

# Pope County High School 

125 State Highway 146 West
Golconda, IL 62938
618.683.3071

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Course Catalog
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Note: Not every course will be offered every year. Also, courses may be added or deleted as needed.

## CAREER \& TECHNICAL EDUCATION



## AGRICULTURE DEPARTMENT

## Introduction to Agriculture

1 Credit
Pre-Requisites - None
This orientation course provides an opportunity for students to learn how the agriculture industry is organized: its major components, the FFA, the economic influence of agriculture at state, national and international levels, and the scope and types of job opportunities in the agriculture field. Basic concepts in animal science, plant science, soil science, horticulture, natural resources, agribusiness management, agricultural mechanics, agricultural biotechnology, food science technology, environmental science and aqua cultural science and technology will be presented. (9)

## Basic Horticultural Science

1 Credit
Pre-Requisites - None
This course is designed to introduce students to the horticulture industry and provide them with basic plant science knowledge that can be further developed in advanced
horticulture courses. Major units of instruction include horticulture research, horticultural careers, plant anatomy, seed germination, plant propagation, growing media, pest management, hydroponics, identifying horticultural plants, growing greenhouse crops, and floral design. Improving computer and workplace skills will be a focus. Participation in FFA student organization activities and Supervised Agricultural Experience (SAE) projects is an integral course component for leadership development, career exploration and reinforcement of academic concepts. (9)

## Basic Agricultural Science

## 1 Credit <br> Pre-Requisites - None

This course builds on basic skills and knowledge gained in the Introduction to the Agricultural Industry course. Major units of instruction include agricultural research, soil science, advanced plant science, biotechnology, advanced animal science. Applied science and math skills and concepts will be stressed throughout the course as they relate to each area. Improving computer and workplace skills will be a focus. Participation in FFA student organization activities and Supervised Agricultural Experience (SAE) projects is an integral course component for leadership development, career exploration and reinforcement of academic concepts.(9)

## Basic Agricultural Mechanics <br> 1 Credit <br> Pre-requisites - None

In this course, theory and hands-on experiences provide opportunities for students to develop basic knowledge and skills in agricultural mechanics. Instructional areas include the basic fundamentals of maintaining and repairing small gasoline engines, basic electricity, welding, construction, cold metal work, and operating agricultural equipment safely. Improving workplace and computer skills will be a focus. Participation in FFA student organization activities and Supervised Agricultural Experience (SAE) projects is an integral course component for leadership development, career exploration and reinforcement of academic concepts. (9)

## Agricultural Mechanics \& Technology I

1 Credit
Pre-requisites - Introduction to Agriculture (or Basic Horticultural Science) \& Basic Ag Mechanics

The Agricultural Mechanics course will prepare students in a general way to sell, select and service agriculture or agribusiness technical equipment, facilities and machinery. The
students will be introduced to and obtain a basic knowledge of various types of welding, metal work, and small gas engines. (10, 11, 12)

## Agricultural Mechanics \& Technology II

1 Credit
Pre-requisites - Agricultural Mechanics \& Technology I
The Agricultural Mechanics course will prepare students in a general way to sell, select and service agriculture or agribusiness technical equipment, facilities and machinery. The students will be introduced to and obtain a basic knowledge of various types of welding, metal work, and small gas engines. (10, 11, 12)

## Supervised Agricultural Experiences

## 1 Credit <br> Pre-requisites - Introduction to Agriculture (or Basic Horticultural Science) \& Basic Ag Mechanics

This course is designed to establish, improve, and/or expand knowledge and skills in various agricultural careers. Students will gain credit by establishing or continuing a Supervised Agricultural Experience (SAE) project at their home, at a business, or at their school often occurring outside the normal school day. SAE projects are typically entrepreneurial, placement or research based. Students are encouraged to add additional projects, experiences, scope, and growth involving managerial and decision making skills. Students will be required to verify their experiences by keeping written or computerized records including: business agreements, budgets, inventories, daily activities, hours worked, income and expenses, total earnings, depreciation, and net worth. Instructor supervision will be conducted to the student 's home, place of employment, or location of project. SAE records should be evaluated at least once per month. In addition, classroom time may be incorporated for foundational knowledge related to the SAE. SAE lessons are integrated into each agricultural course which can also provide foundational knowledge. SAE participation can lead to fulltime employment, scholarships, and awards through the FFA. $(9,10,11,12)$

## Agriculture Welding I

## 1 Credit <br> Pre-requisites - Basic Ag. Mechanics or Instructor Approval

Agriculture Welding courses provide students with the skills and knowledge that are specifically applicable to the tools and equipment used in the agricultural industry. In learning to apply basic industrial knowledge and skills (engines, power, welding, and carpentry, among others), students may explore a broad range of topics, including the
operation, mechanics, and care of farm tools and machines; the construction and repair of structures integral to farm operations; an introduction or review of electricity and power; and safety procedures. (10 with approval, 11, 12)

## Agriculture Welding II

1 Credit
Pre-requisites - Agriculture Welding I

This course provides advanced opportunities to increase skills learned in Agriculture Welding. $(11,12)$

## Agriculture Welding III

1 Credit
Pre-requisites - Agriculture Welding II
This course provides advanced opportunities to increase skills learned in Agriculture Welding. (12)


## BUSINESS DEPARTMENT

## Keyboarding and Formatting

½ Credit
Pre-requisites - None

Keyboarding and Formatting is a course designed to develop basic skills in touch keyboarding techniques for entering alphabetic, numeric, and symbol information found on computers and terminals. Students will learn to edit and format text and paragraphs, change fonts, work with headers and footers, cut and paste text, create and use tab keys, create labels, and work with multiple windows. Students will format documents such as letters, envelopes, memorandums, reports, and tables for personal, educational, and
business uses. During the second half of the course, major emphasis is placed on formatting documents, improving proofreading skills, and increasing speed and accuracy. (9)

## Computer Applications

## $1 / 2$ Credit

Pre-requisites - None

Consumer Economics course provide students with an understanding of the concepts and principles involved in managing one's personal finances. Topics may include savings and investing, credit, insurance, taxes and social security, spending patterns and budget planning, contracts, and consumer protection. These courses may also provide an overview of the American economy. (9)

## Introductory Business

1 Credit
Pre-requisites - None
Introductory Business courses survey an array of topics and concepts related to the field of business. These courses introduce business concepts such as banking and finance, the role of government in business, consumerism, credit, investment, and management. They usually provide a brief overview of the American economic system and corporate organization. Introductory Business courses may also expose students to the varied opportunities in secretarial, accounting, management, and related fields. (9)

## Business Law

## 1 Credit <br> Pre-requisites - Introductory Business preferred

Introduces law and the origins and necessity of the legal system; provides insight into the evolution and development of laws that govern business in our society; develops an understanding of how organization and operation of the legal system impact business; develops an understanding of rights and duties within the business environment; and includes contractual responsibility, protection of individual rights in legal relationships relative to warranties, product liability, secured and unsecured debts, negotiable instruments, agencies, employer-employee relations, property ownership and transfer,
landlord and tenant, wills and estates, community property, social security, and taxation. (10, 11, 12)

## Consumer Education

$1 / 2$ Credit<br>Pre-requisites - None

Consumer Economics course provide students with an understanding of the concepts and principles involved in managing one's personal finances. Topics may include savings and investing, credit, insurance, taxes and social security, spending patterns and budget planning, contracts, and consumer protection. These courses may also provide an overview of the American economy. (12)

## Cooperative Education

## 4 Credits <br> Pre-requisites - Seniors only, instructor approval

Cooperative Education is a capstone course designed to assist students in the development of effective skills and attitudes through practical, advanced instruction in school and on the job through cooperative education. Students are released from school for their paid cooperative education work experience and participate in 200 minutes per week of related classroom instruction. Classroom instruction focuses on providing students with job survival skills and career exploration skills related to the job and improving students' abilities to interact positively with others. For skills related to the job, refer to the skill development course sequences, the task list or related occupational skill standards of the desired occupational program. The course content includes the following broad areas of emphasis: further career education opportunities, planning for the future, job-seeking skills, personal development, human relationships, legal protection and responsibilities, economics and the job, organizations, and job termination. A qualified career and technical education coordinator is responsible for supervision. Written training agreements and individual student training plans are developed and agreed upon by the employer, student and coordinator. The coordinator, student, and employer assume compliance with federal, state, and local laws and regulations. (12)


## ENGLISH DEPARTMENT

## English I

## 1 Credit

## Pre-requisites - None

This course is required of all students. It focuses on writing and literature. Chapters on phrases and word usage will be covered, along with descriptive, narrative, expository, and persuasive essay writing. A unit on the short story and elements of fiction will also be covered, as well as a unit on Shakespeare's Romeo and Juliet. Reading comprehension exercises will be integrated throughout the course. (9)

## English II

1 Credit
Pre-requisites - English I
This course is required of all students. It is writing intensive, while focusing on grammar and literature. Students will review proper essay structure and focus on elaboration and support when writing essays. Grammar units covered will include phrases, clauses, agreement, verb forms, usage, and punctuation. Short stories and poetry with the basic elements of literature will be covered, along with a unit of Shakespeare's Julius Caesar. Reading comprehension exercises will be integrated throughout the course. (10)

English III<br>1 Credit<br>Pre-requisites - English II

English III focuses on writing, literature, and grammar. Students will learn effective strategies for developing essays through the process of pre-writing, drafting, and revising. For a variety of writing tasks including literary analysis, research papers, personal narratives, and other formal essays, students will focus on logically developing ideas with appropriate evidence, clear language, and varied sentence structure. (11)

## English IV <br> 1 Credit <br> Pre-requisites - English III

English IV focuses on writing, literature, and grammar. There is also a segment on technical writing, which includes resumes, cover letters, and college application/scholarship essays. Students will learn effective strategies for developing essays through the process of pre-writing drafting, and revising. For a variety of writing tasks including literary analysis, research papers, personal narratives, and other formal essays, students will focus on logically developing ideas with appropriate evidence, clear language, and varied sentence structure. (12)

## Composition

1 Credit per semester (2 total)
Pre-requisites - English III, Accuplacer placement

* Weighted Class *
* Can earn 3 credit hours of Rhetoric and Composition through SIC if pass class with a "C" or better and minimum 16 years old*

Composition is designed for seniors who demonstrate excellent/superior writing and analytical skills. This course emphasizes structure and style in writing and the effects these have on a writer's presentation of ideas. Each step in essay development is covered thoroughly. Students will write both personal and analytical essays, including a research paper. In addition, students will work on sentence patterns, grammar, usage and vocabulary in the context of their written work. Literature in the course includes essays, poetry, short stories, and a Shakespeare play. (12)

## Elements of Film \& Literature

## 1 Credit <br> Pre-requisites - None

This course will explore the intersection of film and literature. Students will read The Great Gatsby, The Outsiders, and the Crucible, in addition to other works. In the process, students will be introduced to the history and theory of film. The course will also study how literary texts are translated into film. (9, 10, 11, 12)

## Elements of Film \& Literature II

1 Credit
Pre-requisites - None
This course emphasizes the intersection of film and literature with an emphasis on nonfiction, documentary film and literature. (9, 10, 11, 12)

## Speech

½ Credit
Pre-requisites - None
This public speaking course will help students to research topics, organize, prepare and deliver speeches. Types of speeches to be delivered will include: informative, demonstration, and persuasive. Some four-year colleges do not acknowledge this course as an English credit. (11)

English/ Language Arts Laboratory (English 109 for SIC) 1 Credit Pre-requisites - must turn 16 years old during semester enrolled (for dual credit)
*earn 3 college credits, dual credit*
Language Arts Laboratory courses provide instruction in basic language skills, integrating reading, writing, speaking, and listening, while placing great emphasis on the progress of individual students. Course content depends upon students' abilities and may include vocabulary building, improving spelling and grammar, developing writing and composition skills, reading silently or aloud, and improving listening and comprehension abilities.

This course involves comprehensive instruction on basic reading, writing and study skills needed to be successful in college course work. Areas of instruction will cover a review of basic grammar, vocabulary development, comprehension skills, critical and literal reading skills, study strategies, paragraph and essay development, and, the use of technology to complete assignments.


## MATHEMATICS DEPARTMENT

## Pre- Algebra

1 Credit
Pre-requisites - None
Pre- Algebra course deals with rational and irrational numbers and expressions, equations and inequalities, monomials and polynomials, factoring algebraic expressions, graphing, and solving linear and quadratic equations. It is to help students better prepare for Algebra I, a course required for graduation. Technology used in this course includes hand-held scientific calculators, smart board, student computers, and web-based interactive algebra sites. (9)

[^0]Algebra I course deals with rational and irrational numbers and expressions, equations and inequalities, monomials and polynomials, factoring algebraic expressions, graphing, and solving linear and quadratic equations. Technology used in this course includes handheld scientific calculators, smart board, student computers, and web-based interactive algebra sites. (9)

## Algebra II

## 1 Credit <br> Pre-requisites - Algebra I

This course expands on the knowledge base gained by the student in Algebra I. Topics covered in Algebra II are examined in greater depth and the student is introduced to additional topics that will prepare the student for courses in Geometry, Trigonometry, and Pre-calculus. Technology used in this course includes hand-held scientific and/or graphing calculators, smart board, student computers, and web-based interactive algebra sites. (11)

## Geometry

## 1 Credit <br> Pre-requisites - Algebra I

This class combines both plane and solid geometry into a deductive approach to problem solving relating to lines, points, planes, angles, and regular polygons. The course also gives an introduction to Right Triangular Trigonometry. Technology used in this course includes hand-held scientific and/or graphing calculators, smart board, student computers, and web-based interactive algebra sites. (10)

## Technical Math

## . 5 to 1 Credit

Pre-requisites - Algebra I
Technical Math (CTE) Math course framework intended and designed specifically to transition students to post-secondary technical pathways or careers. Course work should align directly with the post-secondary technical math or career pathway. The course should encompass, but is not limited to number sense and number systems, geometry, and basic algebra delivered through authentic, contextualized, problem based learning environments not limited to stand
alone courses, but may be incorporated into existing career and technical education (CTE) courses. (11)

Mathematics Proficiency Development<br>\section*{1 Credit}<br>Pre-requisites - Algebra I or teacher recommendation

Mathematics Proficiency Development courses are designed to assist students in acquiring the skills necessary to pass proficiency examinations. (10, 11. 12)

## Pre-Calculus

1 Credit
Pre-requisites - Algebra I, Algebra II, and Geometry
The main objective of this course is to demonstrate to students how to use functions to simplify real world situations, putting students in a position from where they can pose "what if?" questions and receive reasonable answers. A second objective of this course is to prepare students to take calculus in upcoming years. Topics covered include the study of functions (polynomial, power, exponential, logarithmic, rational, irrational, and trigonometric), conic sections, polar coordinated, parametric equations, complex numbers and vectors. $(11,12)$

## Statistics *Weighted Course*

## 1 Credit

Pre-requisites - Pre-Calculus or by teacher recommendation
Mathematics Proficiency Development courses are designed to assist students in acquiring the skills necessary to pass proficiency examinations. $(11,12)$

## MISCELLANEOUS COURSES



## Creative Writing

$1 / 2$ Credit
Pre-requisites - None
Creative Writing courses offer students the opportunity to develop and improve their technique and individual style in poetry, short story, drama, essays, and other forms of prose. The emphasis of the courses is on writing; however, students may study exemplary representations and authors to obtain a fuller appreciation of the form and craft. Although most creative writing classes cover several expressive forms, others concentrate exclusively on one particular form (such as poetry or playwriting). (9, 10, 11, 12)

## Driver's Education

1 Credit
Pre-requisites - None
In order for students to enroll in Driver's Education they must meet the following requirements:

1) A student must have passed 8 semester classes previously
2) A student must be 15 years old by October 15 (first semester) or March 15 (second semester) to enroll in the course. Instructor will give preference to the older students.

This course consists of 30 hours of classroom instruction and 6 hours of behind-the-wheel instruction. In order to be eligible for their license at age 16 , students must pass a minimum required practical driving evaluation. A student will only be allowed 4 absences (excused or unexcused) during the classroom portion of the course. On the $5^{\text {th }}$ absence the student will be dropped from the class. If the course is dropped later than 2 weeks into the semester, then the student will not be able to receive a credit for any class that period. $(9,10)$

## Health

## 1/2 Credit <br> Pre-requisites - By teacher request

Topics covered within Health Education courses may vary widely, but typically include personal health (nutrition, mental health and stress management, drug/alcohol abuse prevention, disease prevention, and first aid) and consumer health issues. The courses may also include brief studies of environmental health, personal development, and/or community resources

## Journalism

## 1 Credit <br> Pre-requisites - Instructor approval

Journalism courses (typically associated with the production of a school newspaper, yearbook, or literary magazine) emphasize writing style and technique as well as production values and organization. Journalism courses introduce students to the concepts of newsworthiness and press responsibility; develop students' skills in writing and editing stories, headlines, and captions; and teach students the principles of production design, layout, and printing. Photography and photojournalism skills may be included.

## Senior Seminar

1 Credit
Pre-requisites - None

Seminar courses vary widely, but typically offer a small peer group the opportunity to investigate areas of interest. Course objectives may include improvement of research and investigatory skills, presentation skills, interpersonal skills, group process skills, and problem-solving and critical-thinking skills. Seminars aimed at juniors and seniors often include a college and career exploration and planning component. (12)

## SIC Online

1 Credit (Elective, can count in lieu of PE)
Pre-requisites - None

Course designed for students to continue and build in the Early College Program with partnering local community college. (10 with approval, 11, 12)

## FINE ARTS DEPARTMENT



## ART DEPARTMENT

## Art I

1 Credit
Pre-requisites - Must have a "C" or better from $8^{\text {th }}$ grade Art
In this class the elements and principles of art will be introduced through a variety of media and processes. Students will gain the skills and techniques necessary to proceed into more advanced art courses. Some areas covered will be drawing, painting, and 3-D art. (9, 10, 11, 12)

## Art II

1 Credit
Pre-requisites - 1 year of Art I with a "C" or better average

This course is for the intermediate art student who has successfully completed two semesters of Art I. The intermediate student will be expanding on their expertise previously attained in Art I and will be expected to plan and perform more complex art tasks. (10, 11, 12)

## Art III

1 Credit
Pre-requisites - 1 year of Art II with a "C" or better average
This course is designed for the more advanced student who has successfully completed two semesters of Art II. The student will continue to expand their expertise previously learned in Art I and Art II. They will be expected to work more independently and to plan and create more complex works of art $(11,12)$

## Art IV

## 1 Credit

## Pre-requisites - Art I, Art II, Art III or Permission

Advanced Art students will, for the most part, work independently under the supervision and guidance of the instructor. Students will be required to produce 4 major projects for each quarter. Students may choose to work in any media they choose, and must possess the self-discipline to work independently on a timed schedule. (12)

## MUSIC DEPARTMENT



## Choir

1 Credit
Pre-requisites - None
This course is designed to be a learning experience and performing organization. It is open to anyone willing to sing. The choir will perform as a concert group in Pope County and the surrounding areas. For a better learning experience and to keep quality standards up to an acceptable level, each student must be willing to participate and sing everyday in class and at any extra rehearsals required. Students must attend all performances.

Extra opportunities to participate in signing outside of school will be offered when available such as Star Spangled Singers, solo and ensemble contest and other honor choir events. (9, 10, 11, 12)

## Music Theory

1 Credit
Pre-requisites - None
Music Theory courses provide students with an understanding of the fundamentals of music and include one or more of the following topics: composition, arrangement, analysis, aural development, and sight reading

# THEATER DEPARTMENT 

## Drama

$1 / 2$ Credit
Pre-requisites - None
The course is a beginning drama course designed to help students develop acting skills by participating in theatre games, improvisation, scenes, monologues, and productions. We will also learn about the origins of drama, study significant plays and playwrights, write original scenes, and practice voice, movement, and characterization. The course helps build public speaking skills, self-confidence, and poise. (9, 10, 11, 12)

## PHYSICAL EDUCATION DEPARTMENT



## Physical Education

1 Credit
Pre-requisites - None
This course is required of every student every year. Basic skills are taught in basketball, ping-pong, badminton, archery, volleyball, golf, softball, pickleball and soccer. Various motor ability tests as well as written tests will be given. Students are required to dress for physical activity on a daily basis. Grades are earned based on the following: participation $1 / 3$, skills tests $1 / 3$, and written tests $1 / 3$. $(9,10,11,12)$

## SCIENCE DEPARTMENT



## Biology

1 Credit

## Pre-requisites - None

In today's changing world, the role of science is becoming increasingly important. Biology is an introductory life science course that investigates and analyzes major biological concepts. This course is presented in a non-technical manner, and the investigations are reinforced by laboratory experiences. Topics of study will include the science of biology, the chemistry of life, cell structure, and function, energy and the cell, cell division and specialization, introduction to genetics, human inheritance, DNA and RNA, genetic engineering, ecology, and a brief overview of anatomy and physiology of the human body. (9)

## Chemistry I

## 1 Credit

## Pre-requisites - Algebra I or Geometry and Biology

Chemistry is a science that deals with the composition, structure, and properties of substances and the transformations that they undergo. Some of the main topics in this class will include analyzing data, matter properties and changes, the structure of the atom, electrons in atoms, the periodic table and periodic law, ionic compounds and metals, covalent bonding, chemical reactions, the mole, stoichiometry, and the states of matter. (10)

## Earth \& Space Science

1 Credit
Pre-requisites - None
This course provides information on earth composition and materials, the changing \& processes involved in the history of the earth and the exploring of the space and processes important in understanding Earth's interior. Planetary segregation, heat flow, Earth's magnetic field, earthquakes, continental drift, paleomagnetism, seafloor spreading, mantle plumes, and crustal deformation are investigated in light of the unifying theory of plate tectonics. Physical and chemical properties of minerals and the genesis of igneous, sedimentary and metamorphic rocks, and their relationship to the rock and tectonic cycles. (11)

## Integrated Science

## 1 Credit Pre-requisites - None

The specific content of Integrated Science courses varies, but they draw upon the principles of several scientific specialties-earth science, physical science, biology, chemistry, and physics-and organize the material around thematic units. Common themes covered include systems, models, energy, patterns, change, and constancy. These courses use appropriate aspects from each specialty to investigate applications of the theme. $(11,12)$

# SOCIAL SCIENCES AND HISTORY <br> DEPARTMENT 



## Current Events

1/2 Credit
Pre-requisites - None
Students will learn about the up to date events surrounding not only the United States, but also around the world. Various resources will be used including newspapers, magazines, and news clips. (9)

## Civics

1/2 Credit
Pre-requisites - None
Course examines the general structure and functions of American systems of government, the roles and responsibilities of citizens to participate in the political process, and the relationship of the individual to the law and legal system. These courses do not typically
delve into the same degree of detail on constitutional principles or the role of political parties and interest groups as do comprehensive courses in U.S. Government. (9)

## World Geography

## 1 Credit <br> Pre-requisites - none

Particular Topics in Geography courses examine a particular topic in geography, such as physical or cultural
geography, or the geography of a particular area or region, rather than provide an overview of the field
(10 with teacher approval, 11, 12)

## World History <br> 1 Credit <br> Pre-requisites - None

This course is an overview of Western Civilization from pre-historic times to the present. It consists of brief sketches of major western cultures as they contribute to the western world today. $(9,10)$

## US History

## 1 Credit

Pre-requisites - None
This course is required of all juniors. It covers US History from 1760 through the present. It will involve studies in what has occurred, why it occurs, and the effects upon the US today. The relationship between the US and foreign countries, and the effect it has on the US today will be discussed. (11)

## American Government

$1 / 2$ Credit
Pre-requisites - None
This course is required of all seniors. Students must pass the Illinois and US Constitution Constitutions for graduation requirements. This course is intended to teach students the design and functions of the legislative, executive, and judicial branches of our government at the National and State levels. The goal is for students to learn ways our government is applicable to our lives as US citizens. (12)

## History in Film

1 credit
Pre- requisites - None

This course is a social studies elective that focuses on how events throughout history are depicted in film. During the first semester, students will explore the time periods of colonial America, the American Revolution, War of 1812, and Civil War/Reconstruction. The second semester focus will be the World Wars, the Cold War, and 1980-2000s politics/social issues. Units will build research and analyzation skills.


## FOREIGN LANGUAGE DEPARTMENT

## Spanish I

1 Credit
Pre-requisites - None
Essentials for communicating at a novice level with emphasis on the " $5-\mathrm{C}^{\prime}$ " (communication, communities, comparisons, connections, and cultures) are the foundation of this course. To the extent that it is beneficial, some content is taught in the target language. Students are expected to memorize vocabularies and stay abreast of new concepts as they are introduced. Emphasis is on simple structures and verbs in present-tense -eventually expanding to include past tenses. A variety of modalities will be used to accommodate the development of skills for listening, speaking, reading and
writing in Spanish. The Glencoe text series is used to help guide the curriculum. (9, 10, 11,12 )

## SPECIAL EDUCATION DEPARTMENT



## STEP (Secondary Transitional Employment Program) *Credit is earned based on number of class periods worked* Pre-requisites - None

This is a work-study program that allows students to gain pre-employment skills through on-the-job training. Training sites may be on or off campus depending upon the student's need and job availability. Students enrolled in this course are also required to enroll in Life Skills.
Students who are enrolled in STEP will meet with their STEP Coordinator once a week for instruction.

To be eligible for the STEP program students must

- have successfully earned 17 credits (Senior standing) to work off campus
- have successfully earned 10 credits (Junior standing) to work on campus
- maintain a minimum 2.0 GPA
- not be defined as truant
- secure employment prior to September 1
- be supervised at all times
- have prior approval of Administration, Guidance Counselor, and Step Instructor for volunteer positions in the district
- attend STEP class 1 day per week and complete a weekly time sheet
- correlate off campus hours to employment hours

Students who do not fulfill the obligations of the program or have multiple disciplinary referrals will be dropped and enrolled in on campus classes.

## Additional Offerings

## Student Learners

Student Learners serve PCHS students, parents, general public and teachers. Student Learners answer the telephone, copy papers, use word processing software, file papers, change school marquee, run errands, gather/deliver mail and messages, and assist the secretary, school counselor and assigned teachers with other duties.


[^0]:    Algebra I
    1 Credit
    Pre-requisites - None

