

# ***Baker High School's Action Plan***

Returning to On-Campus Learning

**BAKER HIGH  
SCHOOL**

**ACTION PLAN**  
2020-2021 Academic Year



Home of the Hornets

## INSTRUCTIONAL DELIVERY OPTIONS USING SCHOOLOGY

Baker High School will be offering two instructional options for students this academic term: Blended Learning and Remote Learning.

### **BLENDED LEARNING**

Blended learning is an approach to education that combines online educational materials and opportunities for interaction online with face-to-face instruction.

Students will attend classes in a traditional, on campus setting for instruction while some students join remotely from their homes. Teachers will utilize blended learning in our traditional school setting during regular school hours. Students will bring school-issued laptops and personal devices to school. Teachers will be teaching from their classrooms using PowerSchool's Schoology Learning Management System. Using this learning management system, teachers will be able to share content, post and collect assignments, and assessments with students in a paperless environment.

Face-to-face instruction will be as traditional as possible while blending in the use of Schoology and direct computerized programs. Face-to-face students will receive direct instruction from the classroom teacher and participate in discussions as normal. All students will access their classes/courses via Schoology to access course material, assignments, assessments, course grades, and video meetings with their teachers. Students will also submit assignments and assessments via Schoology.

# What does Blended Learning look like?

## **Direct Instruction**

- Face-to-face students will be in class for direct instruction. Devices may not be needed during this time unless being used for the lesson. All students should bring a charged device and earbuds to school each day. The teacher will present lesson from the SMARTboard or display board as normal. The lesson will also be live via video meeting for students attending remotely.
- Class discussions will follow direct instruction.

## **Independent Practice**

- Face-to-face students will complete work/assignments and activities, as normal in Schoology and ONLY use the computer when completing assignments, not for instruction unless part of the lesson.

## **Intervention (Small Group)**

- Face-to-face students will meet as necessary using social distancing guidelines.

## **REMOTE LEARNING**

Remote learning is an approach to education that students who are not comfortable returning to school may choose. All students will also use this type of learning in the event that school has to be shut down due to the pandemic. In this learning model, students will be assigned the same classroom teachers they would have if we were in a traditional school setting. Those teachers will provide daily instruction, academic support, and intervention with the goal of helping all students to be successful. Students will be expected to attend school daily, and we highly recommend that they follow their class schedule if possible. Teachers will connect with their remote students via video meetings for direct instruction during regular school hours. If students are unable to attend the video meetings during the school day, they may access the recordings after school hours daily. Using Schoology, teachers will be able to share content, post, and collect assignments, and assessments with students in a paperless environment.

# What does Remote Learning look like?

## Direct Instruction

- Remote students will participate in the teacher lessons live via video meeting.
- Class discussions will occur following direct instruction. Remote learners should remain in the live meeting with teacher for discussion.

## Independent Practice

- Remote students can complete independent work/assignments offline when direct instruction is not taking place. Remote students are not expected to be live in class all day, only during live instruction, small group, or intervention times. They can follow the course assignments in Schoology and join the teacher and class during live instruction and small group. **Remote students not following the regular schedule will have access to the course content in Schoology.**

## Intervention (Small Group)

- Remote students will meet for small group according to the schedule, as needed. Teachers will be responsible for communicating to remote students when they should login for small group instruction.
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## SAFETY AND WELLNESS

At Baker High School, your child's health and safety is our number one priority. We are taking numerous precautions to keep our school clean and your child safe. In addition, custodians and other employees have completed SafeSchools training that includes information on precautions that should be taken to avoid the spread of COVID-19.

### HOW WILL WE KEEP OUR SCHOOL SAFE AND CLEAN?

#### FACE MASKS

All students, faculty, and staff will be required to wear facemasks. Students will be required to bring their own masks. Masks cannot contain inappropriate images or words or any political messages.

#### BUILDING SAFETY

We are following Centers for Disease Control and Prevention (CDC) recommendations for disinfecting school buildings.

Our school will be thoroughly cleaned at the end of the day. Throughout the day, custodians will disinfect hard, non-porous surfaces as well as critical touch points with a cleaner that has been certified by the CDC to fight COVID-19. That cleaner is PH7Q. MCPSS has purchased industrial misters to sanitize areas that have been utilized by anyone who has possibly been exposed to COVID-19.

Critical touch points that will be cleaned throughout the day include but are not limited to:

- Classrooms- door handles, desktops, floor, countertops, and light switches.
- Restrooms- door handles, hand washing stations, dispensers, handrails, countertops, floors, toilets, and urinals.
- Offices- light switches, door handles, desks, and floors.

- Gymnasium, auditorium, library, and band room- light switches, door handles, floors, and countertops.
- Entrances and hallways- door handles.
- Locker rooms, weight rooms, and showers- lockers, benches, weight equipment, showers, door handles, and floors.

#### **CLASSROOM SAFETY**

- Classrooms will be stocked with a trash can, hand sanitizer, and paper towels. If the classroom has a sink or restroom, soap and tissue will be stocked for students.
- Teacher will wipe down classroom desks after each use.
- Desks will be facing forward or in the same direction.
- Every class will have a seating chart.
- Spacing will be done as much as possible.

#### **OTHER AREAS OF FOCUS:**

- Custodial staff will practice routine frequent cleaning and disinfection throughout the school building including classrooms, restrooms, hallways, library, cafeteria, gym, and any other areas that students access.
  - CDC signs for handwashing, sneezing, and coughing will be placed all over the school in highly visible areas.
  - Hand sanitizing stations and signs will be placed throughout the building.
  - Restroom supplies will be fully stocked and replaced as needed.
  - First Aid will be stocked with necessary supplies and replenished as needed.
  - Restrooms will have six feet spacing with appropriate markings on the floor and will be monitored by staff during transition times.
  - Restrooms will also have cleaning logs to indicate frequency of cleaning and disinfecting.
  - Water fountains will not be utilized. Students may bring bottle water instead.
  - Air filters will be changed every 90 days.
  - There will be supervised entry ways for students upon arrival and dismissal to avoid congregating.
  - Hallways and stairwells will be one-directional.
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## How Will We Handle Positive Cases?

### **Employees**

We will follow MCPSS policy on COVID-19 cases. Any employee who is experiencing COVID-19 symptoms, who has tested positive, or who has had direct contact with an individual who has been diagnosed with the virus will be quarantined based on CDC guidelines. Employees will wear facemasks and other PPE and will adhere to social distancing guidelines. Similarly, we will adhere to CDC guidelines on when an employee who previously tested positive can return to work. If an employee tests positive and has recently been at school, contact tracing will be conducted by MCPSS Health Services and the Mobile County Health Department. Anyone who has been determined to have had direct contact with the individual will be notified. Direct contact is defined by the CDC as being within 6 feet of an infected person for 15 minutes or more.

### **What about students after they return to school?**

All school nurses have received training on COVID-19, so they can identify students or employees with potential symptoms. Please note, MCPSS cannot test anyone for COVID-19, but we may recommend that testing be done by an outside healthcare provider. Our school has a dedicated well-child first aid room, as well as a dedicated isolation/quarantine room for individuals with COVID-19 symptoms. The district has also purchased extra thermometers. Nurses will wear N95 masks when caring for anyone who has COVID-19 symptoms. Students that present a positive test or symptoms will be quarantined.

# PROCEDURES

## **ARRIVAL/DISMISSAL**

- Students will report straight to first block class upon arrival. Tardy students should also report straight to first block.
- Dismissal will be staggered by grade levels.

## **BREAKFAST/LUNCH**

- Students will eat all meals in the classroom or other areas designated by administrative staff.
- Meals will be delivered by administrative staff and teachers.
- Breakfast will be served during first block.
- Lunch will be served during third block during the various lunch waves.
- Snack and drink machines will not be available.

## **TRANSITION**

- During transition times, students will be dismissed by grade levels.
- Hallways will be marked with “One-Way” directional signs.
- Stairwells will also be marked with “One-Way” directional signs.
- Staff will supervise student restrooms.

## **UNIFORMS**

- Students are required to wear the school uniform which includes uniform pants/bottoms/shorts (no jeans), uniform shirt, and a belt.

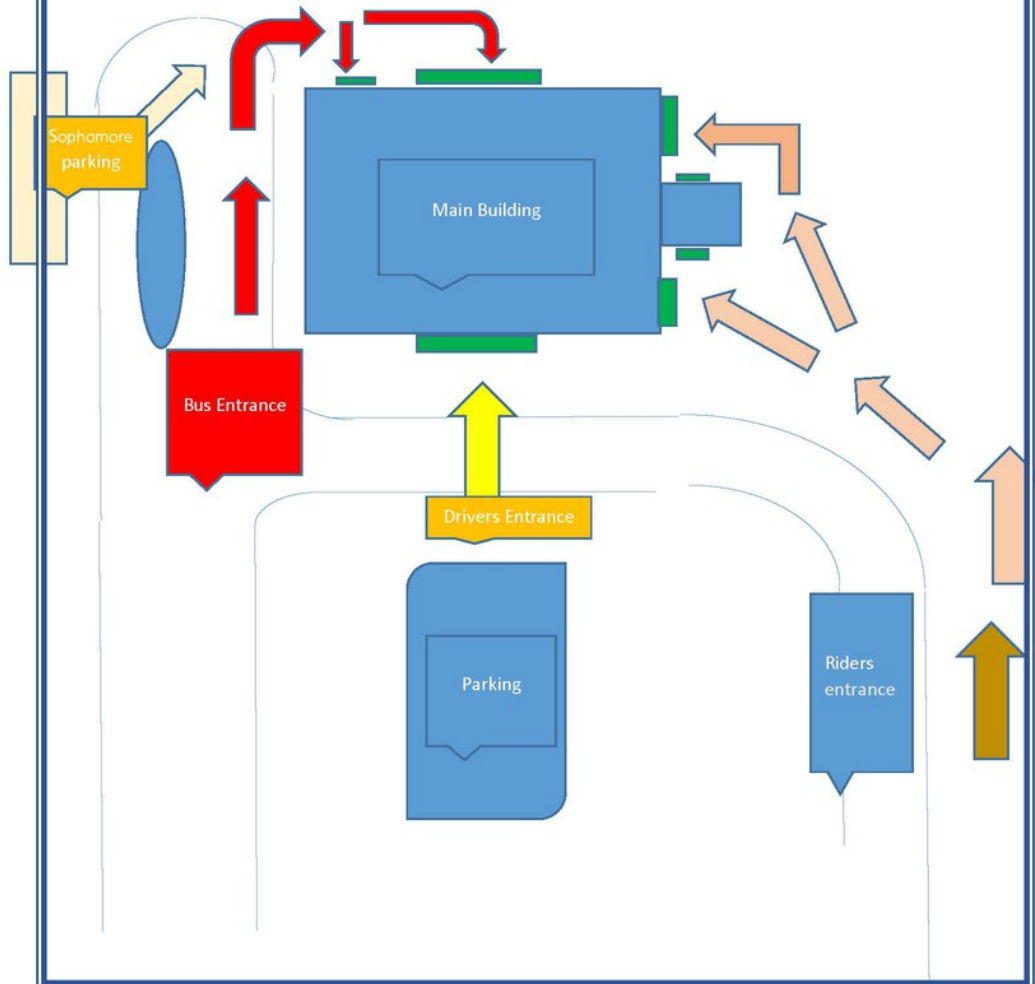
## **VISITORS**

- Visitors will be limited and must be preapproved by administration.
  - Maintenance employees and contractors are required to sign in and enter through the front entrance only.
  - Parent/teacher conferences should be scheduled virtually.
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### Baker High School Arrival Procedures

1. All stairwells will be down only during arrival. No Student will travel upstairs during arrival.
2. All doorways will be propped open.
3. Limited access through the Main Entrance.
4. Lower Classroom access in the back of the Main Building.



## 2020-2021 Face to Face Schedule

<b>Arrival/Breakfast .....</b>	<b>6:45-7:10</b> 6:45-6:55 Bus Arrival 6:55-7:05 Student Drop-off 7:10 Drivers Arrival
<b>Block 1.....</b> <i>Transition.....</i>	<b>7:15-8:50</b> 8:50 9 <sup>th</sup> 8:53 10 <sup>th</sup> 8:56 11 <sup>th</sup> - 12 <sup>th</sup>
<b>Block 2.....</b> <i>Transition.....</i>	<b>8:59-10:34</b> 10:34 9 <sup>th</sup> 10:37 10 <sup>th</sup> 10:40 11 <sup>th</sup> - 12 <sup>th</sup>
<b>Block 3/Lunch (25) .....</b> <i>Transition.....</i>	<b>10:43-12:44</b> 12:44 9 <sup>th</sup> 12:47 10 <sup>th</sup> 12:50 11 <sup>th</sup> - 12 <sup>th</sup>
<b>Block 4.....</b>	<b>12:53-2:28</b>

### Lunch

<i>Numbers.....</i>	10:43-10:59
A- Old Annex, New Annex, Portables, Special Needs	10:59-11:29
B- Math, English, History	11:29-11:54
C- Science, Diversified, Career Tech	11:54-12:19
D- Gym, Band, Portables	12:19-12:44

## 2020-2021 Remote Schedule

Block 1 .....	7:15-8:50
<i>Break</i> .....	8:50-8:59
Block 2 .....	8:59-10:34
<i>Break</i> .....	10:34-10:43
Block 3 .....	10:43-12:44
<i>Break</i> .....	12:44-12:53
<i>Lunch</i> .....	<i>Determined by 3<sup>rd</sup> period teacher</i>
Block 4 .....	12:53-2:28

## Instructional Block

<i>Cert ACT Prep</i> .....	<i>15 minutes</i>
<i>Explicit, Direct Instruction</i> .....	<i>45-60 minutes</i>
<i>Guided/Independent Instruction/ Small Group Intervention</i> .....	<i>20-35 minutes</i>

## MISSION STATEMENT

The Mission of Baker High School is to provide a safe, caring environment in which students will become productive citizens, conscientious adults, and life-long learners.



### **Downloadable Action Plan**



BAKER HIGH SCHOOL Action Plan.pdf



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