

School Fees and Lunch Fees

Through the years, it has been quite a challenge to recoup overdue school fees. We have incorporated the use of a collection agency. However, we would like to avoid sending families to the collection agency.

Policy: School fees can be paid in one of three ways:

1. Paid in full. Pay online (through Skyward), send a check or pay with cash.
2. Set up a payment plan. This must be set up with the Superintendent's office. (217) 645-3433. This payment plan consists of equal monthly (paid on the 1st), bi-weekly (paid on the 1st and the 15th), or weekly installments (every Friday), until the balance is paid in full by May 31st of the current school year. It is your responsibility to make payments on time. No invoices will be issued. All balances are available in Skyward.
3. The student or parent/guardian may work off the fees. This must be set up with the Superintendent. (217) 645-3433

Just like immunizations and physicals are due by **October 15th** of each year, one of the above payment methods needs to be secured by that date as well. If none of the three methods from above are communicated, the bill will be turned over to our collection agency on **November 1st**. After November 1st of every year, all payments will need to be sent to our collection agency.

Adopted- December 18, 2023