



Management Council Regular Meeting Minutes

Date: September 6, 2023
Time: 8:30 a.m.
Meeting called to order by: Dale Olinger, Board Chair

The Management Council of the Missoula Area Education Cooperative met for a regular meeting in person with a virtual (Zoom link) option. All motions carried unanimously unless otherwise stated.

ADDENDEES

Stacia Vaughn, Cooperative Director
Dale Olinger, Superintendent, Lolo Schools
Erin Lipkind, Missoula County Superintendent of Schools
Jason Sargent, Superintendent, St. Ignatius School
Jim Howard, Superintendent, Bonner School
Rhonda Decker, Cooperative Business Manager

GUESTS

None

APPROVAL OF MINUTES

1. Erin Lipkind moved to accept the Minutes of the August 15, 2023 Management Council special meeting.
Jason Sargeant- Second.

PUBLIC COMMENT

2. None

CORRESPONDENCE

3. None

OLD BUSINESS

4. None

NEW BUSINESS

5. BUSINESS MANAGER'S REPORT: Information & Action
 - A. Rhonda Decker, Cooperative Business Manager, reported to the Board. August expenditures were \$39,583.17. Erin Lipkind moved to approve the Business Manager's report. Jason Sargent- Second.
 - B. The Board approved the Business Manager to pay October claims and payroll.

PERSONNEL REPORT

6. PERSONNEL REPORT: Information & Action
 - A. Stacia Vaughn, Director, recommended the hire of Jen Murphy as an SLP Supervisor for up to 56 hours throughout 23-24 in order for her to provide supervision for two new SLPs throughout their Clinical Fellowship hours. Erin Lipkind moved to approve the hire of Jen Murphy. Jim Howard- Second.

GRANTS/CONTRACTS

7. GRANTS/CONTRACTS: None

POLICY UPDATES

8. POLICY: None

DIRECTOR'S REPORT

9. DIRECTOR'S REPORT: Information provided by Stacia Vaughn
 - A. Virtual In-service for Best Practices in Special Education is scheduled for 9/12/2023, 1-3 p.m.
 - B. A virtual pre-monitoring training for all member district sped teachers/case managers and all Cooperative staff by OPI's compliance monitor is scheduled for 10/26/2023, 12- 3 p.m.
 - C. Shared that Danni McCarthy of OPI updated that there is a glitch and the applications for the IDEA Consolidated E-grant are not; director will inform member district Superintendents as soon as it is available.
 - D. An email announcement will be sent out to Member Districts regarding the availability of Preschool and Special Education Case Management services by Yvonne Field on a fee for service basis; director will assign Yvonne Field to consult and collaborate with member district sped teachers on a case-by-case basis.
 - E. Updated the Board on the Business Manager transition.

NEXT BOARD MEETING

10. NEXT MANAGEMENT COUNCIL MEETING DATE: 10/4/2023, 8:30 a.m.
 - A. Discussion about the Fall JAB meeting and the possibility of it following the Management Council meeting in October. There will be two items for discussion and approval: 1. Election of a Vice Chair and 2. Approval of the 2023-2024 Cooperative Budget

OTHER

11. OTHER: None

ADJOURN

12. ADJOURN: Dale Ofinger called the meeting adjourned at 8:47 a.m.

Monica Olin
Business Manager, Attest

[Signature]
Chairman

10/4/2023
Date

10/4/23
Date

10/9/2023
Date Copies sent to JAB