

DRAFT – Unofficial Until Approved
Meeting Minutes 12/13/2012

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson Arizona held a Regular Session on December 13, 2012 at the Biltmore Conference Center, on the second floor in the lobby area, 2400 E. Missouri Ave., Phoenix, Arizona. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mr. Jeffrey Neff, President

Mr. Peter Livingston, Board Member

Mrs. Claire Place, Clerk

Dr. Wayne Peate, Board Member (absent)

Mr. Steven Auslander, Board Member

Rachel Dick, TVHS Student Board Member (absent)

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager (absent)

2. APPROVAL OF AGENDA

MOTION: Mrs. Place made a motion to approve the Agenda. Mr. Livingston seconded; the motion carried unanimously.

3. CALL TO THE PUBLIC

There was no call to the public.

4. CONSENT AGENDA (see attached personnel report)

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mrs. Place seconded; the motion carried unanimously.

5. INFORMATION ITEMS

A. Linkage Meeting Discussion

Board members discussed dates and possible topics for the Linkage meetings.

B. First Reading Policy GDD, G-7500 Support Staff Vacations and Holidays

Dr. Price presented the Support Staff Vacation and Holiday Policy GDD, G-7500. He indicated the change he recommends is as follows:

Support Staff employees who qualify for holiday pay shall be paid on a prorated basis for designated holidays based upon their regularly scheduled total pay period hours. For example, an eligible employee whose regularly scheduled pay period is 80 hours (full time, or 1.0 FTE) receives 8 hours pay for each holiday (80 hours divided by 10 days in a two-week period). To calculate holiday pay for eligible employees whose regularly scheduled pay period hours are at least half-time but less than full-time, multiply 8 hours by the employee's full-time equivalency. As an example, an employee who regularly scheduled to work 60 hours per pay period, or .75 FTE: $.75 \times 8 = 6$ hours of holiday pay.

Support Staff employees who qualify for holiday pay must work or be on an approved paid status on their last scheduled work day before and first scheduled work day after the holiday to qualify for holiday pay.

Upon termination, Support Staff employees shall be paid for any holiday pay earned but not yet received.

6. ANNOUNCEMENTS

7. FUTURE BOARD AGENDA ITEMS

8. ADJOURNMENT

Mr. Livingston made a motion to adjourn. Mr. Auslander seconded; the motion carried unanimously. The meeting adjourned at 7:47 p.m.

Respectfully submitted by,

Judy Bower, Board Secretary

Jeffrey Neff, Board President

Peter Livingston, Board Member

Claire Place, Board Clerk

ABSENT
Dr. Wayne Peate, Board Member

Steven Auslander, Board Member

Personnel Items - Board Meeting - December 13, 2012

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Administrator Resignations	Position	Reason	Site	FTE	Salary	Date
Certified Resignations	Position	Reason	Site	FTE	Salary	Date
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Jill Leon	Paraprofessional	Pursuing teaching opportunities	EGJH	1.00	\$9.66	1/8/2013
OTHER						
Chris Cooper	JV Boys Soccer Coach	Temporary - to replace Jesse South	TVHS	varies	\$32.92 / day	11/13/2012
Susan Syracuse	Substitute Nurse	New	varies	varies	\$20 / hour	SY 12/13
Wendi Young	Certified Substitute	New	varies	varies	Sub Pay	SY 12/13
Shara Gerhart	Classified Substitute	New	varies	varies	Sub Pay	SY 12/13