

**IND. SCHOOL DISTRICT #36  
KELLIHER PUBLIC SCHOOL  
REGULAR AND REORGANIZATIONAL SCHOOL BOARD MEETING  
JANUARY 18, 2024**

The School Board of ISD #36, Kelliher, MN met January 18, 2024 in the School Media Center. The meeting was called to order by Chair Frank Duresky at 7:04 p.m. Members present: Mary Thayer, Rachel Jorgensen, Jake Neft, Dawn Jensen, Tessa Koisti and Paul Grams, Superintendent, Ex-Officio. Members absent: None.

Visitors: Amy Mastin, Tuija Mosier, Sarah Waldo and Aliza Lundin.

The Pledge of Allegiance was said.

Motion by Tessa Koisti, second Dawn Jensen to approve the agenda. Motion passed unanimously.

Motion by Jake Neft, second by Tessa Koisti to appoint Frank Duresky as Board Chair, Mary Thayer as Clerk, Dawn Jensen as Treasurer, and Rachel Jorgensen as Vice-Chair. There being no other nominations, motion passed unanimously.

Motion by Rachel Jorgensen, second by Dawn Jensen to set the regular board meeting dates for the 2<sup>nd</sup> Thursday of every month at 7:00 p.m. in the school Media Center. Motion passed unanimously.

Motion by Rachel Jorgensen, second by Mary Thayer to set board member salaries at \$75/meeting, annual salaries of \$600 for Chair, \$500 for Clerk and \$500 for Treasurer and director's pay for attending workshops related to school business at \$100 for half day or \$200 for full day and committee meetings at \$75/meeting. Motion passed unanimously.

Motion by Mary Thayer, second by Dawn Jensen to make the following committee appointments:

1. Athletic Advisory/Sports Coop – Mary Thayer and Rachel Jorgensen
2. Meet & Confer – Frank Duresky, Tessa Koisti, and Jake Neft
3. BRIC Representative – Dawn Jensen
4. EdMN KSS Negotiations – Tessa Koisti, Dawn Jensen, Rachel Jorgensen
5. Legislative Liaison – Frank Duresky
6. Staff Development – Frank Duresky

7. MN State High School League – Mary Thayer
8. Student Hearings Committee – Rachel Jorgensen and Jake Neft
9. Technology Committee – Rachel Jorgensen, Tessa Koisti, and Jake Neft
10. Curriculum Review Committee – Rachel Jorgensen, Tessa Koisti, Dawn Jensen
11. Finance Committee – Dawn Jensen, Tessa Koisti, Mary Thayer

Discussion to add Curriculum Review Committee by board and request to add Finance Committee by Aliza Lundin, Business Manager. Motion passed unanimously with additions.

**Regular Business:**

Motion by Rachel Jorgensen, second by Tessa Koisti to approve the December 8, 2023 Regular Board Meeting minutes. Motion passed unanimously.

Motion by Tessa Koisti, second by Rachel Jorgensen to approve the December Treasurer's Report and December payroll and District bills in the amount of \$405,774.53. Motion passed unanimously.

**Comments from Visitors:**

1. Amy Mastin shared information regarding the speaker, Tim Eggebraaten, coming to the school February 5, 2024 to give presentations to high school students grades 7-12 as well as a later session for the community that evening.

**Directors' Forum:**

1. Mary Thayer commented on the incentive trip the Distinguished Honor Roll students were able to take and how great it is to be able to reward those students and that they seemed to have had a great time.
2. Dawn Jensen commented on the wonderful upkeep of the school that keeps it looking great especially when visitors are here, noting the new stop sign that was replaced when the other was faded as an example.

**Committee Reports:**

1. Tracee Bruggeman of Brady-Martz & Associates presented the Annual Auditor's Report for Financial Condition of ISD #36.

**Principal's Report:**

1. Superintendent Paul Grams relayed upcoming teacher workshop days; Monday, January 15 and Monday, January 22, 2024.
2. On Tuesday, January 23, 2024 MN State Patrol will be doing a driver's safety program for grades 10-12.
3. This week, January 16-19, 2024 is Finals Week and end of Semester 1.
4. Wednesday, January 24, 2024 there will be a College Fair in Bemidji offered by Northwest Indian Development Center that our students will be attending.
5. Wednesday, January 31, 2024 NAEP Aptitude Testing for grades 4 & 8 that were randomly selected.
6. Wednesday, January 31, 2024 is DARE Graduation.
7. Winter Homecoming is set for February 20-23, 2024.
8. Thursday, February 1, 2024 from 2:15 - 5:15 is our Community Blood Drive sponsored by our National Honor Society.

**Superintendent's Report:**

1. Superintendent Paul Grams reiterated the speaker coming that Amy Mastin mentioned earlier in the meeting, sponsored by Kelliher FFA Alumni and Kelliher School.
2. An enrollment update was given - current count is 306 students K through Grade 12, 343 total students including Early Childhood.

**Consent Agenda:**

1. Select the Minnesota School District Liquid Asset Fund and First State Bank of Bigfork, Kelliher as official depositories of the Kelliher School District.
2. Designate Bear Country Chronicles as the official school district publication.
3. Appoint the firm of Knutson, Flynn and Deans as the official school district attorney
4. Designate board officers as signatories for school district accounts.
5. Adopt the resolution to grant authority to the board officers, the Business Manager, and Superintendent to conduct financial transactions at the official depositories on behalf of the Kelliher School District.
6. Set mileage rates for 2024 rate at 67 cents/mile when using a personal vehicle because a school vehicle is not available. Mileage rate when using a personal vehicle and a school vehicle is available will be 57 cents/mile. Prior approval from administration is required for staff members requesting reimbursement for use of their personal vehicle.
7. Designate the Superintendent as authorized L.E.A. representative for Title I, II, IV, VI, VII, Impact Aid and all other federal and state programs and grants
8. Authorize the Business Manager and Superintendent to initiate electronic transfers between official depository accounts, electronic payroll deposits and other electronic payments as required.

9. Approve maternity leave for February 26th as attached.
10. Second reading of policies; 604, 613, 616, 618, 620, 621, 624, 708, 709, 806.
11. First reading of the 2024-25 school calendar.
12. Approve Resolution Accepting Donations.

Motion made by Rachel Jorgensen, seconded by Jake Neft to approve the consent agenda with the addition of Item 12 for accepting donations received in the month of December. Motion passed unanimously.

**Action Items:**

1. Approve Audit Report for the 2022-23 School Year.  
Motion by Rachel Jorgensen, seconded by Dawn Jensen to approve the Audit Report for the 2022-23 School Year. Motion passed unanimously.
2. Consider twelve board to board open enrollments for the 2024-25 School Year.  
Motion by Rachel Jorgensen, seconded by Tessa Koisti to approve eight of the twelve open enrollments, closing grades 4, 8, 9, and 11. Motion passed unanimously.
3. Close meeting for Evaluation.  
Motion by Rachel Jorgensen, second by Mary Thayer to close the meeting at 8:27 p.m. as permitted under MN Statute 13D.03 in order to discuss Superintendent evaluation. Motion passed unanimously.  
  
Motion by Rachel Jorgensen, seconded by Tessa Koisti to open the meeting at 9:45 p.m. Motion passed unanimously.
4. Approve Superintendent Contract for 2024-25 School Year.  
Motion by Mary Thayer, seconded by Dawn Jensen to approve renewal of Superintendent Contract beginning July 1, 2024 through June 30, 2025. Voting yes: Mary Thayer, Dawn Jensen, Tessa Koisti, Frank Duresky, and Jake Neft. Voting no: Rachel Jorgensen. Motion passed.

Motion by Tessa Koisti, seconded by Rachel Jorgensen to adjourn the meeting at 9:50 p.m. Motion passed unanimously.

The next Regular School Board Meeting is scheduled for Thursday, February 15, 2024 at 7:00 p.m. in the School Media Center.