportunities available in the visual arts to determine requisite skills and qualifications for each field.  
US.PK12.SE.3.5: Use behaviors and skills, such as self-monitoring, accepting feedback, adjusting own actions, and self-reflection to maintain appropriate conduct in school, community, and employment settings.

<b>SCHOOL BUS – Required items for approval:</b> <ol style="list-style-type: none"> <li>1. Principal's signature</li> <li>2. Complete list of participants and chaperones</li> <li>3. Complete final itinerary</li> <li>4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request</li> </ol>	<b>CHARTER BUS – Required items for approval:</b> <ol style="list-style-type: none"> <li>1. Principal's signature</li> <li>2. Complete list of participants and chaperones</li> <li>3. Complete final itinerary</li> <li>4. Copy of charter bus contract with signatures</li> <li>5. Proof of Insurance showing either district or school as insured</li> </ol>
--	---

  
 Signature of Person Requesting Trip

  
 Approval of Principal (signature required)

_____ APPROVED	_____ DENIED
_____ Superintendent/Designee	_____ Date



# James A. Shanks Middle School

## 2017-2018 5<sup>th</sup> Grade Field Trip

- **Date: Friday May 23, 2018**
- **Time: 7:30am to 6:00 pm**
- **Location: Wild Adventures in Valdosta, GA**
- **Number of Chaperones: 5**
- **Number of Students: 51**
- **Transportation: Charter Bus**
- **Field Trip Coordinator: Christina Smith**

<u>CHAPERONES:</u>	<u>STUDENTS ATTENDING:</u>
1. Christina Smith: Science	1. AI
2. Milca Joseph: Reading	2. AI
3. Josie Rivera: Writing	3. AI
4. Krystal Miles: ESOL	4. AI
5. Abbye Dixon: Assit. Principal	5. AI
6. Melvin Henderson	6. BI
7. Gary Russ	7. BI
8. Shalandria Jones	8. BI
	9. BI
	10. BI
	11. B'
	12. C
	13. C
	14. C
	15. C
	16. CI
	17. CI
	18. CI
	19. CI
	20. D
	21. D
	22. D

**STUDENT PARTICIPATION REQUIREMENTS:**

- Complete and turn in permission slip/ release form with the deposit.
- Turn in field trip payment by or before the due date.
- Students must obtain and maintain good behavior and grades.
- Students and parents must attend the pre-field trip informational meeting.

- 23. FA
- 24. G.
- 25. G.
- 26. G.
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- 28. G.
- 29. G.
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- 47. JO
- 48. K<sup>-</sup>
- 49. K
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	62. O!
	63. PA
	64. PA
	65. PE
	66. PC
	67. RA
	68. RC
	PE
	69. RC
	VA
	70. SA
	71. SA
	72. SA
	73. ST
	74. ST
	75. TH
	76. TH
	77. VE
	78. VE
	ISI
	79. W
	80. W
	81. W
	82. W

## Itinerary

Wednesday May 23, 2018

1. Chaperones report to James A. Shanks bus ramp- 7:00 am
2. Students report to James A. Shanks Bus ramp- 7:30 am
3. Dress code check (Field trip shirt, appropriate jeans & sneakers) – 7:30 am – 7:45am
4. Load bus - 7: 45 am -7: 55am
5. Depart from Shanks for Wild Adventures in Valdosta, Georgia – 8:00 am
6. Bagged breakfast on the bus
7. Arrive at Wild Adventures in Valdosta, Georgia – 10:00 am
8. Establish groups and check-in times/ end of day meeting place - 10:15 am
9. Wild Adventures - 10:30 am -4 pm
  - a. Lunch inside of park
10. Meet at the entrance of Wild Adventures – 3:30 pm
11. Load bus and depart Wild Adventures for James A. Shanks Middle – 4: 00 pm

12. Arrive at James A. Shanks bus ramp – 6:00pm



# **JAMES A. SHANKS**

## **MIDDLE SCHOOL**

---

1400 West King Street ♦ Quincy, Florida 32351  
Office: (850) 875-8737 ♦ Fax: (850) 875-8775

March 26, 2018

### **James A Shanks Middle School IT Department Trip**

#### **March 24, 2017**

#### **Itinerary**

Departure Time: 9:15 am leaving James A. Shanks Middle School - Quincy, Florida

Destination: 9:45 am Florida A&M University – Tallahassee, Florida

Departure Time: 12:30pm Florida A&M University – Tallahassee, Florida

Destination: 12:45pm Golden Corral Restaurant (Lunch) – Tallahassee, Florida

Departure Time: 2pm Golden Corral Restaurant

Return Time: 2:45pm James A. Shanks Middle School – Quincy, Florida

**Willie Jackson**  
Principal

**Germaine Brown**  
Assistant Principal

**Abbye Dixon**  
Assistant Principal

Mike's Limousine Service, Inc.  
 3109 W. Tennessee St. Tallahassee, FL 32304  
 (850) 224-5466 Fax (850) 224-0827  
 www.limomike.com

Event Date: 5/23/18

James A Shanks M.S.  
 Customer Name

Bus  
 Vehicle

Credit Card

Occasion 50 # of People

Expiration Date CVVC

LV Time P/U 8:00 AM

Billing Address

D/O Time 6 PM Return

Smith christina  
 Email scpsmail.com

Spot 7:30 AM

	Scheduled	Overtime	Total
Rate per Hour			
Number of Hours			
Fuel Surcharge		Plus + Driver Gratuities	
Driver Fee			
Total	1090.00		

**Rental Agreement**

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I agree to these terms \_\_\_\_\_ Client

Mike's Limousine Service Representative

Mileage out: \_\_\_\_\_  
 Mileage in: \_\_\_\_\_  
 PU Address: James A Shanks M.S.  
 DO Address: Wild Adventures 3766 Old Clydeville Rd Quincy  
 Contact Info: \_\_\_\_\_  
 Cancellation Fee: 50%  
 Pymnt Method: Check on PU \_\_\_ Cash on PU \_\_\_ Adv Pymnt \_\_\_ Bill to CC \_\_\_  
 Booked By: [Signature] Booked on: \_\_\_\_\_ Driver: \_\_\_\_\_  
 Wine Glass: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/15/2018

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<b>PRODUCER</b> TIB Transportation Insurance Brokers 425 West Broadway, Suite 300 Glendale CA 91204	<b>CONTACT NAME:</b> Gabby Juncal <b>PHONE (A/C No, Ext):</b> 818-246-2800 <b>FAX (A/C No):</b> 818-246-4690 <b>E-MAIL ADDRESS:</b> gjuncal@tibinsurance.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: RLI Insurance</td> <td></td> <td>13058</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: RLI Insurance		13058	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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<b>INSURED</b> Mike's Limousine Service, Inc 3109 West Tennessee St Tallahassee FL 32304	<b>MIKES-6</b>																				

**COVERAGES**      **CERTIFICATE NUMBER:** 1834305749      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADD. TERMS (INSR/VOID)	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXPIR. DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		LGB0013885	11/28/2017	11/26/2018	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS  <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		LFB0016235	11/28/2017	11/26/2018	COMBINED SINGLE LIMIT (Per accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per household) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT 3 E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
\*\*\*\*\*PROOF OF INSURANCE ONLY\*\*\*\*\*

<b>CERTIFICATE HOLDER</b>  Proof Of Insurance Only XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXXXXX	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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