

Navajo Nation Department of Diné Education (NN DODE)  
SCHOOL MITIGATION PLAN

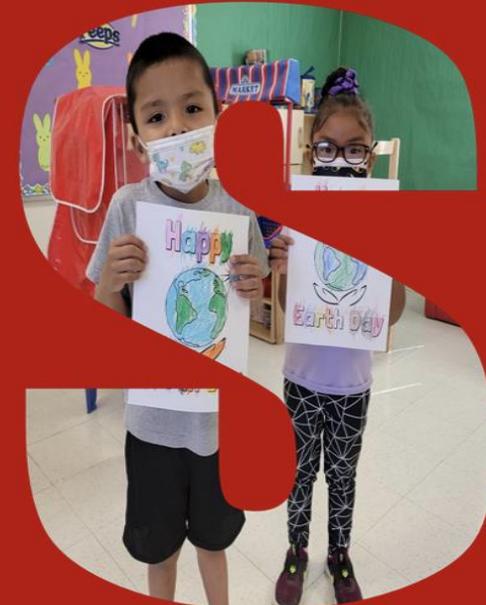
Academic School Year 2022 - 2023

TO'HAIJILEE COMMUNITY SCHOOL



170 Warrior Lane  
Building 634  
To'Hajiilee, NM 87026

Phone #: 505-908-2426  
Fax #: 505-908-2914



**NN DODE School Mitigation Plan**

**Committee Members:**

Willinda Castillo, Chief School Administrator  
Rebecca Vesely, Supervisory Instructional Leader  
Katrina Nez, Director of Family Engagement  
Alexander Wauneka, Teacher  
Filomar Lomasag, Teacher  
Patricia Serna-Ahlen, Teacher  
Evangeline Balucos, Teacher  
Feith Lingatong, Teacher  
Jeah Marie Acdal, Teacher  
Jojie Ceniza, Teacher  
Joyce Flournoy-Benjamin, Teacher  
Raffy Puod, Teacher  
Chelva Apachito, Special Education Assistant  
Betty Lou Piaso, Special Education Assistant  
Deana Armijo, Special Education Assistant  
Darren Secatero LPN, School Nurse

**NN DODE School Mitigation Plan Meetings:**

Planning for NN DODE School Mitigation Plan initially started in the late spring of 2020. As circumstances regarding the COVID-19 pandemic changed, the NN DODE School Mitigation Plan would adapt and change as well. With this, our team met to do extensive collaboration during June of 2022 to plan for the 2022-2023 school year.

**To'Hajiilee Community School**

**Board of Education:**

Lawrence Platero, President  
Michelle P. Abeyta, Vice President  
Jordan Etcitty, Secretary/Treasurer  
Fannie Chavez Platero, Member  
VACANT, Member

**NN DODE School Mitigation Plan**

**Planning Partners & Community Collaboration:**

TCS students, parents/guardians & faculty  
Canoncito Band of Navajos Health Center, Inc.  
CamNet Inc. Technology  
Bernalillo County Department of Health & Safety

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**To'Hajiilee Community School**

NN DODE School Mitigation Plan

2022-2023 School Year

<b>Components</b>	<b>Phase 1</b> <i>Fully Remote</i>	<b>Phase 2</b> <i>Hybrid Model</i>	<b>Phase 3</b> <i>Fully Face to Face</i>
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<p><b>1. Health &amp; Safety</b></p>	<p><b>All staff and students follow the guidelines from the CDC and NN PHEO</b></p> <ul style="list-style-type: none"> <li>• All staff will receive training regarding virus safety protocol, proper handwashing, and community spread. Screening process in place per NN PHEO and NM. Department of Health guidelines.</li> <li>• Follow posted signs about frequent handwashing, cough, etiquette, and nose blowing. Encourage students, staff, and visitors various methods of communication.</li> <li>• Janitorial staff will follow guidance from the CDC about the use of face covering and special respirators when performing cleaning duties, ongoing maintenance and sanitization.</li> <li>• Sanitation ongoing needs: replenishing face masks, gloves, hand-sanitizer, cleaning wipes, hand soap, disinfectant, and cleaners.</li> <li>• Shields for transportation, support staff, and other staff members if 3 feet is not feasible.</li> <li>• Specials will be conducted via digital platforms.</li> <li>• In case of a possible COVID-19 case the person on campus will be isolated</li> </ul>	<p><b>All staff and students follow the guidelines from the CDC and NN PHEO</b></p> <ul style="list-style-type: none"> <li>• All staff will receive training regarding virus safety protocol, proper handwashing, and community spread. Screening process in place per Navajo Nation and NM Department of Health guidelines.</li> <li>• Follow posted signs about frequent handwashing, cough, etiquette, and nose blowing. Encourage students, staff, and visitors various methods of communication.</li> <li>• Janitorial staff will follow guidance from the CDC about the use of face covering and special respirators when performing cleaning duties, ongoing maintenance and sanitization.</li> <li>• Sanitation ongoing needs: replenishing face masks, gloves, hand-sanitizer, cleaning wipes, hand soap, disinfectant, and cleaners.</li> <li>• Desks are arranged to support social distancing/physical distancing.</li> <li>• Sanitizing of classrooms between each class &amp; deep cleaning on Wednesdays</li> </ul>	<p><b>All staff and students follow the guidelines from the CDC and NN PHEO.</b></p> <ul style="list-style-type: none"> <li>• All staff will receive training regarding virus safety protocol, proper handwashing, and community spread. Screening process in place per Navajo Nation and NM Department of Health guidelines.</li> <li>• Follow posted signs about frequent handwashing, cough, etiquette, and nose blowing. Encourage students, staff, and visitors various methods of communication.</li> <li>• Janitorial staff will follow guidance from the CDC about the use of face covering and special respirators when performing cleaning duties, ongoing maintenance and sanitization.</li> <li>• Sanitation ongoing needs: replenishing face masks (distributed by the school nurse), gloves, hand-sanitizer, cleaning wipes, hand soap, disinfectant, and cleaners.</li> <li>• Hand sanitizer stations are set-up in classrooms and offices for hand washing upon entrance and exit of each room.</li> <li>• Custodians and cleaning staff</li> </ul>
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	<p>and tested. Based on the test results, the school will follow the advice of the clinic.</p> <ul style="list-style-type: none"> <li>● If staff members are feeling ill they are to stay home, and must pass a covid screening before physically returning to campus.</li> <li>● All staff on campus will follow NN PHEO for wearing masks and avoid touching face, nose, and eyes.</li> <li>● Positive Covid-19 will be reported to the <a href="#">Navajo Dept. of Health Portal</a></li> <li>● Refer to <a href="#">Navajo Nation's Conditional Prevention Strategies Covid-19 Safe Schools Framework</a> for diagnostic testing.</li> <li>● All close contacts of Covid-19 cases also need diagnostic Covid-19 testing and follow quarantine protocols.</li> <li>● Diagnostic testing will be done by the local health clinic.</li> <li>● <a href="#">Policy/ Protocols for Isolation and Quarantine</a></li> <li>● Close Contact will be reported to the local health clinic.</li> <li>● TCS will collaborate with both HCOC and POC.</li> </ul>	<ul style="list-style-type: none"> <li>● Face coverings are required for all staff and students at all times except during eating and drinking. Follow NN PHEO.</li> <li>● Students and Staff must wear a clean face mask in the classroom during transitions, transportation, and in communal areas (NN PHEO).</li> <li>● Cleaning and maintenance staff must strictly follow CDC's guidelines and protocols.</li> <li>● School Health Room is provided for suspected students with symptoms.</li> <li>● All staff will receive training regarding virus safety protocol, proper handwashing, and community spread. Screening process in place, per Navajo Nation and NM Department of Health guidelines.</li> <li>● Shields for transportation, support staff, and other staff members if 3 feet is not feasible.</li> <li>● Self-flushing commodes</li> <li>● Automatic soap dispenser in bathrooms</li> <li>● Automatic hand sanitizer dispensers in classrooms, front offices, kitchen, and other offices.</li> </ul>	<p>follow guidelines from the CDC regarding face coverings and respirators when performing cleaning duties.</p> <ul style="list-style-type: none"> <li>● Shields for transportation, support staff, and other staff members if 3 feet is not feasible.</li> <li>● Install self-flushing commodes</li> <li>● Automatic soap dispenser is installed in bathrooms.</li> <li>● Social Distance is set per Navajo Health protocol.</li> <li>● In case of a possible COVID-19 case the student and staff will be placed in a school health room. Students must be picked up by parents or guardians and be tested for COVID. Based on the test results, the school will follow the advice of the clinic.</li> <li>● Positive Covid-19 will be reported to the <a href="#">Navajo Dept. of Health Portal</a></li> <li>● If staff members are feeling ill they are to stay home, and must pass a Covid screening before physically returning to campus.</li> <li>● If there's an illness in the classroom, teachers must call the office staff to make appropriate arrangements.</li> <li>● All staff, students and visitors on</li> </ul>
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		<ul style="list-style-type: none"> <li>● Self-contained classrooms/Cohort/Assigned Seating.</li> <li>● Meals in classrooms - based on NN PHEO recommendations.</li> <li>● Designated/scheduled recess play areas and time.</li> <li>● Social distancing will be mandatory for students and staff members.</li> <li>● Specials will be conducted via digital platforms/in classrooms.</li> <li>● In case of a possible COVID-19 case the student/staff will be placed in a school health room. Students must be picked up by parents/guardians, and taken to be tested for COVID. Based on the test results, the school will follow the advice of the clinic.</li> <li>● <a href="#">Follow Covid -19 Flow Chart</a></li> <li>● Positive Covid-19 will be reported to the <a href="#">Navajo Dept. of Health Portal</a></li> <li>● If staff members are feeling ill they are to stay home, and must pass a Covid screening before physically returning to campus.</li> <li>● Parents will have a daily COVID-19 questionnaire before students will be allowed to board the school bus.</li> <li>● If there's an illness in the classroom,</li> </ul>	<p>campus will follow NN PHEO for wearing masks and avoid touching face, nose, and eyes.</p> <ul style="list-style-type: none"> <li>● Students must wear a clean face mask in the classroom, during transitions, transportation and in communal areas (NN PHEO).</li> <li>● All staff will participate in monitoring social distancing according to CDC recommendations.</li> <li>● Refer to Navajo Nation's Conditional Prevention Strategies Covid-19 Safe Schools Framework for diagnostic testing. <a href="#">Navajo Nation's Conditional Prevention Strategies Covid-19 Safe Schools Framework</a></li> <li>● All close contacts of Covid-19 cases also need diagnostic Covid-19 testing and to follow quarantine protocols.</li> <li>● Diagnostic testing will be done by the local health clinic.</li> <li>● TCS will collaborate with both HCOC and POC. <a href="#">Navajo Nation Covid Isolation &amp; Quarantine Guideline</a></li> <li>● We encourage families to have their child(ren) bring in a thermos water bottle. If students don't have a</li> </ul>
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		<p>teachers must call the office staff to make appropriate arrangements.</p> <ul style="list-style-type: none"> <li>● All staff, students, and visitors on campus will follow NN PHEO for wearing masks and avoid touching face, nose, and eyes.</li> <li>● All staff will participate in monitoring social distancing.</li> <li>● Refer to Navajo Nation's Conditional Prevention Strategies Covid-19 Safe Schools FrameWork for diagnostic testing. <a href="#">Navajo Nation's Conditional Prevention Strategies Covid-19 Safe Schools Framework</a></li> <li>● All close contacts of Covid-19 cases also need diagnostic Covid-19 testing and to follow quarantine protocols.</li> <li>● Diagnostic testing will be done by the local health clinic. <a href="#">Navajo Nation Covid Isolation &amp; Quarantine Guideline</a></li> <li>● Close Contact will be reported to the local health clinic.</li> <li>● TCS will collaborate with both HCOC and POC</li> <li>● We encourage families to have their child(ren) bring in a thermos water bottle. If students don't have a water bottle we will provide water</li> </ul>	<p>water bottle we will provide water bottles.</p> <ul style="list-style-type: none"> <li>● TCS highly encourages students, staff, and community members to be vaccinated.</li> </ul>
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		<p>bottles.</p> <ul style="list-style-type: none"> <li>• TCS highly encourages students, staff, and community members to be vaccinated.</li> </ul>	
<p><b>2. Administration</b></p>	<ul style="list-style-type: none"> <li>• School administrators are responsible to stay updated with the current policies addressing the current situation while keeping the safety of all students and staff of TCS.</li> <li>• School administrators will communicate with teachers, parents, and students into important</li> </ul>	<ul style="list-style-type: none"> <li>• School administrators are responsible to stay updated with the current policies addressing the current situation while keeping the safety of all students and staff of TCS.</li> <li>• Schedule teachers' PD (professional development) and</li> </ul>	<ul style="list-style-type: none"> <li>• Report to school everyday and oversee the day to day operation of the school.</li> <li>• Schedule teachers' PD (professional development) and training essential for face to face learning.</li> </ul>

	<p>decisions of plans, policies, health and safety measures.</p> <ul style="list-style-type: none"> <li>● School administrators will provide teachers professional development training, technology workshops, and support to be equipped with online platforms and to navigate new technological trends during remote teaching and learning.</li> <li>● Work schedule may be amended based on NN PHEO (if the Navajo Nation goes back to Purple)</li> <li>● School Mitigation Plan</li> <li>● COVID-19 policies</li> <li>● Parent/Staff Survey</li> </ul>	<p>trainings essential for hybrid model</p> <ul style="list-style-type: none"> <li>● Parent/Staff Survey</li> </ul>	
<p><b>3. Staff</b></p>	<ul style="list-style-type: none"> <li>● Staff working on campus as permitted by the Navajo Nation’s current health orders.</li> <li>● If required by health order, staff may work remotely.</li> <li>● Campus may be closed depending on health code restrictions.</li> <li>● Essential workers must report to their assigned stations.</li> <li>● Work schedule may be amended based on NN PHEO (if the Navajo Nation goes back to Purple).</li> <li>● Essential Workers are identified as: Admin, Maintenance, Transportation, Food Services,</li> </ul>	<ul style="list-style-type: none"> <li>● All staff work on campus</li> <li>● Staff/Administration will follow NN PHEO.</li> <li>● Professional Developmental training to be provided (mental health first aid, sanitation procedure, technology and curriculum).</li> <li>● The CBNHC will advise TCS administration in the event of any positive COVID tests for staff or students.</li> </ul>	<ul style="list-style-type: none"> <li>● All staff work on campus.</li> <li>● Staff/Administration will follow NN PHEO.</li> <li>● Professional Developmental training to be provided (mental health first aid, sanitation procedure, technology and curriculum).</li> <li>● The CBNHC will advise TCS administration in the event of any positive COVID tests for staff or students.</li> </ul>

	<p>Counselor, Social Worker, Select teachers, and Facilities</p> <ul style="list-style-type: none"> <li>● Leadership Team members will meet virtually.</li> <li>● Staff/Administration will follow NN PHEO.</li> <li>● Professional Developmental training to be provided.</li> <li>● The CBNHC will advise TCS administration in the event of any positive COVID tests for staff or students.</li> </ul>		
<p><b>4. Front office</b></p>	<ul style="list-style-type: none"> <li>● Will follow CDC, DOH, and NN PHEO.</li> <li>● Receive calls from parents /families with concerns about internet, chromebook, and attendance issues. (505-908-2426 or 505-908-2446)</li> <li>● Monitor and document student absences.</li> <li>● Monitor Internet Connectivity Roster</li> <li>● Work from home or will have a weekly rotating work schedule for on campus or home, or as deemed as an essential worker.</li> <li>● Have a plexiglass shield in place.</li> <li>● Will communicate with parents and school staff regarding school closures, delays, etc.</li> </ul>	<ul style="list-style-type: none"> <li>● Will return to the office full time.</li> <li>● Will follow CDC, DOH, and NN PHEO.</li> <li>● Identify student groups based on administration recommendations.</li> <li>● Receive calls from parents/families with concerns about internet,chromebook, and attendance issues. (505- 908 -2426 or 505-908-2446)</li> <li>● Monitor &amp; document student absences.</li> <li>● Check in/out procedures for parent protocol.</li> <li>● Have a plexiglass shield in place.</li> <li>● Will communicate with parents and school staff regarding school closures, delays, etc.</li> </ul>	<ul style="list-style-type: none"> <li>● Will return to the office full time.</li> <li>● Will follow CDC, DOH, and NN PHEO.</li> <li>● Receive calls from parents about Chromebook and attendance issues (505 -908-2426 or 505-908-2446)</li> <li>● Monitor &amp; document student absences.</li> <li>● Return to day-to-day operation of school.</li> <li>● Check in/out procedures for parent protocol.</li> <li>● Will communicate with parents and school staff regarding school closures, delays, etc.</li> <li>● Will schedule substitutes as needed.</li> <li>● Maintain student records.</li> </ul>

	<ul style="list-style-type: none"> <li>● Will schedule substitutes as needed.</li> <li>● Maintain student records.</li> </ul>	<ul style="list-style-type: none"> <li>● Will schedule substitutes as needed.</li> <li>● Maintain student records.</li> </ul>	
<b>5. Attendance</b>	<ul style="list-style-type: none"> <li>● All Students need to be in a minimum of 160 days per year.</li> <li>● Staff will call students when absent.</li> <li>● Parents will provide Documentation for absences (i.e. Doctor's Note).</li> <li>● If a student is absent, NASIS will Automatically notify parents/guardians.</li> <li>● During Virtual Learning, parents are responsible for notifying the school if the student needs to leave their virtual class early.</li> <li>● Three tardies are equivalent to one day of absence.</li> </ul>	<ul style="list-style-type: none"> <li>● All Students need to be in a minimum of 160 days per year.</li> <li>● Staff will call students when absent.</li> <li>● Parents will provide documentation for absences (i.e. Doctor's Note).</li> <li>● If a student is absent, NASIS will automatically notify parents or guardians.</li> <li>● During Virtual Learning, parents are responsible for notifying the school if the student needs to leave their virtual class early.</li> <li>● Three tardies are equivalent to one day of absence.</li> </ul>	<ul style="list-style-type: none"> <li>● All Students need to be in a minimum of 160 days per year.</li> <li>● Staff will call students when absent.</li> <li>● Parents will provide Documentation for absences (i.e. Doctor's Note).</li> <li>● If a student is absent, NASIS will Automatically notify parents or guardians.</li> <li>● Three tardies are equivalent to one day of absence.</li> </ul>
<b>6. Schedule</b>	<ul style="list-style-type: none"> <li>● Campus closed - Students working and learning remotely from home</li> <li>● Class Schedules:  <a href="#">Elementary Master Schedule</a>  <a href="#">MS/HS Master Schedule</a>  <a href="#">MS/HS Bell Schedules</a></li> </ul>	<ul style="list-style-type: none"> <li>● Hybrid by parent consent or NN PHEO</li> <li>● Number of students based on orders from the Navajo Nation President.</li> <li>● 100 % of students will be learning remotely online every Wednesday</li> <li>● 7:50 am to 2:15 pm for Elementary</li> <li>● 7:50 am to 3:00 pm for Secondary Wednesday Early Dismissal @ 1pm</li> <li>● Class Schedules:</li> </ul>	<ul style="list-style-type: none"> <li>● All students and teachers are on campus all day.</li> <li>● All staff work on campus.</li> <li>● Inclement weather schedule</li> <li>● Class Schedules:  <a href="#">Elementary Master Schedule</a>  <a href="#">MS/HS Master Schedule</a>  <a href="#">MS/HS Bell Schedules</a></li> </ul>

		<a href="#">Elementary Master Schedule</a> <a href="#">MS/HS Master Schedule</a> <a href="#">MS/HS Bell Schedules</a>	
<b>7. Academic Teaching and Learning</b>	<ul style="list-style-type: none"> <li>● Complete classwork from remote location</li> <li>● Dual Language Students and teachers will have virtual classes.</li> <li>● Follow the 7 period schedule if in Middle or High school.</li> <li>● Students complete synchronous and asynchronous classwork (Schoology, Achieve 3000, Kahoot, IXL, Quizizz, Nearpod, Iteachly, Whiteboard, Go Guardian, MobyMax,(Tech for students with IEPs) Smarty Ants)</li> <li>● Students are provided supply kits including Chrome Notebooks, pencils, markers, erasers, notebooks, scissors, paper, and assorted school supplies. Students are discouraged from sharing supplies as recommended by CDC.</li> <li>● Students will check-in no later than 7:50 am</li> <li>● Daily attendance will be taken - video cameras MUST be turned on during class time for attendance - NO EATING or DRINKING during class time</li> <li>● Schoology- view posted lesson menu</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers provide instruction to support remote and face-to-face learning. CDC recommendations.</li> <li>● Dual Language Students and teachers will have hybrid classes.</li> <li>● Teachers support students virtually and in-person.</li> <li>● Students utilize individual school supply kit. Chromebooks are provided to them for specific instruction/s. Students are discouraged from sharing supplies.</li> <li>● Students will be divided into cohort groups, A and B. Students in Group A will attend Monday &amp; Tuesday. Students in Group B will attend Thursday &amp; Friday. All students will participate in virtual learning on Wednesdays: for school deep cleaning. Final decision will be based on NN and DODE expectations.</li> <li>● Another option is that all students will participate in hybrid, in-person learning, based on parent or guardian choice.</li> <li>● Students will check-in no later</li> </ul>	<ul style="list-style-type: none"> <li>● Students complete the required class assignments and formal and informal assessments in person.</li> <li>● Dual Language Students and teachers will have in-person classes.</li> <li>● Teaching and learning continues to use online platforms to integrate technology and make instructions more interactive and engaging.</li> <li>● Students will participate and complete all assignments on site-</li> <li>● Students will check-in no later than 7:50 am</li> <li>● Daily attendance will be taken.</li> <li>● NO EATING or DRINKING during class time</li> <li>● Schoology - view posted lesson menu on teacher designated platform.</li> <li>● Student and family will be responsible for assigned Chromebooks</li> <li>● Assignments need to be turned in a timely manner</li> <li>● Elementary Department Syllabus - Student Handbook will be distributed to each student</li> </ul>

	<p>on teacher designated platform - Learning Platform will include Google Meets</p> <ul style="list-style-type: none"> <li>● Assignments will be available on Schoology.</li> <li>● Student and family will be responsible for assigned Chromebooks</li> <li>● Assignments need to be turned in a timely manner</li> <li>● Elementary Department Syllabus - Student Handbook will be distributed to each student</li> <li>● Secondary Department Syllabus - Student Handbook will be distributed to each student</li> <li>● General Ed Teachers will Collaborate with Resource Teachers and Support Staff virtually</li> <li>● Student Assistance Team (SAT) will identify students in need of academic intervention and will work with general education teachers to ensure that student needs are met academically</li> <li>● Dine' Word of the day will be posted on Social Media platforms and in virtual classrooms.</li> <li>● DRB (Discipline Review Board) meetings will be held virtually.</li> <li>● Librarian reads to students, teaches</li> </ul>	<p>than 7:50 am</p> <ul style="list-style-type: none"> <li>● Daily attendance will be taken - video cameras MUST be turned on during class time for attendance - NO EATING or DRINKING during class time</li> <li>● Schoology - view posted lesson menu on teacher designated platform - Learning Platform will include Google Meets .</li> <li>● Learning Packet distribution will be determined by teachers .</li> <li>● Student/family will be responsible for assigned Chromebooks</li> <li>● Assignments need to be turned in a timely manner</li> <li>● Elementary Department Syllabus - Student Handbook will be distributed to each student</li> <li>● Secondary Department Syllabus - Student Handbook will be distributed to each student</li> <li>● General Ed Teachers will Collaborate with Resource Teachers and Support Staff virtually</li> <li>● Student Assistance Team (SAT) will identify students in need of academic intervention and will work with general education teachers to ensure that student</li> </ul>	<ul style="list-style-type: none"> <li>● Secondary Department Syllabus - Student Handbook will be distributed to each student</li> <li>● General Ed Teachers will Collaborate with Resource Teachers and Support Staff virtually</li> <li>● Student Assistance Team (SAT) will identify students in need of academic intervention and will work with general education teachers to ensure that student needs are met academically</li> <li>● Dine' Word of the day will be posted on Social Media platforms-</li> <li>● DRB (Discipline Review Board) meetings may be held virtually.</li> <li>● Librarian reads to students, teaches library skills and assists teachers with materials.</li> <li>● Increase of use of outdoor spaces when safe and possible (teacher choice).</li> </ul>
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	<p>library skills and assists teachers with materials.</p>	<p>needs are met academically</p> <ul style="list-style-type: none"> <li>● Dine' Word of the day will be posted on Social Media platforms and in virtual/in-person classrooms.</li> <li>● DRB (Discipline Review Board) meetings will be held virtually.</li> <li>● Librarian reads to students, teaches library skills and assists teachers with materials.</li> <li>● Increase of use of outdoor spaces when safe and possible (teacher choice)</li> </ul>	
<p><b>8. Special Education and Gifted and Talented</b></p>	<ul style="list-style-type: none"> <li>● Students are required to be present in class or remotely according to their assigned pull-out schedules.</li> <li>● Students will complete a weekly check-in with teachers to review academic progress, areas of concern, and weekly successes.</li> <li>● Special education teachers will contact students as necessary via email, telephone, Zoom, FaceTime, or in-person, depending on the phase.</li> <li>● TCS Gifted and Talented program offers pull-out services and meets eligible students one hour a day, twice a week to provide gifted curriculum models and advanced instructions.</li> <li>● All service time whether online, or face-to-face will be recorded on a Service Log in the student's Special Education file. Special education teachers use metrics and anecdotal evidence to gauge students' success.</li> <li>● Special education teachers will have regular check-ins with families involving them in their child's progress and know how their child's Individualized Education Plan (IEP) goals have been met both in-person and distance learning.</li> <li>● Special education teachers will schedule and conduct IEP meetings based on student specific schedules, initial Individualized Education Plan (IEP), annual Individualized Education Plan (IEP), transition, change of eligibility, amendments, testing and/or evaluations.</li> <li>● Special education teachers will make use of the latest technology to enhance students' in-person and virtual classroom experience creating a very exciting and engaging learning environment.</li> <li>● Document and maintain information on students' IEP goals and objectives for Progress Monitoring and Quarterly Progress Reports.</li> </ul>		

	<ul style="list-style-type: none"> <li>● Special Education teachers will ensure through team monitoring that all student Individualized Education Plans (IEP) are current and meet the requirements of Free and Appropriate Public Education (FAPE).</li> <li>● Special education teachers will conduct Individualized Education Plan (IEP) meetings based on student specific eligibility needs according to their written initial Individualized Education Plan (IEP), annual IEP, transition, evaluation, reevaluation, change of eligibility, and amendments.</li> <li>● Special Education teachers will provide schedules and provide instruction and ancillary services virtually or in-person learning that support student IEP goals.</li> <li>● Special Education teachers may participate in IEP meetings and evaluations virtually or in-person based on student’s IEP.</li> <li>● Special Education teachers will provide support for 504 plans as developed virtually or in-person and provide any support as needed.</li> <li>● To’Hajiilee Early Childhood Coordinated Services (TECCS) are as follows: Case management services for Part C (birth to 3 years of age) and Part B services (3 to 5 years of age), Developmental Screenings, Child Find Identification, parent training, and Public Awareness</li> <li>● TECCS will collaborate with other programs within and outside the community for appropriate referrals and developmental screenings; for instance, Native American Professional Parent Resources (NAPPR), Albuquerque Public Schools Developmental Preschool Program (our Local Education Agency for preschool age students), and the Canoncito Health Clinic for any referrals.</li> <li>● Special Education Teachers collaborate with the General Education teachers, Educational Assistants, pertinent staff, and parents to meet the needs of students with IEPs.</li> <li>● Provide and collaborate for Transition Services.</li> <li>● Provide and collaborate with service providers within and outside the community of To’Hajiilee.</li> <li>● Provide Extended School Year services to eligible students as indicated on their IEP.</li> <li>● Provide Child Find/Health Fair for all grades levels ( vision and hearing screening).</li> <li>● Special Education teachers or Case managers will monitor inclusion students who are not in resource class but are receiving related services.</li> <li>● Special Education teachers should know all students in their caseload (i.e. IEP, re-evaluation).</li> <li>● Special Education teachers and staff will adhere to Special Education laws such as the Individuals with Disabilities Education Act, Procedural SafeGuards/Parent Rights, etc. and be familiar with NASIS databases.</li> <li>● All Ancillary Services will be provided either virtually or face-to-face based on students’ IEPs.</li> </ul>
<p><b>9. Lesson Planning</b></p>	<ul style="list-style-type: none"> <li>● Teachers submit their lesson plan through the Walkthrough email and to the immediate supervisor.</li> </ul>

	<ul style="list-style-type: none"> <li>Teachers submit the syllabus and curriculum maps through Walkthrough and Schoology.</li> </ul>		
<b>10. Communication</b>	<ul style="list-style-type: none"> <li>Weekly Shout Out Phone call (announce all necessary information to all families and staff)</li> <li>Email/Phone Call</li> <li>TCS Social Media</li> <li>Text messages</li> <li>Teacher/parent phone calls</li> <li>School/Classroom Newsletter</li> <li>School Website</li> <li>Parent teacher conferences</li> <li>IEP meetings</li> <li>Counselor communications</li> <li>NASIS Portal</li> <li>Google Voice (teacher's choice)</li> <li>Schoology</li> <li>On-going communication with the local health center and the school health technician</li> <li>COVID-19 Resources will include local clinic and CDC website.</li> </ul>	<ul style="list-style-type: none"> <li>Weekly Shout Out Phone call (announce all necessary information to all families and staff)</li> <li>Email/Phone Call</li> <li>TCS Social Media</li> <li>Text messages</li> <li>Teacher/parent phone calls</li> <li>School/Classroom Newsletter</li> <li>School Website</li> <li>Parent teacher conferences</li> <li>IEP meetings</li> <li>Counselor communications</li> <li>NASIS Portal</li> <li>Google Voice (teacher's choice)</li> <li>Schoology</li> <li>On-going communication with the local health center and the school health technician</li> <li>COVID-19 Resources will include local clinic and CDC website</li> </ul>	<ul style="list-style-type: none"> <li>Weekly Shout Out Phone call (announce all necessary information to all families and staff)</li> <li>Email / Phone Call</li> <li>TCS Social Media</li> <li>Text messages</li> <li>Teacher/parent phone calls</li> <li>School/Classroom Newsletter</li> <li>School Website</li> <li>Parent teacher conferences</li> <li>IEP meetings</li> <li>Counselor communications</li> <li>NASIS Portal</li> <li>Google Voice (teacher's choice)</li> <li>Schoology</li> <li>On-going communication with the local health center and school health technician</li> <li>COVID-19 Resources will include local clinic and CDC website</li> </ul>
<b>11. Family Support</b>	<ul style="list-style-type: none"> <li>Parent Advisory Committee (PAC) virtual meetings / PAC By-Laws / School Participation / Volunteer</li> <li>Director of Family Engagement to assist and coordinate various events and trainings relating to family engagement to include Parent Resources, Parent Training, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Parent Advisory Committee (PAC) virtual meetings / PAC By-Laws / School Participation / Volunteer</li> <li>Director of Family Engagement to assist and coordinate various events/trainings relating to family engagement to include Parent</li> </ul>	<ul style="list-style-type: none"> <li>Parent Advisory Committee (PAC) in-person meeting / PAC By-Laws / School Participation / Volunteer</li> <li>Director of Family Engagement to assist and coordinate various events/trainings relating to family engagement to include Parent Resources, Parent Training, etc.</li> </ul>

	<ul style="list-style-type: none"> <li>● Offer parent training to utilize Schoology, Zoom, Google Meet, MobyMax, 1st Day Orientation (Student Handbook &amp; Syllabus)</li> <li>● School Counselors &amp; Social Worker Liaison</li> <li>● Communication with parents and families regarding social and emotional learning, student progress, and tutoring support.</li> <li>● Student Handbook is followed on campus and at home.</li> <li>● Connect families with local resources such as the Department of Health, Behavioral Health, and referrals as necessary.</li> <li>● FACE (Center-based, Home-based, &amp; Adult Education)</li> <li>● School newsletters and flyers are shared with the community to disseminate important information related to weekly announcements and agenda</li> <li>● TCS Monthly Food Distribution</li> <li>● Donations from various partnerships (i.e. Native American Partnership, Toys for Tots, Hope in Action with Children Incorporated)</li> <li>● Children Incorporated/Sponsorship for students</li> </ul>	<p>Resources, Parent Training, etc.</p> <ul style="list-style-type: none"> <li>● Offer parent training to utilize Schoology, Zoom,-Google Meet, MobyMax, 1st Day Orientation (Student Handbook &amp; Syllabus)</li> <li>● School Counselors &amp; Social Worker Liaison</li> <li>● Communication with parents and families regarding social and emotional learning, student progress, and tutoring support.</li> <li>● Student Handbook is followed on campus and at home.</li> <li>● Connect families with local resources such as the Department of Health, Behavioral Health, and referrals as necessary.</li> <li>● FACE (Center-based, Home-based, &amp; Adult Education)</li> <li>● School newsletters and flyers are shared with the community to disseminate important information related to weekly announcements and agenda</li> <li>● TCS Monthly Food Distribution</li> <li>● Donations from various partnerships (i.e. Native American Partnership, Toys for Tots, Hope in Action with Children Incorporated)</li> <li>● Children</li> </ul>	<ul style="list-style-type: none"> <li>● School Counselors and Social Worker Liaison</li> <li>● Communication with parents and families regarding social and emotional learning, student progress, and tutoring support</li> <li>● Student Handbook is followed on campus and at home.</li> <li>● Connect families with local resources such as the Department of Health, Behavioral Health, and referrals as necessary.</li> <li>● FACE (Center-based, Home-based, &amp; Adult Education)</li> <li>● School newsletters and flyers are shared with the community to disseminate important information related to weekly announcements and agenda.</li> <li>● TCS Monthly Food Distribution</li> <li>● Donations from various partnerships (i.e. Native American Partnership, Toys for Tots), Hope in Action with Children Incorporated)</li> <li>● Children Incorporated/Sponsorship for students</li> </ul>
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		Incorporated/Sponsorship for students	
<b>12. College &amp; Post-Secondary Exploration</b>	<ul style="list-style-type: none"> <li>Weekly virtual college visits</li> <li>Promotion of virtual FAFSA events</li> <li>Career assessment &amp; exploration</li> <li>Online college application workshops with seniors</li> <li>One on one virtual meetings with students &amp; counselor to evaluate postsecondary options</li> <li>Virtual classroom lessons on postsecondary options</li> </ul> <p>*Secondary only</p>	<ul style="list-style-type: none"> <li>Weekly virtual college visits</li> <li>Promotion of virtual FAFSA events*</li> <li>Career assessment &amp; exploration</li> <li>Online college application workshops with seniors</li> <li>One on one virtual &amp; in person meetings with students &amp; counselor to evaluate postsecondary options</li> <li>Virtual &amp; in person classroom lessons on postsecondary options</li> </ul> <p>* Secondary only</p>	<ul style="list-style-type: none"> <li>Weekly virtual &amp; in person (pending availability) college visits</li> <li>Promotion of virtual &amp; in person (pending availability) FAFSA events</li> <li>Career assessment and exploration</li> <li>Online and in person college application workshops with seniors*</li> <li>One on one in person meetings with students &amp; counselor to evaluate postsecondary options</li> <li>In person classroom lessons on postsecondary options</li> </ul> <p>* Secondary only</p>
<b>13. Social/Emotional</b>	<ul style="list-style-type: none"> <li>Training will be provided for families (to include the Nurtured Heart Approach for parents).</li> <li>Contacts made by School Counselors, Social Worker, Director of Family Engagement, and teachers.</li> <li>Resources are provided to students, families, and community members regarding access to emergency services.</li> <li>Referrals for long-term mental health services will be made as needed in collaboration with the Canonicito Band of Navajos Health Clinic.</li> <li>School staff will monitor students for potential mental health risks and refer them to the counseling and social worker team as needed.</li> <li>Use Motto: “I will Walk in Beauty –Hozhoojik’ehgo Nanitin” (Blessing Way Teachings): Ha’ ahwiinit’I (Be generous and kind); K’ezhnidzin (Acknowledge and respect kinship and clanhip); Hazaad baa ahojilya (Have reverence and care of speech); and Hazho’o ajiists’aa’ (Listen carefully).</li> <li>Mental health first aid training will be required for all staff.</li> <li>PBIS/PAX training for all staff.</li> </ul>		
<b>14. Technology</b>	<ul style="list-style-type: none"> <li>Teachers will use educational technology as a platform for learning</li> </ul>	<ul style="list-style-type: none"> <li>Teachers will use educational technology as a platform for</li> </ul>	<ul style="list-style-type: none"> <li>Tech services will be provided via Phone, appointment or email</li> </ul>

	<ul style="list-style-type: none"> <li>● Students' parents will check out chromebook for remote learning, and educational purposes.</li> <li>● Tech services will be provided via phone, appointment or email AskTCS@tohajiilee.com</li> <li>● Sign technology contract (parent/guardian and students)</li> <li>● Follow student handbook for technology</li> <li>● Hot spots will be provided for homes without access to internet</li> <li>● Generators and fuel will be provided to homes which do not have access to power (case by case situation).</li> <li>● Students should utilize the technology (chromebook) provided by the school for instruction monitoring and supervision.</li> <li>● TCS will help families with a partial payment for their internet charges.</li> <li>● Staff can also be assigned a Chromebook or Laptop for school work.</li> <li>● Questions about the NN DODE Mitigation Plan Plan Plan parents/guardians/students may go to <a href="mailto:AskTCS@tohajiilee.com">AskTCS@tohajiilee.com</a></li> <li>● Tutorial videos and parent training for Technology can be found on the school's website.</li> </ul>	<p>learning</p> <ul style="list-style-type: none"> <li>● Students' parents will check out chromebook for remote learning and educational purposes.</li> <li>● Students in class will use chrome books which will be in class</li> <li>● Tech services will be provided via Phone,appointment or email AskTCS@tohajiilee.com</li> <li>● Sign technology contract (parent/guardian and students)</li> <li>● Will follow student handbook for Technology</li> <li>● Students should utilize the technology (chromebook)provided by the school for instruction monitoring and supervision</li> <li>● utilize Promethean Board and 360 camera for classroom instruction</li> <li>● Computer/chromebook carts are provided in each room</li> <li>● Hot spots will be provided for homes without access to internet</li> <li>● Generators/fuel will be provided to homes which do not have access to power (case by case situation).</li> <li>● TCS will help families with a partial payment for their internet charges.</li> <li>● (Case by case situation) Some families will be provided with a</li> </ul>	<p>AskTCS@tohajiilee.com</p> <ul style="list-style-type: none"> <li>● Sign technology contract (parent/guardian and students)</li> <li>● Follow student handbook for Technology</li> <li>● Students should utilize the technology (chromebook)provided by the school for instruction monitoring and supervision, and for educational purposes.</li> <li>● Utilize Promethean Board</li> <li>● Computer/chromebook carts are provided in each room.</li> <li>● Staff can also be assigned a Chromebook/Laptop for school work.</li> <li>● Additional Chromebooks will be available for students in the classroom.</li> <li>● Tutorial videos and parent training for Technology can be found on the school's website.</li> </ul>
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	<ul style="list-style-type: none"> <li>● Chromebooks need to be charged nightly.</li> <li>● Charging stations will be available in the classrooms</li> <li>● Students must use their ToHajiilee school account (Gmail Suite)</li> </ul>	<ul style="list-style-type: none"> <li>● generator.</li> <li>● Staff can also be assigned a Chromebook/Laptop for school work.</li> <li>● Additional Chromebooks will be available for students in the classroom.</li> <li>● Questions about the NN DODE Mitigation Plan Plan Plan parents/guardians/students may go to <a href="mailto:AskTCS@tohajiilee.com">AskTCS@tohajiilee.com</a></li> <li>● Tutorial videos and parent training for Technology can be found on the school's website.</li> </ul>	
<p><b>15. EVENTS</b></p> <p><b>A. Sports</b></p>	<ul style="list-style-type: none"> <li>● All school sports will follow the guidance of the NMAA (New Mexico Activities Association) and Navajo Nation recommendations.</li> <li>● Student/Parents will train in the NMAA for sports</li> <li>● Will follow the NN PHEO</li> </ul>	<ul style="list-style-type: none"> <li>● Student/Parents will train in the NMAA for sports</li> <li>● Follow NMAA Guidelines</li> <li>● Transportation will be provided for sports events</li> <li>● Will follow the NN PHEO</li> </ul>	<ul style="list-style-type: none"> <li>● Student/Parents will train in the NMAA for sports</li> <li>● Follow NMAA Guidelines</li> <li>● Transportation will be provided for sports events</li> <li>● Will follow the NN PHEO</li> </ul>
<p><b>B. Clubs, extracurriculars, and after-school activities</b></p>	<ul style="list-style-type: none"> <li>● All extracurricular activities will take place virtually. Practice Covid Safety protocol recommended by DOH, CDC, &amp; NN PHEO.</li> <li>● Online academic competition</li> <li>● Tutoring for English, Math and Science</li> <li>● Group Video Lesson</li> <li>● Career Prep</li> </ul>	<ul style="list-style-type: none"> <li>● Activities and meetings take place in hybrid virtual/ in -person settings when available based on NN PHEO (# allowed based on order)</li> <li>● Online academic competition</li> <li>● Tutoring for English, Math and Science</li> <li>● Group Video Lesson</li> </ul>	<ul style="list-style-type: none"> <li>● All planned activities and meetings will take place as scheduled. All activities must follow the current NN PHEO</li> <li>● Academic Clubs</li> <li>● Tutoring for English, Math and Science</li> <li>● Career Prep</li> <li>● Yearbook Club</li> </ul>

	<ul style="list-style-type: none"> <li>● Yearbook Club</li> <li>● Virtual Field Trip</li> <li>● Student Council</li> <li>● No food sales</li> <li>● Spectators will need to follow the Navajo Public Health Order (# of people allowed at events/meetings)</li> </ul>	<ul style="list-style-type: none"> <li>● Career Prep</li> <li>● Yearbook Club</li> <li>● Virtual Field Trip</li> <li>● Student Council</li> <li>● No food sales (depending on Navajo Public Health Order)</li> <li>● Spectators will need to follow the Public Health Order (# of people allowed at events/meetings)</li> </ul>	<ul style="list-style-type: none"> <li>● Field Trips (MUST follow the current Navajo Public Health Order)</li> <li>● Student Council</li> </ul>
<b>C. Special Events/Family Engagement/Student Activities/ Student Council</b>	<p><b>All Special Events and Activities will take place virtually.</b></p> <ul style="list-style-type: none"> <li>● Family Engagement and Student Activities Calendar</li> <li>● Back to school Bash, Orientation/ Open House, Science fair, Spelling Bee, Halloween carnival, Veterans assemble, To'Hajiilee Week, to include Turkey-in-the-hole, Christmas Program/Christmas Make and Take, Love for Math night, Dr. Seuss Literacy Night, Movie night, Dine Culture presentations, STEAM (Science, Technology, Engineering, Arts, Mathematics)</li> <li>● Parent-Teacher Conferences</li> <li>● Student Council Meeting/Volunteer Work</li> <li>● School Assemblies - (i.e. Academic Awards, Attendance)</li> <li>● Graduation/Promotion</li> </ul>	<p><b>All Special Events and Activities will follow the Navajo Public Health Order.</b></p> <ul style="list-style-type: none"> <li>● Family Engagement and Student Activities Calendar</li> <li>● Back to school Bash, Orientation/ Open House, Science fair, Spelling Bee, Halloween carnival, Veterans assemble, To'Hajiilee Week, to include Turkey-in-the-hole, Christmas Program/Christmas Make and Take, Love for Math night, Dr. Seuss Literacy Night, Movie night, Dine Culture presentations, STEAM (Science, Technology, Engineering, Arts, Mathematics)</li> <li>● Parent-Teacher Conferences</li> <li>● Student Council Meeting/Volunteer Work</li> <li>● School Assemblies (i.e. Academic</li> </ul>	<p><b>All Special Events and Activities will follow the Navajo Public Health Order.</b></p> <ul style="list-style-type: none"> <li>● Family Engagement and Student Activities Calendar</li> <li>● Back to school Bash, Orientation/ Open House, Science fair, Spelling Bee, Halloween carnival, Veterans assemble, To'Hajiilee Week, to include Turkey-in-the-hole, Christmas Program/Christmas Make and Take, Love for Math night, Dr. Seuss Literacy Night, Movie night, Dine Culture presentations, STEAM (Science, Technology, Engineering, Arts, Mathematics)</li> <li>● Parent-Teacher Conferences</li> <li>● Student Council Meeting/Volunteer Work</li> <li>● School Assemblies (i.e. Academic Awards, Attendance)</li> </ul>

	<p>Commencement</p> <ul style="list-style-type: none"> <li>● Parent Appreciation</li> </ul>	<p>Awards, Attendance)</p> <ul style="list-style-type: none"> <li>● Graduation/Promotion</li> <li>● Commencement</li> <li>● Parent Appreciation</li> </ul>	<ul style="list-style-type: none"> <li>● Literacy Event TBA</li> <li>● Graduation/Promotion</li> <li>● Commencement</li> <li>● Parent Appreciation / Luncheon</li> </ul>
<p><b>16. Playground and Common areas</b></p>	<ul style="list-style-type: none"> <li>● Students will not be on campus</li> </ul>	<ul style="list-style-type: none"> <li>● Student participating in on campus learning will follow CDC and Navajo Nation health and safety guidelines</li> <li>● Students will have designated play areas that will be monitored closely by TCS staff</li> <li>● Students will sanitize their hands before and after using the playground</li> <li>● Students will not share toys and sports equipment.</li> </ul>	<ul style="list-style-type: none"> <li>● Students will follow CDC and Navajo Nation health and safety guidelines</li> <li>● Students will have designated play areas that will be monitored closely by TCS staff</li> <li>● Students will sanitize their hands before and after using the playground</li> <li>● Shared toys and sports equipment will be sanitized.</li> </ul>
<p><b>17. Facilities (Custodians and Maintenance)</b></p>	<p><b>Follow all CDC, DOH, and NN PHEO</b></p> <p><b>Follow Emergency Disaster plan and the Emergency Quick Reference Guide</b></p> <ul style="list-style-type: none"> <li>● Put up all covid signs throughout the campus.</li> <li>● Weekly rotating work schedule for on campus, or as deemed as an essential worker.</li> <li>● Clean and disinfect highly touched surfaces daily</li> <li>● Daily responsibilities</li> </ul>	<p><b>Follow all CDC, DOH, and NN PHEO.</b></p> <p><b>Follow Emergency Disaster plan and the Emergency Quick Reference Guide</b></p> <ul style="list-style-type: none"> <li>● Will return full-time</li> <li>● Post visible cleaning check lists.</li> <li>● Clean/disinfect highly touched surfaces daily.</li> <li>● Daily responsibilities</li> <li>● Assess each classroom w/ social distance between desks based on NN PHEO.</li> </ul>	<p><b>Follow all CDC, DOH, and NN PHEO.</b></p> <p><b>Follow Emergency Disaster plan and the Emergency Quick Reference Guide</b></p> <ul style="list-style-type: none"> <li>● Return to day-to-day operations of the school.</li> <li>● Clean/disinfect highly touched surfaces daily.</li> <li>● Follow all suggested NN PHEO.</li> <li>● Maintain and store plenty of disinfecting supplies (hand sanitizers, Clorox wipes, gloves,</li> </ul>

	<ul style="list-style-type: none"> <li>● Have installed sinks with sensors across campus</li> <li>● Have installed automatic hand soap &amp; paper towels dispensers across campus.</li> <li>● Automatic hand sanitizers are installed in classrooms.</li> <li>● If there's a possible Covid-19 case the person's classroom or location will be immediately sanitized.</li> <li>● Staff members could be called in case of an emergency and to assist with the situation.</li> <li>● If there's a confirmed COVID-19 case the classroom or location will be deep cleaned.</li> <li>● A copy of the SDS Form in all classrooms, office, cafeteria, and any rooms with cleaning products.</li> <li>● Open doors and windows are recommended.</li> </ul>	<ul style="list-style-type: none"> <li>● Maintain and store plenty of disinfecting supplies (hand sanitizers, Clorox wipes, gloves, masks, spray bottles)</li> <li>● Traffic flow signs/tape areas with directions.</li> <li>● All bathrooms will have hand washing signs.</li> <li>● Classrooms will be cleaned daily.</li> <li>● Classrooms will be deep cleaned every Wednesday.</li> <li>● If there's a possible Covid-19 case, the person's classroom, or location will be immediately sanitized.</li> <li>● Staff members could be called in case of an emergency and to assist with the situation.</li> <li>● If there's a confirmed COVID-19 case the classroom will be deep cleaned.</li> <li>● A copy of the SDS Form in all classrooms, office, cafeteria, and any rooms with cleaning products.</li> <li>● Open doors and windows are recommended.</li> </ul>	<p>masks, spray bottles)</p> <ul style="list-style-type: none"> <li>● Classrooms will be cleaned daily.</li> <li>● If there's a possible Covid-19 case, the person's classroom will be immediately sanitized.</li> <li>● Staff members could be called in case of an emergency and to assist with the situation.</li> <li>● If there's a confirmed COVID-19 case the classroom will be deep cleaned.</li> <li>● Facilities will follow daily BIE maintenance checklist</li> <li>● Post visible cleaning check lists.</li> <li>● A copy of the SDS Form in all classrooms, office, cafeteria, and any rooms with cleaning products.</li> <li>● Open doors and windows are recommended.</li> </ul>
<p><b>18. Food Services</b></p>	<ul style="list-style-type: none"> <li>● Food services will work on a rotating work schedule.</li> <li>● Food services will provide meals ( a total of 10 meals: 5 breakfast, &amp; 5 lunches) to the students' homes.</li> </ul>	<ul style="list-style-type: none"> <li>● Food services will provide meals to all students in class</li> <li>● A designated few will receive lunch in the cafeteria</li> <li>● Students will eat lunch in</li> </ul>	<ul style="list-style-type: none"> <li>● Food service workers will return full time.</li> <li>● Food services provide meals to all students; safety and health protocols are followed at all times.</li> </ul>

	<ul style="list-style-type: none"> <li>● Food service workers will follow safety protocols set by DOH, CDC, and NN PHEO.</li> <li>● Lunch menu is shared on Social Media and School Newsletter</li> </ul>	<p>designated areas under the supervision of staff</p> <ul style="list-style-type: none"> <li>● Students will follow social distance and CDC guidelines.</li> <li>● Hand sanitizing stations are provided</li> <li>● If there is inclement weather students will eat in class under the supervision of the teacher</li> <li>● Modify the physical layout of the space to ensure that distancing takes place during all meals.</li> <li>● Food service workers will return full time.</li> <li>● Food service will be provided to all students on campus - meals will be delivered to classrooms in an insulated container.</li> <li>● Students at home will continue to receive meals delivered by bus drivers - meals will be placed in oversized mail boxes provided by the school.</li> <li>● Food service workers will follow safety protocols set by DOH, CDC, and NN PHEO.</li> <li>● Lunch menu is shared on Social Media and School Newsletter</li> </ul>	<ul style="list-style-type: none"> <li>● Food service workers will be trained in safe food handling</li> <li>● Meals will be provided in the cafeteria based on the group size recommendation in the NNPHEO.</li> <li>● Food service workers will follow safety protocols set by DOH, CDC, and NN PHEO.</li> <li>● Lunch menu is shared on Social Media and School Newsletter</li> <li>● Students will eat lunch in designated areas under the supervision of staff</li> <li>● Students will follow social distance guidelines</li> <li>● Sanitizing stations will be provided</li> <li>● If there is bad weather students will eat in class under the supervision of the teacher.</li> </ul>
<b>19. Cafeteria</b>	<b>Follow CDC guidelines on cleaning and disinfecting</b>	<b>Follow CDC guidelines on cleaning and disinfecting</b>	<b>Follow CDC guidelines on cleaning and disinfecting</b>

	<ul style="list-style-type: none"> <li>● Prepare breakfast and lunch.</li> <li>● Weekly rotating work schedule for on campus, or as deemed as an essential worker.</li> <li>● Provide breakfast and lunch for every school day.</li> <li>● Will follow all CDC, DOH, and NN PHEO.</li> <li>● Will follow Safe Food Handling Guidelines.</li> <li>● Properly sanitize cookware, trays, tables, door handles, etc.</li> <li>● Take daily temperature and answer COVID Health Questions.</li> <li>● Will follow recommendations of the Navajo Public Health Order</li> </ul>	<ul style="list-style-type: none"> <li>● Prepare breakfast and lunch daily.</li> <li>● Will return for day-to-day operations.</li> <li>● Properly sanitize cookware, trays, tables, door handles, etc.</li> <li>● Take daily temperature and answer COVID Health Questions.</li> <li>● Will follow Safe Food Handling Guidelines.</li> <li>● Prepare and deliver food to classrooms for students on site.</li> <li>● Will continue to provide meals for students at home.</li> <li>● Will provide breakfast and lunch, and place meals in to- go containers.</li> <li>● Will follow all CDC, DOH, and NN PHEO.</li> <li>● Will follow recommendations of the Navajo Public Health Order</li> </ul>	<ul style="list-style-type: none"> <li>● Prepare breakfast and lunch daily.</li> <li>● Return to day-to-day operations.</li> <li>● Will follow Safe Food Handling Guidelines.</li> <li>● Properly sanitize cookware, trays, tables, door handles, etc.</li> <li>● Students will eat their meals in the cafeteria, and/or designated areas deemed necessary.</li> </ul>
<p><b>20. Transportation</b></p>	<ul style="list-style-type: none"> <li>● Transportation is not provided as campus is closed</li> <li>● Transportation staff utilized for meal and learning packet delivery</li> <li>● Bus drivers could possibly transport students based on need.</li> <li>● Follow BIE bus Sanitizing Checklist</li> <li>● Drivers are required to take professional development and trainings for their CDL to include</li> </ul>	<ul style="list-style-type: none"> <li>● Screening will take place at each bus stop before students enter each bus.</li> <li>● Bus monitors will take and record students' temperatures, and/or parents/guardians will submit a Health Check form.</li> <li>● Bus drivers will follow the pick up/drop off A and B schedule.</li> <li>● Students will be given an assigned</li> </ul>	<ul style="list-style-type: none"> <li>● Transportation will run at full capacity.</li> <li>● Bus monitors will take students' temperatures.</li> <li>● Students will have assigned seats.</li> <li>● Student drop off/pick up considerations pg 7 BIE checklist</li> <li>● Follow BIE bus Sanitizing Checklist</li> <li>● Control foot traffic/help load and unload students</li> </ul>

	<p>any staff who transport</p>	<p>seat.</p> <ul style="list-style-type: none"> <li>• Siblings will be seated together in family pods.</li> <li>• Non-family members will be separated by social distancing per CDC recommendations.</li> <li>• Drivers will deliver meals, learning packets, and supplies to students participating in virtual learning.</li> <li>• Complete cleaning/ disinfecting will take place after each transport following CDC Guidelines.</li> <li>• Drivers and students will need to wear masks due to CDC Guidelines.</li> <li>• Follow BIE bus Sanitizing Checklist</li> <li>• Drivers are required to take professional development and trainings for their CDL to include any staff who transport</li> <li>• Inform parent/guardian and students when loading the bus (students will be seated from back to front) and when unloading (front to back)</li> </ul>	<ul style="list-style-type: none"> <li>• Drivers are required to take professional development and trainings for their CDL to include any staff who transport</li> <li>• Load students from the back of the bus first</li> <li>• Open all bus/vehicle windows for ventilation</li> <li>• Inform parent/guardian and students when loading the bus (students will be seated from back to front) and when unloading (front to back)</li> <li>• Drivers and students will continue to wear masks due to the NN mask mandate.</li> </ul>
<p><b>21. Security</b></p>	<ul style="list-style-type: none"> <li>• Security personnel will check the body temperature of all incoming visitors, ask screening health questions, and register their names.</li> </ul>	<ul style="list-style-type: none"> <li>• The authorized security personnel will check the temperature of all incoming staff, parents, and guests at the guard house without getting</li> </ul>	<ul style="list-style-type: none"> <li>• Visitors are required to log in their names at the guard house.</li> <li>• Will follow the Navajo Public Health</li> </ul>

	<ul style="list-style-type: none"> <li>● Will follow the Navajo Public Health Order.</li> <li>● All visitors must wear face masks.</li> <li>● Recommended that all visitors show a COVID immunization card.</li> </ul>	<ul style="list-style-type: none"> <li>● out of the vehicle.</li> <li>● Recommended to show a COVID immunization card.</li> <li>● Will follow the Navajo Public Health Order.</li> </ul>	Order.
<b>Resources</b>	<ul style="list-style-type: none"> <li>● <a href="#">Navajo Dept. of Health Portal</a></li> <li>● <a href="https://www.navajoreopening.navajo-nsn.gov/COVID-19-Safe-Schools-Framework">https://www.navajoreopening.navajo-nsn.gov/COVID-19-Safe-Schools-Framework</a></li> <li>● <a href="#">Policy/ Protocols for Isolation and Quarantine</a></li> <li>● <a href="#">Follow Covid -19 Flow Chart</a></li> <li>● <a href="mailto:AskTCS@tohajiilee.com">AskTCS@tohajiilee.com</a></li> <li>● <a href="#">Playground Schedule</a></li> </ul>		
<b>Appendix</b>	<ul style="list-style-type: none"> <li>● <a href="#">Elementary Master Schedule</a></li> <li>● <a href="#">MS/HS Master Schedule</a></li> <li>● <a href="#">MS/HS Bell Schedules</a></li> </ul>		

DISCLAIMER: The To'Hajiilee Community School NN DODE School Mitigation Plan may be amended per the Navajo Nation's Reopening Framework for schools.