

**AGENDA  
ORGANIZATIONAL AND REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
THURSDAY, JANUARY 10, 2019  
6:45 P.M.  
BOARD ROOM**

**ORGANIZATIONAL MEETING AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_

**4. ELECTION OF PRESIDENT**

President Pro Tempore, Mr. John Weaver, declares that nominations are open for the office of President of the Board of Education for the calendar year 2019.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of President of the Board of Education.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of President of the Board of Education.

Mr. Weaver, President Pro Tempore, asks for a motion to close the nominations.

\_\_\_\_\_ makes the motion to close nominations and \_\_\_\_\_ seconds the motion.

Mr. Weaver, President Pro Tempore, declares the nominations closed.

Mr. Weaver, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for President.

VOTE:

Mr. Benson \_\_\_\_\_

Mr. Carter \_\_\_\_\_

Mr. Spangler \_\_\_\_\_

Mrs. Zacharias \_\_\_\_\_

Mr. Weaver \_\_\_\_\_

**5. ELECTION OF VICE-PRESIDENT**

President Pro Tempore, Mr. John Weaver, declares that nominations are open for the office of Vice-President of the Board of Education for the calendar year 2019.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of Vice-President of the Board of Education.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of Vice-President of the Board of Education.

Mr. Weaver, President Pro Tempore, asks for a motion to close the nominations.

\_\_\_\_\_ makes the motion to close nominations and \_\_\_\_\_ seconds the motion.

Mr. Weaver, President Pro Tempore, declares the nominations closed.

Mr. Weaver, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for Vice-President.

VOTE:

Mr. Carter \_\_\_\_\_

Mr. Spangler \_\_\_\_\_

Mrs. Zacharias \_\_\_\_\_

Mr. Benson \_\_\_\_\_

Mr. Weaver \_\_\_\_\_

**6. PRESIDENT AND VICE-PRESIDENT OATH OF OFFICES**

The Treasurer administers the oath of office to the newly elected President and Vice-President.

The newly elected President now assumes the chair.

**7. PROPOSAL TO ESTABLISH MEETING DATE AND TIME**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to establish the regular meeting date as the fourth Monday of each month at \_\_\_\_ p.m., except for May and December, in the Board Room. Below is a schedule of the meeting dates for 2019:

- February 25<sup>th</sup>
- March 25<sup>th</sup>
- April 22<sup>nd</sup>
- May 20<sup>th</sup>
- June 24<sup>th</sup>
- July 22<sup>nd</sup>
- August 26<sup>th</sup>
- September 23<sup>rd</sup>
- October 28<sup>th</sup>
- November 25<sup>th</sup>
- December 16<sup>th</sup>

VOTE: Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_

**8. ESTABLISH DISTRICT RECORDS COMMISSION**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board of Education's District Records Commission shall be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_

**9. AUTHORIZE THE TREASURER TO REQUEST AN ADVANCE TAX DRAW**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Treasurer is hereby authorized to request from the Henry County Auditor and Fulton County Auditor an advance draw of taxes during calendar year 2019 if and/or when necessary funds are available.

VOTE: Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_

**10. ESTABLISH BOARD SERVICE FUND**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the board establishes a Service Fund for the Board of Education in the amount of \$8,000.00 for calendar year 2019.

VOTE: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_

**11. APPROVE LEGAL FIRMS**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the board approves the following legal firms for district legal services during calendar year 2019:

- Ennis Britton Co. L.P. A.
- Plassman, Rupp, Hagans & Newton
- Squire Patton Boggs (US) L.L.P.

VOTE: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_

**12. APPOINT SUPERINTENDENT AS PURCHASING AGENT**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint Superintendent, Richie Peters, as the purchasing agent for the Liberty Center School District for calendar year 2019.

VOTE: Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_

**13. AUTHORIZE SUPERINTENDENT TO ENTER INTO AGREEMENTS**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Superintendent, Richie Peters, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program.

VOTE: Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_

**14. AUTHORIZE THE SUPERINTENDENT TO ACCEPT RESIGNATIONS**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board authorizes the Superintendent, Richie Peters, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

VOTE: Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_

**15. AUTHORIZE THE SUPERINTENDENT TO OFFER EMPLOYMENT**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board authorizes the Superintendent, Richie Peters, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization shall remain in effect until withdrawn by formal action of this Board.

VOTE: Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_

**16. COMMITTEE APPOINTMENTS MADE BY THE BOARD PRESIDENT FOR CALENDAR YEAR 2019 AS FOLLOWS:**

Board Facilities Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Policy Review Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Student Achievement Liaisons: \_\_\_\_\_ and \_\_\_\_\_

Board Legislative Liaison: \_\_\_\_\_

Board Representative to L.C. Schools Education Foundation Board: \_\_\_\_\_

Board Finance Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Representative to Board Bargaining Team: \_\_\_\_\_

VOTE: Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_

**17. HENRY COUNTY ENTERPRISE ZONE TAX INCENTIVE REVIEW COUNCIL**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to approve Richie Peters, Superintendent, as the district's representative to the Henry County Enterprise Zone Tax Incentive Review Council (TIRC).

VOTE: Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_

**18. TREASURER PRO TEMPORE IN THE ABSENCE OF THE TREASURER**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint the Board Vice President as the Treasurer Pro Tempore in the absence of the Treasurer.

VOTE: Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_

**19. ADJOURNMENT OF ORGANIZATIONAL MEETING**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to adjourn the Organizational Meeting of Liberty Center Schools at \_\_\_\_\_ p.m.

VOTE: Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_

## REGULAR MEETING AGENDA

### 20. APPROVE MINUTES

\_\_\_\_\_ made the motion to accept the minutes of the regular meeting held on December 10, 2018 of the Liberty Center Board of Education. \_\_\_\_\_ seconded the motion. **(Exhibit A)**

VOTE: Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

### 21. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

#### 0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- a. name and address of the participant;
- b. group affiliation, if and when appropriate;
- c. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
  - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 6. waive these rules.
  - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

## 22. CFO/TREASURER'S REPORT/RECOMMENDATIONS

### Treasurer's Report-Mrs. Jenell Buenger

#### Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**
  - Monthly Bank Reconciliation
  - FIN SUM
  - Check Register
  - Investment Report
  - Budget vs. Actual
- b. Approve the 2019 mileage rate at \$0.58 per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of \$0.58 per mile. The Athletic mileage rate is set per the LCCTA Contract at \$0.32 per mile.

- c. Adopt the Alternative Tax Budget Packet for Fiscal Year 2020 (July 1, 2019 through June 30, 2020) as shown and that this packet be submitted to the Henry County Budget Commission.

**(Exhibit C)**

- d. Approve the following donations:

\$50.00 from Andrea Endicott Bierer (Class of '96) for the wrestling room, in memory of Nathan Soto.

\$105.00 from Mary Lou VanAusdale for fall senior night pictures, as well as 22 football designs, 10 hours of design time totaling \$300.00, \$120.00 in shipping charges and \$46.50 for re-name on footballs.

\$1,000.00 from Toledo Community Foundation for their School Education Game Grant from the Walleye Wishing Well Fund.

Football play-off game team meals from Greg Badenhop with Meyer Badenhop Insurance Agency, Margo Behnfeldt with ADOT Appraisal Service, Mike Carpenter with Dental Excellence of Napoleon, Chad Beman with Gerald Grain Center, Tom Weaver and Jason Brown with Tenneco and an Anonymous Donor.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mrs. Zacharias \_\_\_ Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_

## **23. PRINCIPALS' REPORTS**

## **24. ATHLETIC DIRECTOR'S REPORT**

## **25. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

### **Superintendent's Report – Mr. Richie Peters**

- a. School Board Appreciation Month
- b. Senior Citizen Breakfast: January 31, 2019

### **Facilities Report- Mr. Neal Carter and Mr. Todd Spangler**

#### Consent Items

- a. Approve membership in the Ohio School Boards Association at the cost of \$4,613.00 for calendar year 2019. **(Exhibit D)**
- b. Approve participation in the OSBA Legal Assistance Fund Consultant Service at the cost of \$250.00 for calendar year 2019. **(Exhibit E)**
- c. Approve the updated agreement with A Renewed Mind, an Ohio Guidestone Organization to provide behavioral health (mental and substance abuse) treatment services to Liberty Center students on an as-needed basis for the 2018-19 school year. **(Exhibit F)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Weaver \_\_\_ Mr. Benson \_\_\_ Mr. Carter \_\_\_ Mr. Spangler \_\_\_ Mrs. Zacharias \_\_\_

## 26. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

### Consent Items

- a. Approve Reagan Keller as a tutor for a homebound student for a minimum of five hours per week for a period deemed necessary by Kim Kamelesky, Director of Special Education, at the LCCTA tutor rate.
- b. Offer Mike Weaver a two year contract as a bus driver, effective January 8, 2019 and ending on January 7, 2021. His salary and benefits will be per the OAPSE Negotiated Agreement.
- c. Offer the following non-certified individuals each a one-year supplemental contract to the sport indicated for the 2018-19 school year, pending completion of all necessary paperwork. Their salaries will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule.

Ryan Zeiter – Head Baseball Coach  
Chris Righi – Assistant Baseball Coach  
Scott Barrett – Head Softball Coach  
Jenny Perry – Assistant Softball Coach  
Rob Myers – Assistant Track Coach  
Dennis Spade – Assistant Track Coach  
Tom Gerberich – Assistant Track Coach (50%)  
Kara Estelle – Assistant Track Coach (50%)

- d. Approve the following volunteers to the sport indicated, pending completion of all necessary paperwork:

Toby Geahlen – Baseball  
Darin Pogan – Baseball  
Trevor Geahlen – Baseball  
Toby Fitzenreiter – Baseball  
Robb Shadday – Baseball  
Seth Hammontree – Softball  
Peg Zientek – Softball  
Steve Pieracini – Softball  
Kaila Sturgell – Softball  
Hannah Allison – Softball  
Brad Atkinson - Track

- e. Offer the following certified individuals each a one-year supplemental contract to the sport indicated for the 2018-19 school year, pending completion of all necessary paperwork. Their salaries will be for the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Pam Righi – Head Girls Track Coach  
Matt Bryan – Head Boys Track Coach  
Kerry Homan – Assistant Track Coach  
Bryan Miller – Junior High Track Coach  
Luke Crozier – Junior High Track Coach

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_



VOTE: Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Weaver\_\_\_

**27. APPROVE VOLUNTEERS**

The motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following volunteers to the sport indicated, pending completing of all necessary paperwork:

Angi Mahn – Softball  
Tom Mohler – Softball

VOTE: Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_

**28. OLD BUSINESS**

**29. NEW BUSINESS**

**30. BOARD MEMBERS' COMMITTEE REPORTS**

**31. EXECUTIVE SESSION**

The motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Board enter Executive Session at \_\_\_\_\_ p.m. for the purpose of:

- a. Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.
- b. Investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive sessions.

VOTE: Mr. Spangler\_\_\_ Mrs. Zacharias\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_

The board returned from Executive Session at \_\_\_\_\_ p.m.

**32. ADJOURNMENT**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the December 10, 2018 regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

VOTE: Mrs. Zacharias\_\_\_ Mr. Weaver\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_