**FUQUA SCHOOL**

Faculty Employment Application

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Street) (Town) (State) (Zip)

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| PERSONAL DATA: Please provide the requested information. |
| Position now held: Date employed: |
| Employer: Supervisor: |
| Desired salary: Date available for employment:  |
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| Employment desired: ( ) Full time ( ) Part time Total number of years you have taught: |
| Grade level/subject you prefer to teach: |
| Grade level/subject you are endorsed to teach: |
| If you are not employed full time, are you interested in being placed on our Substitute List? ( ) Yes ( ) No |
| Have you ever been convicted of a crime? ( ) Yes ( ) No |
| If yes, please explain: |
| Have you ever been dismissed from a place of employment? ( ) Yes ( ) No |
| If yes, please explain: |

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| PLEASE STATE your reasons for applying to teach at Fuqua School. |
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| CERTIFICATION: If you hold a current or past teaching certificate, please provide the requested information. |
| Certificate Held | Where Issued | Expiration Date |
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| EDUCATION: Please list any education or training you believe relates to the position applied for that would help you perform the work, such as degrees from schools or colleges, vocational or technical programs and military training.  |
| Name of Institution/Location | Dates Attended/Years Completed | Diploma, Degree or Certificate Earned |
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| EMPLOYMENT EXPERIENCE: Please list last employment first and then list all experience or employers related to this job.  |
| EmployerName, Address, Telephone | Dates of Employment | Position Title and Duties | Reason for Leaving |
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| OTHER QUALIFICATIONS: Please summarize job-related skills and qualifications acquired from other experiences and/or state any additional information you believe may be helpful in considering your application (i.e. honors, awards, activities, technology skills, professional development activities, supervision skills, other languages); additionally, please list any activities that you are qualified to supervise or coach and professional organizations/community involvement relevant to this application. |
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| REFERENCES: Please provide contact information for three professional references that have first-hand knowledge of your professional competence and your personal qualifications. If you don’t have three professional references, list personal, non-family references. |
| Name and Position | Address/City/State | Telephone | Relationship | Years Known |
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I understand that Fuqua School is required by law to obtain information from the Virginia State Police and from the Virginia Department of Social Services in connection with my application for employment. I hereby affirm that the information provided on this form is true and complete and give my permission for such record searches as are required by law.

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Signature Date

*Fuqua School is an Equal Opportunity Employer.*

605 Fuqua Drive P.O. Drawer 328 Farmville, Virginia 23910 434-392-4131 Fax 434-392-5062