

## MINUTES

Boulder Elementary School District No. 7  
Regular Meeting

September 19, 2022  
Boulder Elementary School

### Board members present:

Carrie Harris – Chair      Matt Strozewski – Vice Chair      Andrea Dolezal – Trustee  
Kyle Simons - Trustee

### Administrators present:

Jeff Elliott, Superintendent/Principal  
Britton Mann, Business Manager

Staff: Devyn Ottman – Go Meet, Facebook Live Meeting Operator

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### Visitors: Tim Norbeck

CALL  
ELEMENTARY  
BOARD TO ORDER

The Elementary Board was called to order at 5:30 p.m. by Carrie, who led the Pledge of Allegiance.

AGENDA REVIEW

Move New Business #5 to after Public Comment.

APPROVAL OF  
CLAIMS

Carrie asked what the Learning Without Tears claim was for. Mr. Elliott explained that it is a curriculum that is used in the primary end for handwriting and cursive. Andrea asked what the Go Guardian claim is for. Mr. Elliott explained that this is a program that the teachers use so they can monitor what online programs each student is on. The teacher has a dashboard on their screen with each student and what website they are on. Mr. Elliott also stated that all of the fire alarms have been checked and a clean bill issued on the fire inspection. There were no other questions at this time. Cheryl motioned to approve claims and warrants for September 2022 with the prior month ending with warrant #10153 and the current warrant numbers #10154-10194 in the amount of \$72,789.95. Kyle seconded, all present approved. Claims were present for review.

REVIEW OF  
PREVIOUS MONTH  
PAYROLL

There were no questions or comments regarding the September 2022 payroll.

APPROVAL OF  
PREVIOUS MONTH  
MINUTES

Matt motioned to approve the regular meeting minutes for August 2022, Andrea seconded, all approved.

APPROVAL OF  
STUDENT  
ACTIVITIES

Cheryl motioned to approved the Student Activities ledger as presented. Kyle seconded, all present approved.

PUBLIC COMMENT

Carrie read the public comment. Mr. Tim Norbeck was present representing the BTAC and SWMYP to ask the board to continue to move forward with the Daycare Lease Agreement. He stated that attorney for SWMYP and BES (MTSBA) have reviewed the lease agreement and both sides for legal representation have agreed. Mr. Norbeck said that he is here to ask the BES Board of Trustees for their support with the lease. Mr. Elliott stated that MTSBA has signed off on the agreement. Mr. Norbeck is hopeful that the facility will open up by end of November or first part of December this year. The ages will range from 0-5 and it will run a before and after school program. Clancy currently runs something similar. The City will be providing support for the first 2 years and then will meet after the 2 years to see how it is going. Mr. Norbeck also stated that the District is protected in the agreement. Matt motioned to approved the lease agreement as presented. Cheryl seconded, all present approved.

COMMUNICATIONS

**LETTERS:** None  
**STUDENT ISSUES:** None

COMMENDATIONS  
/RECOGNITIONS

Mr. Elliott said that there were none at this time.

UNFINISHED  
BUSINESS

None

COMMITTEE  
REPORTS

**Leadership** – Chair and Vice chair: Carrie Harris & Matt Strozewski: This committee did not meet.

**Handbook/Policy** – Cheryl Hecht & Kyle Simons: This committee did meet. There will be a report under New Business for approval of Policies.

**Budget/Finance and Negotiations/Personnel** – Carrie Harris & Cheryl Hecht: This committee did meet.

**Facilities** – Matt Strozewski & Andrea Dolezal: The committee did not meet. When everything is completed, Mr. Elliott would like to give the board a tour of the new HVAC system.

**Transportation** – Andrea Dolezal & Kyle Simons: This committee did not meet. However, a new bus stop was added on the valley route.

ADMINISTRATORS  
REPORT

Mr. Elliott provided notes for the official minutes.

1. **Student Centered:**
  - a. Assessing and getting kids what they need for a personalized education.
  - b. Chess Club
  - c. After School Program
  - d. Continue to build positive relationships with kids.
2. **Creating and Maintaining a positive school culture:**
  - a. Athletics
  - b. Indian Ed for All
3. **Improving Instruction based on best practices:**
  - a. WIN Groups
  - b. SPED changes “Push In”
4. **Community Engagement and Communication:**
  - a. Facebook
  - b. Fall into Learning
  - c. PTA and Family Engagement Coordinator
  - d. Food (breakfast and lunch) for kids - Donations

NEW BUSINESS

**1. Personnel –**

1. Personnel – Sub Application for Lindsay (Ellis) Williams – The board reviewed the application. Andrea motioned to approved the sub application for Lindsay Williams. Matt seconded, all present approved.

**Non Resident Student Acceptance – *Standing Agenda Item* – None**

**Liquidation of School Property – *Standing Agenda Item* – None**

**KinderCub age exemption approval** – Mr. Elliott explained the kindercub age exemption. It qualifies under exceptional circumstances and the board must approve each student. If approved basically the student will be attending 2 years of kindergarten. The first year is kindercub’s and the 2<sup>nd</sup> year is regular kindergarten. Cheryl motioned to approve the age exemption for the kindercub applications. Andrea seconded, all present approved.

**Boulder Child Care Working Group** – This was covered earlier under Communication.

**Second Reading of MTSBA Policies** – Kyle motioned to approved the following policies with changes or options listed. Matt seconded, all present approved.

1. Policy 1010FE / 3100: Flexibility and Efficiency / Students: Option B
2. Policy 1520: Board Communication
3. Policy 2161P: Special Education
4. Policy 3310: Student Discipline
5. Policy 3310P: Student Risk Assessment – This is a standard update recommended by MTSBA.
6. Policy 3413F1: Medical Exemption Statement – This is a standard update recommended by MTSBA.
7. Policy 3612F: Student Internet Access and Equipment Use Conduct Agreement – This if for remote learners and is a standard update.
8. Policy 5121: Applicability of Personnel Policies – This allows flexibility to allow teachers to substitute MEA days.

9. Policy 5223: Personal Conduct
10. Policy 5228P: School Bus Drug and Alcohol Bus and Commercial Vehicle Drivers – This is clarifying the definition. Mr. Elliott stated that Harlows has a very strict policy regarding this matter.
11. Policy 7625: Enhanced Tax Credit – Capped donation

TOPICS FOR  
FUTURE AGENDAS

TFS  
Student Count  
Staff Resignation

ADJOURNMENT

Carrie adjourned the meeting at 6:45.

  
Chair, Elementary Board

  
Clerk, Elementary Board