

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on November 17, 2022 at 2020 Clubhouse Drive, Greeley, Colorado - virtual via Zoom.

1.1 Call to Order virtual via ZOOM

President Mary Clawson called the meeting to order at 6:31 PM.

1.2 Roll Call

Board Members (or alternates) present:

Christine Brown, Morgan County SD RE-3
Mary Clawson, Weld RE-9 SD
John Davis, Estes Park SD R-3
Katie Ford, Briggsdale School
Christy Loyd, Pawnee SD RE-12
Mindy Marshall, Platte Valley SD RE-7
Regan Price, Weld RE4 SD
Karen Ragland, St. Vrain Valley Schools
Alejandra Santana, Brush SD RE-2J
Janie Shoemaker, Prairie SD RE-11J
Michael Wailes, Weld RE-5J
Kathy Wood, Weldon Valley SD RE-20J

Board Members absent:

DeAn Dillard, Eaton SD RE-2
Adam Kosec, Alternate, Weld County SD RE-1
Kris Musgrave, Wiggins SD RE-50J
Michelle Sharp, RE-1 Valley SD

CBOCES Staff present:

Dr. Randy Zila, Executive Director
Erich Dorn, Chief Financial Officer
Mark Rangel, Innovative Education Services Director
Maria Castillo-Saenz, Federal Programs Director
Jocelyn Walters, Director of Special Education
Patti Greenlee, Executive Administrative Assistant

1.3 Introductions/District Updates

Board Members introduced themselves and shared information for their respective districts' activities

1.4 Approval of Agenda

Change in the agenda – CHSAA Representative Bethany Brooken will join the BOD meeting on January 19, 2023 for her presentation

Karen Ragland moved to approve the agenda as presented. Mindy Marshall seconded.

The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, yes; DeAn Dillard, absent; Katie Ford, yes; Christy Loyd,

yes; Adam Kosec, absent; Mindy Marshall, yes; Kris Musgrave, absent; Regan Price, yes; Karen Ragland, yes; Alejandra Santana, yes; Michelle Sharp, absent; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]

1.5 Approval of Minutes

The September 15, 2022 minutes were approved as presented

1.6 Public Participation

None

1.7 Board Reports/Requests

None

1.8 Old Business

None

2.0 CONSENT AGENDA

2.1 Approval of Personnel Items

2.2 Approval of 2022-23 Supplemental Appropriations

Kathy Wood moved to approve Consent Agenda items 3.1 and 3.2. Michael Wailes seconded.

The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, yes; DeAn Dillard, absent; Katie Ford, yes; Christy Loyd, yes; Adam Kosec, absent; Mindy Marshall, yes; Kris Musgrave, absent; Regan Price, yes; Karen Ragland, yes; Alejandra Santana, yes; Michelle Sharp, absent; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]

3.0 PRESENTATIONS

None

4.0 REPORTS / DISCUSSION

4.1 FY 2021-22 Financial Statements and Single Audit Report * - Erich Dorn and Tim Mayberry. Mr. Mayberry presented the information on the audit. Financial statement will be out soon and it was a very smooth transition year.

4.2 Superintendents' Advisory Council Report – Jeremy Burmeister, Weld RE-7 School District (Oral Report)

4.3 First Reading, Discussion, Board Policy/Regulation Revisions BEC, GBAB, GBEA, GBJ, IC/ICA, IHCDA

4.4 Financial Reports – Erich Dorn - Chief Financial Officer

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Two Page Financial Summary Report
- f. 10 Page Detailed Expense Report

4.5 Directors Report

- a. Dr. Randy Zila, Administration (Oral Report)

The following topics were shared:

- Update regarding the College Guidance Network Program. 11 school districts and 12 high schools are on-boarding and are now participating in family night to learn about the system. This will prepare students for college entrance. CBOCES has picked up the first year cost of the program for any member districts interested. The chairperson of CGN keeps us updated on the progress.
- b. Erich Dorn, Business Services Department (written report)
- c. Maria Castillo-Saenz, Federal Programs Department (written report)
- d. Mark Rangel, Innovative Education Services Department (written report)
- e. Jocelyn Walters, Special Education Department (written report)

5.0 Action Items

5.1 Approval of FY 2021-22 Financial Statements and Single Audit

Karen Ragland moved to approve the FY 2021-22 Financial Statements and Single Audit. Michael Wailes seconded.

The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, yes; DeAn Dillard, absent; Katie Ford, yes; Christy Loyd, yes; Adam Kosec, absent; Mindy Marshall, yes; Kris Musgrave, absent; Regan Price, yes; Karen Ragland, yes; Alejandra Santana, yes; Michelle Sharp, absent; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]

5.2 Approval of Centennial BOCES 2021-22 Financial Accreditation Report

Regan Price moved to approve the Centennial BOCES 2021-22 Financial Accreditation Report. Katie Ford seconded.

The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, yes; DeAn Dillard, absent; Katie Ford, yes; Christy Loyd, yes; Adam Kosec, absent; Mindy Marshall, yes; Kris Musgrave, absent; Regan Price, yes; Karen Ragland, yes; Alejandra Santana, yes; Michelle Sharp, absent; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]

5.3 Approval of Centennial BOCES declining employer participation in FAMLI Act

Kathy Wood moved to approve the Centennial BOCES declining employer participation in FAMLI Act. John Davis seconded.

The motion passed by unanimous roll call vote: [Christine Brown, yes; Mary Clawson, yes; John Davis, yes; DeAn Dillard, absent; Katie Ford, yes; Christy Loyd, yes; Adam Kosec, absent; Mindy Marshall, yes; Kris Musgrave, absent; Regan Price, yes; Karen Ragland, yes; Alejandra Santana, yes; Michelle Sharp, absent; Janie Shoemaker, yes; Michael Wailes, yes; Kathy Wood, yes;]

6.0 Updated/Announcements

None

7.0 Adjournment

The meeting was adjourned by acclamation at 7:47 PM.

Respectfully Submitted,

Patti Greenlee

Centennial BOCES Executive Assistant