

Theodore High School

Guidelines for Tardy Violation

Tardy Consequences

1st tardy- Verbal warning and tardy recorded

2nd tardy- Record the tardy, and teacher contacts parents/guardians

3rd tardy- Record the tardy, send discipline referral to grade level administrator, and student/parent/admin. conference via phone

4th tardy- Discipline referral to grade level administrator- 1 day **retract**

5th tardy- Unexcused absence and discipline referral to grade level Administrator- 2 days **retract**

6th tardy- Discipline referral to grade level Administrator- 3 days **retract**

7th tardy- Discipline referral for Willful Disobedience to AP

Note:

Definition of tardy: A student is not in the classroom when the tardy bell stops ringing