

GRAND CANYON UNIFIED SCHOOL DISTRICT #4
REGULAR SCHOOL BOARD MEETING
TUESDAY, JULY 09, 2013
MINUTES

Call to Order

Mr. Shearer motioned to call to order the Public Hearing for the 2013-2014 Budget. Ms. Beckerleg seconded the motion. The motion carried 3/0.

There were no comments during the public hearing.

Mr. Shearer moved to close the public hearing and open the regular session at 4:40 pm.

Clerk, Pete Shearer; Member Kevin Hartigan; Member Judi Beckerleg

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Mr. Shearer moved to approve the agenda as presented. Mr. Hartigan seconded the motion. The motion carried 3/0.

Call to the Community

There was no response to the call to the community.

Correspondence

Mr. Hartigan shared verbally a update on the Archery Program. The program was approved by the head rangers and things are moving along in a forward motion.

Consent Agenda

- a. Approval of Governing Board Meeting Minutes (BEDG, BEDG-R)
Approval of June 11th Regular Board Meeting Minutes.
- b. Approval of Vouchers (DK, DK-E-2961)
 1. Payroll # 26 - \$36,196.35 # 27 - \$39,115.68 # 28 - \$17,134.28
29 - \$153.64
 2. Expenditure # 6825 - \$ 117,239.97 # 6826 - \$30,644.97
- c. Donations – Grand Canyon Booster Club \$2,000.00 – Boys Basketball
- d. Out of State Travel
- e. Certified Personnel – Approval of Substitute teachers for 2013-2014; Donny Cone, Crystal Johnson, Andrea Siler, George Haughton, Mary Ann Garvey, Linda Reid, and Kay Bordwell.

Approval of new hires; Kaitlyn Russell- Middle School Math, Amanda Fuhrman – ELL, Elna Perkins – Sped Aide, and Karen Brudin-Melster – Sped Aide.

f. Classified Personnel

g. Stipends – David Reid – Director of Maintenance \$5,000.00
David Reid – Director of Transportation \$5,000.00

h. Text Book Review 60-day Review of Textbooks: - Science Book on display since May 14th, 2013

Ms. Beckerleg moved to pull items “E & G” under the Consent Agenda, for discussion. Mr. Shearer seconded the motion. The motion carried 3/0.

Mr. Shearer moved to approve the consent agenda with the exception of items “E & G” which has been pulled for discussion. Mr. Hartigan seconded motion. The motion carried 3/0.

Consent Agenda item “E” – Certified Staff

Ms. Beckerleg asked for understanding as to the number of aides that were being hired and how they would be utilized. It was determined the number of aides being hired was to meet the needs of the district, to align legally with requirements for student instruction.

Ms. Beckerleg moved for approval of the certified staff as presented. Mr. Hartigan seconded the motion. The motion carried 3/0.

Consent Agenda item “G” – Stipends

Ms. Beckerleg expressed gratitude for the work the Mr. Reid has done. She also feels that with a part-time Superintendent in place that the Maintenance/Transportation position should be full time.

Mr. Aylstock shared that Mr. Reid’s recommendation is to continue in this direction. Mr. Aylstock also shared that his beliefs were that the district was top heavy in the administration and supervision and expressed concern about regressing and going back the other way.

Mr. Aylstock shared that Mr. Reid will be upright and honest with the new Superintendent and his work load as he grooms the two persons directly under him to assume additional duties. One will be in the Maintenance areas, the other will be in Transportation areas.

Mr. Hartigan expressed appreciation for the time and effort being given.

Mr. Shearer also appreciates Mr. Reid and the work he has done and wishes him some relief.

Ms. Beckerleg expressed her desire to have separate persons for Maintenance/Transportation and IT Directors verses a director of operations over all of the areas.

Mr. Shearer feels the school is moving in the right direction with the dissemination of duties trickling down to others, this allows the district to keep the cost down on the Superintendents position. Also believes this would help with the continuity of the communication with the three departments.

Mr. Shearer moved to approve the stipends for David Reid as presented. Mr. Hartigan seconded the motion. The motion carried 2/0. Ms. Beckerleg abstained.

Old Business

- A. 2nd Reading of Arizona School Board Assoc. Model Policies
 1. **DKB** – Salary Deductions
 2. **EBC,EBC-RA, EBC-RB, EBC-RC, EBC-RD, EBC-RE, EBC-E** – Emergencies
 3. **GCQE** – Retirement of Professional Staff
 4. **IKF-EB** – Graduation Requirements
 5. **JK, JK-RA, JK-RB, JK-EA** – Student Discipline
 6. **GCCC** – Professional/Support Staff Leave of Absence Without Pay

Mr. Aylstock said, after talking with Kevin, asks the Board to make two revisions prior to approving the model policies; the first one is on graduation requirements IKF. IKF has the state mandate which is every graduate would have “1” one CTE credit Career/Technical Education with a couple of asterisks there that states down under that, if a kid is not college bound, “3” three units of CTE. Mr. Aylstock believes That this is really unmanageable because you don’t know for sure who is going to go to college and who isn’t. Secondly, up until next year, we didn’t have three units available, all we had was the culinary arts program. Mr. Melster and Mr. Aylstock checked, and did some research, this is just a Grand Canyon requirement so we would ask the Board to accept this policy with the notation that we strike that section.

The second one; is with student discipline. The policy or the regulation contradicts itself because in the list of possible discipline it list corporal punishment as a possible discipline and then at the end it says this district does not practice corporal punishment. Which this district does not. So I would suggest that the Board strike the references to corporal punishment in the options that an administrator has and keep the part at the end that says that the district does not have corporal punishment.

Mr. Hartigan motioned to approve the model policies 1,2,3,4, and 6 omitting student policies for further review with the suggested change on IKF. Ms. Beckerleg seconded the motion. The motion carried 3/0.

- B. 2nd Reading of Grand Canyon Comprehensive Policy Review
 1. **GCBDA** – Housing for Professional/Support Staff Members
 2. **Section A** – Foundations and Basic Commitments
 3. **Section B** – School Board Governing and Operations
 4. **Section C** – General School Administration

Mr. Shearer moved to approve the Grand Canyon Comprehensive Policy Review. Mr. Hartigan seconded the motion. The motion carried 3/0.

New Business

Approval of the Adopted Budget for Fiscal Year 2013-2014

Mr. Shearer shared that he has spoken to some of the tax payers. These tax payers have expressed appreciation in the efforts of the school to somewhat maintain a level tax rate versed a large dip or spike.

Ms. Beckerleg moved to approve the adopted budget for the fiscal year 2013-2014. Mr. Shearer seconded the motion. The motion carried 3/0.

Discussion and Possible Approval of the 2013-2014 Board Goals–Proposed by Dr. Nancy Alexander

Mr. Aylstock presented this information on behalf of Dr. Nancy Alexander as an introduction to her work and recommended this item be brought back at the next months' board meeting where Ms. Alexander would be able to address and answer any questions.

No action was taken.

Presentation of the 2013-2014 Staff Handbook – Prepared by Barb Shields & Mike Aylstock

Mr. Aylstock presented this as a draft for the Board to review. Any changes or additions or corrections are certainly welcomed.

No action was taken.

Presentation of the 2013-2014 Student Handbook – Prepared by Toby Melster

Mr. Melster presented the student handbook in draft form for the Board to review. Changes and suggestions we noted. A finalized version of the student handbook will be brought back for Board Review.

First Reading of Governing Board Policies D through F

No action was taken.

Governing Board Representation on District Housing Committee

Mr. Hartigan nominated Ms. Judi Beckerleg to be on the Housing Committee as the Board representation. Mr. Shearer seconded the motion. The motion carried 3/0.

Purchase of School Bus

Ms. Beckerleg moved to approve the purchase of the new school bus. Mr. Hartigan seconded the motion. The motion carried 3/0.

Contract for Roofing Project

Mr. Hartigan moved to approve the roofing project. Mr. Shearer seconded the motion. The motion carried 3/0.

Presentation of (IGA) Intergovernmental Agreement between Coconino Community College and Grand Canyon Unified School District No. 4

Ms. Beckerleg moved to approve the (IAG) Intergovernmental Agreement between Coconino Community College and Grand Canyon Unified School District No. 4 as presented. Mr. Hartigan seconded the motion. The motion carried 3/0.

First Reading of Arizona School Board Assoc. - Model policies

G CJ – Professional Staff Probationary and Continuing Status

G CK – Professional Staff Assignments and Transfers

G CO – Evaluation of Professional Staff Members

G CO-RA – Evaluation of Professional Staff Members

No action was taken

Reports

Board Members

Mr. Shearer shared the news of a work party taking place at the Tusayan site on July 22nd and again the following week in an effort to finish installing the playground equipment on the site.

Superintendent's Report

Mr. Aylstock spoke regarding the transition to Dr. Alexander and believes this is progressing smoothly. Dr. Alexander has already begun to involve herself with some of the staff. She has been working on curriculum and has invited the staff to common core unit development training.

Mr. Aylstock has invited the staff down to Prescott for the first session of the Yavapai County New Teacher Induction Program Dr. Harry Wong will be speaking at the event. Letters and the Harry Wong book "The First Days of School" has been mailed to all new hired teachers and returning teachers.

A copy of the Governing Boards Self Evaluation has been provided. If any board members would like to schedule a meeting to go over this document or possibly use this document as a springboard into the goal setting please do so. Also provided is the Superintendents Evaluation instrument which is based on the job requirements of the Superintendent

Mr Shearer inquired of the Meldrum forms and asked if the Board would be seeing these any more? Have they been discarded? What is the status?

It will be determined by the Board if the Meldrum Forms will continue to be used.

Ms. Shields provided an update in working Cathleen Garrison who is with the county office in the effort to recruit for the vacant Board member position.

Principal's Written Report

Mr. Melster is pleased with the new hires and is excited for the coming year. He feels the district has a strong staff.

Summer School went well, teachers are finishing up, the school showed some growth with some students in math and reading and Mr. Melster is hopeful that this will carry over.

New staff orientation will begin July 30th and will go for 3 days. The following week, August 5th all staff will be back for 4 days of training and professional development. The new mentoring program will be implemented, in an effort to help new staff and even some of the returning staff.

Looking at celebrating more; recognizing teachers and recognizing our students, letting them know how well they are doing.

Thank you to the Board for the opportunity.

Business Manager's Written Report

Mr. Dickerson referred to the written report with the Board Packet with one area of focus being the roll over. Mr. Dickerson gave many thanks to David Reid and Myrna Hausa for their help in making this happen.

Mr. Dickerson mention the state energy report it has finally been release and received at 1:45 today. If the Board would like Mid-State to come to the next meeting, they have extended themselves to do such. Currently the school has a larger energy savings than was projected.

Maintenance-Transportation Written Report

Mr. Reid referred to the written report within the Board Packet.

Ms. Beckerleg inquired when Mr. Ivan Landry was hired. It was explained that he began with the school part-time last year and was hired full time beginning in July and approved in June when the Classified Work Agreements were approved.

Consideration of items for the Next Regular Board Meeting

- Mid-State Report
- Report from the liaison committee – Tusayan
- Teacher, Position and room numbers
- 2nd Reading of Policies D – F
- 2013-2014 Board Goals – Nancy Alexander
- 2nd Reading of ASBA Model Policies Volume 25 No 3

Adjournment

Mr. Shearer moved to adjourn the meeting at 8:27 p.m. Ms. Beckerleg seconded the motion. The motion carried 3/0.

Respectfully Submitted by:

Board Secretary Date

Barbara Shields,

Katie Morris, President

Kevin Hartigan, Member

Pete Shearer, Clerk

Judi Beckerleg, Member