

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 May 9, 2023
 Sarah Noble Intermediate School Library Media Center**

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2023 MAY 11 P 3:35

NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chair Mr. Tom O'Brien Mr. Eric Hansell Mr. Pete Helmus
Absent:	

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance
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1.	<p>Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45pm by Mr. McCauley, Chair.</p>	<p>Call to Order</p>
2.	<p>Public Comment There was none.</p>	<p>Public Comment</p>
3.	<p>Items for Information and Discussion</p> <p>A. NMHS Updates: 1.) NMHS Woodshop HVAC Update</p> <p>Mr. Cunningham has met with the architect of Landmark Facilities Group. Landmark provided drawings and details regarding the existing woodshop equipment. Landmark is currently working on specs for a plan to address the HVAC and dust collection in the woodshop. Mr. Helmus asked if the time frame is still to finish by the fall. Mr. Cunningham stated it was, but dependent on the availability of supplies, as well as ensuring air quality is not compromised by the dust collection and air return. Mr. Cunningham stated those are the two biggest roadblocks for the project. Mr. Helmus asked if once that area is fully operational, can the woodshop class pivot to a full program since it will be fully functioning. Currently it is not a full functioning program because of the construction. Dr. Parlato stated yes,</p>	<p>Items for Information and Discussion NMHS Updates: 1.) NMHS Woodshop HVAC Update</p>

	<p>but cannot pivot to a full program until the second semester has begun. It has to be done between semesters.</p> <p>2.) NMHS Batting Cages</p> <p>Mr. Cunningham stated ground penetrating radar was performed at the location where the batting cages are to be placed. Once the report is back, installation can begin. Mr. McCauley asked if this is a permanent structure. Mr. Cunningham stated it is. Some of the structure can be broken down, such as netting, but the permanent parts would stay intact year round.</p> <p>3.) NMHS Roof Project</p> <p>The roofing contractor, Greenwood Industries, continues to work on the standing seam metal roof and the core of the building is now complete. The focus now is on the four corner turrets and the lower roofs. It is anticipated the metal standing seam roof work will be completed this month, then work will begin on the low slope roof. Mr. Helmus asked when it is projected to be completed. Mr. Cunningham stated completions should be this summer. Mr. Helmus asked to confirm it would be completed before the 2023-2024 school year. Mr. Cunningham stated yes. Mr. Helmus asked if there were any sidewalks that were cracked during construction. Mr. Cunningham stated it is hard to pinpoint but there are pictures of the sidewalks prior to the project. Mr. O'Brien asked which part of the school is underneath the low slope roof. Mr. Cunningham stated it is multiple parts but about 600 feet. Mr. O'Brien asked what percentage of the roof that is, and Mr. Cunningham stated it is less than 25% along with roughly 100 drains, requiring the creation of a whole new sump. Mr. O'Brien asked if there was any word from Greenfield on lining the gutters. Mr. Cunningham stated not yet. Greenfield has a sample and the sample will give a benchmark of how long the gutters will take. That time frame will be included in Greenfield's proposal.</p>	<p>2.) NMHS Batting Cages</p> <p>3.) NMHS Roof Project</p>
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	<p>4.) NMHS Gym Floor Mr. Cunningham stated an RFP for the refinishing of the New Milford High School main gym floor has been posted. Those bids will be opened on May 12, 2023. Mr. O'Brien asked if a tour could be arranged for the Board to see an update of the high school. Mr. Helmus stated that Dr. Parlato would have to set that up. Dr. Parlato stated she would arrange for a tour.</p> <p>B. NV5/ESG Update Mr. Cunningham stated that ESG has completed the physical installation of solar panels on Hill and Plain School. Work is currently being done on reconfiguring some panels at Sarah Noble that were creating accessibility issues with HVAC equipment on the roof. ESG is also replacing a faulty engine for the COGEN system at the high school. Once Eversource gives clearance, the solar panels can be commissioned. Mr. Helmus asked if there was an end date for those projects or if it is continuous. Mr. Cunningham stated project completion is based on rolling dates. Mr. Helmus asked for clarification that there is no forecast of completion. Mr. Cunningham stated no, there is not. Mr. O'Brien asked when the Board may get a sense of the savings and asked how that is calculated. Mr. Giovannone stated he is waiting on the synopsis from ESG. There is at least \$100,000 that will fall to the bottom line and will be representative of energy savings across the district. It does not resolve the full payment for what the Board and the Town will be responsible for. Mr. Giovannone stated he can speak to the energy savings but will not know anything concrete until the bill comes in, and the project has wrapped up. Mr. O'Brien asked for clarification on the cost after savings. Mr. Giovannone stated that the cost is known but the savings cannot be calculated until the project is complete. Mr. Helmus asked what the plan is if</p>	<p>4.) NMHS Gym Floor</p> <p>NV5/ESG Update</p>
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	<p>there is not enough savings. Mr. Giovannone stated ESG will come up with the difference if there is no savings after the cost of the project and the savings are known.</p> <p>C. Central Office Update</p> <p>An RFP for architectural and engineering services for the development of office space at Sarah Noble Intermediate School was posted. The bids will be opened on May 25,2023.</p> <p>D. End-of-Year Update</p> <p>The PA Equipment is faulty at Hill and Plain School. Sarah Noble Intermediate School needs new VCT tile flooring. The gymnasium doors at the high school need to be replaced, they are no longer closing, and sturdier doors are needed. Mr. O'Brien asked if the cost for these projects come through end-of-year savings and how many classrooms need the floors repaired at Sarah Noble Intermediate School. Mr. Cunningham stated four classrooms will be repaired and the cost will be covered with end-of-year money. Mr. Cunningham also stated that most of the tiles for the school need to be replaced, but it is being done on a year-by-year basis. Mr. O'Brien asked if the tiles have been a problem from the beginning. Mr. Cunningham stated from what he understands, yes.</p>	<p>C. Central Office Update</p> <p>D. End-of-Year Update</p>
4.	<p>Public Comment There was none.</p>	Public Comment
5.	<p>Adjourn <i>Mr. Helmus moved to adjourn the meeting at 6:57 pm, seconded by Mr. O'Brien and passed unanimously.</i></p>	<p>Adjourn <i>Motion made and passed unanimously to adjourn the meeting at 6:57 pm.</i></p>

Respectfully submitted:

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A handwritten signature in black ink, appearing to read "Brian McCauley". The signature is written in a cursive style with a long horizontal line extending to the left and a large, sweeping flourish at the end.

Brian McCauley
Chairman, Facilities Subcommittee