

FILE: JGFH

Cf: [JBC](#)

STUDENT IDENTIFICATION

A state identification number shall be assigned each student upon enrollment, in accordance with Louisiana Board of Elementary and Secondary Education requirements.

EMERGENCY INFORMATION

At the beginning of each school year, students shall be required to complete emergency information forms which shall contain such information as:

1. Parent/guardian's work phone numbers
2. Home phone numbers
3. Phone numbers where parents/guardians can be reached in case of emergencies
4. The name, address, and phone number of the student's physician
5. The names of authorized persons to check-out and/or pick up students in the absence of the parent/guardian.
6. Other information as may be requested on the form

In addition, standardized school health forms shall be completed by the parents/legal guardian for each student. These health/medical forms provide pertinent health, medical and emergency contact information in times of need.

New policy: November 19, 2015

Ref: La. Rev. Stat. Ann. §§[17:81](#), [17:3914](#)

[*Louisiana Handbook for School Administrators, Bulletin 741*](#), Louisiana Department of Education

Board minutes, [11-19-15](#)

Jefferson Davis Parish School Board