

**VENTNOR CITY BOARD OF EDUCATION**  
**Regular Session Meeting – September 27, 2023 – 5:00 PM**

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting has been provided. On May 17, 2023 written notice was given to all Board members and posted at the Ventnor Educational Community Complex, Ventnor City Hall and the Ventnor Public Library. It was also e-mailed to the Press of Atlantic City and the Downbeach Current on that same date.

**I. ROLL CALL**

Mr. Doug Biagi, President  
Mrs. Kim Bassford, Vice-President  
Mrs. Lori Abbott  
Mr. Michael Advena  
Mr. Michael Hagelgans  
Mr. James Quinlan  
Dr. John C. Baker

Dr. Carmela Somershoe, Superintendent  
Ms. Terri Nowotny, Bus. Admin/Board Sec.  
Ms. Sanu Dev, Esq., School Solicitor

**II. PLEDGE OF ALLEGIANCE**

**III. PRESENTATION**

1. Superintendent Update – Dr. Carmela Somershoe
2. Facility Update – Ron Fenton
3. 2022-2023 HIB grade – Jenna DiMauro and Chelsea Hoffman

Exhibit: III-2

**IV. PUBLIC SESSION**

The Board of Education welcomes public comment on any issue at this time. Speaking is limited to three (3) minutes per individual, ten (10) minutes per topic. The Board President has the flexibility to alter these limitations.

Please state your name and address and if you are here as a representative of a group or organization, identify that entity.

Please understand that our public forum is not structured as a question and answer session, but is offered as an opportunity to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel, students or litigation matters.

Finally, we ask that you direct your comments to the Board President and not engage with other members of the public, the Board or Administration unless authorized by the Board President.

**V. FINANCE**

1. Recommend to approve Training Work, Regular and Executive Session Minutes of August 23, 2023 and Special Session Minutes of September 8, 2023 as presented in:

Exhibit: V-1

2. Recommend to approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6:30-2.12 (b) that as of August 31, 2023 no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Ventnor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over expended in violation of N.J.A.C. 6A:23A-2.11(a)1. In accordance with N.J.A.C. 6A:23A-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August, 2023

Exhibit: V-2

Recommend to approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-2.11(c) 4, the Ventnor Board of Education certifies that as of June August 31, 2023, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.11(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and

Recommend to approve acknowledging receipt of the Statements of Cash Receipts and Disbursements and the Board Secretary's reports which are in agreement for the period ending August 31, 2023.

Recommend to approve line item transfers for the months ending August, 2023

3. Recommend to approve September, 2023 Bill List as presented in:
4. The Board authorizes the School Business Administrator to utilize GovDeals Inc, an online government surplus auction service, for the sale of surplus property in accordance with the terms and conditions of State Contract T-2581. The items being auctioned are as follows: Approximately 120 NEC telephone sets.
5. Recommend to revise ESSER III 2023/2024 salary allocation to add Long-term substitute teacher Raquel Rothstein (\$60,100) and Basic Skills teachers Alex Reynolds (\$60,100) and Kristy Moore (\$62,187). No change to total salary allocation.
6. Recommend to approve 2023-2024 transportation jointure as host with the Longport Board of Education as joiner to provide transportation for 1 Longport student on AMC1 to Atlantic City High School at a cost of \$1,165.00 plus 5% administrative fees totaling \$1,223.25.
7. Recommend to approve payment of \$2,183.46 summer course reimbursement for Jenna DiMauro as per terms of the Ventnor City Education Association Agreement.
8. Recommend to approve 2023-2024 tuition contract agreement from September 6, 2023 through May 2, 2024 for 1 McKinney-Vento student (ID#162871) at Galloway Township at a total cost of \$13,571.60.
9. Recommend to approve the following resolution:

Exhibit: V-3

BE IT RESOLVED, that the Ventnor Board of Education approve the following travel expenses and fees for the following conferences and workshops as per State regulation N.J.S.A. 18A:19-1:

<b>Dr. Carmela Somershoe</b>	<b>New Jersey Leadership Academy</b>	<b>Virtual</b>	<b>11/27/23, 12/13/23 and 12/18/23</b>	<b>No Charge</b>
<b>John Spencer</b>	<b>BrainStorm Poconos 2023</b>	<b>Pocono Manor, PA</b>	<b>11/12/23, 11/13/23 and 11/14/23</b>	<b>\$629</b>

All mileage will be paid at the applicable State reimbursement rate.

10. Recommend to approve submission of competitive grant NJ Learning Acceleration Program: High-Impact Tutoring totaling \$37,999 as follows:  
Salary \$5,305 (Mari Lynn Uliase at 5.34% of \$99,350 full salary)  
Benefits 2,706  
Purchased professional Services 29,988
11. Recommend to approve Imagine Learning proposal for Small Group Targeted Instruction for \$29,988 pending approval of NJ Learning Acceleration Program: High-Impact Tutoring grant and as presented in: Exhibit: V-11
12. Recommend to approve Automated Building Controls, Inc. of Neptune, NJ to repair gym HVAC unit #2 at a total cost of \$33,285.69. This is the lowest of 2 quotes received and as presented in: Exhibit: V-12
13. Recommend to approve Turn-Key Technologies to furnish and install camera switches at a total cost of \$39,362.88 under state contract, with anticipated 80% E-Rate reimbursement and as presented in: Exhibit: V-13
14. Recommend to approve revised 2023-2024 tuition for 1 Naples placement student (ID#9378992011) at Cambridge School in Mercer County at the per diem rate of \$364.27 for 164 days; total \$59,740. Revised contract includes three Speech and Language sessions and one Occupational Therapy session per week at an estimated total annual cost of \$20,460.

## VI. POLICIES

1. Recommend to approve first reading as presented in: Exhibit: VI-1
  - 4151.1/4251.1 Personal Illness and Injury/Health and Hardship/Earned Sick Leave
  - 4151.2/4251.2 Family Leave and Medical Leave
  - 5118 NonResidents
  - 5131.5 Vandalism/Violence
  - 6142.2 English as a Second Language; Bilingual Programs
2. Regulations for approval: Exhibit: VI-2
  - 4151.2/4251.2 Family Leave and Medical Leave Procedures for Military Leave
  - 5131.1 Harassment, Intimidation and Bullying
3. Recommend to approve second reading as presented in: Exhibit: VI-3
  - 5132 Dress & Grooming

## **VII. PERSONNEL**

### **ALL ITEMS ON THE RECOMMENDATION OF THE SUPERINTENDENT:**

1. Recommend to approve the following substitutes for the 2023-2024 school year pending paperwork;

Angelique Carlin	County
Ashlyn Alexander	County

2. Recommend to approve Debbie Brahmi as Think Day Judge for the 2023-2024 school year at the negotiated stipend amount.
3. Recommend to approve Rita Monell as Mentor teacher for the 2023-2024 school year.
4. Recommend to approve Jenna DiMauro placement from the M.A. scale to the M.A.+15 scale effective September 1, 2023.
5. Recommend to accept resignation letter of Frank Cerullo, part-time Instructional Aide, with regret and as presented in:
6. Recommend to approve Chaperones for the 2023-2024 school year as presented in:

Exhibit: VII-5

Exhibit: VII-6

## **VIII. CURRICULUM AND INSTRUCTION**

- |   |                  |
|---|------------------|
| 1. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-1  |
| 2. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-2  |
| 3. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-3  |
| 4. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-4  |
| 5. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-5  |
| 6. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-6  |
| 7. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-7  |
| 8. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-8  |
| 9. Recommend to approve Field Trip Request form as presented in:  | Exhibit: VIII-9  |
| 10. Recommend to approve Field Trip Request form as presented in: | Exhibit: VIII-10 |
| 11. Recommend to approve Field Trip Request form as presented in: | Exhibit: VIII-11 |
| 12. Recommend to approve Field Trip Request form as presented in: | Exhibit: VIII-12 |

## **IX. USE OF FACILITY**

1. Recommend to approve Ventnor Recreation to use the new and old gym for Pickleball on Wednesdays from October, 2023 through end of December, 2023 from 5:00pm to 8:00pm and as presented in:  
Please Note: Doors must be opened by 4:45 pm.

Exhibit: IX-1

2. Recommend to approve Ventnor Recreation to use the new and old gym for Youth Soccer on Thursdays from October, 2023 through end of May 23, 2024 from 4:00pm to 5:00pm and as presented in:  
Please Note: Doors must be opened by 3:45 pm.

Exhibit: IX-2

## **X. INFORMATION**

1. Drills: Fire Drill: 9/11/23; Security Drill: Lockdown: 9/18/23
2. VECC Monthly Enrollment
3. Monthly Suspension Reports
4. Middle School Individual Incident Reports
5. Monthly School Cafeteria Report
6. VECC Out of District Tuition Report for 2023/2024
7. Payroll Timesheet Report of September, 2023

Item: X-2  
Item: X-3  
No Item  
No Item  
No Item  
Item: X-7

## **XI. COMMITTEE REPORTS**

## **XII. NEW BUSINESS/OLD BUSINESS**

1. The district earned a \$2,500 credit for earning a safety achievement award as presented in:
2. Recommend to approve the HIB self-assessment grade as presented.

Item: XII-1

## **XIII. EXECUTIVE SESSION**

Whereas the Ventnor City Board of Education finds a need to discuss matters that are exempt from public discussion pursuant to the Open Public Meetings Act, be it resolved that that Ventnor City Board of Education hereby adjourns to a session from which the public must be excluded for the following reasons allowable under the Act (*read or check all that apply*):

- ☐ 1. Matters rendered confidential by State or Federal law;
- ☐ 2. Matters which could impair the right to receive federal funds;
- ☐ 3. Matter which would constitute an unwarranted invasion of personal privacy if conducted in public;
- ☐ 4. Negotiations;
- ☐ 5. Discussions involving the purchase, lease or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest;
- ☐ 6. Discussions of tactics and techniques used in protecting the safety and property of the public;
- ☐ 7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege;
- ☐ 8. Personnel;
- ☐ 9. Deliberations after a public hearing.

No formal action will take place, and the results of any discussion will be made public if and when the subject matter is no longer deemed confidential. Executive Session is expected to last \_\_\_\_\_ (*insert number*) minutes/hours (*select*) and action/no action (*select*) is anticipated afterwards.

## **XV. ADJOURNMENT**