



**Community Action Inc. of Central Texas**  
**Board of Directors Meeting**  
January 15, 2026, 6:00 P.M.  
Final Agenda

Visitors and the press are welcome to attend.

- 1.0 Call to Order and Review of Agenda – Insley**  
**Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”**
- 2.0 Roll Call – Mudd**
- 3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) –Insley
- 4.0 Minutes-Insley**  
Board Meeting Minutes November 13, 2025 (for approval)
- 5.0 Correspondence, for review and discussion-Doug Mudd**
  - 5.1 CEAP Service Delivery Acceptance Letter
  - 5.2 HSES Enrollment Letter
  - 5.3 TWC Monitoring Report for AEL
  - 5.4 Updated Childcare Licensing Hemphill
  - 5.5 Childcare Licensing Henry Bush Inspection
  - 5.6 Childcare Licensing William Crook
  - 5.7 Childcare Licensing Hemphill
  - 5.8 Childcare Licensing A. Washington
  - 5.9 Childcare Licensing Luling
  - 5.10 Childcare Licensing Lockhart
  - 5.11 Luling Investigation
  - 5.12 Hemphill Investigation
  - 5.13 Hemphill Investigation Follow-Up
  - 5.14 45-Day Monitoring Review Notification
- 6.0 Leadership Programmatic Reports**
  - 6.1 Executive Director-Doug Mudd**
    - 6.1.1 Executive Director Report**
    - 6.1.2 Training of Duties and Responsibilities of Board Members [OS 5.8]**
  - 6.2 Human Resources-Ruth Salinas
  - 6.3 Agency Financial-Herington**
    - 6.3.1 Basic Financials
    - 6.3.2 Grant Financial Report
    - 6.3.3 Head Start Program Budget Reports
    - 6.3.4 Head Start In-Kind
    - 6.3.5 Head Start Program CACFP Report
    - 6.3.6 Credit Card Report
    - 6.3.7 Other Credit Card Purchases
  - 6.4 Adult Education-Mary Helen Martinez
  - 6.5 Community Services- Francesca Ramirez**
    - 6.5.1 Customer satisfaction report & analysis [OS 1.3]**
  - 6.6 Health Services-Stacey Martinez
  - 6.7 Head Start – Danielle Engelke**
    - 6.7.1 Board Report**
    - 6.7.2 Program Management Procedure Manual (for approval)**
  - 6.8 Home Visiting-Megan Campbell
  - 6.9 Youth Services-Cristal Lopez
- 7.0 Action Items-Review, Discuss and Take Proper Action**
  - 7.1 City of San Marcos Lease for SM Senior Citizen Center- Doug Mudd (for approval)
- 8.0 Success Story- Community Services: Francesca Ramirez**

**9.0 Board Member's Opportunity to Share**

**10.0 Board President's Report. -Insley**

Next Board of Directors Meeting: March 26, 2026

**11.0 Adjournment – Insley**

*Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.*