

CONFLICT-OF-INTEREST CODE FOR SIERRA CHARTER SCHOOL

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached appendices designating positions and establishing the disclosure categories shall constitute the conflict-of-interest code of the **Sierra Charter School**.

Individuals holding designated positions shall file their statements of economic interests with **Sierra Charter School**, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). All statements will be retained by the **Sierra Charter School**.

**CONFLICT-OF-INTEREST CODE FOR
SIERRA CHARTER SCHOOL
APPENDIX A**

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORIES</u>
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Principal	1
Student Assessment/Technology Director/CIO	1, 2
Consultants & New Positions	*

*Consultants/new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The CEO may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The CEO’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Sec. 81008).

Public Officials Who Manage Public Investments

The following positions are NOT covered by this conflict of interest code because they must file under Government Code Section 87200, and, therefore, are listed for informational purposes only:

- Members of the Board of Directors
- CEO
- Business Director/CFO

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

**CONFLICT-OF-INTEREST CODE FOR
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APPENDIX B**

CATEGORY 1

Individuals holding designated positions must report investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that:

- (a) manufacture, sell or provide services, books, supplies, janitorial supplies, materials, machinery, or equipment of the type utilized by the Sierra Charter School; or
- (b) are contractors engaged in the performance of work or the provision of services of the type utilized by the Sierra Charter School; or
- (c) manufacture, distribute, supply, or install computer hardware or software of the type utilized by the Sierra Charter School, as well as entities providing computer consultant services.

CATEGORY 2

Individuals holding designated positions must report investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that engage in the business of insurance, including, but not limited to, insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers, actuaries, or accounting firms.